PROCEEDINGS

OF THE

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

FROM

JULY 12, 1900, TO JUNE 26, 1902

VOL. XIII.

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OF THE
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1900/02

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THE CHICAGO PUBLIC LIBRARY,

1902. K

The following persons were members of the Board of Directors during some part of the period covered by this volume, July 12, 1900, to June 26, 1902.

Jacob Franks,	1897—1903 term expires.
Frederick H. Herhold,	1897—1901 term expired.
*Robert S. McCormick,	1895—1901 resigned.
Charles L. Hutchinson,	1898—1901 term expired.
Francis S. Peabody,	1899—1904 term expires.
Wladislaw A. Kuflewski,	1899—1902 term expires.
Charles A. Plamondon,	1899—1902 term expires.
†John G. Garibaldi,	1900—1902 resigned.
Arthur Meeker,	1900—1903 term expires.
James F. Bowers,	1901—1902 term expires.
John W. Eckhart,	1901—1904 term expires.
Z. P. Brosseau,	1901—1904 term expires.

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*Resigned and succeeded by James F. Bowers, July, 1901.
†Resigned and succeeded by John W. Lowe, July, 1902.

Secretary to the Board, Wm. B. Wickersham.
Librarian, Frederick H. Hild.

At a regular meeting of the Public Library Board held July 10, 1902, it was ordered,

"That the Secretary be authorized to prepare and print an index for the thirteenth volume of the proceedings of the Board and cause 50 copies to be bound in the usual style."

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BOARD OF DIRECTORS
OF THE
CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, THURSDAY, JULY 12, 1900.

OFFICIAL RECORD.

There were present Directors Herhold, Franks, Hutchinson, Kuflewski and Plamondon.

Absent—Directors Lewke, Hatch, Peabody and the President.

On motion of Director Hutchinson, Director Franks took the chair.

MINUTES APPROVED.

Director Herhold moved that the minutes of the regular meeting of June 28, and the adjourned regular meeting of July 2, 1900, be approved as recorded and printed, without being read.

Carried.

COMMUNICATIONS.

Communications were received from Mrs. Emma M. James, Eva C. Durbin, Kate Starr Kellogg, Dr. C. J. Phillips, W. O. Hoffman, Katherine H. E. Briggs and O. T. Bright, and a petition from citizens residing in the vicinity of 321 W. Sixty-third street, all praying the Board to make no change in the location of delivery station, No. 6, South, now located at 321 W. Sixty-third street.

The communications and petition were referred to the Committee on Delivery Stations.

Director Kuflewski moved that the vote by which a removal of delivery station No. 6, South, was ordered at last meeting be reconsidered.

Carried.

Director Kuflewski moved that the question of removal of said station be referred back to the Committee on Delivery Stations.

Carried.

A communication was received from Daniel Lewis tendering his resignation as a janitor in the employ of the Board.

Director Kuflewski moved that the resignation of Mr. Lewis be accepted.

Carried.

UNFINISHED BUSINESS.

Director Herhold moved that the vote by which the Board at last meeting ordered the payment of certain interest to Evans Marble Company, E. Puttkammer and Vierling, McDowell & Company be reconsidered.

Carried.

Director Plamondon moved that the communications from the above named parties asking for the payment of interest be placed on file.

Carried.

COMMITTEE ON LIBRARY.

Director Hutchinson, for the Committee on Library, stated that the Committee

had been unable to have a meeting, and moved that the business in its hands be taken up and be considered by the Board.

Carried.

Director Hutchinson then presented the current bills in the hands of the Committee, and on motion of Director Herhold they were referred to the Committee on Finance for audit and payment.

Director Hutchinson also presented a list of current American books, comprising 13 volumes, estimated to cost $30, and moved that the list of books be ordered purchased.

The motion prevailed.

Director Hutchinson stated that the Librarian had advertised, as usual, for proposals for furnishing books issued by American publishing houses for the ensuing year, and that but one bid had been received, that of A. C. McClurg & Company. This bid is the same as last year, and offers books at a discount from publishers' retail prices of from twenty to forty per cent as set forth in a list accompanying the bid, which is filed in the office of the Secretary of the Board.

Director Hutchinson moved that the bid of A. C. McClurg & Company be accepted, and that that firm be given an order for supplying American books for the ensuing year.

Carried.

Yeas—Directors Herhold, Hutchinson, Kuflewski, Plamondon and the chair—5.

Nays—None.

Director Hutchinson also stated that proposals for binding had been advertised for, and presented the bid of P. Ringer & Hertzberg for the finer quality of binding, that being the only bid received for that work.

That proposals for the various qualities of binding included in the bid was the same as last year, ranging from 70 cents for half roan octavo to $1.75 for half calf and half morocco, royal quarto, and $2.75 for newspapers in half buckram, and moved that the proposal be accepted, and that this firm be given an order for the work for the ensuing year.

The motion prevailed.

Yeas—Directors Herhold, Hutchinson, Kuflewski, Plamondon and the chair—5.

Nays—None.

Also that bids had been received for the medium quality of binding from Joseph Flucke and Geo. E. Koehler, their bids being identical and the same as last year, ranging from 33 cents for half roan and 42 cents for half morocco, size I., to 60 cents for half roan, and 75 cents for half morocco for size VI.

Director Hutchinson moved that a contract for medium grade binding for the ensuing year be awarded to Joseph Flucke and Geo. E. Koehler in the proportion of 600 books to Mr. Flucke to 300 books to Mr. Koehler, this representing the capacity of the respective binderies of these firms.

The motion prevailed.

Yeas—Directors Herhold, Hutchinson, Kuflewski, Plamondon and the chair—5.

Nays—None.

Also the bid of Geo. E. Koehler for resewing books in old covers, ranging from 16 cents for class one, to 30 cents for class four, and extra sizes from 50 cents to 60 cents.

Director Herhold moved that the bid of Geo. E. Koehler be accepted and that a contract be entered into with Mr. Koehler for resewing books for the ensuing year, this being the only bid received.

Carried.

Yeas—Directors Herhold, Hutchinson, Kuflewski, Plamondon and the chair—5.

Nays—None.

Director Hutchinson also presented the report of the Librarian for the month of June, 1900, and it was ordered to be

filed and printed as an appendix to the records.

COMMITTEE ON ADMINISTRATION.

Director Hutchinson, Chairman of the Committee on Administration, presented the following report:

To the President and Board of Directors, Chicago Public Library:

GENTLEMEN:—Your Committee on Administration begs leave to report as follows:

1. That the action of the Librarian in suspending Thos. Coyle and Christian Lotz, janitors, for neglect of duty, etc., be concurred in, and that Thos. Coyle be permanently separated from the service and that Christian Lotz be suspended for a period of two weeks, without pay.

2. That a requisition be made upon the Civil Service Commission for three janitors to fill the vacancies created by the separation of Thos. Coyle, the resignation of Daniel Lewis, and to take the place of Edward L. Kelly, who was transferred from the position of janitor in the Library service to a similar position in the school service.

All of which is respectfully submitted,

C. L. HUTCHINSON,
F. H. HERHOLD,
JACOB FRANKS,
Committee on Administration.

Chicago, July 12, 1900.

Director Hutchinson moved that the report be approved and that the recommendations contained therein be concurred in.

Carried.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Plamondon, for the Committee on Buildings and Grounds, reported back the communication of Francis A. Riddle, President of the Grand Army Hall and Memorial Association of Illinois, referred to the Committee at last meeting, and on behalf of the Committee recommended that the request of Mr. Riddle be complied with, the work to be done at the lowest cost.

Director Hutchinson moved that the recommendation of the Committee be concurred in.

Carried.

COMMITTEE ON FINANCE.

Director Plamondon, for the Committee on Finance, presented the following schedule of bills audited and approved, and moved that the bills be ordered paid.

The motion prevailed.

Yeas—Directors Herhold, Hutchinson Kuflewski, Plamondon and the chair—5.

Nays—None.

The bills are as follows:

Maintenance Account:

A. C. McClurg & Co., books	$ 581 99
S. M. O'Neill, books	86 40
B. F. Stevens & Brown, books, £241-11-9, (est.)	1,179 00
Bernard Quaritch, book, £4-4-0, (est.)	20 40
The Bancroft Co., book	25 00
Matthew Bell & Co., binding, £49-12-6, (est.)	242 20
Joseph Flucke, binding	359 37
P. Ringer & Hertzberg, binding	136 45
Geo. F. Koehler, binding	263 19
The Barrett Bindery Co., binders	51 81
Cameron, Amberg & Co., order slips, etc.	39 00
Gane Bros. & Co., binders' paper	21 00
Geo. E. Cole & Co., stationery	12 58
Bradner Smith & Co., print paper, etc.	58 62
The Clinic Publishing Co., printing	27 16
Keen & DeLang, printing postal notices	15 00
Library Bureau, cataloguing cards, etc.	6 01
The Hammond Typewriter Co., repairing typewriting machine, etc.	6 36
Russell Picture Frame Co., frames	7 50
Frederick Herhold, rent, etc., Milwaukee Av. reading room	60 00
Maurice Dunne, rent, etc., State St. reading room	62 50
Carr Bros., rent, etc, Hyde Park reading room	50 00
Chas. G. Haddock, rent, W. Madison St. reading room	50 00
Geo. R. Nichols, rent, etc., Blue Island Av. reading room	55 00
Nicholas Bedessem, rent, etc., North Av. reading room	44 00
J. L. Snydacker & Co., coal	213 52
Yough. & Lehigh Coal Co., coal	28 50
The Burlington Coal Co., coal	72 93
Crerar, Clinch & Co., coal	102 38
The Peoples Gas Light & Coke Co., gas	10 80
The Waukesha Water Co., spring water	30 40
Anton Fredricksen, ice	39 16

Adolphe Henrotin, soap	27 60
M. H. Fairchild & Bro., oil soap	22 99
King's Model Laundry Co., laundering towels	30 99
Schlesinger & Mayer, bunting, etc.	28 07
Herman Bergham, making screens	12 00
Walch & Wyeth, repairing boiler covering, etc.	25 00
Morrisson, Plummer & Co., soda and ammonia	5 11
Bullard & Gormley Co., misc. hardware	5 30
The Jandus Electric Co., electrical supplies	9 99
Illinois Electric Co., electric supplies	7 91
Tony Herz, mantles, chimneys, etc., for lamps	6 70
Otis Elevator Co., repairing elevator	17 60
E. Baggot Co., basin, labor, etc.	8 10
John A. Roebling's Sons Co., iron rope, etc.	30 84
Samuel Harris & Co., files	7 74
Fred H. Knapp, shade adjusters, shades, etc.	16 99
W. D. Allen Mfg. Co., hose cart, etc.	19 85
Chicago Telephone Co., telephone service	87 50
Viscosity Oil Co., oil, etc.	62 54
Bartell Bros., oil	5 85
J. F. McGuire, street sprinkling	30 00
J. H. McNamara, book trunks, etc.	164 50
Nelson & Leith, auditing books, etc.	100 00
W. B. Wickersham, Sec'y., expenditures for June, 1900	365 38
	$5,056 78

On motion of Director Herhold, the Board adjourned,

W. B. WICKERSHAM,
Secretary.

REPORT OF LIBRARIAN FOR JUNE, 1900.

CIRCULATION OF BOOKS.

The number of books taken from the Library for home use during the month of June was 140,494, against 132,882 for the corresponding month of the previous year. The circulating department was open on 26 week days, and 4 Sundays. The daily average week day circulation was 5,378; the daily average Sunday circulation was 164.

REFERENCE ROOM.

	1900.	1899.
Number of recorded visitors	8,243	7,101
Books issued from stacks	23,161	17,990

No record was kept of the number of readers who consulted the books on the open shelves.

ROOM FOR ART BOOKS.

Visitors, 635. Books consulted, 2,373.

PATENTS AND PUBLIC DOCUMENTS.

	1900.	1899.
Number of visitors	1,688	1,432
Volumes consulted	7,705	6,527

BOUND NEWSPAPERS AND BOOKS FOR THE BLIND.

Visitors, 256. Bound newspapers consulted, 398. Books for the blind circulated, 53.

Reading Room.

Periodicals issued at counter, 7,087. No record kept of use of periodicals and newspapers on open stands and racks. Mean attendance per hour, 170. Average maximum attendance per hour, 210.

Branch Reading Rooms

	No. 1.	No. 2.	No. 3.	No. 4.	No. 5.	No. 6.
Number of visitors	1,459	1,963	2,653	2,413	1,517	3,493
Periodicals issued	1,125	1,853	2,601	....	1,889	2,962
Books issued	508	558	997	....	514	786
Average Sunday visitors	32	50	62	45	44	87
Women visitors	46	386	415	723	220	773

Delivery Stations.

The number of books issued from 60 delivery stations was 94,172 against 90,454 for the same month of the preceding year.

Registration.

The number of cards issued on new registrations and re-registrations was 2,546 of which 1,213 were issued to males and 1,333 to females. The registration of June, 1899, was 2,077. The number of two-year cards outstanding is 74,297.

Binding Department.

Number of books at binderies June 1, 1900	2,181
Number of books sent to binderies in June	2,098
Total number of books at binderies in June	4,279
Number of books received from binderies in June	2,177
Number of books at binderies July 1, 1900	2,102
Number of books, repaired in Library in June	7,731

Growth of the Library.

The total number of volumes in the Library June 30, 1900, was 259,273. Received since June 1, 1900, 1352. Books worn out and condemned since June 1, 548 Books lost and paid for since June 1, 33; Books found and money refunded since June 1, 4.

Fred'k. H. Hild,

Chicago, July 12, 1900. *Librarian.*

BOARD OF DIRECTORS
OF THE
CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, THURSDAY, JULY 26, 1900.

OFFICIAL RECORD.

There were present when the Board was called to order the President, Director McCormick in the chair and Directors Herhold. Franks, Kuflewski, Plamondon and Garibaldi.

Absent—Directors Hutchinson, Peabody and Meeker.

MINUTES APPROVED.

There being no objection the President declared the minutes of the regular meeting of July 12, 1900, approved as recorded and printed, without being read.

COMMUNICATIONS.

The following communication was received from the City Clerk:

Chicago, July 25, 1900.

W. B. WICKERSHAM, *Secretary Chicago Public Library*:

DEAR SIR:—I desire to inform you that at the regular meeting of the City Council held on July 16, the following appointments to the Library Board were made by his honor, the Mayor and concurred in by the City Council:

Jacob Franks to succeed himself.

John G. Garibaldi to succeed O. W. Lewke.

Arthur Meeker to succeed A. F. Hatch.

Messrs. Franks and Garibaldi have called at this office and qualified.

Yours respectfully,

WM. LOEFFLER, *City Clerk.*

Ordered to be filed.

Communications were also received as follows:

From C. A. Partridge, Ass't. Adjt.-Gen'l. Dept. of Illinois, G. A. R., praying the Board to grant to the G. A. R. Department of Illinois the use of the room on the west side of the lower corridor at the north end of the Public Library Building for the week beginning August 27, and ending September 1, next, as a registering room.

Referred to the Committee on Buildings and Grounds.

From Preston Filter Company, making a proposal to place in the Library Building a germ proof porcelain tube water filter system.

Referred to the Committte on Buildings and Grounds.

From Miss Minnie Luther, keeper of delivery station 22 South, located at 7064 Cottage Grove avenue, notifying the Board of the sale of her store to Mrs. M. G. Gilliam and recommending her as a suitable person to retain the management of that station.

Referred to the Committee on Delivery Stations.

From. Mrs. M. G. Gilliam, praying the Board to allow delivery station 22,

South, to remain at 7064 Cottage Grove avenue, she having purchased the store and fixtures at that number.

Referred to the Committee on Delivery Stations.

From Horace R. Hughes, 2849 W. 31st street, enclosing a petition from citizens residing in that vicinity, praying the Board to establish a delivery station at his store.

Referred to the Committee on Delivery Stations.

From sundry citizens residing in the vicinity of delivery station No. 6 South, relative to the location of that station.

Referred to the Committee on Delivery Stations.

COMMITTEE ON LIBRARY.

In the absence of a majority of the Committee on Library Director Franks moved that the business in its hands be taken up and be transacted in open Board.

Carried.

The Librarian then presented the following lists of books:

A list of current American books, comprising 51 volumes, estimated to cost $71; a list of English books, comprising 45 volumes, estimated to cost $115; a list of worn-out books withdrawn from circulation in June, 1900, comprising 548 volumes, estimated to cost $500.

Director Herhold moved that the books be ordered purchased.

Carried.

Yeas—Directors Herhold, Franks, Kuflewski, Plamondon, Garibaldi and the President—6.

Nays—None.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Franks, Chairman of the Committee on Buildings and Grounds, stated that the Committee had had no meeting and moved that the business in its hands be taken up and be transacted by the Board.

Carried.

Director Franks stated that bids had been received from three electrical firms for wiring and installing a reflector for lighting the portrait of Gen. Grant in the rotunda of Memorial Hall, and moved that an order be given to Arthur Frantzen Company for this work upon its bid of $47, this being the lowest bid received.

The motion prevailed.

NEW BUSINESS.

The President suggested that the long and valuable services of ex-Director Azel F. Hatch would seem to entitle him to the thanks of the Board. Whereupon Director Franks moved the adoption of the following resolution.

The motion prevailed.

Upon the retirement of Azel F. Hatch from the counsels of the Library Board at the expiration of his term of office the Board desires to record its high appreciation of his services during the nine years he served as Director. As a member of the Special Committee on Future Library Building and later as Chairman of the Committee on Buildings and Grounds; as President of the Board during two important years of the building period, and as advisory attorney for the Board, his services have been most valuable. The Board takes leave of Director Hatch with deep regret.

Resolved: That the foregoing minute be entered upon the records of this Board and that a copy of the same be transmitted by the Secretary to Mr. Hatch.

On motion of Director Kuflewski the board went into

EXECUTIVE SESSION

for the purpose of electing officers for the ensuing year.

The election of President being in order, Director Plamondon moved that Director Franks be elected President of the Board.

The motion prevailed and Director Franks was declared elected President

of the Board for the ensuing year.

Director Kuflewski moved that Director Herhold be elected Vice-President of the Board.

The motion prevailed and Director Herhold was declared elected Vice-President for the ensuing year.

Director Herhold moved that W. B. Wickersham be elected Secretary of the Board for the ensuing year.

The motion prevailed.

Yeas—Directors Herhold, Franks, Kuflewski, Plamondon, Garibaldi and th President—6.

Nays—None.

Directors Hutchinson and Peabody en tered the room and took their seats.

The Board then resumed open sessio and approved of its proceedings in ex ecutive session as reported by its Chai man.

On motion, the Board adjourned.

W. B. WICKERSHAM,
Secretar

BOARD OF DIRECTORS
OF THE
CHICAGO PUBLIC LIBRARY

REGULAR MEETING.

CHICAGO, THURSDAY, AUGUST 9, 1900.

OFFICIAL RECORD.

There were present the President, Director Franks in the chair and Directors Herhold, McCormick, Hutchinson, Peabody, Kuflewski, Plamondon, Garibaldi and Meeker.

MINUTES APPROVED.

Director Herhold moved that the minutes of the regular meeting of July 26, 1900, be approved as recorded and printed, without being read.

Carried.

COMMUNICATIONS.

Communications were received as follows:

From Vierling, McDowell & Company, praying the Board to reconsider its action in filing that company's request to be paid $100 on account of its contract price for pivoted iron window sash.

Referred to the Committee on Buildings and Grounds.

From N. Wohlleben recommending his store at the northeast corner of North Ashland and Foster avenues as a suitable place for establishing a delivery station.

Referred to the Committee on Delivery Stations.

From Agnes McCabe, praying for a sub-station to be located at Sixty-third street and Cottage Grove avenue, or nea to the Jas. McCosh School.

Referred to the Committee on Deliv ery Stations.

From B. S. Cooban requesting his nam to be removed from a petition in fav of keeping delivery station No. 6, Soutl at its present location.

Referred to the Committee on Deliv ery Stations.

From W. E. W. Johnson, relating t delivery station No. 6, South.

Referred to the Committee on Deliv ery Stations.

From Edward Hastings, a page, pray ing the Board to transfer him from th day service to the evening service of th Library.

Referred to the Committee on Ac ministration.

From Miss Lilyan G. Morawski, pray ing the Board to grant her compensatio for time lost from Dec. 25, 1899, t July 28, 1900, in consequence of a accident sustained while on her way t the Library Dec. 23, 1899.

Referred to the Committee on Ac ministration.

COMMITTEE ON LIBRARY.

Director McCormick, Chairman of th Committee on Library, presented the fo

wing recommendations agreed upon by ie Committee:

1. That the following lists of books e ordered purchased; a list of Tauchitz books, comprising 1,097 volumes (of hich 835 volumes are to replace wornut copies, and 262 volumes are extra opies) estimated to cost $336, and that voucher for $200 be approved in payient for these books, the Library havig a credit with Bernhard Tauchnitz, mounting to M. 612.63.

Also a list of fiction, comprising 25 volumes, extra copies, estimated to ost $450.

Also a list of worn-out books withrawn from circulation in July, 1900, omprising 443 volumes, estimated to ost $400.

Director Herhold moved that the recmmendations of the Committee be conurred in, and that the books be ordered urchased.

Carried.

Yeas—Directors Herhold, McCormick, Iutchinson, Peabody, Kuflewski, Plaiondon, Garibaldi, Meeker and the President—9.

Nays—None.

2. That the Librarian's report for uly, 1900, be printed as an appendix to he records and be filed.

3. That the petitions of F. W. Ganse, North Chicago, Dr. H. G. Ohls, Elgin Illiois and Prof. Wm. Caldwell, Evanston, llinois, for the privileges of the Library, e granted upon the usual conditions.

The recommendation was concurred in.

COMMITTEE ON ADMINISTRATION.

Director Hutchinson, Chairman of the Committee on Administration, recomnended on behalf of the Committee that wo extra janitors be employed for a eriod of one week during the G. A. R. ncampment, the latter part of the curent month.

The recommendation was concurred in.

COMMITTEE ON DELIVERY STATIONS.

Director Herhold, Chairman of the Committee on Delivery Stations, presented the following report:

To the President and Board of Directors, Chicago Public Library:

GENTLEMEN: — Your Committee on Delivery Stations having had sundry matters under consideration begs leave to make the following recommendations:

1. That the Secretary be authorized to advertise for bids for the transportation of books between the main library and its delivery stations for the year beginning September 1st next.

2. That the petitions of Miss Minnie Luther and Mrs. M. G. Gilliam, praying the Board to allow the latter to retain delivery station No. 22, South, at its present location, 7064 Cottage Grove avenue, Mrs. Gilliam having purchased the store formerly owned by Miss Luther, be granted, and that the delivery station be placed under the care of Mrs. Gilliam.

3. That the petition of Chas. W. Nelson, praying the Board to establish a delivery station at his store, 1217 Milwaukee avenue, be filed.

All of which is respectfully submitted,

F. H. HERHOLD,
W. A. KUFLEWSKI,
ARTHUR MEEKER,
Committee on Delivery Stations.

Chicago, Aug. 9, 1900.

Director Hutchinson moved that the report be approved and that the recommendations contained therein be concurred in.

Carried.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Plamondon, Chairman of the Committee on Buildings and Grounds, presented the following report:

To the President and Board of Directors, Chicago Public Library:

GENTLEMEN: — Your Committee on Buildings and Grounds having had sundry matters under consideration begs leave to report the following recommendations:

1. That the petition of C. A. Partridge, Ass't. Adj-Gen. Dept. of Illinois, G. A. R. for the use of the blind room as a registration room during the G. A. R. encampment beginning August 27, and ending September 1, 1900, be granted on condition that any expense involved for its preparation for their use and for its restoration to its former condition be borne by that organization, and that they be requested to place a liberal supply of cuspidors in the room.

2. That the communication from the Preston Filter Company proposing to install a filter and water cooling plant in the library, be filed.

3. That the Secretary be authorized to advertise for 2,000 tons, more or less, of smokeless coal for the ensuing season, ending May 31, 1901.

4. That the Arthur Frantzen Company, contractors for wiring a portrait in the rotunda of Memorial Hall be allowed eight dollars additional on account of their bid for that work, a more expensive reflector having been used.

5. That all bids for oil received on June 18, 1900, be rejected, and that a proposition, dated July 6, 1900, from Dearborn Drug and Chemical Works, 29 Rialto Building, to furnish the Library with all the oil which it will need during the ensuing year at a price guaranteed to be 12 per cent less than the cost of the oil furnished under the contract of the year last preceding, and guaranteeing to prevent the boilers from leaking during the year or while using their oils and that they will be responsible for all such leaks, should any occur, be accepted and that a contract be entered into with said Dearborn Drug and Chemical Works in accordance with their proposition.

6. That the two flag poles upon the building be painted two coats of paint and that the balls be gilded, at a total cost of $10.

7. That the Board pay half the expense of setting a plate glass in a window in the receiving room which was carelessly broken by an employe while off duty; said half of the cost of the light being $20.50, and that the remaining half be paid by the employe doing the damage.

8. That the Secretary be directed to obtain bids for painting the iron fence and all iron pipes, ladders, ash and c hoppers, and all other iron work in court and on the roof of the build and report the same to the Commi on Buildings and Grounds.

All of which is respectfully submit

CHAS. A. PLAMONDON
F. H. HERHOLD,
F. S. PEABODY.

Committe on Buildings and Grou

Chicago, Aug. 9, 1900.

The report was approved and the r ommendations concurred in by the lowing vote:

Yeas—Directors Herhold, McCorm Hutchinson, Peabody, Kuflewski, I mondon, Garibaldi, Meeker and President—9.

Nays—None.

COMMITTEE ON FINANCE.

Director Peabody, Chairman of Committee on Finance, presented following schedule of bills audited approved and recommended on behal the Committee that the bills be orde paid.

The recommendation was concur in as follows:

Yeas—Directors Herhold, McCorm Hutchinson, Peabody, Kuflewski, I mondon, Garibaldi, Meeker and President—9.

Nays—None.

The bills are as follows:

Maintenance Account:

Otto Harrassowitz, German books, etc. Marks 1984.10 (est.)	$476
G. E. Stechert, books and periodicals	6
Joseph Flucke, binding	477
Geo. E. Koehler, binding	295
The Clinic Publishing Co., printing	13
Enterprise Printing Co., printing	9
Bradner, Smith & Co., paper	37
Ringer & Hertzberg, binding	21
The Farady Carbon Co., carbons	27
Frederick Herhold, rent, etc., Milwaukee Av. reading room	60
Geo. R. Nichols, rent, etc., Blue Island Av. reading room	55
Maurice Dunne, rent, etc., State St. reading room	62
Chas. G. Haddock, rent, W. Madison St. reading room	50

Carr Bros., rent, etc., Hyde Park reading room	50 00
Nicholas Bedessem, rent, North Av. reading room	60 00
Emma H. Molter, rent for 8 days, Clybourn Av. reading room	16 00
J. L. Snydacker & Co., coal	793 33
The Waukesha Water Co., spring water.	24 98
Anton Fredriksen, ice	25 45
Wm. Dilley, mop wringers, brushes, etc.	14 50
M. H. Fairchild & Bro., oil, soap	21 69
Bullard & Gormley, misc. hardware	7 06
Jenkins Bros., radiator keys	38 80
Burdett-Rowntree Mfg. Co., electrical supplies and repairs	9 40
Tony Herz, Welsbach fixtures, etc	57 90
The Jandus Electric Co., electrical supplies	10 13
Gutta Percha & Rubber Mfg. Co., rubber valves	10 20
The Garlock Packing Co., packing	15 19
Electric Appliance Co., snap flush switches	16 25
Ogden Gas Co., gas	5 67
King's Model Laundry Co., laundering towels	24 14
W. A. Jones Foundry & Machine Co., iron pulleys	18 63
The Peoples Gas Light & Coke Co., gas.	9 80
J. F. McGuire	30 00
The Chicago Democrat, advertising	9 31
Patrick J. Riley, removing ashes	30 30
Thomas Johnson, changing delivery station signs	15 50
John J. McGrath, delivery station sign.	6 00
C. M. Haven & Co., premium on bond.	30 00
W. B. Wickersham, Secretary, expenditures for July, 1900	236 92
Bernhard Tanchnitz, books	200 00
Tyler & Hippach, window light	20 50
	$3,400 16

W. B. WICKERSHAM,
Secretary.

NEW BUSINESS.

The President announced the following Standing Committees:

STANDING COMMITTEES
1900-1901.

LIBRARY:
MCCORMICK, HUTCHINSON AND KUFLEWSKI

ADMINISTRATION:
HUTCHINSON, HERHOLD AND MCCORMICK

DELIVERY STATIONS:
HERHOLD, KUFLEWSKI AND MEEKER

BUILDINGS AND GROUNDS:
PLAMONDON, HERHOLD AND PEABODY

FINANCE:
PEABODY, GARIBALDI AND MEEKER

BY-LAWS:
KUFLEWSKI, PEABODY AND GARIBALDI

REPORT OF LIBRARIAN FOR JULY, 1900.

CIRCULATION OF BOOKS.

The number of books taken from the Library for home use during the month of July was 134,160, against 131,014 for the corresponding month of the previous year. The circulating department was open on 25 week days and 5 Sundays, being closed on July 4. The daily average week day circulation was 5,333; the daily average Sunday circulation was 168.

REFERENCE ROOM.

	1900.	1899.
Number of recorded visitors	7,438	7,319
Books issued from stacks	22,508	18,814

No record was kept of the number of readers who consulted the books on the open shelves.

Room for Art Books.

Visitors, 467. Books consulted, 1,411.

Patents and Public Documents.

	1900.
Number of visitors	1,648
Volumes consulted	7,542

Bound Newspapers and Books for the Blind.

Visitors 229. Bound newspapers consulted, 330. Books for the blind circulated,

Reading Room

Periodicals issued at counter, 6,235 No record kept of use of periodicals newspapers on open stands and racks. Mean attendance per hour, 146. Aver maximum attendance per hour, 191.

Branch Reading Rooms

	No. 1.	No. 2.	No. 3.	No. 4.	No. 5.	N
Number of visitors	1,280	1,855	2,024	2,218	1,522	3
Periodicals issued	994	1,799	2,112	....	1,884	2
Books issued	449	472	670	....	842	
Average Sunday visitors	21	40	46	53	34	
Women visitors	33	315	282	799	181	

Delivery Stations

The number of books issued from 60 delivery stations was 89,938, against 86 for the same month of the preceding year.

Registration.

The number of cards issued on new registrations and re-registrations was 2,619 which 1,151 were issued to males and 1,468 to females. The registration of J 1899, was 2,516. The number of two-year cards outstanding is 74,527.

Binding Department.

Number of books at binderies July 1, 1900	2,102
Number of books sent to binderies in July	1,635
Total number of books at binderies in July	3,737
Number of books received from binderies in July	2,573
Number of books at binderies August 1, 1900	1,164
Number of books, repaired in Library in July	5,210

Growth of the Library.

The total number of volumes in the Library July 31, 1900, was 259,881. Received since June 1, 1900, 2,437; since July 1, 1,085. Books worn out and condemned since June 1, 991; since July 1, 443. Books lost and paid for since June 1, 75; since July 1, 42. Books found and money refunded since June 1, 12; since July 1, 8.

Fred'k. H. Hild,

Chicago, August 9, 1900. *Librarian.*

BOARD OF DIRECTORS
OF THE
CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, THURSDAY, AUGUST 23, 1900.

OFFICIAL RECORD.

There were present the President, Director Franks, in the chair, and Directors Herhold, Hutchinson, Peabody, Kuflewski, Plamondon and Garibaldi.

Absent — Directors McCormick and Meeker.

MINUTES APPROVED.

On motion of Director Herhold the minutes of the regular meeting held August 9, 1900, were approved as recorded and printed, without being read.

COMMUNICATIONS.

Communications were received as follows:

From the City Comptroller, requesting the Board to prepare and send to that office by the 1st of November next, the estimates for the expenditures for 1901.

Referred to the Committee on Finance.

From Dr. W. S. Gilmore, recommending the store of J. C. Miller, 7152 Dobson avenue, as a suitable place for a delivery station.

Referred to the Committee on Delivery Stations.

From E. J. Black, keeper of delivery station No. 2, North, praying the Board to consent to his removal from his present location, 265 Center street, to 633 Larrabee street, corner of Center.

Referred to the Committee on Delivery Stations.

From citizens residing at Washington Heights, Walden, Longwood and vicinity, praying the Board to establish a delivery station in that neighborhood.

Referred to the Committee on Delivery Stations.

From Orlando Shepard, tendering his resignation as an engineer in the employ of the Board.

On motion of Director Hutchinson the resignation was accepted.

From Charles Hartung and John C. O'Neill, pages in the day service, praying the Board to transfer them to like positions in the evening service.

Referred to the Committee on Administration.

From Reidar Arentz, superintendent of the reading room, praying the Board to grant him a leave of absence from October 3 to 31, 1900.

Referred to the Committee on Administration.

From Miss Kate M. Henneberry, praying the Board to grant her a leave of absence from September 25 to October 31, 1900.

Referred to the Committee on Administration.

COMMITTEE ON LIBRARY.

Director Hutchinson, for the Committee on Library, presented the following lists of books and on behalf of the Committee recommended their purchase: A list of current American books, comprising 44 volumes, estimated to cost $50.00; a list of German books to replace worn-out copies, comprising 595 volumes, estimated to cost $400.00; a list of French books to replace worn-out copies, comprising 65 volumes, estimated to cost $50.00, and a list of the works of T. T. Jez, not now in the Library, estimated to cost $6.00.

Director Kuflewski moved that the recommendation of the Committee be concurred in.

Carried.

Yeas—Directors Herhold, Hutchinson, Peabody, Kuflewski, Plamondon, Garibaldi and the President—7.

Nays—None.

Director Hutchinson also recommended on behalf of the Committee that the Library become a subscriber to the International Catalogue of Scientific Literature, which is to be published by the Smithsonian Institution at Washington provided sufficient subscriptions be obtained, the cost of the publication to be $85.00 per year for five years.

The recommendation of the Committee was concurred in.

COMMITTEE ON ADMINISTRATION.

Director Hutchinson, Chairman of the Committee on Administration, recommended on behalf of the Committee that the petition of Miss Lilyan G. Morawski, praying for compensation for time lost from December 25, 1899, to July 28, 1900, be filed.

Also, that the petition of Reidar Arentz for leave of absence from October 3 to 31, 1900, inclusive, be granted, without pay.

Also, that the petition of Miss Kate M. Henneberry for leave of absence from September 25 to October 31, 1900, inclusive, be granted, without pay.

Also, that a requisition be made upon the Civil Service Commission for an assistant engineer to take the place of Orlando Shepard, resigned.

Director Peabody moved that the recommendations of the Committee be concurred in.

The motion prevailed as follows:

Yeas—Directors Herhold, Hutchinson, Peabody, Plamondon, Garibaldi and the President—6.

Nays—None.

Director Kuflewski was excused from voting in the foregoing roll-call.

COMMITTEE ON DELIVERY STATIONS.

Director Herhold, Chairman of the Committee on Delivery Stations, stated that six bids had been received for the transportation of books between the main Library and the delivery stations, for the year commencing September 1, next, as follows:

Morris Rosenstock	$6,720.00
E. E. Walsh	7,098.00
Hastings Express Co	7,770.00
Daniel D. Brown	7,800.00
Powell Bros	8,400.00
J. J. Gallery	9,100.00

Director Herhold also presented a communication from Powell Bros., making a proposition to change their bid from $8,400.00 to $7,500.00.

The communication was ordered to be filed.

Director Hutchinson moved that the contract for the transportation of books for the ensuing year be awarded to Morris Rosenstock, the lowest bidder, upon his bid of $6,720.00, and that he be required to give a surety company bond in the sum of $2,000.00.

The motion prevailed as follows:

Yeas—Directors Herhold, Hutchinson, Peabody, Garibaldi and the President—5.

Nays—Director Plamondon—1.

Director Kuflewski was excused from voting in the foregoing roll-call.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Plamondon, Chairman of the Committee on Buildings and Grounds, presented the following report:

To the President and Board of Directors, Chicago Public Library:

GENTLEMEN — Your Committee on Buildings and Grounds begs leave to report the following recommendations:

1. Your Committee would state that it has received the following bids for smokeless coal, in accordance with its advertisement, and recommends that a contract be awarded to J. L. Snydacker & Company for 2,000 tons of Magno smokeless coal, upon that company's bid of $3.40 per ton:

	PER TON.
Burlington Coal Co., Cambria	$3.64
J. T. Connery, New River smokeless	3.73
F. G. Hartwell Co., Pocahontas	3.90
J. L. Snydacker & Co., Pocahontas	4.00
J. L. Snydacker & Co., alternate, Magno smokeless	3.40

2. That a contract be awarded to the John P. Nelson & Bro. Company for painting the iron fence in the rear of the Library Building and all the exposed iron-work in the court and on the roof of the building, including all ladders, etc., upon that company's bid of $189.00, that being the lowest of four bids received.

3. That the Secretary be authorized to place a new wash-bowl and 1 1-3 dozen four-inch glass globes in the premises formerly occupied by the Library as a branch reading room on Clybourn avenue, the bowl and globes having been left broken on the removal of the reading room therefrom.

All of which is respectfully submitted,

CHAS. A. PLAMONDON,
F. H. HERHOLD,
F. S. PEABODY,
Committee on Buildings and Grounds.

Chicago, August 23, 1900.

Director Hutchinson moved that the report be approved and that the recommendations contained therein be concurred in.

Carried.

Yeas—Directors Herhold, Hutchinson, Peabody, Kuflewski, Plamondon, Garibaldi and the President—7.

Nays—None.

NEW BUSINESS.

The President presented the following resolutions, which were unanimously adopted by the Board.

Whereas, Colonel Zigmund Milkowski, well known in literature under the pseudonym of T. T. Jez, will visit this city in the near future,

Resolved, That the Board of Directors of the Chicago Public Library extend to Colonel Milkowski an invitation to visit and inspect the Public Library at his convenience; and also, if he be in the city upon the day of a regular meeting of the Board, that he be invited to attend said meeting; and

Resolved, That Director Kuflewski be appointed a special committee to present the foregoing invitation, and to extend on behalf of the Board such courtesies to Colonel Milkowski as he may find it convenient.

The President having stated that Tuesday, August 28, 1900, has been declared a holiday by the City authorities, and that on account of the procession of the members of the G. A. R. there will be much confusion in the neighborhood of the Library Building, Director Kuflewski moved that the main Library be closed on that day until 5:30 p. m.

The motion prevailed.

On motion of Director Hutchinson, the Board adjourned.

W. B. WICKERSHAM,
Secretary.

BOARD OF DIRECTORS
OF THE
CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, THURSDAY, SEPTEMBER 13, 1900.

OFFICIAL RECORD.

There were present the Vice-President Director Herhold in the chair and Directors Hutchinson, Kuflewski, Garibaldi and Meeker.

Absent — Directors McCormick, Peabody, Plamondon and the President.

MINUTES APPROVED.

On motion of Director Hutchinson the minutes of the regular meeting of August 23, 1900, were approved as recorded and printed, without being read.

COMMUNICATIONS.

Communications were received as follows:

From Wm. S. Cameron, notifying the Board that E. Puttkammer has placed in his hands for settlement his claim against the Library Board for interest due on deferred payments for coal.

Referred to the Committee on Buildings and Grounds.

From C. W. Brookins, keeper of delivery station No. 25, W., Austin, notifying the Board of his enforced absence from his store on account of business and recommending that the station be left in its present location in charge of Asa W. Wakelee.

Referred to the Committee of Delivery Stations.

From Aloise E. Hergenreder, 484 Garfield avenue, making inquiries relative to the establishment of a delivery station in his store.

Referred to the Committee on Delivery Stations.

From Mrs. Bridget O'Halloran, 1085 N. 42nd avenue, calling the attention of the Board to her petition for a delivery station at her store filed sometime since and praying that the same may be taken up and considered favorably.

Referred to the Committee on Delivery Stations.

From sundry residents in the vicinity of delivery station No. 6, S., praying the Board to allow that station to remain in its present location.

Referred to the Committee on Delivery Stations.

From Miss Ida Barker, praying the Board to place delivery station No. 17, S., under her care with the consent of Mr. Billings, the present keeper, the station to remain in the latter's store as at present.

Referred to the Committee on Delivery Stations.

From W. H. Billings, keeper of delivery Station No. 17, S., recommending

Miss Ida Barker as a suitable person to have charge of that station.

Referred to the Committee on Delivery Stations.

From citizens residing in the neighborhood of 265 Centre street, praying the Board to continue at that number delivery station No. 2, N., under the care of Miss Ann Buckley, this station having been recently moved by the former keeper to 633 Larrabee street.

Referred to the Committee on Delivery Stations.

From citizens residing in the vicinity of 1217 Milwaukee avenue, praying the Board to establish a delivery station at that number under the care of Chas. W. Nelson.

Referred to the Committee on Delivery Stations.

From Prof. Geo. O. Curme, of Northwestern University, Evanston, Illinois, praying the Board to renew the privilege granted him two years ago of drawing books from the Library, not to exceed six books at a time, for professional use.

Referred to the Committee on Library.

From Fred Bernstein and Albert D. Brokaw, tendering their resignations as employes in the Library.

On motion of Director Kuflewski, the resignations of Messrs. Bernstein and Brokaw were accepted.

COMMITTEE ON LIBRARY.

Director Hutchinson, for the Committee on Library presented the following report:

To the President and Board of Directors, Chicago Public Library:

GENTLEMEN: — Your Committe on Library, after considering matters under its supervision, begs leave to make the following recommendations:

1. That a list of current American books, comprising 60 volumes, be ordered purchased at an estimated cost of $75.00.

2. That a list of English books, comprising 42 volumes, estimated to cost $100.00, be ordered purchased.

3. That a list of German books, numbering 187 volumes, estimated to cost $200.00, be ordered purchased.

4. That a list of French books, comprising 63 volumes, be order purchased at an estimated cost of $75.00.

5. That a list of miscellaneous foreign books, consisting of 101 volumes, be ordered purchased at an estimated cost of $150.00.

6. That a list of miscellaneous books, comprising 11 volumes, estimated to cost $75.00, be ordered purchased.

7. That a list of Scandinavian books, numbering 253 volumes, estimated to cost $200.00, be ordered purchased to replace worn-out copies.

8. That a list of worn-out books withdrawn from circulation in the month of August, 1900, comprising 497 volumes, be ordered purchased at an estimated cost of $400.00.

9. That the report of the Librarian for the month of August, 1900, be filed, and that it be printed as an appendix to the records.

C. L. HUTCHINSON,
W. A. KUFLEWSKI.
Committee on Library.

Chicago, Sept. 13, 1900.

Director Kuflewski moved that the report be approved and that the recommendations contained therein be concurred in.

Carried.

Yeas — Directors Hutchinson, Kuflewski, Garibaldi, Meeker and the Chair—5.

Nays—None.

COMMITTEE ON ADMINISTRATION.

Director Hutchinson, Chairman of the Committee on Administration, presented the following report:

To the President and Board of Directors, Chicago Public Library:

GENTLEMEN: — Your Committee on Administration begs leave to make the following recommendations agreed upon

by it at a meeting held on Wednesday, September 12, 1900:

1. That the action of the Librarian in suspending from the service Charles W. Nokes, a doorman, on account of neglect of duty, be approved, and that Mr. Nokes be permanently separated from the Library service.

2. That a requisition be made upon the Civil Service Commission for one doorman to take the place of Charles W. Nokes, discharged.

3. That Irving A. Porges, a page in the day service of the Library, be transferred to the evening service, *vice* Fred Bernstein, resigned, at a salary of $300 per annum.

4. That Edward M. Hastings and Franklin S. Salisbury, who have been temporarily employed as pages during the vacation period, be permanently appointed *vice* Irving A. Porges, transferred, and Albert D. Brokaw, resigned.

5. That a requisition be made upon the Civil Service Commission for two attendants to be employed in the coat room during the winter months, at a salary of $1.00 per day each.

All of which is respectfully submitted,

C. L. Hutchinson,
F. H. Herhold,
Committee on Administration.

Chicago, Sept. 13. 1900.

Director Meeker moved that the report be approved and that the recommendations contained therein be concurred in.

Carried.

Yeas — Directors Hutchinson, Kuflewski, Garibaldi, Meeker and the Chair—5.

Nays—None.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Herhold, for the Committee on Buildings and Grounds, presented the following report:

To the President and Board of Directors, Chicago Public Library:

Gentlemen: — Your Committee on Buildings and Grounds begs leave to report the following recommendations agreed upon at its meeting held September 12, 1900:

1. That the communication of Vierling, McDowell & Company, praying the Board to reconsider its action in disallowing that company's claim for pay for additional expense incurred under its contract for pivoted iron window sash, caused by the necessity of hiring union men at advanced rates during the labor troubles which existed at that time, be filed.

2. That the Secretary be directed to prepare specifications for replacing all the broken window lights in the building, and that he advertise for bids for this work.

3. That the Secretary be authorized to advertise for bids for painting the outside of all window frames and sashes with one coat of durable paint and puttying up all loose lights in the building.

4. That the contract for Waukesha water which expires during this month be not renewed and that lake water be used instead, and that the Secretary be directed to purchase ten 10-gallon water coolers at an expense not to exceed $64.00, net.

5. That the Secretary be authorized to purchase six, 30-inch eight light silver plated mirror reflectors for the delivery station room, at a total cost of $25.20.

6. That the Secretary be authorized to have all necessary tuck-pointing upon the outside of the building and repairing of the glass domes done before winter weather sets in.

7. Your Committee is informed that a great improvement would be made in the indirect heating system if the returns from the indirect heating coils were of larger dimensions and to remedy the matter, your Committee recommends that the Secretary be authorized to have the necessary changes made in said returns; and, also, to further economize in the cost of heating, to have a two-inch wrought iron pipe installed connecting the present two and one-half inch auxiliary heating pipe to the ten-inch header in such manner that the two-inch pressure reducing valve can be used for regulating the pressure when the auxiliary pipe is in service. This will be of especial benefit during the mild weather in autumn and spring. The whole expense is estimated at $125.00.

All of which is respectfully submitted,

F. H. HERHOLD,
F. S. PEABODY,

Committee on Buildings and Grounds.

Chicago, Sept. 13, 1900.

Director Hutchinson moved that the report be approved and that the recommendations contained therein be concurred in.

Carried.

Yeas — Directors Hutchinson, Kuflewski, Garibaldi, Meeker and the Chair—5.

Nays—None.

On motion, the bills in the hands of the Committee were approved and were referred to the Committee on Finance for payment.

COMMITTEE ON FINANCE.

Director Garibaldi, for the Committee on Finance, presented the following schedule of bills audited and approved.

Maintenance Account:

A. C. McClurg & Co., books	$927 70
P. Ringer & Hertzberg, binding	163 75
Joseph Flucke, binding	490 39
Geo. E. Koehler, binding	147 35
The Clinic Publishing Co., printing	12 15
S Ettlinger Printing Co., printing	34 50
The Western Banknote and Engraving Co., letterheads and envelopes	35 50
Braduer Smith & Co., Manilla paper, etc.	15 12
Cameron, Amberg & Co., Library cards, stationery, etc.,	49 05
Edwards & Hancock, typewriting machine ribbons, etc.	35 70
Library Bureau, misc., cards	127 68
Irving Washington, Business Agent, efficiency blanks	1 60
The Oliver Typewriter Co., typewriting ribbons	6 00
Frederick Herhold, rent, etc., Milwaukee Av. reading room	60 00
Nicholas Bedessem, rent North Av. reading room	60 00
Chas. G. Haddock, rent W. Madison St. reading room	50 00
Geo. R. Nichols, rent, etc., Blue Island Av. reading room	55 00
Carr Bros., rent etc., Hyde Park reading room	50 00
Maurice Dunne, rent, etc. State St. reading room	62 50
The Peoples Gas Light & Coke Co., gas consumed	9 80
King's Model Laundry Co., laundering towels	30 08
American Water Co., spring water	37 88
J. L. Snydacker & Co., coal	923 53
F. G. Hartwell Co., coal	36 46
Youghiogheny & Lehigh Coal Co., coal	42 34
D. J. Gallagher Mfg. Co., waste	7 02
Geo. Richards Parr, kleansall	18 91
The Garlock Packing Co., packing	15 38
Wyckoff, Seamans & Benedict, typewriter operator's chair	5 50
Chicago Engineer Supply Co., engineer's supplies	5 34
Trader's Insurance Co., insurance on books, etc. reading rooms	78 05
Arthur Frantzen Co., electric wiring	55 00
Lake St. Mfg. Co., installing speaking tube	22 00
Dearborn Drug & Chemical Works, oil	32 13
Bartell Bros., oil	10 40
Viscosity Oil Co., oil. waste, etc.	39 97
Bullard & Gormley Co., misc. hardware	5 60
Gallaher & Speck, grinding down steel rings, etc.	8 50
Jones, Coates & Bailey, lumber	16 75
Morrisson, Plummer & Co., castor oil and alcohol	48 30
John L. Nelson & Bro. Co., painting iron work	189 00
The Chicago Daily Labor World, advertising	6 75
J. F. McGuire, street sprinkling	30 00
W. B. Wickersham, Sec'y., expenditures for August 1900	191 16
Total	$4249 84

REPORTS OF SPECIAL COMMITTEES.

Director Kuflewski who was appointed at last meeting to extend the courtesies of the Board to Col. Zigmund Milkowski reported that he had attended to the appointment and that Col. Milkowski was present.

Director Kuflewski then introduced the Colonel to the Board, whereupon the latter delivered a brief address.

On motion of Director Hutchinson, the Board adjourned.

W. B. WICKERSHAM,
Secretary.

REPORT OF LIBRARIAN FOR AUGUST, 1900.

CIRCULATION OF BOOKS.

The number of books taken from the Library for home use during the month of August was 133,380, against 139,835 for the corresponding month of the previous year. The circulating department was open on 26 week days, 4 Sundays, and 1 holiday (G. A R. day, after 5:30 p. m.). The daily average week day circulation was 5 101; the daily average Sunday and holiday circulation was 148.

Reference Room.

	1900.	1899.
Number of recorded visitors	6,947	7,065
Books issued from stacks	21,011	23,217

No record was kept of the number of readers who consulted the books on the open shelves.

Room for Art Books.

Visitors, 626. Books consulted, 1,979.

Patents and Public Documents.

	1900.	1899
Number of visitors	1,364	1,651
Volumes consulted	6,132	7,638

Bound Newspapers and Books for the Blind.

Visitors, 241. Bound newspapers consulted, 381. Books for the blind circulated, 88.

Reading Room.

Periodicals issued at counter, 6,411. No record kept of use of periodicals and newspapers on open stands and racks. Mean attendance per hour, 131. Average maximum attendance per hour, 174.

Branch Reading Rooms

	No. 1.	No. 2.	No. 3.	No. 4.	No. 5.	No. 6.
Number of visitors	1,431	2,129	1,988	2,069	1,605	2,815
Periodicals issued	989	2,185	2,203	....	2,078	2,542
Books issued	539	581	778	....	684	720
Average Sunday visitors	23	48	40	40	43	56
Women visitors	8	476	331	718	240	569

Delivery Stations.

The number of books issued from 60 delivery stations was 89,811, against 92,642 for the same month of the preceding year.

Registration.

The number of cards issued on new registrations and re-registrations was 2,330, of which 1,124 were issued to males and 1,206 to females. The registration of August 1899, was 2,736. The number of two-year cards outstanding is 74,210.

Binding Department.

Number of books at binderies August 1, 1900	1,164
Number of books sent to binderies in August	2,467
Total number of books at binderies in August	3,631
Number of books received from binderies in August	2,309
Number of books at binderies September 1, 1900	1,322
Number of books, repaired in Library in August	6,050

Growth of the Library.

The total number of volumes in the Library August 31, 1900, was 260,577. Received since June 1, 1900, 3,661; since August 1, 1,224. Books worn out and condemned since June 1, 1488; since August 1, 497. Books lost and paid for since June 1, 111; since August 1, 36. Books found and money refunded since June 1, 17; since August 1, 5.

Fred'k. H. Hild,

Chicago, September 13, 1900. *Librarian.*

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, THURSDAY, SEPTEMBER 27, 1900.

OFFICIAL RECORD.

There were present the President, Director Franks and Directors Plamondon, Garibaldi and Meeker.

Absent—Directors Herhold, McCormick, Hutchinson, Peabody and Kuflewski.

There being no quorum present, the Board adjourned to meet Tuesday, October 2nd inst., at 4:30 o'clock p. m.

W. B. WICKERSHAM,
Secretary.

ADJOURNED REGULAR MEETING.

CHICAGO, TUESDAY, OCTOBER 2, 1900.

OFFICIAL RECORD.

The Board met according to adjournment.

There were present the President, Director Franks and Directors Peabody, Plamondon and Garibaldi.

Absent — Directors Herhold, McCormick, Hutchinson, Kuflewski and Meeker.

There being no quorum present, the Board adjourned until Thursday, October, 4th inst., at 4:30 o'clock p. m.

W. B. WICKERSHAM,
Secretary.

BOARD OF DIRECTORS
OF THE
CHICAGO PUBLIC LIBRARY.

ADJOURNED REGULAR MEETING.

CHICAGO, THURSDAY, OCTOBER 4, 1900.

OFFICIAL RECORD.

The Board met according to adjournment.

There were present when the Board was called to order the President, Director Franks in the chair and Directors Herhold, Peabody, Plamondon, Garibaldi and Meeker.

Absent—Directors McCormick, Hutchinson and Kuflewski.

MINUTES APPROVED.

There being no objection the minutes of the regular meeting held September 13, 1900, were approved as recorded and printed, without being read.

COMMUNICATIONS.

Communications were received as follows:

From Fred Kruetzmann, River View, Ill., praying the Board to add to its books for the blind some books printed in the American Braille system.

Referred to the Committee on Library.

From Louise J. Roberts and Addie B. Coy, praying the Board to establish a delivery station at 1276 Van Buren street under their care.

Referred to the Committee on Delivery Stations.

From citizens residing in the thirteenth ward, praying the Board to establish a delivery station at 149 N. Kedzie avenue under the care of Chas. Crosbie.

Referred to the Committee on Delivery Stations.

From citizens residing in the vicinity of 1400 Forty-first court, praying the Board to establish a delivery station at that number.

Referred to the Committee on Delivery Stations.

From Bohemian citizens praying the Board to purchase some new Bohemian books and to replace some of those which have been worn out and withdrawn from circulation.

Referred to the Committee on Library.

From C. I. Moulton, first ass't. engineer, praying the Board for a leave of absence for fifteen days, beginning October 2, 1900.

Director Plamondon moved that the request of Mr. Moulton be granted.

Carried.

From Leo. C. O'Byrne and Jas. Todd, tendering their resignations as employes of the Board.

On motion of Director Peabody, the resignations were accepted.

COMMITTEE ON LIBRARY.

In the absence of the Committee on

Library, Director Peabody moved that the business in its hands be taken up and be transacted by the Board.

Carried.

The Librarian then presented the following lists:

A list of current American books, comprising 155 volumes, estimated to cost $145.00; a list of English books, comprising 46 volumes, estimated to cost $85.00; a list of Bohemian, Polish and Russian books, to replace worn-out copies, comprising 650 volumes, estimated to cost $350.00; and a list of books for the blind printed in American Braille, comprising 136 volumes, estimated to cost $250.00.

Director Peabody moved that the lists of books presented by the Librarian be ordered purchased.

The motion prevailed.

Yeas — Directors Herhold, Peabody, Plamondon, Garibaldi, Meeker and the President—6.

Nays—None.

COMMITTEE ON DELIVERY STATIONS.

Director Herhold, Chairman of the Committee on Delivery Stations, presented the following report:

To the President and Board of Directors, Chicago Public Library:

GENTLEMEN: — Your Committee on Delivery Stations begs leave to report the following recommendations:

1. That the communications of Dr. W. S. Gilmore and J. B. Work, recommending that a delivery station be opened at 7112 Dobson avenue, under the care of Mr. J. C. Miller, be filed.

2. That the petition of N. Wohlleben, 3088 N. Ashland avenue, praying the Board to establish a delivery station at his store, be filed.

3. That the communication of Agnes J. McCabe, praying the Board to establish a delivery station in the vicinity of the James McCosh school, be filed.

4. That the delivery station now located at 656 W. 103d street, Fernwood, be closed and that it be re-opened October 1, in the vicinity of Washington Heights, in accordance with a petition from residents of Washington Heights, Walden and Longwood.

5. That station No. 25, West, located at 203 N. Park avenue, Austin, be allowed to remain in its present location under the supervision of Asa W. Wakelee in accordance with the communication and request of its former keeper, C. W. Brookins, who for business reasons is obliged to be absent for sometime.

6. That the petition of Miss Ida Barker to be placed in charge of delivery station No. 17, South, located at 426 E. 63d street be granted, Mr. W. H. Billings, the present keeper having made a similar request in writing.

All of which is respectfully submitted,

F. H. HERHOLD,
W. A. KUFLEWSKI,
ARTHUR MEEKER,
Committee on Delivery Stations.

Chicago, Sept. 27, 1900.

Director Peabody moved that the report be approved and that the recommendations contained therein be concurred in.

Carried.

Director Kuflewski entered the room and took his seat.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Plamondon, Chairman of the Committee on Buildings and Grounds, presented the following report:

To the President and Board of Directors, Chicago Public Library:

GENTLEMEN: — Your Committee on Buildings and Grounds begs leave to report the following recommendations relating to matters considered by it at a meeting held September 26, 1900:

1. In accordance with advertisements, bids were received and opened for replacing broken glass in the building, using the salvage as far as it would go for smaller lights, and are as follows:

Pittsburgh Plate Glass Co., on list as submitted	$1,865.00
Additional glass in delivery room	142.00
	$2,007.00

The Jas. H. Rice Co., on list as submitted.	$1,840.00
Additional glass in delivery room	120.00
	$1,960.00

Your Committee recommends that a contract be now entered into with The Jas. H. Rice Company for replacing all broken lights in the building, using the salvage as far as may be, in accordance with the specifications, upon that company's bid of $1,960.00.

2. Your Committee begs to report that it has received bids in accordance with the advertisement for repainting the iron window frames and sash on the outside of the building, and for puttying up all loose window lights as follows:

J. B. Sullivan & Bro.	$153.00
W. P. Nelson Co.,	263.00
J. G. McCarthy Co.,	225.00
John L. Nelson & Bro. Co.,	280.00

Your Committee recommends that a contract be entered into with J. B. Sullivan & Bro. for this work upon that firm's bid of $153.00.

3. Your Committee also received bids for altering and enlarging the returns from the indirect heating coils in the basement of the building as follows:

Conlon Co.,	$142.00
Thomas & Smith,	228.00

Your Committee recommends that a contract be entered into with Conlon Company for this work upon their bid of $142.00.

4. Your Committee begs to report back, without recommendation, the communication from Wm. S. Cameron, attorney, concerning the claim for interest by E. Puttkammer.

5. Your Committee also recommends that the Secretary be authorized to advertise for cleaning and painting certain rooms in the building in accordance with the specifications prepared by the Librarian.

6. That the bid of the Library Bureau for one adjustable wooden shelf case and one roller shelf case for the sum of $775 be accepted, and that an order be given to that company for the work.

7. That the Secretary be authorized to advertise for fitting up room No. 4, on the reference room floor of the building, with chairs, platform, reading desk, black-board, stereopticon screen, etc., so that it may be used as a lecture-room, etc., and report the same to the Committee on Buildings and Grounds.

8. That a Morse & Dexter No. 9 valve reseating machine, with an additional part to include the reseating of a 10-inch valve, be ordered purchased at an estimated cost of $185.00.

All of which is respectfully submitted,

CHAS A. PLAMONDON,
F. H. HERHOLD,
F. S. PEABODY,

Committee on Buildings and Grounds.

Chicago, Sept. 27, 1900.

Director Herhold moved that the report be adopted and that the recommendations contained therein be concurred in.

Carried.

Yeas—Directors Herhold, Peabody, Kuflewski, Plamondon, Garibaldi, Meeker and the President—7.

Nays—None.

The President having called attention of the Board to the fact that the coal being delivered by J. L. Snydacker & Company is smoky and does not in that respect fulfill the specifications, Director Plamondon moved that the Secretary be directed to notify the contractors, J. L. Snydacker & Company, that the coal, called Magno Smokeless, being delivered by them, under their contract, does not fulfill the requirements of the specifications under which the bid was made in that it is not a smokeless coal and that the Board demands that coal be delivered which shall fulfill the requirements of the specifications in this respect.

The motion prevailed.

NEW BUSINESS.

Director Plamondon stated that in view of the fact that the replacing of broken plate glass will cost the Board about $2,000, he believed it would cost the Board less money to have the glass insured, and moved that the Secretary be instructed to obtain bids for insuring the plate glass windows of the building and

report the same to the Committee on Buildings and Grounds.

The motion prevailed.

Director Kuflewski stated that the eligible list from which attendants for the Library service are obtained is now over three years old, and moved that a Committee of three be appointed to wait upon the Civil Service Commissioners for the purpose of requesting them to cancel the present list and hold an examination for a new eligible list.

The motion prevailed.

The President appointed as such Committee, Directors Kuflewski, Meeker and Garibaldi.

On motion of Director Meeker, the Board adjourned.

W. B. Wickersham,
Secretary.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, THURSDAY, OCTOBER 11, 1900.

OFFICIAL RECORD.

There were present the President, Director Franks, and Directors Herhold, Peabody and Kuflewski.

Absent—Directors McCormick, Hutchinson, Plamondon, Garibaldi and Meeker.

No quorum appearing, the Board adjourned until Tuesday, October 16th inst. at 4:30 o'clock p. m.

W. B. WICKERSHAM,
Secretary.

ADJOURNED REGULAR MEETING.

CHICAGO, TUESDAY, OCTOBER 16, 1900.

OFFICIAL RECORD.

The Board met according to adjournment at 4:30 o'clock p. m.

There were present the President, Director Franks, and Directors Garibaldi and Meeker.

Absent—Directors Herhold, McCormick, Hutchinson, Peabody, Kuflewski and Plamondon.

No quorum appearing, the Board adjourned to meet Thursday, October 18th inst. at 4:30 o'clock p. m.

W. B. WICKERSHAM,
Secretary.

BOARD OF DIRECTORS
OF THE
CHICAGO PUBLIC LIBRARY.

ADJOURNED REGULAR MEETING.

CHICAGO, THURSDAY, OCTOBER 18, 1900.

OFFICIAL RECORD.

The Board met according to adjournment at 4:30 o'clock p. m.

There were present the President, Director Franks, in the chair and Directors Herhold, Hutchinson, Peabody, Kuflewski and Garibaldi.

Absent—Directors McCormick, Plamondon and Meeker.

MINUTES APPROVED.

On motion of Director Hutchinson the minutes of the regular meeting of September 27 and of the adjourned regular meetings of October 2, and October 4, 1900, were approved as recorded and printed, without being read.

COMMUNICATIONS.

A communication was received from Prof. Marcus Simpson, Northwestern University, Evanston, praying the Board to grant him the privilege of using the books of the Public Library by card.

Director Hutchinson moved that the privilege asked for by Prof. Simpson be granted under the usual conditions.

Carried.

Communications were also received as follows:

From Miss Martha E. Bunn, 1774 Washington boulevard, relative to the establishment of a delivery station at 1199 Milwaukee avenue.

Referred to the Committee on Delivery Stations.

From citizens residing in the vicinity of 1224 W. 67th street, praying the Board to establish a delivery station at that number.

Referred to the Committee on Delivery Stations.

From F. B. Ormsby, principal of the Perkins Bass School, relative to the establishment of a delivery station at 1224 W. 67th street.

Referred to the Committee on Delivery Stations.

From Ira C. Baker, Principal of the Chas. W. Earle School at 61st street and Hermitage avenue, praying the Board to establish a delivery station in the vicinity of 63d street and Ashland avenue.

Referred to the Committee on Delivery Stations.

From Morton Shurts, representing the Tenth Ward Property Owners Association, praying the Board to establish a delivery station in the neighborhood of Ogden and Washtenaw avenues.

Referred to the Committee on Delivery Stations.

From Miss Anna V. Donnelly, Miss Martha Scanlan, Miss Della T. Anderson, Arthur C. Kleutgen, and Frank

Miller, tendering their resignations as employes of the Board.

Director Herhold moved that the several resignations presented be accepted.

Carried.

From Edward Henwood, praying the Board to grant him a leave of absence of six months on account of his health.

Referred to the Committee on Administration.

COMMITTEE ON LIBRARY.

Director Hutchinson, for the Committee on Library, presented the following recommendations agreed upon by the Committee:

1. That the following lists of books be ordered purchased:

A list of current American books, comprising 92 volumes, estimated to cost $115; a list of directories and gazetteers, comprising 38 volumes, estimated to cost $175; a list of worn-out books, withdrawn from circulation in September last, comprising 697 volumes, estimated to cost $600; a list of Polish books comprising 48 volumes, estimated to cost $25.

Director Herhold moved that the lists of books recommended by the Committee be ordered purchased.

Carried.

Yeas—Directors Herhold, Hutchinson, Peabody, Kuflewski, Garibaldi and the President—6.

Nays—None.

2. That the report of the Librarian for September, 1900, be filed and be printed as an appendix to the records.

It was so ordered.

3. That the petition of Prof. Geo. O. Curme, of Northwestern University, Evanston, for the renewal of the privilege of drawing not to exceed six volumes at one time, be renewed.

The motion was concurred in.

COMMITTEE ON ADMINISTRATION.

Director Hutchinson, Chairman of the Committee on Administration, presented the following report:

To the President and Board of Directors, Chicago Public Library:

GENTLEMEN: — Your Committee on Administration begs leave to make the following recommendations in regard to matters under its supervision:

1. That Charles Hartung, a page in the day service of the Library, be transferred to the evening service, at a salary of $300 per annum, to fill the vacancy created by the resignation of Leo. C. O'Byrne.

2. That a requisition be made upon the Civil Service Commission for one page for the day service, at a salary of $400 per annum, to fill the vacancy created by the transfer of Charles Hartung.

3. That a requisition be made upon the Civil Service Commission for one female typewriter operator, at a salary of $500 per annum, to fill the vacancy created by the resignation of Miss Della T. Anderson.

4. That a requisition be made upon the Civil Service Commission for two female clerks, at a salary of $400 per annum each, to fill the vacancies created by the resignations of Miss Anna V. Donnelly and Miss Martha Scanlan.

5. That the action of the Librarian be approved, in suspending from the service Robert Malahy, a janitor, on account of absence without leave, and that Mr. Malahy be permanently separated from the service.

6. That a requisition be made upon the Civil Service Commission for one janitor to fill the vacancy created by the separation of Robert Malahy, at a salary of $540 per annum.

All of which is respectfully submitted,

C. L. HUTCHINSON,
F. H. HERHOLD,
Committee on Administration.

Chicago, Oct. 11, 1900.

Director Herhold moved that the report be adopted with the exception of section four.

Carried.

Yeas—Directors Herhold, Hutchinson, Peabody, Kuflewski, Garibaldi and the President—6.

Nays—None.

Director Herhold moved that section four be amended by striking out $400 and substituting $300 therefor, and that at the end of one year of service the salary of said female clerks be increased to $400 per annum.

The motion prevailed.

Yeas—Directors Herhold, Hutchinson, Peabody, Kuflewski, Garibaldi and the President—6.

Nays—None.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Peabody, for the Committee on Buildings and Grounds, stated that a number of bids had been received for cleaning and repainting certain rooms in the Library Building and recommended on behalf of the Committee that a contract be now entered into with Mitchel & Halbach for all of this work upon their bid of $1,100.

Also that bids had been received for chairs, platform, stereopticon screen and reading desk for the lecture room, but that the Committee would recommend that the bids be rejected and that the Committee be authorized to purchase the furniture and fixtures at a cost not to exceed $462.50.

Director Hutchinson moved that the recommendations of the Committee be concurred in.

Carried.

Yeas—Directors Herhold, Hutchinson, Peabody, Kuflewski, Garibaldi and the President—6.

Nays—None.

Director Peabody also recommended, on behalf of the Committee, that the proposal of the Frankfort Marine Accident and Plate Glass Insurance Company to insure all the plate glass in the building for one year for the sum of $500 be accepted, this being the lowest bid received; and moved that the recommendation of the Committee be concurred in.

Carried.

Yeas—Directors Herhold, Hutchinson, Peabody, Kuflewski, Garibaldi and the President—6.

Nays—None.

Director Peabody moved that the bills in the hands of the Committee be taken out of its hands and be brought before the Board for approval.

Carried.

Director Peabody moved that the bills be approved and be referred to the Committee on Finance.

Carried.

COMMITTEE ON FINANCE.

Director Peabody, Chairman of the Committee on Finance, presented the following schedule of bills audited and approved and recommended on behalf of the Committee that the bills be ordered paid.

Director Hutchinson moved that the bills be paid in accordance with the recommendation of the Committee.

Carried.

Yeas—Directors Herhold, Hutchinson, Peabody, Kuflewski, Garibaldi and the President—6.

Nays—None.

A. C. McClurg & Co., books	$ 213.47
B. F. Stevens & Brown, books, etc., £245/10/10 (est.)	1,198.25
Otto Harrassowitz, books M. 3024.10, (est.)	725.78
G. E. Stechert, sub. for magazines	15.48
Ernst Wasmuth, books, M. 284.70 (est.)	68.32
Geo. E. Koehler, binding	16.00
Joseph Flucke, binding	409.78
Matthew Bell & Co., binding, £24/1/6, (est.)	117.50
P. Ringer & Hertzberg, binding	59.20
Geo. E. Cole & Co., stationery	5.75
Keen & DeLang Co., postal cards, etc.	18.20
Bradner Smith & Co., Manilla paper	7.20
P. A. Salisbury-Schulz Co., holders and dates	18.00

Wm. Feldmann, portfolio boxes	$ 58.50
Cameron, Amberg & Co., order slips	22.50
Library Bureau, cards, etc	23.47
Frederick Herhold, rent, etc., Milwaukee Av. reading room	60.00
Nicholas Bedessem, rent, North Av. reading room	60.00
Chas. G. Haddock, rent, W. Madison St. reading room	50.00
Geo. R. Nichols, rent, etc., Blue Isl. Av. reading room	55.00
Carr Bros., rent, etc., Hyde Park reading room	50.00
Maurice Dunne, rent, etc., State St. reading room	62.50
J. L. Snydacker & Co., coal	436.54
F. G. Hartwell Co., coal	35.78
The Burlington Coal Co., coal	36.29
Yough. & Lehigh Coal Co., coal	30.58
The Peoples Gas Light and Coke Co., gas	17.00
American Water Co., spring water	23.45
F. Cortez Wilson & Co., water coolers and stands	97.33
Anton Fredriksen, ice	60.80
King's Model Laundry Co, laundry work	23.27
Heath & Milligan Mfg. Co., benzine, red lead, etc	14.67
Tony Herz, Welsbach supplies	15.60
D. J. Gallagher Mfg. Co., waste, etc	18.71
Illinois Electric Co., ground glass globes, etc	13.28
Chicago Engineer Supply Co., engineers' supplies	8.20
Geo. Richards Parr, kleansall	$ 18.91
American Reflector & Lighting Co., reflectors	26.10
Robert Tarrant, steel clamps, etc	12.35
John A. Roebling's Sons Co., rope	12.04
Samuel Harris & Co., misc. hardware	9.78
Bullard & Gormley Co., misc. hardware	30.46
Geo. P. Harris & Bro., copper	9.00
American Battery Co., storage batteries	12.00
Albany Perforated Wrapping Paper Co., toilet supplies	10.00
J. F. McGuire, street sprinkling	30.00
The Chicago Daily Labor World, advertising	4.62
John J. McGrath, board sign	6.00
Thomas Johnson, sign hanging	15.75
Nelson & Leith, auditing accounts	30.00
W. B. Wickersham, Sec'y, expenditures for Sept., 1900	240.46
	$4,613.87

Director Peabody also presented the report of Nelson & Leith, accountants, upon the examination of the Secretary's statements, books and accounts for quarter ended August 31, 1900, and moved that the report be filed and be printed in the records of the Board.

Carried.

The following is the report:

Chicago, Oct. 10, 1900.

To the President and Board of Directors, Chicago Public Library:

GENTLEMEN:—We beg to submit our report in audit and examination of the books and accounts of the Chicago Public Library for the three months from June 1, 1900, to August 31, 1900.

We have examined the following books and accounts:

1. Secretary's cash book with relative vouchers and cheques.
2. Daily cash book for fines, deposits, etc.
3. Security deposit receipts.
4. Journal with relative orders on the Comptroller.
5. Ledger postings from journal.

We have pleasure in stating that we have found everything correct and in good order.

We annex the following statements, both of which we certify to be correct:

1. Ledger balances at 31st August, 1900.
2. Quarterly expenditures 1st June to 31st August, 1900.

Yours faithfully,
Nelson & Leith,
Certified Public Accountants.

LEDGER BALANCES, AUG. 31, 1900.

DEBIT.

Due by Comptroller	$148,617.04
Cash	15,102.06
	$163,719.10

CREDIT.

Public Library Funds:—			
Fund of 1879 and prior years	$ 23,534.44		
Fund of 1900	125,082.60	$148,617.04	
W. H. Ryder Fund		10,000.00	
" " Interest		1,255.61	
Jerome Beecher Fund		2,000.00	
" " Interest		759.36	
Typographical Union Deposit		100.00	
Security Deposits		678.25	
Incidental Fund		308.84	$163,719.10

Quarterly Statement of Expenditures to 31st August, 1900:—

To balance, Public Library Fund, 1900, per previous statement		$175,088.16
Misc. Receipts for Quarter		1,993.35
By books	$3,512.74	$177,081.51
Newspapers and periodicals	411.64	
Binding	2,710.98	
Finding Lists	48.67	
Books lost and paid for—money refunded	18.10	
Freight and expressage	85.23	
Postage	145.00	
Delivery stations	5,023.40	
Branch reading rooms	1,125.17	
Salaries	34,452.99	
Misc. expense	726.35	
Printing and stationery	475.71	
Fuel	2,212.99	
Heating and generating plant	255.63	
Electric supplies and repairs	89.82	
Elevator supplies and repairs	109.14	
Repairs and alterations	317.73	
Janitors' expenses	140.87	
Insurance	78.05	
Furniture and fixtures	58.70	51,998.91
Balance of Fund, 1900		$125,082.60

Amount Charged to Comptroller.	
Fund of 1879 (unavailable)	$ 23,534.44
Fund of 1900	125,082.60
Total	$148,617.04

Director Peabody stated that as usual the Library fund would be short of cash during the last two or three months of the year and that it was probable that the money for the monthly pay rolls of the employes for these months would have to be borrowed in order to pay our current expenses in cash.

Director Hutchinson moved that the question of borrowing money temporarily to meet the necessities of the Board in this matter be referred to the Committee on Finance with power to act, when it deems it necessary.

The motion prevailed unanimously.

Director Peabody stated that the Committee had been endeavoring to find a suitable investment for the $12,000 trust funds now on deposit in the Illinois Trust & Savings Bank, and submitted

memoranda of the following mortgages:

For sale by Peabody, Houghteling & Company at par and accrued interest, principal and interest payable in gold:

1. $5,000 for 5 years at 5 per cent. payable semi-annually, secured by a first mortgage on the property 66.3'x124.73' on the southeast corner of Lowe avenue and 42nd street known as 4201, 4203 and 4205 Lowe avenue. The improvements of the property consist of a three-story and basement brick flat building 42'x60', comprising 6 flats of 7 rooms and bath each; pine trim, open plumbing, hot water service, etc.; rental $1,250 per annum. Michael Foley owner. The estimated value of the land is $3,500; of the improvements, $8,500; total valuation, $12,000; insurance $6,500.

2. $6,000 for 5 years with privilege to pay at end of any year on 60 days' notice, 5 per cent. payable semi-annually; secured by first mortgage upon property fronting east on N. State street between Division and Scott streets, 21 1-2'x131 1-3', known as 386 N. State street; improved with a three-story and basement brick dwelling house. Owner, Emma J. T. Brook. The estimated value of the land is $6,600; of the building, $5,500; total valuation, $12,100; insurance, $7,000.

Director Herhold moved that the Chairman of the Committee on Finance be authorized to purchase one or both of these mortgages, if on examination by him he is satisfied of their value and safety.

The motion prevailed.

Yeas—Directors Herhold, Hutchinson, Peabody, Kuflewski, Garibaldi and the President—6.

Nays—None.

REPORTS OF OFFICERS.

The Secretary reported that he had communicated with the contractors for coal as directed at last meeting and presented the following letter which he had received in reply:

Chicago, Oct. 8, 1900.

W. B. Wickersham, Sec'y:—

Dear Sir:—Replying to yours of the 5th would say that as far as we can determine the magno smokeless coal being delivered at your institution fills all the requirements of your specifications.

Yours respectfully,
J. L. Snydacker & Co.

The report was received and the letter ordered placed on file.

The Secretary also presented his statement of cash receipts and expenditures for the month of September, 1900, and it was referred to the Committee on Finance.

On motion, the Board adjourned.

W. B. Wickersham,
Secretary.

REPORT OF LIBRARIAN FOR SEPTEMBER, 1900.

CIRCULATION OF BOOKS.

The number of books taken from the Library for home use during the month of September was 124,192, against 130,129 for the corresponding month of the previous year. The circulating department was open on 24 week days, 5 Sundays, and 1 holiday. The daily average week day circulation was 5,103; the daily average Sunday and holiday circulation was 285.

Reference Room.

	1900.	1899.
Number of recorded visitors	8,676	7,941
Books issued from stacks	24,499	24,935

No record was kept of the number of readers who consulted the books on the open shelves.

Room for Art Books.

Visitors, 606. Books consulted, 1,936.

Patents and Public Documents.

	1900.	1899.
Number of visitors	1,632	1,605
Volumes consulted	7,401	7,323

Bound Newspapers and Books for the Blind.

Visitors, 277. Bound newspapers consulted, 408. Books for the blind circulated, 68.

Reading Room.

Periodicals issued at counter, 7,591. No record kept of use of periodicals and newspapers on open stands and racks. Mean attendance per hour, 165. Average maximum attendance per hour, 221.

Branch Reading Rooms

	No. 1.	No. 2.	No. 3.	No. 4.	No. 5.	No. 6.
Number of visitors	1,767	2,000	2,453	2,410	1,923	2,755
Periodicals issued	1,275	1,963	2,315	....	2,431	2,518
Books issued	711	543	908	....	747	600
Average Sunday visitors	35	62	61	54	40	67
Women visitors	18	366	313	877	258	688

Delivery Stations.

The number of books issued from 60 delivery stations was 79,821, against 83,329 for the same month of the preceding year.

Registration.

The number of cards issued on new registrations and re-registrations was 2,929, of which 1,400 were issued to males and 1,529 to females. The registration of September 1899, was 2,775. The number of two-year cards outstanding is 74,114.

Binding Department.

Number of books at binderies September 1, 1900	1,322
Number of books sent to binderies in September	2,255
Total number of books at binderies in September	3,577
Number of books received from binderies in September	1,215
Number of books at binderies October 1, 1900	2,362
Number of books repaired in Library in September	4,724

Growth of the Library.

The total number of volumes in the Library September 30, 1900, was 260,766. Received since June 1, 1900, 4,598; since September 1, 937. Books worn out and condemned since June 1, 2,185; since September 1, 697. Books lost and paid for since June 1, 168; since September 1, 57. Books found and money refunded since June 1, 23; since September 1, 6.

Fred'k H. Hild,
Librarian.

Chicago, October 11, 1900.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, THURSDAY, OCTOBER 25, 1900.

OFFICIAL RECORD.

There were present the President, Director Franks, in the chair and Directors Herhold, Peabody, Plamondon and Garibaldi.

Absent—Directors McCormick, Hutchinson, Kuflewski and Meeker.

MINUTES.

On motion of Director Herhold, the reading and approval of the minutes of October 11, 16, and 18, 1900, were postponed.

COMMUNICATIONS.

Communications were received as follows:

From D. L. Murray, principal elect of the Herman Raster School, praying the Board to establish a delivery station in the vicinity of 63d street and Ashland avenue.

Referred to the Committee on Delivery Stations.

From Chas. S. Thornton, recommending the vicinity of 63d street and Ashland avenue as a desirable location for the establishment of a delivery station.

Referred to the Committee on Delivery Stations.

From Ora E. Chapin, recommending the vicinity of Mozart street and Jackson boulevard as a suitable location for the establishment of a delivery station.

Referred to the Committee on Delivery Stations.

From citizens residing in the vicinity of Tripp avenue and Cortland street, praying the Board to establish a delivery station at that point.

Referred to the Committee on Delivery Stations.

From Mrs. Stella Ellman, a janitress, tendering her resignation as an employe of the Board.

On motion of Director Herhold, the resignation of Mrs. Ellman was accepted.

From Michael Linehan, janitor and window washer, praying the Board to grant him compensation for time lost, October 11th to October 21st inst., on account of an accident received while in the performance of his duties as a window washer.

Referred to the Committee on Administration.

COMMITTEE ON LIBRARY.

In the absence of a majority of the Committee on Library, Director Peabody moved that the business in its hands be taken up and be transacted in open Board.

Carried.

The Librarian then presented a list of current American books, comprising 112 volumes, estimated to cost $125.

Director Peabody moved that the list of books presented by the Librarian be ordered purchased.

Carried.

Yeas—Directors Herhold, Peabody, Plamondon, Garibaldi and the President—5.

Nays—None.

COMMITTEE ON FINANCE.

Director Peabody, Chairman of the Committee on Finance, reported that in accordance with the instructions of the Board at last meeting, himself and one other member of the Committee having examined the property, he had agreed to take from Messrs. Peabody, Houghteling & Company on the first of January next, the five per cent Five Thousand ($5,000.00) Dollar mortgage upon property located at 4201, 4203 and 4205 Lowe avenue, a description of which he presented to the Board at last meeting.

Director Peabody, in this connection, submitted the following report upon this property by Director Meeker of the Committe on Finance:

Chicago, Oct. 8, 1900.

Mr. F. S. Peabody, Chairman Finance Committee, Chicago Public Library, Chicago, Illinois.

DEAR SIR:—Replying to your note of the 5th; I have looked up the attached, and consider the security adequate for the loan on the property.

Yours truly,
ARTHUR MEEKER.

Director Herhold moved that the action of the Chairman of the Committee on Finance in the purchase of the mortgage be approved by the Board.

Carried.

Yeas—Directors Herhold, Peabody, Plamondon, Garibaldi and the President—5.

Nays—None.

NEW BUSINESS.

Director Plamondon stated that on Saturday the 27th inst. there would occur a big parade in the streets about the Library Building and suggested that the building be closed as a whole or in part on that day on account of the immense crowds which would probably come into the building, and moved that the Librarian be authorized to close such part of the building on Saturday, October 27th inst. as in his judgment is necessary for its proper protection.

The motion prevailed.

On motion, the Board adjourned.

W. B. WICKERSHAM,
Secretary.

BOARD OF DIRECTORS
OF THE
CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, THURSDAY, NOVEMBER 8, 1900.

OFFICIAL RECORD.

On account of the absence of the majority of the members of the Board from the city, the meeting was adjourned by the President until Tuesday, November 13th inst., at 4.30 o'clock p. m.

W. B. WICKERSHAM,
Secretary.

ADJOURNED REGULAR MEETING.

CHICAGO, TUESDAY, NOVEMBER 13, 1900.

OFFICIAL RECORD.

The Board met according to adjournment at 4.30 o'clock p. m.

There were present the President, Director Franks in the chair and Directors Herhold, McCormick, Peabody, Kuflewski and Garibaldi.

Absent—Directors Hutchinson, Plamondon and Meeker.

MINUTES APPROVED.

On motion of Director McCormick, the minutes of the regular meeting of Oct. 11, of the adjourned regular meeting of Oct. 16, of the adjourned regular meeting of Oct. 18 and of the regular meeting of Oct. 25, 1900, were approved as recorded and printed, without being read.

COMMUNICATIONS.

Communications were received as follows:

From citizens praying the Board to purchase for the Library an edition of the Talmud and the standard works of mediæval and modern Hebrew authors.

Referred to the Committee on Library.

From Roswell B. Mason, Ass't Corporation Counsel, enclosing a decree of court authorizing and directing a change in the trusteeship of the estate of Hiram Kelly from Elizabeth G. Kelly and Erastus C. Moderwell to the Northern Trust Company of Chicago, Illinois, after a satisfactory accounting has been made with said trustees.

Ordered to be filed.

From Roswell B. Mason, Ass't Corporation Counsel, enclosing a copy of the opinion of Ass't. Corporation Counsel Fyffe upon funds transferred from the library fund to the general fund March 1, 1880, as follows:

November 12, 1900.

Wm. B. Wickersham, Esq.,
Secretary Board of Directors,
Chicago Public Library, Chicago.

Dear Sir:—In accordance with your request I beg to hand you herewith a copy of the opinion rendered by the City Law Department in the matter of the transfer of certain funds from the general fund to the credit of the library fund.

Yours respectfully,
(Signed) Roswell B. Mason,
Ass't Corporation Counsel.

March 16, 1900.

Hon. William E. Schlake,
Chairman of Committee on Finance,
City Council, Chicago.

Dear Sir:—The Corporation Counsel has referred to me the communication from your committee enclosing a draft of an order for the transfer of Twenty-three Thousand, Five Hundred and Twenty-three Dollars and Forty-four cents ($23,523.44) from the general fund to the credit of the library fund, and in which you desire the opinion of this department as to the legality of such procedure, and whether the Comptroller can make this transfer.

This matter has been passed upon several times by the Law Department. The facts appear to be those stated in the letter of November 29, 1899, from Mr. Azel F. Hatch, Chairman of the Finance Committee of the Public Library. The amount of Twenty-nine Thousand, Seven Hundred and Fourteen Dollars and Fifty-one Cents ($29,714.51) was, according to the records of the Comptroller's office, transferred from the library fund into the general fund pursuant to an order of Council of March 1, 1880. This order was invalid so far as it operated upon the balance then standing to the credit of the Library, as being contrary to the express provisions of Section 5 of the Library Act that such moneys "shall be kept separate and apart from other moneys of such city, and drawn upon by the proper officers of said city from the properly authenticated vouchers of the Library Board."

Under these circumstances, the order referred to your Committee on December 18, 1899, is correct in form for the intended purpose. Under its terms the Comptroller has legal authority to make the transfer in question, in case the original transfer and the subsequent partial payments were made as stated, and in case no further payment or retransfer has been made.

Yours respectfully,
(Signed) Colin C. H. Fyffe,
Ass't Corporation Counsel.

Approved:
(Signed) Charles M. Walker,
Corporation Counsel.

Referred to the Committee on Finance.

From Azel F. Hatch, enclosing a copy of the proceedings of the circuit court of Cook County in the case of

David W. Kean
and
Anna R. Kean,
Complainants,
vs.
The City of Chicago,
The Chicago Public Library,
Samuel B. Wright
and
Stella R. Wright,
Defendants.

Amended and Supplemental Bill. In Chancery, No. 37,282.

Mr. Hatch's letter is as follows:

To the Board of Directors,
Chicago Public Library.

Gentlemen:—In the case of David W. Kean vs. City of Chicago and the Chicago Public Library, in relation to the title to Dearborn Park, I desire to inform you that the order dismissing the original suit entered June 6, 1898, and which we hoped was a final disposition of the case was on November 2, 1898, vacated and set aside and the cause redocketed and reinstated. On June 4, 1900, an order was entered giving the complainant leave to amend his bill by adding Anna R. Kean as party complainant and on June 26, 1900, the complainants were given leave to file and did file an amended and supplemental

bill, making The Chicago Public Library, Samuel B. Wright and Stella R. Wright additional parties defendant.

The supplemental bill sets up the conveyance to Samuel B. Wright by David W. Kean and wife, and the deed by Samuel B. Wright and wife to the City of Chicago, for the use of The Chicago Public Library, and alleges that the latter deed was obtained by false and fraudulent representations.

To the amended and supplemental bill demurrers were filed by the City of Chicago and by The Chicago Public Library. The demurrers were to-day argued before Judge Hanecy and were sustained and the bill dismissed for want of equity. The complainant prayed an appeal, which was allowed, upon filing a bond for $250, and a certificate of evidence within sixty days. The appeal will be to the Supreme Court of the State.

Very truly yours,
(Signed) Azel F. Hatch.

Ordered to be filed.

From Wm. D. Kerfoot, City Comptroller, requesting all vouchers issued in payment of bills of 1900 to be deposited in his office not later than January 8, 1901.

Ordered to be filed.

From Wm. S. Cameron, attorney, requesting information as to what disposition the Board will make of the claim of E. Puttkammer for interest on account of long deferred payments of coal bills.

Referred to the Committees on Finance and Buildings and Grounds jointly.

From Frederick B. Eaton, Honorable Secretary of a Committee appointed to raise a fund for the erection of a statue in Norwich, England of Sir Thomas Browne, M. D., who resided in that city in 1682 and enclosing a printed circular soliciting subscriptions from all his admirers.

Director McCormick moved that the Secretary be directed to reply to the communication that The Chicago Public Library Board is an executive body, and, as such, cannot subscribe to any cause, however meritorious, and that whatever assistance may be given by the Board, if any, must be done as private individuals.

The motion prevailed.

From G. N. Farnham, 6200 Kimbark avenue, praying the Board to donate to him a plate containing the Arms of the Snow Family, there being duplicate plates contained in volume three of the "Wells Family Antiquity."

Director McCormick moved that the Secretary be directed to reply to Mr. Farnham that the Board cannot see its way clear to grant his request as it would require the mutilation of the volume in question if it did so.

Carried.

From Chas. E. S. Sinclair, Sec'y Ravenswood Historical Society, notifying the Board of the appointment of a committee of that Society appointed to confer with the Library Board with reference to the opening of a branch reading room in the Historical Society rooms in Ravenswood.

Referred to the Committee on Buildings and Grounds.

From Prof. Graham Taylor calling the attention of the Board to the need of a branch reading room in the neighborhood of Grand avenue and Morgan street, and offering the services of a keeper, without expense to the Board, provided the latter will furnish heat and the furnishings of the room. This communication was accompanied by letters recommending the same from several citizens in the neighborhood.

Referred to the Committee on Buildings and Grounds.

From John Binns, calling the attention of the Board to the need of a branch reading room in the Douglas Park district.

Referred to the Committee on Buildings and Grounds.

From Mr. and Mrs. Willis J. Roberts, praying the Board to place the name of Mrs. Roberts upon the delivery station pay roll as keeper of delivery station No. 9, South, located at 3648 W. Sixty-third street.

Director Herhold moved that the request of Mr. and Mrs. Roberts be granted.

Carried.

From Ira C. Baker, Principal of the Charles W. Earle School, in reference to the establishment of a delivery station at Ashland avenue and Sixty-third street.

Referred to the Committee on Delivery Stations.

From Anna E. Nichols, concerning the opening of a delivery station at Neighborhood House, 1224 W. Sixty-seventh street.

Referred to the Committee on Delivery Stations.

From A. Dunlap, 505 E. Sixty-third street, praying the Board to remove delivery station No. 6 South to his store in case a change in location is made.

Referred to the Committee on Delivery Stations.

From Mrs. Clara McKinnev, 680 E. Forty-third street, praying the Board to establish a delivery station at her store.

Referred to the Committee on Delivery Stations.

From citizens residing in the vicinity of the John Spry School, praying the Board to establish a delivery station in that neighborhood.

Referred to the Committee on Delivery Stations.

From Julia Herrick, keeper of delivery station No. 8, West, located at 1022 Millard avenue, tendering her resignation as such keeper and recommending Mr. Milo Putney, who has a business in the same store and is familiar with the work of the same, as her successor.

Referred to the Committee on Delivery Stations.

From Mr. Milo Putney, praying the Board to allow station No. 8 West to remain at its present location under his care.

Referred to the Committee on Delivery Stations.

From Delphine Wilson, keeper of delivery station 19, South, located at 4634 S. Ashland avenue, tendering her resignation as keeper of said station and recommending Miss Laura S. Bass as her successor.

Referred to the Committee on Delivery Stations.

From Miss Lilyan G. Morawski, praying the Board to grant her pay for one day in October deducted on account of failure to register on the time clock.

Referred to the Comittee on Administration.

From Chas. F. Jackson, janitor, Thorlief A. Hansen page, and William Malone, door-man, tendering their resignations as employes of the Board.

Director Herhold moved that the resignations of Messrs. Jackson, Hansen, and Malone be accepted.

Carried.

COMMITTEE ON LIBRARY.

Director McCormick, Chairman of the Committee on Library, presented the following report:

To the President and Board of Directors, Chicago Public Library:

GENTLEMEN:—Your Committee on Library begs leave to make the following recommendations relative to matters under its supervision:

1. That a list of current American books, comprising 93 volumes, estimated to cost $107.00 be ordered purchased.

2. That a list of miscellaneous books, comprising 57 volumes, estimated to cost $72.00, be ordered purchased.

3. That a list of worn-out books withdrawn from circulation in October, 1900, comprising 379 volumes, be ordered replaced at an estimated cost of $300.00.

4. That the subscription for American periodicals and newspapers for the Library for 1901 be placed with the Subscription News Company, of Oak Park, Illinois, at an estimated cost of $1,529.50, this being the lowest bid received; and that some of the more popular American periodicals be purchased month by month from Charles MacDonald, at an estimated cost of $400.00 for the year, this plan resulting in quicker service to the Library.

5. That the subscription for British periodicals and newspapers for 1901 be placed with B. F. Stevens & Brown, of London, England, at an estimated cost of $875.00, and that the same firm be given the subscription for Bohemian, Italian, Spanish, Norwegian, Swedish, Danish and Dutch periodicals and newspapers, at an estimated cost of $240.00.

6. That the subscription for German, French, Russian, Polish and Hungarian periodicals and newspapers for 1901 be placed with the house of Gustav E. Stechert, of New York, at an estimated cost of $915.00.

7. That proposals be advertised for printing a new edition of the finding lists, said lists to consist of a revision and consolidation of the seventh edition finding lists with the various supplements and bulletins issued since 1889.

8. That the report of the Librarian for October, 1900, be filed, and that it be printed as an appendix to the records.

All of which is respectfully submitted,

ROBERT S. MCCORMICK.
W. A. KUFLEWSKI.
Committee on Library.

Chicago, Nov. 13, 1900.

Director Herhold moved that the report be adopted.

Carried.

Yeas—Directors Herhold, McCormick, Peabody, Kuflewski, Garibaldi and the President—6.

Nays—None.

On motion, the bills in the hands of the Committee were approved and were referred to the Committee on Finance.

COMMITTEE ON ADMINISTRATION.

Director Herhold, for the Committee on Administration, presented the following report:

To the President and Board of Directors, Chicago Public Library.

GENTLEMEN:—Your Committee on Administration, after considering various matters under its supervision, begs leave to make the following recommendations:

1. That a requisition be made upon the Civil Service Commission for one carpenter, at a salary of $600 per annum, to fill the vacancy created by the resignation of Charles F. Jackson.

2. That a requisition be made upon the Civil Service Commission for one Janitress, at a salary of $480 per annum, to fill the vacancy created by the resignation of Stella Ellman.

3. That a requisition be made upon the Civil Service Commission for one door-man, at a salary of $500 per annum, to fill the vacancy created by the resignation of William Malone.

4. That a requisition be made upon the Civil Service Commission for one page, at a salary of $400 per annum, to fill the vacancy created by the resignation of Thorlief A. Hansen.

5. That the petition of Edward Henwood, assistant in the Patent Department, for a leave of absence of six months, beginning about November 1, 1900, be granted, without pay.

6. That the petition of Michael Linehan, janitor and window washer, for compensation for time lost in the month of October, 1900, be placed on file.

7. That the action of the Librarian be approved in suspending from the service on November 3, Arthur P. Sammons, a messenger, on account of improper behavior, and that Mr. Sammons remain suspended for two weeks, with loss of pay.

All of which is respectfully submitted.

F. H. HERHOLD.
ROBERT S. MCCORMICK.
Committee on Administration.

Chicago, Nov. 13, 1900.

Director Peabody moved that the report be adopted and that the recommendations contained therein be concurred in.

Carried.

COMMITTEE ON BUILDINGS AND GROUNDS.

In the absence of a meeting of the Committee, Director Herhold moved that the business in its hands be taken up and be transacted by the Board.

Carried.

Director Peabody presented bids for tuck-pointing the outside of the Library Building, and moved that a contract be awarded to John H. Miller, 92 LaSalle street, for this work upon his bid of $125.

The motion prevailed.

Yeas—Directors Herhold, McCormick, Peabody, Kuflewski, Garibaldi and the President—6.

Nays—None.

Director Peabody also presented bids for cleaning the window shades of the building, and also for cleaning and repainting the shades, the bid for the former being 1 1-2 cents per square foot or about 98 cents per shade, and the latter $400.00 for cleaning and repainting 411 shades. As the latter process seemed to be the best, Director Peabody moved that a contract be entered into with Economy Window Shade Factory for cleaning and repainting 411 window shades and transoms in the Library Building for the sum of $400.00.

The motion prevailed.

Yeas—Directors Herhold, McCormick, Peabody, Kuflewski, Garibaldi and the President—6.

Nays—None.

COMMITTEE ON FINANCE.

Director Peabody, Chairman of the Committee on Finance, presented the following schedule of bills audited and approved and moved that the bills be ordered paid.

Carried.

Yeas—Directors Herhold, McCormick, Peabody, Kuflewski, Garibaldi and the President—6.

Nays—None.

Maintenance Account.

A. C. McClurg & Co.	$ 576 38
Geo. Bonnett, sub. for papers	16 62
P. Ringer & Hertzberg, binding	259 40
Joseph Flucke, binding	443 71
Geo. E. Koehler, repairing books	250 14
Gane Brothers & Co., assorted antique paper	21 00
The Barrett Bindery Co., Emerson binders	31 68
Cameron, Amberg & Co., printing	26 65
Enterprise Printing Co., printing cards, etc	15 00
Geo. E. Cole & Co., Indexed Memo. books, etc	9 00
Library Bureau, pockets printed, etc	139 02
Dennison Manufacturing Co., gummed labels, etc	56 11
The Clinic Publishing Co., printing minutes, etc	51 05
Bradner Smith & Co., blotting paper, etc.	44 54
The James H. Rice Co., reglazing lights	1860 00
Chas. G Haddock, rent, West Madison St. reading room	50 00
Carr Bros., rent, etc., Hyde Pk. reading room	50 00
Geo. R. Nichols, rent, etc., Blue Island Av. reading room	55 00
Nicholas Bedessem, rent, North Av. reading room	60 00
Frederick Herhold, rent, etc., Milwaukee Av. reading room	60 00
Maurice Dunne, rent, etc., State St., reading room	62 50
The Peoples Gas Light & Coke Co., Gas	14 80
Ogden Gas Co., Gas	15 17
J. L. Snydacker & Co., coal	771 98
Chicago Telephone Co., telephone service	87 50
Anton Fredriksen, ice	23 15
J. P. Sanders, sprinkling street	6 00
Marshall Field & Co., dusters, etc	15 75
Marshall Field & Co., crash, etc	75 65
J. F. McGuire, sprinkling streets	30 00
The Chicago Daily Labor World, advertising	6 46
Henry C. Todd & Co., toilet paper	7 70
Bullard & Gormley Co., hardware	11 40
George Richards Parr, "Kleansall"	20 61
Morrisson, Plummer & Co., oxalic acid, etc	5 45
John L. Nelson & Bro. Co., metal coating	5 00
H. Eberhardt, bristle brushes	6 00

Samuel Harris & Co., ladle, etc.	17 91
Robert Tarrant, engineering supplies	6 35
Dearborn Drug & Chemical Works, oil and cable dressing	54 00
D. J. Gallagher Mfg. Co., 1 bale selected wiping rags, etc.	12 22
Patrick J. Riley, removing rubbish	11 63
Bartell Brothers., oils	6 95
Illinois Electric Company, electric supplies	10 71
Electric Appliance Company, No. 2 Sampson batteries	9 00
Gallaher and Speck, elevator repairs and supplies	36 25
R. Williamson & Co., portable electric lamps	9 00
Alexander H. Revell & Co., chair, stools, etc.	15 50
P. E. Hellum, wall tables, etc.	276 00
Thomas & Smith, 1st payment on acc't air washing apparatus	470 00
J. B. Sullivan & Bro., painting	153 00
The Flanagan & Biedenweg Co., repairing arc lamps and cages	6 50
Geo. M. Gross, labor and material	67 04
J. H. McNamara, varnishing trunks, etc.	18 00
The Frankfort, Marine, Accident & Plate Glass Ins. Co., insurance	500 00
Traders Insurance Co., insurance on books	16 80
W. B. Wickersham, Sec'y, expenditures for Oct. 1900	181 19
	7118 47

SPECIAL COMMITTEES.

Director Kuflewski, Chairman of the Special Committee appointed Oct. 4, 1900, to call upon the Civil Service Commissioners in regard to a new eligible list, reported progress and asked for further time.

Further time was granted.

On motion of Director McCormick, the Board adjourned.

W. B. WICKERSHAM,
Secretary.

REPORT OF THE LIBRARIAN FOR OCTOBER, 1900.

CIRCULATION OF BOOKS.

The number of books taken from the Library for home use during the month of October was 147,587, against 135,642, for the corresponding month of the previous year. The circulating department was open on 27 week days and 4 Sundays. The daily average week day circulation was 5,429, the daily average Sunday circulation was 254.

REFERENCE ROOM.

	1900.	1899.
Number of recorded visitors	9,597	8,848
Books issued from stacks	28,004	25,424

No record was kept of the number of readers who consulted the books on the open shelves.

ROOM FOR ART BOOKS.

Vistors, 887; Books consulted, 3,054.

PATENTS AND PUBLIC DOCUMENTS.

	1900.	1899.
Number of visitors	1,907	1,698
Volumes consulted	8,720	7,530

BOUND NEWSPAPERS AND BOOKS FOR THE BLIND.

Visitors, 305. Bound newspapers consulted, 463. Books for the blind circulated, 76.

READING ROOM.

Periodicals issued at counter, 8,570. No record kept of use of periodicals and newspapers on open stands and racks. Mean attendance per hour, 166. Average maximum attendance per hour, 225.

Branch Reading Rooms.

Number of visitors	2,743	2,161	2,646	2,662	2,551	4,092
Periodicals issued	1,869	2,175	2,534	.....	3,153	3,881
Books issued	1,354	569	1,002	.....	887	1,056
Average Sunday visitors	40	60	64	80	57	96
Women visitors	106	382	302	987	288	877

Delivery Stations.

The number of books issued from 60 delivery stations was 96,651 against 87,171 for the same month of the preceding year.

Registration.

The number of cards issued on new registrations and re-registrations was 4,216, of which 2063 were issued to males and 2153 to females. The registration of October, 1899, was 3677. The number of two-year cards outstanding is 74,744.

Binding Department.

Number of books at binderies October 1, 1900	2362
Number of books sent to binderies in October	1891
Total number of books at binderies in October	4253
Number of books received from binderies in October	1913
Number of books at binderies November 1, 1900	2340
Number of books repaired in Library in October	4798

Growth of the Library.

The total number of volumes in the Library October 31, 1900, was 261,126. Received since June 1, 1900, 5,375; since October 1, 777. Books worn out and condemned since June 1, 2564; since October 1, 379. Books lost and paid for since June 1, 211; since October 1, 43. Books found and money refunded since June 1, 28; since October 1, 5.

Fred'k H. Hild,
Librarian.

Chicago, Nov. 8, 1900.

BOARD OF DIRECTORS
OF THE
CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, THURSDAY, NOVEMBER 22, 1900.

OFFICIAL RECORD.

There were present when the Board was called to order Directors McCormick, Peabody, Kuflewski, Plamondon and Garibaldi.

Absent—Directors Herhold, Hutchinson, Meeker and the President.

On motion, Director McCormick took the chair.

MINUTES APPROVED.

There being no objections the minutes of the regular meeting of November 8, and of the adjourned regular meeting of November 13, 1900, were approved as recorded and printed, without being read.

COMMUNICATIONS.

Communications were received as follows:

From citizens residing in the vicinity of delivery station No. 8, West, praying the Board to continue the station at its present location under the care of Mr. Milo Putney.

Referred to the Committee on Delivery Stations.

From citizens and principals of schools in the vicinity of 182 Forty-third street, praying the Board to establish a delivery station at that number, under the care of Mr. E. M. Ridgely.

Referred to the Committee on Delivery Stations.

From Miss Stephanie Skorazinska, praying the Board to permit her to stop her day's work one hour earlier each day on account of ill health until her physician deems it well for her to resume her regular hours.

This petition was accompanied by a letter from Miss Skorazinska's physician, Dr. Mackenzie, recommending that her hours for work be shortened.

Director Kuflewski moved that the Board grant the petition of Miss Skorazinska for two weeks, with loss in pay for one hour each day.

The motion prevailed.

From John C. O'Neill, tendering his resignation as a page in the service of the Board.

Director Peabody moved that the resignation of Mr. O'Neill be accepted. Carried.

COMMITTEE ON LIBRARY.

Director Kuflewski, for the Committee on Library, presented the following report:

U. OF ILL. LIB.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Library begs leave to recommend that the following lists of books be ordered purchased:

1. A list of current American books, comprising 117 volumes, estimated to cost $148.00.

2. A list of English books, comprising 28 volumes, estimated to cost $80.00.

3. A list of miscellaneous books of which extra copies are needed, comprising 91 volumes, estimated to cost $125.00.

4. A list of miscellaneous books, comprising 44 volumes, estimated to cost $69.00.

Respectfully submitted,

ROBERT S. MCCORMICK.
C. L. HUTCHINSON.
W. A. KUFLEWSKI.
Committee on Library.

Chicago, Nov. 22, 1900.

Director Peabody moved that the report be approved.

Carried.

Yeas—Directors Peabody, Kuflewski, Plamondon, Garibaldi and the Chair—5.

Nays—None.

COMMITTEE ON ADMINISTRATION.

The Chair, for the Committee, presented the following report:

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Administration begs leave to make the following recommendations, agreed upon by it at a meeting held on Wednesday, November 21, 1900:

1. That the petition of Miss Lilyan G. Morawski, praying the Board to allow her one day's pay deducted from her October salary, be granted.

2. That a requisition be made on the Civil Service Commission for one page to fill the vacancy created by the resignation of John C. O'Neill.

3. That the salary of the clerk in the binding department, a position which, up to the present time has been filled by a sixty day employe, and for which position the Civil Service Commission has certified a candidate from an eligible list, be fixed at $300 per annum, to be increased to $400 after one year's service.

4. The Civil Service Commission having requested that a record be kept of the efficiency, deportment and attendance of the employes in the Library service, the Librarian is hereby directed to have such a record kept by the heads of the various departments of the Library.

All of which is respectfully submitted,

C. L. HUTCHINSON.
F. H. HERHOLD.
ROBERT S. MCCORMICK.
Committee on Administration.

Chicago, Nov. 22, 1900.

Director Peabody moved that the report be approved and that the recommendations contained therein be concurred in.

Carried.

Yeas—Directors Peabody, Kuflewski, Plamondon, Garibaldi and the Chair—5.

Nays—None.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Plamondon, Chairman of the Committee on Buildings and Grounds, reported back the following petitions, and, on behalf of the Committee, recommended that they be ordered filed:

From Prof. Graham Taylor, accompanied by favorable recommendations from F. E. Oliver and W. J. Bozan, praying the Board to co-operate with Chicago Commons in opening and conducting a reading room at their new building on Grand avenue and Morgan street.

From John Binns, urging the needs of a branch reading room in the vicinity of Douglas Park.

From Chas. E. Sinclair, secretary Ravenswood Historical Society, notifying the Board of the appointment of a Committee of that society to confer with a Committee of the Library Board in reference to opening a branch reading room at the rooms of that society in Ravenswood.

On motion, the recommendation to file the above communications was concurred in.

COMMITTEE ON FINANCE.

Director Peabody, Chairman of the Committee on Finance, for the joint Committee on Finance and Buildings and Grounds reported back the communication of Wm. S. Cameron, attorney for E. Puttkammer, and recommended on behalf of the joint Committee that the same be filed.

The recommendation was concurred in.

Director Hutchinson entered the room and took his seat.

Director Peabody also presented a bill from the City Comptroller, amounting to $5,847.14, for interest on time warrants sold against the library appropriation for the year 1899, and recommended on behalf of the Committee that the bill be paid.

Carried.

Yeas—Directors Hutchinson, Peabody, Kuflewski, Plamondon, Garibaldi and the Chair—6.

Nays—None.

Director Peabody stated that the Committee was arranging for a temporary loan with which to meet the November pay roll and that it would like power to pay not to exceed six per cent. interest on the same.

On motion of Director Plamondon the Committee was authorized to pay not to exceed six per cent interest on any loan which may be made for the purpose of meeting the pay rolls.

Carried.

Yeas—Directors Hutchinson, Peabody, Kuflewski, Plamondon, Garibaldi and the Chair—6.

Nays—None.

REPORTS OF OFFICERS.

The Secretary presented his statement of cash receipts and expenditures for the month of October 1900, and it was referred to the Committee on Finance.

NEW BUSINESS.

The Secretary on behalf of the Chicago Library Club and of the Chicago Bibliographical Society requested permission for the use of the new lecture room on the evening of the 13th of December next, provided the same shall be ready for occupancy by that time.

Director Plamondon moved that the request be granted.

Carried.

On motion, the Board adjourned.

W. B. WICKERSHAM,
Secretary.

BOARD OF DIRECTORS
OF THE
CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, THURSDAY, DECEMBER 13, 1900.

OFFICIAL RECORD.

There were present the President, Director Franks, in the chair, and Directors Herhold, Peabody, Kuflewski, Plamondon and Garibaldi.

Absent—Directors McCormick, Hutchinson and Meeker.

MINUTES APPROVED.

There being no objection the President declared the minutes of the regular meeting held November 22, 1900, approved as recorded and printed, without being read.

COMMUNICATIONS.

Communications were received as follows:

From ex-Director Azel F. Hatch, acknowledging the receipt of a copy of the commendatory resolution passed by the Board July 26, 1900, and expressing his thanks for the same.

Ordered to be filed.

From the Woman's Club of Austin, suggesting that a reading room with reference Library be established in that vicinity and enclosing a copy of a resolution looking to this end passed by the club on the 3d of December, 1900.

Referred to the Committee on Delivery Stations.

From Miss Edith F. Carn, praying the Board to continue delivery station No. 15, West, at its present location, North Forty-seventh street and Montrose boulevard, under her care.

Referred to the Committee on Delivery Stations.

From Miss E. M. Fuller, 386 East North avenue, praying the Board to establish a delivery station at that number under her care.

Referred to the Committee on Delivery Stations.

From Harry A. Pattison, 394 South Hermitage avenue, praying the Board to remit a fine of $1.05 charged against his card for keeping a book out beyond the time prescribed by the rules of the Library.

Director Herhold moved that the letter be filed, and that the Secretary communicate with Mr. Pattison informing him that no exception can be made to the rule requiring the payment of fines for retaining books longer than the rules of the Library allow.

Carried.

From John Lane, regarding the care of delivery station No. 25, West, at Austin.

Referred to the Committee on Delivery Stations.

From Robert L. Hughes, Whiting, Indiana, praying the Board to grant him the privilege of borrowing books from the Library.

The communication was ordered filed.

From Miss Gertrude D. Gibson, assistant in the State street reading room, tendering her resignation as an employe of the Board.

Referred to the Committee on Administration.

From Mrs. Ellen McCall, praying the Board to transfer her from the main Library to the position left vacant at the State street reading room by the resignation of Miss Gibson.

Referred to the Committee on Administration.

From Ferdinand A. C. Dartsch, tendering his resignation as a page in the Library service.

On motion of Director Herhold, the resignation of Mr. Dartsch was accepted.

The Secretary called the attention of the Board to the communication of Prof. Graham Taylor, filed at last meeting, and stated that the tenor of the communication had been misunderstood at that time and suggested that it be taken from the files and be referred to the Committee on Delivery Stations.

It was so ordered.

COMMITTEE ON LIBRARY.

Director Kuflewski, for the Committee on Library, presented the following report:

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Library, after considering various matters under its supervision, begs leave to submit the following recommendations:

1. That a list of current American books, comprising 105 volumes, estimated to cost $138.50, be ordered purchased.

2. That a list of miscellaneous American books, comprising 35 volumes, estimated to cost $41.25, be ordered purchased.

3. That a list of worn-out books, withdrawn from circulation in November, 1900, comprising 445 volumes, be ordered replaced at an estimated cost of $400.00.

4. That a list of additional periodicals and newspapers for the reading room be subscribed for, at an estimated cost of $27.00.

5. That a list of county and state histories, comprising 30 volumes, be ordered purchased, at a cost of $150.00.

6. That Penafiel's "Monuments of the Arts of Ancient Mexico." in three volumes, be ordered purchased, at a cost of $100.00.

7. That the proposal of the Peterson Linotype Company to furnish composition and electro-plates for the revised edition of the finding lists at $2.01 per page, be accepted.

8. That a sum not to exceed $250.00 be expended for Bohemian books to be selected from a list accompanying a petition of citizens, presented to the Board on October 4, 1900.

9. That the report of the Librarian for November, 1900, be filed, and that it be printed as an appendix to the records.

All of which is respectfully submitted.

C. L. HUTCHINSON,
Committee on Library.

Chicago, Dec. 13, 1900.

Director Kuflewski explained that he had not signed the report because he desired that two additional Polish daily newspapers be added thereto.

Director Peabody moved that the report be referred back to the Committee.

Carried.

After further consideration, Director Peabody moved that the vote by which the report had been referred back to the Committee be reconsidered.

Carried.

Director Peabody moved that the report be taken from the hands of the Committee and be considered by the Board.

Carried.

Director Peabody moved that the report as presented and signed by Director Hutchinson be approved and that the recommendations contained therein be concurred in.

Carried.

Yeas—Directors Herhold, Peabody, Kuflewski, Plamondon, Garibaldi and the President—6.

Nays—None.

Director Peabody moved that the request of Director Kuflewski that two additional Polish daily newspapers be added to the list of newspapers in the reading room be referred to the Committee on Library.

Carried.

The bills in the hands of the Committee were approved and were referred to the Committee on Finance.

COMMITTEE ON ADMINISTRATION.

In the absence of a majority of the Committee, Director Peabody moved that the business in its hands be taken up and be transacted by the Board.

Carried.

Director Herhold presented the following report:

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Administration begs leave to recommend that a requisition be made upon the Civil Service Commission for one page, at a salary of $400 per annum, to fill the vacancy created by the resignation of Ferdinand A. C. Dartsch.

Respectfully submitted,
C. L. HUTCHINSON,
F. H. HERHOLD,
Committee on Administration.

Chicago, Dec. 13, 1900.

Director Peabody moved that the report be adopted and that the recommendation contained therein be concurred in.

Carried.

COMMITTEE ON FINANCE.

Director Peabody, Chairman of the Committee on Finance, stated that the total assessed valuation of the city for 1900 had not yet been ascertained by the County Clerk, consequently it was impossible at this time to fix upon the amount which may be realized for Library purposes for the ensuing year; but in order to facilitate the work of the City Comptroller in the preparation of the estimates to be sent to the City Council, he moved that the Secretary be directed to notify the City Comptroller that the Library Board would require for the maintenance of the Library during the year 1901 the proceeds of one mill on the equalized assessed valuation of the city for 1900, when ascertained.

Carried.

Yeas—Directors Herhold, Peabody, Kuflewski, Plamondon, Garibaldi and the President—6.

Nays—None.

Director Peabody presented the following schedule of bills audited and approved and moved that they be ordered paid.

Carried.

Yeas—Directors Herhold, Peabody, Kuflewski, Plamondon, Garibaldi and the President—6.

Nays—None.

MAINTENANCE ACCOUNT.

A. C. McClurg & Co., books	$ 493.07
The Chicago Record Home Study Circle Library Ass'n, books	55.00
The Bancroft Co., "The Book of Wealth" (Sec. 10)	25.00
J. F. Smulski & Co., Polish books	26.74
The Subscription News Co., newspapers and periodicals	1,540.40
Joseph Flucke, binding	463.74
P. Ringer & Hertzberg, binding	43.45
Geo. E. Koehler, binding	77.01
The Barrett Bindery Co., binding	23.44
Clinic Publishing Co., printing minutes	24.30
The Gunthorp-Warren Printing Co., printing annual report	106.66
S. Ettlinger Printing Co., printing bulletins	34.50
Geo. E. Cole & Co., stationery	33.58
Cameron, Amberg & Co., stationery	36.58
Bradner, Smith & Co., Manilla paper	11.18
The A. H. Andrews Co., repairing terrestial globe	12.69
Geo. R. Nichols, rent, Blue Isl. Av. reading room	55.00
Frederick Herhold, rent, Milwaukee Ave. reading room	60.00
Maurice Dunne, rent, State St. reading room	62.50
Nicholas Bedessem, rent, N. Ave. reading room	60.00
Chas. G. Haddock, rent, W. Madison St. reading room	50.00
Carr Bros., rent, Hyde Pk. reading room	50.00
John H. Miller Co., tuck-pointing	125.00
The Peoples' Gas, Light & Coke Co., gas, reading rooms	22.80
J. L. Snydacker & Co., coal	729.83
Anton Fredriksen, ice	12.70
Adolphe Henrotin, soap	27.50
H. R. Eagle & Co., soap	14.00
King's Model Laundry Co., laundering towels	52.74
George Richards Parr, kleansall	21.25
Conlon Company, rearranging steam pipes in basement	142.00
E. Baggot Company, brass pipe, threads, etc.	7.49
Chicago Engineer Supply Co., engineers' supplies	14.17
Borden & Selleck Co., repairing ash elevator, etc.	17.00
Bullard & Gormley Co., misc. hardware	8.51
Samuel Harris & Co., studs, blades, bast files, etc	12.00
Illinois Electric Co., electric supplies	90.76
Electric Appliance Co., electric supplies	35.17
Tony Herz, mantels and chimneys	13.90
Heath & Milligan Mfg Co., paint, etc.	16.34
D. J. Gallagher Mfg. Co., waste, etc.	11.81
Alexander H. Revell & Co., couch covers, etc.	31 40
O. B. Brown, antique oak chairs	187.50
The A H. Andrews Co., misc. furniture	120.00
Mitchel & Halbach, cleaning, painting, etc.	1,100.00
Thomas & Smith, bal. on air-washing chambers	1,000.00
Patrick J. Riley, removing ashes	9.96
W. B. Wickersham, Sec'y, interest for 6 mos. on $12,735.80	382.07
W. B. Wickersham, Sec'y, expenditures for November, 1900	236.22
	$7,787.05

REPORTS OF OFFICERS.

The Secretary presented his statement of cash receipts and expenditures for the month of November, 1900, and it was referred to the Committee on Finance.

On motion of Director Kuflewski, the Board adjourned.

W. B. WICKERSHAM,
Secretary.

REPORT OF LIBRARIAN FOR NOVEMBER, 1900.

CIRCULATION OF BOOKS.

The number of books taken from the Library for home use during the month of November was 145,599, against 149,343 for the corresponding month of the previous year. The circulating department was open on 24 week days, 4 Sundays and 2 holidays. The daily average week day circulation was 5,982; the daily average Sunday and holiday circulation was 335.

Reference Room.

	1900.	1899.
Number of recorded visitors	11,137	10,370
Books issued from stacks	30,792	30,138

No record was kept of the number of readers who consulted the books on the open shelves.

Room for Art Books.

Visitors, 788. Books consulted, 2,762.

Patents and Public Documents.

	1900.	1899.
Number of visitors	1,542	1,557
Volumes consulted	7,123	7,161

Bound Newspapers and Books for the Blind.

Visitors, 229. Bound newspapers consulted, 367. Books for the blind circulated, 67.

Reading Room.

Periodicals issued at counter, 8,550. No record kept of use of periodicals and newspapers on open stands and racks. Mean attendance per hour, 212. Average maximum attendance per hour, 303.

Branch Reading Rooms.

	No. 1.	No. 2.	No. 3.	No. 4.	No. 5.	No, 6.
Number of visitors	3,304	2,876	3,414	2,886	3,108	4,162
Periodicals issued	1,984	2,618	3,077	——	3,635	3,970
Books issued	1,753	812	1,477	——	954	1,229
Average Sunday visitors	77	86	89	71	87	88
Women visitors	99	451	287	942	321	783

Delivery Stations.

The number of books issued from 60 delivery stations was 93,130, against 95,678 for the same month of the preceding year.

Registration.

The number of cards issued on new registration and re-registrations was 4,264, of which 2,246 were issued to males and 2,018 to females. The registration of November, 1899, was 5,105. The number of two-year cards outstanding is 74,708.

Binding Department.

Number of books at binderies November 1, 1900	2,340
Number of books sent to binderies in November	2,156
Total number of books at binderies in November	4,496
Number of books received from binderies in November	2,666
Number of books at binderies December 1, 1900	1,830
Number of books repaired in Library in November	4,704

Growth of the Library.

The total number of volumes in the Library November 30, 1900, was 262,097. Received since June 1, 1900, 6,812; since November 1, 1,437. Books worn out and condemned since June 1, 3,009; since November 1, 445. Books lost and paid for since June 1, 239; since November 1, 28. Books found and money refunded since June 1, 35; since November 1, 7.

Fred'k H. Hild,
Librarian.

Chicago, Dec. 13, 1900.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, THURSDAY, DECEMBER 27, 1900.

OFFICIAL RECORD.

There were present the President, Director Franks, in the chair and Directors Herhold, Hutchinson, Peabody and Garibaldi.

Absent—Directors McCormick, Kuflewski, Plamondon and Meeker.

MINUTES APPROVED.

On motion of Director Hutchinson, the minutes of the regular meeting held December 13, 1900, were approved as recorded and printed, without being read.

COMMUNICATIONS.

Communications were received as follows:

From Miss Mary A. Wadsworth, a lecturer on literature, residing at Oak Park, Illinois, praying the Board to grant her permission to draw books from the Library.

Director Herhold moved that the request of Miss Wadsworth be granted.

Carried.

From J. L. Snydacker & Company replying to a letter from the Secretary complaining of the smoke caused by the coal delivered by them, stating that they know of no reason why the coal being delivered does not fill the requirements.

Referred to the Committee on Buildings and Grounds.

From Julius C. Greenbaum tendering his resignation as a clerk in the Public Library.

On motion of Director Herhold, the resignation of Mr Greenbaum was accepted.

From C. J. Myers tendering his resignation as assistant engineer in the employ of the Board.

On motion of Director Hutchinson, the resignation of Mr. Myers was accepted.

COMMITTEE ON LIBRARY.

In the absence of a majority of the Committee, Director Peabody moved that the business in its hands be taken up and be transacted in open Board.

Carried.

Director Hutchinson then presented a list of current American books, comprising 59 volumes, estimated to cost $66.00, and a list of miscellaneous books, com-

prising 25 volumes, estimated to cost $33.68.

Director Herhold moved that the lists of books presented be ordered purchased.

Carried.

COMMITTEE ON ADMINISTRATION.

Director Hutchinson, Chairman of the Committee on Administration, presented the following report:

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Administration begs leave to submit the following recommendations in regard to matters under its supervision:

1. That the resignation of Miss Gertrude D. Gibson, clerk at the State Street Branch Reading Room, to take effect December 31, 1900, be accepted.

2. That, in accordance with her petition, Mrs. Ellen F. McCall, a clerk at the main Library, be transferred to the position at the State Street Branch Reading Room left vacant by the resignat on of Miss Gibson, at a salary of $1.00 per day.

3. That a requisition be made upon the Civil Service Commission for one female clerk to fill the vacancy created by the transfer of Mrs. McCall, at a salary of $300 per annum to be increased to $100 per annum at the end of one year's service.

4. That the resignation of Carl J. Myers, an assistant engineer, be accepted, and that a requisition be made upon the Civil Service Commission for one assistant engineer to fill the vacancy created by this resignation, at a salary of $1,200 per annum.

All of which is respectfully submitted,

C. L. HUTCHINSON,
F. H. HERHOLD,
Committee on Administration.

Chicago, Dec. 27, 1900.

Director Peabody moved that the report be adopted and that the recommendations contained therein be concurred in.

Carried.

COMMITTEE ON BUILDINGS AND GROUNDS.

The Secretary presented the following matters agreed upon and recommended by the Committee:

1. A proposal from E. Baggott Company to install a kitchen sink in the girls' kitchen, making all connections, for the sum of $30.

Director Hutchinson moved that the proposal of E. Baggot Company be accepted.

Carried.

2. A proposal from Portland Cement Paving & Asphalt Company to build five granitoid motor foundations in the basement of the building, according to specifications prepared by the chief engineer, for the sum of $55, this being the lowest bid received.

Director Peabody moved that the proposal of the Portland Cement Paving & Asphalt Company be accepted.

Carried.

3. A report of the chief engineer to the Committee on Buildings and Grounds on the quality of coal delivered under the contract of J. L. Snydacker & Company from December 14 to the 26th inclusive.

The report of each day being "Smoky. Not as specified."

Ordered to be filed.

Director Hutchinson moved that the Committee on Buildings and Grounds be authorized to cancel the contract of J. L. Snydacker & Company for coal, and to arrange with that firm or some other for the delivery of coal which shall satisfy the requirements of the specifications up n which the recent bids for coal were made.

Carried.

Yeas—Directors Herhold, Hutchinson, Peabody, Garibaldi and the President—5.

Nays—None.

COMMITTEE ON FINANCE.

Director Peabody, Chairman of the Committee on Finance, presented the following bills audited and approved and recommended on behalf of the Committee that they be ordered paid:

Economy Window Shade Factory,

repainting, etc., window shades. $425.00
W. B. Wickersham, Sec'y, interest on December 1900 pay roll..... 337.66

$762.66

Director Hutchinson moved that the bills be ordered paid.

Carried.

Yeas—Directors Herhold, Hutchinson, Peabody, Garibaldi and the President—5.

Nays—None.

Director Peabody also reported back the Secretary's statements of cash receipts and expenditures for the months of September, October and November 1900, and his quarterly statement of the Library Fund for the same months and stated that the accountants, Nelson and Leith, had examined and certified to the correctness of the same

The statements were ordered filed.

Director Peabody also presented the following report of Nelson and Leith, which upon motion of Director Herhold was received and ordered filed.

Chicago, December 27, 1900.

To the President and Board of Directors, Chicago Public Library:

GENTLEMEN:—We have audited the books and accounts of the Chicago Public Library for the period from 1st September, 1900, to 30th November, 1900, and we now beg to submit our report thereon.

We have examined the following books and accounts.

1. Secretary's cash book with relative vouchers and cheques.
2. Daily cash book for fines, deposits, etc.
3. Journal with relative orders on the Comptroller and with the cash book.
4. Ledger postings from journal.

We find the books to be correct and properly vouched.

We annex the following statements, all of which we certify to be correct:

1. Ledger balances at 30th of November, 1900.
2. Statement of quarterly receipts and expenditures 1st September to 30th November, 1900.
3. Statement of cash receipts and expenditures for months of September, October and November, 1900.

Yours faithfully,
Nelson & Leith,
Certified Public Accountants.

LEDGER BALANCES, NOVEMBER 30, 1900.

DEBIT.

Due by Comptroller	$86,704.56
Cash	15,066.00
	$101,770.56

CREDIT.

Public Library Funds:		
Fund of 1879 and prior years,	$23,534.44	
Fund of 1900,	63,170.12	$86,704.56
W. H. Ryder fund		10,000.00
" interest		1,255.61
Jerome Beecher fund		2,000.00
" interest		759.36
Typographical Union deposit		100.00
Security deposits		687.25
Incidental fund		263.78
		$101,770.56

Statement of Receipts and Expenditures.

Three months to November, 30, 1900.

Receipts.

Balance Public Library Fund per previous statement	$125,082.60
Miscellaneous Receipts for quarter	1,996.69
	$127,079.29

Expenditures.

Books	$ 3,245.18
Newspapers and periodicals	2,008.76
Binding	2,230.45
Books lost and paid for—money refunded	19.00
Finding lists	45.68
Freight and expressage	50.50
Postage	120.00
Delivery Stations	4,684.85
Branch reading rooms	1,166.52
Salaries	33,903.21
Miscellaneous expense	615.34
Printing and stationery	608.96
Fuel	1,989.50
Heating and generating plant	248.87
Electric supplies and repairs	178.95
Elevator supplies and repairs	70.29
Repairs and alterations	4,936.03
Janitors expenses	154.85
Insurance	516 80
Interest on time warrants	6,229.21
Furniture and fixtures	886 22
Total expenditure for quarter	$63,909.17
Balance of fund 1900	63,170.12
	$127,079 29

Amount charged to Comptroller.	
Fund of 1879 (unavailable)	$23,534.44
Fund of 1900 as above	63,170 12
Total	$86,704.56

Cash Receipts and Expenditures.

	September	October	November.
To balance close of previous month	$15,102 06	$15,033.76	$15,105.28
" Comptroller for incidental fund	191.16	240 46	181.19
" Miscellaneous	3.60	.30	1.90
" Finding lists	50 04	62 69	63.15
" Books lost and paid for	59.90	46.00	30 55
" Deposits	81.25	117.75	121.00
" Fines	513.19	587.58	577.79
	$16,001 20	$16,088 54	$16,080.86

By Comptroller	$ 626.73	$ 696.57	$ 673.39
" Binding	7.24	2.00	4.69
" Branch reading rooms	3.25		
" Books	80.19	36.55	75.50
" Freight and expressage	26.05	9.08	15.37
" Printing and stationery	3.50	1.25	3 80
" Newspapers and periodicals	36.82	35.63	36.38
" Postage	25.00	51.00	44.00
" Repairs and alterations			5.00
" Heating and generating plant	23.69	6.03	6.38
" Electric supplies and repairs			1.73
" Delivery Stations	4.50		
" Janitors expense	7,05	3.90	.88
" Elevator supplies and repairs			10.82
" Miscellaneous Expense	18.02	29.75	23.82
" Books lost and paid for—found and money refunded	5.15	6.00	7.85
" Deposits repaid	100.25	105.50	105.25
" Balance at close of month	15,033.76	15,105.28	15,066.00
	$16.001.20	$16,088.54	$16,080.86

SUMMARY OF BALANCE.

W. H. Ryder fund	$10,000.00	$10,000.00	$10,000.00
Jerome Beecher fund	2,000.00	2,000.00	2,000.00
W. H. Ryder interest fund	1,255.61	1,255.61	1,255.61
Jerome Beecher interest fund	759.36	759.36	759.39
Incidental fund	259.54	318.81	263.78
Security deposits	659 25	,671.50	687.25
Deposit Typographical Union	100 00	100.00	100.00
	$15,033 76	$15,105.28	$15,066 00

Director Peabody also stated that on account of the delay in fixing the total assessed valuation of the city for 1900, it had been impossible until now to know the exact amount which could be realized for the maintenance of the Public Library during the ensuing year. In the meantime the City Comptroller has prepared and had printed his recommendations for the other departments of the city and has requested that the Library send its requisition direct to the City Council.

He also stated that the Committee had considered the matter of the estimates necessary for the ensuing year and moved the adoption of the following resolution:

The motion prevailed as follows:

Yeas—Directors Herhold, Hutchinson, Peabody, Garibaldi and the President—5.

Nays—None.

WHEREAS, the equalized valuation of the City of Chicago for the year 1900, is $276 565,880, and

WHEREAS, the rate which may be levied upon this valuation for Library purposes is one mill on the dollar.

Resolved, that the City Council be and it is hereby requested to appropriate Two Hundred and Seventy-Six Thousand Five Hundred and Sixty-five ($276,565) Dollars, together with any unexpended balances to the credit of the Library Fund on December 31, 1900, estimated at $16,000, and miscellaneous receipts for the year 1901, estimated at $8,000, for the maintenance of The Chicago Public Library for the year 1901, and that said $276,565, be included by the Council in the tax levy for said year.

On motion of Director Hutchinson, the Board adjourned.

W. B. WICKERSHAM,
Secretary.

BOARD OF DIRECTORS
OF THE
CHICAGO PUBLIC LIBRARY.
REGULAR MEETING.

CHICAGO, THURSDAY, JANUARY 10, 1901.

OFFICIAL RECORD.

There were present the President, Director Franks, in the chair and Directors Hutchinson, Peabody, Kuflewski and Garibaldi.

Absent—Directors Herhold, McCormick, Plamondon and Meeker.

MINUTES APPROVED.

Director Hutchinson moved that the minutes of the regular meeting held December 27, 1900, be approved as recorded and printed, without being read. Carried.

COMMUNICATIONS.

A communication was received from citizens residing in the vicinity of 912 N. Robey street, praying the Board to establish a delivery station at that number.

Referred to the Committee on Delivery Stations.

Also a communication from Chas. Greve, through John C. Schubert, recommending that a delivery station be opened at 912 N. Robey street.

Referred to the Committee on Delivery Stations.

COMMITTEE ON LIBRARY.

Director Hutchinson, for the Committee on Library, presented the following report:

To the President and Board of Directors, Chicago Public Library:

Gentlemen:—Your committee on Library begs leave to make the following recommendations upon matters under its supervision:

1. That a list of current American books, comprising 52 volumes, estimated to cost $75.00, be ordered purchased.

2. That a list of miscellaneous American books, comprising 133 volumes, estimated to cost $150.00, be ordered purchased.

3. That a list of English books, comprising 75 volumes, estimated to cost $130.00, be ordered purchased.

4. That a list of miscellaneous English books, comprising 52 volumes, estimated to cost $100.00, be ordered purchased.

5. That a list of worn-out books withdrawn from circulation in the month of December, 1900, comprising 587 volumes, be ordered replaced at an estimated cost of $500.00.

6. That the report of the Librarian for December, 1900, be placed on file,

and that it be printed as an appendix to the records.

All of which is respectfully submitted,

C. L. HUTCHINSON,
W. A. KUFLEWSKI,
Committee on Library.

Chicago, Jan. 10, 1901.

Director Hutchinson moved that the report be approved and that the recommendations contained therein be concurred in.

Carried.

Yeas—Directors Hutchinson, Peabody, Kuflewski, Garibaldi and the President—5.

Nays—None.

COMMITTEE ON ADMINISTRATION.

Director Hutchinson, Chairman of the Committee on Administration, presented the following report:

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Administration begs leave to submit the following recommendations, agreed upon by it at a meeting of the Committee held Wednesday, January 9, 1901:

1. That Franklin S. Salisbury, a page in the day service, be transferred to the evening service, at a salary of $300 per annum, to fill the vacancy created by the resignation of Arthur C. Kleutgen.

2. That a requisition be made upon the Civil Service Commission for one page for the day service, at a salary of $400 per annum, to fill the vacancy created by the transfer of Mr. Salisbury.

3. That a requisition be made upon the Civil Service Commission for one janitor at a salary of $540 per annum, to fill the vacancy created by the transfer of Jeremiah J. McIntyre to another City department.

4. That three pages in the day service, Michael J. Ray, Albert E. Evans, and Dennis J. Finnegan, be suspended for two days each with loss of pay, on account of habitual tardiness during the months from September to December, 1900.

5. That Nicholas G. Reuter, a page in the day service, be permanently separated from the Library service for withholding from circulation six "seven-day" books by keeping the same in his locker at the Library without having them properly charged upon Library cards.

All of which is respectfully submitted,

C. L. HUTCHINSON,
F. H. HERHOLD,
Committee on Administration.

Chicago, Jan. 10, 1901.

Director Kuflewski moved that the report be adopted and that the recommendations contained therein be concurred in.

Carried.

Yeas—Directors Hutchinson, Peabody, Kuflewski, Garibaldi and the President—5.

Nays—None.

COMMITTEE ON DELIVERY STATIONS.

In the absence of a majority of the Committee, Director Kuflewski moved that the business in its hands be taken up and be transacted in open Board.

Carried.

Director Kuflewski presented the bill of Tony Brod & Company, for hanging delivery station signs, amounting to $12, and moved that it be approved and be referred to the Committee on Finance.

Carried.

COMMITTEE ON BUILDINGS AND GROUNDS.

In the absence of a majority of the Committee, Director Peabody moved that the business in its hands be taken up and be transacted in open Board.

Carried.

Director Peabody then presented two bids for furnishing 15, 1 light, electric brackets for the new book cases in the art room, as follows:

T. W. Wilmarth Company..$2.50 each
R. Willamson & Company.. 2.50 each

As the T. W. Wilmarth Company made the original fixtures in the room, Director Peabody moved that a contract be awarded to that company upon their bid.

The motion prevailed.

Director Peabody moved that the bills in the hands of the Committee be approved and be referred to the Committee on Finance.

Carried.

COMMITTEE ON FINANCE.

Director Peabody, Chairman of the Committee on Finance, presented the following schedule of bills audited and approved and on behalf of the Committee recommended that the bills be ordered paid:

A. C. McClurg & Co., books	$1,141.56
Chicago Directory Co., directories	67.50
B. F. Stevens & Brown, magazines and books, £174/-/1 (est.)	849.12
Otto Harrassowitz, books, Marks 1831.10 (est.)	439.46
Em. Terquem, books, etc. Francs 2944.50 (est.)	588.90
P. Ringer & Hertzberg, binding	121.10
Joseph Flucke, binding	197.82
Geo. E. Koehler, binding	151.60
The Clinic Publishing Co., printing	12.15
Cameron, Amberg & Co., misc. stationery	81.37
Geo. E. Cole & Co., stationery	26.25
Edwards & Hancock, carbon paper	15.00
H. S. Parrish, rubber stamps and pads	12.73
The Mason Pub. & Printing Co., books	154.33
Frederick Herhold, rent Milwaukee Av. reading room	60.00
Nicholas Bedessem, rent North Av. reading room	60.00
Geo. R. Nichols, rent Blue Island reading room	55.00
Chas. G. Haddock, rent W. Madison St. reading room	50.00
Carr Bros., rent Hyde Pk. reading room	50.00
Maurice Dunne, rent State St. reading room	62.50
The Peoples Gas Light & Coke Co., gas	56.60
Ogden Gas Co., gas	10.24
Anton Fredriksen, ice	10.28
J. L. Snydacker & Co., coal	974.84
Henry C. Todd & Co., toilet articles	7.70
King's Model Laundry Co., laundry work	27.46
Marshal Field & Co., carpet, etc	37.50
Borden & Selleck Co., buckets	24.00
C. Sidney Shepard & Co., buckets and tin	6.04
Gallaher & Speck, tools, etc	20.55
H. Channon Co., mops	24.00
Wm. Dilley, brushes	6.00
Morrisson, Plummer & Co., vaseline, soda, etc	5.39
The Yale & Towne Mfg. Co., locks	8.55
Samuel Harris & Co., drill, vise, etc	14.92
Bullard & Gormley Co., misc. hardware	21.05
The J. L. Mott Iron Works, spouts, washers, etc	58.79
Library Bureau, book cases, etc	782.09
The Jas. H. Rice Co., plate glass	100.00
The Leavitt Machine Co., valve reseating machine	175.00
Alexander H. Revell & Co., desk	9.60
M. H. Fairchild & Bro., oil soap	23.17
D. J. Gallagher Mfg. Co., waste	6.76
Bartell Bros., oil	8.05
Chicago Engineer Supply Co., engineers' supplies	12.59
Dearborn Drug & Chemical Works, oil	32.76
W. H. Salisbury & Co., hose	5.00
The Phoenix Glass Co., electrical supplies	23.43
Nicolas Auw, cleaning, etc. carpets	31.22
Patrick J. Riley, removing rubbish	12.24
Illinois Electric Co., wire and cable	9.66
Tony Brod & Co., hanging del. sta. signs	12.00
Nelson & Leith, auditing accounts	30.00
W. B. Wickersam, Sec'y expenditures for Dec. 1900	305.42
Crane Co., machinists supplies	10.26
	$7,099.55

Director Kuflewski moved that the bills be ordered paid.

Carried.

Yeas—Directors Hutchinson, Peabody, Kuflewski, Garibaldi and the President—5.

Nays—None.

Director Peabody also presented the following report:

To the President and Board of Directors, Chicago Public Library:

Gentlemen:—Your Committee on Finance begs leave to report upon sundry matters coming under its supervision:

In accordance with the authority conferred upon it by the Board October 18,

and November 22, 1900, your Committee borrowed from the American Trust and Savings Bank funds with which to meet the Library pay rolls for November and December, 1900, being respectively $12,735.80 and $12,741.22. Interest was paid in advance at the rate of six per cent until June 1, 1901, with the understanding that the loan shall be repaid as much sooner than that date as may be, with a corresponding rebate in interest.

Your Committee begs to say that in order to meet the Library pay rolls for the next two or three months it will be necessary to again borrow funds, and it respectfully recommends that authority be given it to do this in the same manner and with the same limitations as to interest as before.

Your Committee also reports that on December 20th the Secretary received the following communication and statement from the City Comptroller. In order not to delay settlement with the County Collector, your Committee (the President concurring) directed the Secretary to prepare a voucher for $1,473.90 to meet the requirements and the same was signed by the Committee and President and transmitted to the Comptroller. The approval of the Board in this action is desired.

Chicago, Dec. 18, 1900.

Mr. William B. Wickersham, Sec'y Public Library.

"Dear Sir:—I enclose herewith statement of the collection of tax levy of Public Library for the year 1899 as taken from the County Collector which has just been received. As you will observe the amount collected by the County Collector is $147,389.76, and his charge for collecting same being one per cent there should be a voucher in favor of S. B. Raymond, County Collector, for $1,473.90 forwarded to this office to cover same. Will you please have the matter promptly attended to so that we may receive the balance which is held out by the County Collector until the payment of his fee is made.

"Very respectfully,
"Wm. D. Kerfoot,
"Comptroller."

STATEMENT OF COLLECTION OF TAX LEVY 1899.
of the
PUBLIC LIBRARY.

Tax levy 1899	$ 220,966.00	
Gain in extending tax	2,681.80	
Paid by different claimants	.10	
Tax of 1898 and prior on warrant 1899	2,512.21	
Tax 1898 and prior not on warrant 1899	275.54	
Total on gross amount due		$ 226,435.65

LOSSES.

Forfeited to state	$ 2,632.93	
Judgments refused	1,468.83	
Enjoined	93.99	
Appealed	386.49	
Errors	88.44	
Uncollected personal property	4,770.99	
		$9,441.67
Collected by town collectors.		
Cash remitted to city treasurer	$ 68,212.14	
Two per cent commission to city treasurer	1,392.08	
		$69,604.22

Collected by county collector.		
Cash remitted to city treasurer ....$	135,617.88	
Paid by county collector for extension tax	11,771.88	$147,389.76
		$226,435.65

According to the foregoing statement the total losses and costs to be charged against the appropriation of 1899 are as follows:

Losses as above ....$	9,441.67	
Gains as above	5,469.65	
		$ 3,972.02
Cost extending tax ....$	11,771.88	
Cost two per cent to Town collectors..	1,392.08	
		$ 13,163.96
		$ 17,135.98
Paid one per cent to County collector.		1,473.90
Total losses and costs		$ 18,609.88

Your Committee would call your attention to the fact that last year the City Council appropriated for the Library in an itemized form, including a contingent item of $5,334 from which to draw in case any account should be overdrawn. In closing up the books of the Library and of the Library accounts in the Comptroller's office it is found that the following items are overdrawn:

Books lost-found, etc.....$	.60
Newspapers and periodicals.....	584.75
Printing and stationery	1,020.14
Janitor's expense	4.84
Repairs and alterations	1,263.70
Contracts architects, etc.	204.17
Branch reading rooms	391.28
	$3,469.48

Your Committee recommends that the Secretary be authorized to transfer from the contingent fund of the appropriation to the several accounts above enumerated, the amount set opposite each in accordance with the verbally expressed consent of the City Comptroller.

All of which is respectfully submitted,

F. S. Peabody,
John G. Garibaldi,
Committee on Finance.

Chicago, Jan. 10, 1901.

Director Hutchinson moved that the report be approved and that the recommendations contained therein be concurred in.

Carried.

Yeas—Directors Hutchinson, Peabody, Kuflewski, Garibaldi and the President—5.

Nays—None.

SPECIAL COMMITTEES.

Director Kuflewski, Chairman of the Special Committee appointed Oct. 4, 1900, to confer with the Civil Service Commissioners with reference to a new examination for eligibles for clerks in the Library, reported informally that the Committee had conferred with the Commissioners, and that an examination is now being advertised to take place on the 19th of January, inst.

NEW BUSINESS.

Director Peabody presented the following memorial minute:

MEMORIAL MINUTE.

The Board of Directors of the Chicago Public Library has learned with sincere regret of the decease of Mr. Robert J. Smith, who was a member of this Board from April, 1890, to July, 1893. During his term of service Mr. Smith was a member of the Committee on Buildings and Grounds, which handled the problems connected with the preliminary planning of the new Library building. He also acted during his entire term as Chairman of the Committee on Delivery Stations. This Board desires to record its appreciation of the services of Mr. Smith to the Public Library and to the community at large in his capacity as a citizen interested in all questions of social and political life. It is therefore

Resolved, That this memorial minute be spread upon the records of this Board and that a copy thereof be transmitted to the family of the deceased.

Director Hutchinson moved that the memorial minute be adopted.

Carried unanimously.

On motion, the Board adjourned.

W. B. WICKERSHAM,
Secretary.

REPORT OF LIBRARIAN FOR DECEMBER, 1900.

CIRCULATION OF BOOKS.

The number of books taken from the Library for home use during the month of December was 151,789, against 147,554 for the corresponding month of the previous year. The circulating department was open on 25 week days and 5 Sundays, being closed on Christmas Day. The daily average week day circulation was 6,019; the daily average Sunday circulation was 262.

REFERENCE ROOM.

	1900	1899
Number of recorded visitors	11,212	10,276
Books issued from stacks	29,629	28,554

No record was kept of the number of readers who consulted the books on the open shelves.

ROOM FOR ART BOOKS.

Visitors, 540. Books consulted, 2,595.

PATENTS AND PUBLIC DOCUMENTS.

	1900	1899
Number of visitors	1,796	1,574
Volumes consulted	8,334	7,319

BOUND NEWSPAPERS AND BOOKS FOR THE BLIND.

Visitors, 233. Bound newspapers consulted, 354. Books for the blind circulated, 63.

READING ROOM.

Periodicals issued at counter, 9,168. No record kept of use of periodicals and newspapers on open stands and racks. Mean attendance per hour, 222. Average maximum attendance per hour, 328.

BRANCH READING ROOMS.

	No. 1	No. 2	No. 3	No. 4	No. 5	No. 6
Number of visitors	3819	2795	3413	2894	3060	4228
Periodicals issued	2398	2604	3102		3617	4038
Books issued	1921	776	1449		998	1322
Average Sunday visitors	84	92	86	66	67	88
Women visitors	100	352	266	899	233	769

DELIVERY STATIONS.

The number of books issued from 60 delivery stations was 99,333, against 96,115 for the same month of the preceding year.

REGISTRATION.

The number of cards issued on new registrations and re-registrations was 3,411, of which 1,932 were issued to males and 1,479 to females. The registration of December, 1899, was 3,207. The number of two-year cards outstanding is 74,467.

BINDING DEPARTMENT.

Number of books at binderies December 1, 1900	1,830
Number of books sent to binderies in December	1,981
Total number of books at binderies in December	3,811
Number of books received from binderies in December	1,406
Number of books at binderies January 1, 1901	2,405
Number of books repaired in Library in December	6,396

GROWTH OF THE LIBRARY.

The total number of volumes in the Library December 31, 1900, was 263,987. Received since June 1, 1900, 9,308; since December 1, 2,496. Books worn out and condemned since June 1, 3,596; since December 1, 587. Books lost and paid for since June 1, 267; since December 1, 28. Books found and money refunded since June 1, 44; since December 1, 9.

FRED'K H. HILD,
Librarian.

Chicago, Jan. 10, 1900.

BOARD OF DIRECTORS
OF THE
CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, THURSDAY, JANUARY 24, 1901.

OFFICIAL RECORD.

There were present the President, Director Franks, in the chair and Directors Herhold, Peabody, Kuflewski, Garibaldi and Meeker.

Absent—Directors McCormick, Hutchinson and Plamondon.

MINUTES APPROVED.

On motion of Director Kuflewski, the minutes of the regular meeting held January 10, 1901, were approved as recorded and printed, without being read.

COMMUNICATIONS.

Communications were received as follows:

From Wm. D. Kerfoot, City Comptroller, requesting an inventory of the property of the Public Library on the 31st day of December, 1900.

The Secretary stated that the inventory had been prepared and the communication was ordered filed.

From Azel F. Hatch, as follows:

Chicago, Jan. 9, 1901.

To the Board of Directors, the Chicago Public Library.

Gentlemen:—As I advised you by letter dated November 3, 1900, the case of David W. Kean vs. the City of Chicago and the Chicago Public Library in relation to the title of Dearborn Park was on November 2, 1898, vacated and set aside and the cause reinstated and redocketed. On June 4th, 1900, an order was entered giving complainant leave to amend his bill and adding Anna R. Kean as party complainant and again on June 26, 1900, the complainants were given leave to file and did file an amended and supplemental bill making The Chicago Public Library, Samuel B. Wright and Stella R. Wright additional parties defendant. The amended and supplemental bill set up the conveyance to Samuel B. Wright by David R. Kean and wife and the deed by Samuel B. Wright and wife to the City of Chicago for use of The Chicago Public Library, and alleged that the first deed was without consideration and that the latter deed was obtained by false and fraudulent representations. To the amended and supplemental bill demurrers were filed by the City of Chicago and by The Chicago Public Library, which demurrers were set down for hearing and argued before Judge Hanecy on November 3, 1900, and the demurrers were sustained and the amended and supplemental bill dismissed for want of equity. The complainants prayed an appeal which was allowed upon filing a bond of $250, and a certificate of evidence within sixty days from November 3, 1900. This appeal was to the Supreme Court of the State of Illinois. Exam-

ination of the record of the court shows that the complainants have not filed their bond nor their certificate of evidence and accordingly have not perfected their appeal. This, we think, effectually disposes of this litigation and leaves the title to Dearborn Park undisputed in the City of Chicago for use of The Chicago Public Library.

Very truly yours,
AZEL F. HATCH.

Director Peabody moved that the communication of Mr. Hatch be filed and printed.

Carried.

From citizens residing in the vicinity of Irondale, praying the Board to establish a delivery station at Assembly Hall, St. Kevin's Church, 10,513 Torrence avenue.

Referred to the Committee on Delivery Stations.

From citizens residing in the vicinity of 2253 W. Harrison street, praying the Board to establish a delivery station at that number, under the care of A. M. Burroughs.

Referred to the Committee on Delivery Stations.

From Mrs. E. R. Day, keeper of delivery station No. 3, North, located at 477 Lincoln avenue, informing the Board that she has sold her store to Miss Ida M. Walker and recommending Miss Walker as a suitable person to retain the care of the delivery station.

Referred to the Committee on Delivery Stations.

From Miss Ida M. Walker, praying the Board to allow her to retain delivery station No. 3, North, at its old number, she having purchased the store at 477 Lincoln avenue from Mrs. E. R. Day.

Referred to the Committee on Delivery Stations.

From John M. Caldwell, Mrs. A. M. McLain, Delia Hart, Annie E. Chadwick, and Margaret A. Cox, recommending the establishment of a delivery station at 2749 W. Thirty-first street.

Referred to the Committee on Delivery Stations.

From O. J. Milliken, principal of Chas. Kozminski School, Fifty-fourth street and Ingleside avenue, praying the Board to open a delivery station in that school.

Referred to the Committee on Delivery Stations.

From Leonard A. Busby, a copy of his petition filed with the Hon. Chas. S. Cutting, Judge of the Probate Court of Cook County, Illinois, the 10th day of January, A. D. 1900, that the Will of the late Huntington W. Jackson, of Chicago, Illinois, be admitted to probate and that letters testamentary be issued to him after proper hearing and proof, etc.

The Librarian explained that one item in the Will of Huntington W. Jackson provided for the payment of $1,000 to the Free Library for the Blind and inasmuch as that library has been presented to The Chicago Public Library Board by the officers and directors for the Free Library for the Blind, Mr. Busby was desirous of having the bequest for said library paid to the directors of The Chicago Public Library for the purposes set forth in the Will.

The copy of the petition of Mr. Busby was ordered placed on file.

COMMITTEE ON LIBRARY.

Director Kuflewski, for the Committee on Library, presented the following report:

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Library begs leave to make the following recommendations in regard to matters under its supervision:

1. That a list of current American books, comprising 84 volumes, estimated to cost $95.00, be ordered purchased.

2. That a list of books comprising 2,000 volumes, estimated to cost $1,750.00, be ordered purchased for the branch reading rooms.

3. That a list of books in the class English prose fiction, consisting of popular works of which additional copies are required, comprising 2,350 volumes, be ordered purchased at an estimated cost of $2,000.00.

4. That a list of juvenile literature, consisting of popular books of which additional copies are required, comprising 1,600 volumes, be ordered purchased at an estimated cost of $1,200.00.

5. That the Library subscribe for a set of the "Term Catalogues," in 2 volumes, reprinted by Edwin Arber, at a cost of £10, 10s.

6. That Gravina's "Il Duomo di Monreale," in 2 volumes, be purchased at a cost of 440 marks ($105.00), the same to be paid from the Ryder fund.

7. That the Librarian be authorized to purchase 100 copies of the Supplement to the *Inland Architect* for January, 1898, at a cost of $50.00, for purposes of exchange with other libraries, this supplement being a special issue devoted to a description of the Library building.

8. That the Library become a subscriber for the printed catalogue cards for American copyright books, to be issued by the American Library Association Publishing Board, the cost of subscription for 1901 being estimated at $150.00.

9. That a new Remington typewriting machine be purchased at a cost of $87.75, less $25.00 allowed on an old machine given in exchange.

10. That the thanks of this Board be extended to Mr. Allan C. Durborow for his gift to the Library, consisting of a complete set of the "Official Record of the War of the Rebellion," in 129 volumes, bound in half morocco.

All of which is respectfully submitted.

C. L. Hutchinson,
W. A. Kuflewski,
Committee on Library.

Chicago, Jan. 24, 1901.

Director Kuflewski moved that the report be approved and that the recommendations contained therein be concurred in.

Carried.

Yeas—Director Herhold, Peabody, Kuflewski, Garibaldi, Meeker and the President—6.

Nays—None.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Herhold, for the Committee on Buildings and Grounds, recommended on behalf of the Committee, that a contract be awarded to P. E. Hellum for a quarter sawed oak partition and screen around the stair-case in the cataloguing department, entresol floor; including imitation leather covered doors, for the sum of $168.

Also that the Secretary be authorized to purchase one dozen oak chairs for the Blue Island avenue reading room and one dozen oak chairs for the West Madison street reading room.

Director Peabody moved that the recommendations of the Committee be concurred in.

Carried.

Yeas—Director Herhold, Peabody, Kuflewski, Garibaldi, Meeker and the President—6.

Nays—None.

COMMITTEE ON FINANCE.

Director Peabody, Chairman of the Committee on Finance, reported that the Committee had purchased the following mortgage with the privilege of exchanging it for another mortgage as soon as a more satisfactory one can be obtained:

A five-year six per cent $2,500 mortgage on property 300 ft. by 120 ft., fronting east on St. Anthony's court at the

southwest corner of Argyle street (Ravenswood); maker of the mortgage, Jas. Rood, Jr.

Director Peabody also stated that he had purchased the following mortgage with the privilege of returning it or exchanging it for a more satisfactory one within 90 days:

A five-year five per cent $4,500 mortgage on property located at 183 and 185 California avenue, on a lot 50 ft. by 86 ft., east front, improved with two two-story and basement brick flat buildings, each 24 ft. by 54 ft.; the valuation of the land being placed at $4,000, and of the buildings, $6,000.

The report was received.

Director Peabody stated that the titles in the foregoing mortgages were guaranteed by the Security Title & Trust Company of this city, and asked whether or not the Committee should go to the expense of having an attorney pass upon them.

On motion of Director Meeker it was voted that when mortgages purchased by the Finance Committee are accompanied by guaranteed policies, such policies may be taken without any further examination by an attorney.

Director Peabody also presented the following inventory and recommended that it be approved and that a copy thereof be forwarded to the City Comptroller:

The recommendation was concurred in.

INVENTORY, JANUARY 1, 1901.

Books, 263,987 volumes, est. value.	$369,581.80	
Office and mics. furniture and fixtures	10,000.00	
		$379,581.80
Building, including mechanical plant, permanent fixtures, etc. . .,.		2,129,055.00
		$2,508,636.80

INCREASE, 1900.

Buildings	$ 1,804.65
Equipment . . .	13,625.80
Total Inc. . . .	$ 15,430.45

Director Peabody also presented the Secretary's statement of the Library Fund for the year ended December 31, 1900, and it was ordered printed and filed.

THE PUBLIC LIBRARY FUND, FOR YEAR ENDED DEC. 31, 1900.

RECEIPTS.

Balance on hand Jan. 1, 1900.		$ 1,334 51
Appropriation for 1900.		263,397.00
Miscellaneous receipts;		
Fines	$7,128.35	
Books lost and paid for. . . .	465.40	
Finding lists.	666,41	
Miscellaneous.	121.23	
		8,381.48
		$273,112.99

EXPENDITURES:

Freight and expressage. $	245.45
Postage	500.00
Books lost and paid for —found and money refunded	100.60
Finding lists	337.97
Salaries	132,858.85
Delivery stations	19,687.90
Books	15,645.47
Binding	10,064.55
Newspapers and periodicals	4,584.75
Printing and stationery.	3,020.14
Fuel	9,918.74
Electrical supplies and repairs	369.52
Elevator supplies and repairs	280.04

Miscellaneous expense .	3,602.00	
Janitor's expense	1,004.84	
Heating and generating plant	1,517.74	
Furniture and fixtures.	2,170.43	
Branch reading rooms..	4,891.28	
Insurance	4,382.35	
Repairs and alterations.	6,163.70	
Contracts on building and architects	1,804.17	
Interest on time warrants.	6,566.87	
Loss and cost of tax collection	18,609.88	
		$248,327.24
Balance to credit of Library Fund		24,785.75
Amount charged to Comptroller		
Fund of 1879 (unavailable,...	23,534.44	
Fund of 1900	24,785.75	
		48,320.19

NEW BUSINESS.

Director Kuflewski presented the following resolution:

Whereas, The City of Chicago is at present threatened with an epidemic of smallpox therefore be it

Resolved, That all employes of the Library, including the Librarian and Secretary and the Directors of the Board, be requested to be immediately vaccinated.

Director Meeker moved that the resolution be adopted.

Carried.

Director Kuflewski presented the following resolution and moved its adoption.

The motion prevailed.

Whereas, The City of Chicago is constantly exposed to infectious and contagious diseases

Resolved, That a Special Committee be appointed by the President to provide ways and means for sterilizing all the books on the shelves of the Public Library.

The President appointed as Special Committee in accordance with the foregoing resolution, Directors Kuflewski, Meeker and Plamondon.

Director Kuflewski also presented the following resolution and moved its adoption.

Carried.

Whereas, There is a bill now pending before Congress providing for the erection of a statue of Count Casimir Pulaski a hero of the American Revolutionary War, who rendered valuable services and gave his life in the cause of liberty

Resolved, That the Board of Directors of The Chicago Public Library requests the Honorable, the House of Representatives and the Senate of the United States to pass the bill providing for said monument to the memory of Count Pulaski.

Director Kuflewski called the attention of the Board to the unsatisfactory condition of the wagons used in the delivery station service, and stated that some of the drivers were not uniformed as required by the contract for that work. He moved that the superintendent of the delivery station department be instructed to insist that the wagons be regularly washed, and that they be repainted as soon as the weather permits, and that the drivers in the employ of the contractor be required to wear the regulation uniform of the Library, and that he report to the Board from time to time upon the condition of this service.

The motion prevailed.

On motion, the Board adjourned.

W. B. WICKERSHAM,
Secretary.

BOARD OF DIRECTORS
OF THE
CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, THURSDAY, FEBRUARY 14, 1901.

OFFICIAL RECORD.

There were present Directors Herhold, Kuflewski and Garibaldi.

Absent—Directors McCormick, Hutchinson, Peabody, Plamondon, Meeker and the President.

No quorum appearing, the Board adjourned until 5 o'clock p. m., Monday, the 18th inst.

W. B. WICKERSHAM,
Secretary.

ADJOURNED REGULAR MEETING.

CHICAGO, MONDAY, FEBRUARY 18, 1901.

OFFICIAL RECORD.

The Board met according to adjournment at 5 o'clock p. m.

There were present the President, Director Franks, in the chair, and Directors Herhold, Kuflewski, Plamondon and Garibaldi.

Absent—Directors McCormick, Hutchinson, Peabody and Meeker.

MINUTES APPROVED.

There being no objection, the minutes of the regular meeting held January 24, 1901, were approved as recorded and printed without being read.

COMMUNICATIONS.

Communications were received as follows:

From Dr. W. A. Evans, to Director Kuflewski, relative to the possibility of conveying disease germs by means of books was presented and read.

Referred to the Special Committee on Sterilization of Books.

From Dr. Arthur R. Reynolds, Commissioner of Health, to Director Kuflewski, stating that he will make an examination of certain books of the Library for the purpose of determining to what extent they may be effected with disease germs.

Referred to the Special Committee on Sterilization of Books.

From T. M. Helinski, General Secretary of the Polish National Alliance of the United States, stating that the executive board of directors of that association has decided to discontinue the

care of delivery station, No. 24, West, heretofore kept at 102-104 West Division street.

Ordered to be filed.

From Fred A. Gilbert and Arthur Miller, praying the Board to remit the price of certain books which they had charged to their cards and which were lost in the Pitkin & Brooks fire on the 26th of January, 1901.

Director Kuflewski moved that the petition of Messrs. Gilbert and Miller be granted.

The motion prevailed.

From citizens praying the Board to establish a delivery station at 1319 West North avenue, under the care of Miss Etta Campbell and Miss Lillian McCarthy.

Referred to the Committee on Delivery Stations.

From F. Alger, 1307 West North avenue, accompanied by a petition from citizens praying the Board to establish a delivery station at that number under his care.

Ordered filed.

From Prof. Graham Taylor, praying the Board to establish a delivery station at 140 North Union street (Chicago Commons).

Referred to the Committee on Delivery Stations.

From citizens residing in the vicinity of Loomis street and Elburn avenue, praying the Board to establish a delivery station in the store of Mrs. N. Reidy located at that point.

Referred to the Committee on Delivery Stations.

From Edith F. Carn, keeper of delivery station No. 15, West, notifying the Board that she has sold her business to Miss J. Lou Du Four, whom she recommended as a suitable person to have the care of that delivery station.

Referred to the Committee on Delivery Stations.

From Miss J. Lou Du Four, praying the Board to allow delivery station No. 15, West, to remain at its present location, North Forty-seventh street and Montrose boulevard.

Referred to the Committee on Delivery Stations.

From West Disinfecting Company, calling the attention of the Board to its various disinfectors.

Referred to the Special Committee on Sterilization of Books.

From W. J. Braun and John O'Connor, tendering their resignations as employes of the Board.

Director Herhold moved that the resignations of Messrs. Braun and O'Connor be accepted.

Carried.

COMMITTEE ON LIBRARY.

Director Kuflewski, for the Committee on Library, presented the following report:

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Library begs leave to make the following recommendations in regard to matters under its supervision:

1. That a list of current American books, comprising 66 volumes, estimated to cost $68.00, be ordered purchased.

2. That a list of miscellaneous American books, comprising 24 volumes, be ordered purchased at an estimated cost of $32.00.

3. That a list of juvenile books, comprising 182 volumes, estimated to cost $70.00, be ordered purchased.

4. That a list of worn-out books withdrawn from circulation in the month of January, 1901, comprising 808 volumes, be ordered replaced at an estimated cost of $750.00.

5. That one Hammond typewriting machine be purchased for use in the cataloguer's room, at a cost not to exceed $95.00, less discount.

6. That one nine-tray card catalogue case be purchased for the delivery room, at a cost of $32.50.

7. That the report of the Librarian for January, 1901, be placed on file, and that it be printed as an appendix to the records.

All of which is respectfully submitted.

C. L. HUTCHINSON,
W. A. KUFLEWSKI.
Committee on Library.

Chicago, Feb. 14, 1901.

COMMITTEE ON DELIVERY STATIONS.

Director Herhold, Chairman of the Committee on Delivery Stations, presented the following report:

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Delivery Stations begs leave to report as follows upon sundry matters referred to it from time to time by the Board:

1. That the custody of delivery station No. 6, South, located at 321 W. Sixty-third street, be transferred from Mr. O. W. Neeves to Mrs. Clara F. Neeves owing to irregularities in the conduct of said station while in charge of Mr. Neeves.

It is further recommended that all business transactions with this station shall hereafter be conducted with Mrs. Neeves, and that all letters and petitions relative to this station be filed.

2. That delivery station No. 16, West, located at 2092 W. Twenty-sixth street (Crawford), under the care of C. A. Schumacher be closed and that a delivery station be opened at 2749 W. Thirty-first street, under the care of H. R. Hughes, on trial for two months without pay, provided that the keeper exclude all green groceries from his stock of goods; and that all letters and petitions relative to the establishment of a delivery station at this number be filed.

3. That the petition of E. J. Black, keeper of delivery station No. 2, North, for permission to move said station from 265 Centre street to 633 Larrabee street, be granted; and that all other petitions relating to this station be filed.

4. That the resignation of Miss Julia Herrick, keeper of delivery station No. 8, West, located at 1022 Millard avenue, be accepted and that the petition of Mr. Milo Putney requesting that the delivery station remain at the same number under his care be granted; and that all petitions relative to this station be filed.

5. That the resignation of Miss Delphine Wilson, keeper of station No. 19, South, located at 4634 Ashland avenue, be accepted and that Miss Laura Bass be appointed keeper of said station.

6. That delivery station No. 3, North, be transferred from the care of Mrs. E. R. Day to the care of Miss Ida M. Walker; said station to remain at its present location, 477 Lincoln avenue.

7. That the petition of Miss Edith F. Carn to be appointed keeper of delivery station No. 15, West, be granted.

8. That petitions for the establishment of delivery stations at the following places be filed:

7152 Dobson avenue, under the care of J. C. Miller.
1085 N. Forty-second avenue, under the care of Mrs. Bridget B. O'Halloran.
484 Garfield avenue, under the care of A. E. Hergenreder.
1400 Forty-first street, under the care of John I. Reilly.
1276 Van Buren street, under the care of Louise Roberts.
149 N. Kedzie avenue, under the care of Chas. Crosby.
1224 W. Sixty-seventh street, under the care of Neighborhood House.
Tripp and Cortland streets, under the care of W. O. Allen.
In the vicinity of Ogden and Washtenaw avenues.
In the vicinity of Sixty-Third street and Ashland avenue.
In the vicinity of Mozart street and Jackson boulevard.
In the vicinity of the John Spry school, Sacramento avenue and 24th street.
680 E. Forty-third street, under the care of Mrs. Clara McKinney.
505 E. Sixty-third street, under the care of A. Dunlap.
182 E. Forty-third street, under the care of E. M. Ridgely.
386 E. North avenue, under the care of E. M. Fuller.
10513 Torrence avenue, in Assembly Hall of St. Kevin's church.

1307 W. North avenue, under the care of F. Alger.

9. That the petition of the Woman's Club of Austin for the establishment of a reading room in that part of the city be filed.

10. That the communication from John Lane regarding the care of delivery station No. 25, West, at Austin, be filed.

All of which is respectfully submitted.

F. H. Herhold,
W. A. Kuflewski,
Committee on Delivery Stations.

Chicago, Feb. 12, 1901.

Director Herhold moved that the report be approved and that the recommendations contained therein be concurred in.

Carried.

Yeas—Directors Herhold, Kuflewski, Plamondon, Garibaldi and the President—5.

Nays—None.

Director Kuflewski moved that the bills in the hands of the Committee be taken out of its hands and be approved and be referred to the Committee on Finance.

Carried.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Plamondon, Chairman of the Committee on Buildings and Grounds, presented the following report:

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Buildings and Grounds having been informed that the coal being delivered at The Chicago Public Library by the present contractors is of an inferior grade and not according to the requirements of the contract, which calls for the best quality of Pocahontas coal, begs to recommend that the contract with J. L. Snydacker & Company be canceled and that a contract be entered into with F. G. Hartwell Company for Pocahontas coal upon its bid of $3.90 per ton, run of mine. And if that firm decline to furnish Pocahontas coal at this time at that price, that a contract be made at the lowest possible price and that the difference between the price agreed upon and $3.90 be charged to the present contractors, said arrangement to continue until and including May 31, 1901.

All of which is respectfully submitted.

Chas. A. Plamondon,
F. H. Herhold,
Committee on Buildings and Grounds.

Chicago, Feb. 12, 1901.

Director Kuflewski moved that the report be referred back to the Committee on Buildings and Grounds and that the Committee be authorized to ascertain whether a better grade of Pocahontas coal can be obtained or not, and that in case it can to annul the present contract with J. L. Snydacker & Company and to make a contract for the better grade of coal.

The motion was lost as follows:

Yeas—Directors Herhold, Kuflewski, Plamondon and Garibaldi—4.

Nays—The President—1.

Director Plamondon moved that the present contractors be directed to cease delivering coal under their contract and that Pocahontas coal be purchased from F. G. Hartwell Company until further orders from the Board.

The motion was lost.

Yeas—Directors Herhold, Kuflewski, Plamondon and Garibaldi—4.

Nays—The President—1.

COMMITTEE ON BY-LAWS.

Director Kuflewski moved that the bill of Hatch & Ritscher, amounting to $1,006 for professional services be taken out of the hands of the Committee and be approved by the Board and be referred to the Committee on Finance.

Carried.

COMMITTEE ON FINANCE.

Director Garibaldi, for the Committee on Finance, presented the following

schedule of bills audited and approved.

Director Herhold moved that the bills be ordered paid.

Carried.

Yeas—Directors Herhold, Kuflewski, Plamondon, Garibaldi and the President—5.

Nays—None.

A. C. McClurg & Co., books	$1,088 90
Geo. H. Polley & Co., book	20 00
G. E. Stechert, periodicals, etc.	27 95
The Subscription News Co., magazines	11 60
German-American Publishing Co., sub. to newspapers	5 20
E. C. Clark, sup. to Inland Architect, 100 copies	50 00
Geo. E. Koehler, binding	225 67
Joseph Flucke, binding	565 80
P. Ringer & Hertzberg, binding	172 95
The Barrett Bindery Co., binders	50 38
Bradner Smith & Co., paper	19 70
The Clinic Publishing Co., printing	16 20
N. B. Barlow Printing Co., printing	10 00
The Polish Publishing Co., composition, etc., Polish Catalogue	20 00
Cameron, Amberg & Co., making 2,000 vouchers, etc.	30 25
A. L. Little, letter press copying books	13 50
F. S. Webster & Co., carbon paper	9 00
Wyckoff, Seamans & Benedict, typewriting machine	62 75
Bruno Hessling, book	36 00
J. H. Slipper, books	113 70
Maurice Dunne, rent State St. reading room	62 50
Carr Bros., rent Hyde Park reading room	50 00
Chas. G. Haddock, rent W. Madison St. reading room	50 00
Geo. R. Nichols, rent Blue Island Ave. reading room	55 00
Frederick Herhold, rent Milwaukee Ave., reading room	60 00
Nicholas Bedessem, rent North Ave. reading room	60 00
J. L. Snydacker & Co., coal	1,141 78
Wm. Dilley, brushes, brooms, etc.	68 30
Ogden Gas Co., gas	7 35
Anton Fredriksen, ice	11 09
King's Model Laundry Co., laundry work	24 57
M. H. Fairchild & Bro., oil soap	20 47
George Richards Parr, "Kleansall."	6 75
Henry C. Todd & Co., toilet articles	46 20
Albany Perforated Wrapping Paper Co., toilet articles	30 00
Dearborn Duster Co., miscellaneous dusters	27 20
Dearborn Drug & Chemical Works, cylinder oil	50 00
Heath & Milligan Mfg. Co., shellac, turpentine, etc.	11 51
Marshall Field & Co., crash, etc.	57 82
D. J. Gallagher Mfg. Co., waste, etc.	18 49
Keystone Flexible Steel Matting Co., mats	11 75
Burdett-Rowntree Mfg. Co., repairing book carrier	13 55
Robert Tarrant, chisels, scrapers, etc.	5 40
Illinois Electric Co., conduit, switches, etc.	18 36
Portland Cement Paving & Asphalt Co., cement foundations	55 00
Morrisson, Plummer & Co., alcohol, ammonia, etc.	11 13
Chicago Telephone Co., telephone service	87 50
Bullard & Gormley Co., misc. hardware	17 59
E. Baggot Co., sink	30 00
Patrick J. Riley, removing ashes, etc.	12 40
Foreman Art Co., to expense for delivery station	15 00
Hatch & Ritsher, professional services	1,006 00
W. B. Wickersham, Sec'y interest on money advanced for pay roll	256 56
W. B. Wickersham, Sec'y, expenditures for January, 1901	197 10
Total	$6,145 92

SPECIAL COMMITTEE ON STERILIZATION OF BOOKS.

Director Kuflewski, Chairman of the Special Committee on Sterilization of Books, reported progress and stated that

the Commissioner of Health of the city had agreed to make an examination of sample books in the Library with a view to ascertaining to what extent they may be effected with disease germs.

He also presented several test tubes containing gelatine which had been inoculated with dust and scrapings from certain books in the Library and which showed the presence of germ life.

On motion, the Board adjourned.

W. B. WICKERSHAM,
Secretary.

REPORT OF LIBRARIAN FOR JANUARY, 1901.

CIRCULATION OF BOOKS.

The number of books taken from the Library for home use during the month of January was 165,005, against 163,850 for the corresponding month of the previous year. The circulating department was open on 26 week days, 4 Sundays and 1 holiday. The daily average week day circulation was 6,300; the daily average Sunday and holiday circulation was 240.

REFERENCE ROOM.

	1901	1900
Number of recorded visitors	12,866	11,937
Books issued from stacks	35,102	33,148

No record was kept of the number of readers who consulted the books on the open shelves.

ROOM FOR ART BOOKS.

Visitors, 913. Books consulted, 2,724.

PATENTS AND PUBLIC DOCUMENTS.

	1901	1900
Number of visitors	2,476	1,944
Volumes consulted	11,433	8,976

BOUND NEWSPAPERS AND BOOKS FOR THE BLIND.

Visitors, 258. Bound newspapers consulted, 398. Books for the blind circulated, 76.

READING ROOM.

Periodicals issued at counter, 10,097. No record kept of use of periodicals and newspapers on open stands and racks. Mean attendance per hour, 257. Average maximum attendance per hour, 399.

BRANCH READING ROOMS.

	No. 1.	No. 2.	No. 3.	No. 4.	No. 5.	No. 6.
Number of visitors	4,474	3,160	3,623	2,739	3,602	4,710
Periodicals issued	2,710	2,718	3,270	.....	4,205	4,522
Books issued	2,343	1,014	1,446	.....	1,094	1,308
Average Sunday visitors	87	102	94	82	73	79
Women visitors	73	303	271	941	278	697

DELIVERY STATIONS.

The number of books issued from 60 delivery stations was 106,863, against 105,749 for the same month of the preceding year.

REGISTRATION.

The number of cards issued on new registrations and re-registrations was 4,498, of which 2,635 were issued to males and 1,863 to females. The registration of January, 1900, was 4,621. The number of two-year cards outstanding is 74,377.

BINDING DEPARTMENT.

Number of books at binderies, January 1, 1901	2,405
Number of books sent to binderies in January	2,782
Total number of books at binderies in January	5,187
Number of books received from binderies in January	2,456
Number of books at binderies February 1, 1901	2,731
Number of books repaired in Library in January	5,412

GROWTH OF THE LIBRARY.

The total number of volumes in the Library January 31, 1901, was 265,264. Received since June 1, 1900, 11,428; since January 1, 1901, 2,120. Books worn out and condemned since June 1, 4,404; since January 1, 808. Books lost and paid for since June 1, 306; since January 1, 39. Books found and money refunded since June 1, 48; since January 1, 4.

FRED'K H. HILD.
Librarian.

Chicago, Feb. 14, 1901.

BOARD OF DIRECTORS
OF THE
CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, THURSDAY, FEBRUARY 28, 1901.

OFFICIAL RECORD.

On account of the inability to obtain a quorum none of the members were present and no meeting was held.

W. B. WICKERSHAM,
Secretary.

REGULAR MEETING.

CHICAGO, THURSDAY, MARCH 14, 1901.

OFFICIAL RECORD.

There were present the Vice-President, Director Herhold, in the chair and Directors Hutchinson, Kuflewski, Plamondon, Garibaldi and Meeker.

Absent—Directors McCormick, Peabody and the President.

MINUTES APPROVED.

Director Kuflewski moved that the minutes of the regular meeting held February 14, and of the adjourned regular meeting held February 18, 1901, be approved as recorded and printed, without being read.

Carried.

COMMUNICATIONS.

A communication was received from the Board of Trustees of the Free Public Library of Newark, N. J., inviting the Directors and Librarian of The Chicago Public Library to attend the opening of the new library building of Newark on Thursday the 14th day of March, 1901.

The Secretary was directed to thank the Board of Trustees of the Free Public Library of Newark for the invitation and to express to it the regrets of this Board at its inability to accept.

The following communication was received from Aldis, Aldis, Northcote & Company in answer to certain inquiries made by the Secretary.

Ordered filed and printed.

Chicago, Feb. 1, 1901.

Wm. B. Wickersham, Esq., Sec'y Chicago Public Library, City.

Dear Sir: I beg to acknowledge your letter of January 31st asking us our opinion as to what per cent of cost of a building should be rightfully charged off for depreciation.

This depends so largely upon the building, its use and its character, that it is rather a difficult question to answer. There are, of course, three elements of depreciation in ordinary buildings:

1. Wear and tear, even when a building is kept in good repair.

2. A gradual cheapening in cost of construction, which taken over a long period of time, must amount to something, as the cost of materials is of course, generally speaking, downward.

3. Improvements in building, which may render a building old fashioned and of less value on that account.

We should say with reference to the Public Library, the elements of depreciation would be small. The exact percentage to be put on is mostly a matter of personal estimation. We should say that an annual sum which would represent, with interest at 3 per cent., the original cost of the building in say 40 or 50 years, ought to be sufficient. Without looking up the tables, or making any calculation, I presume that 1½ per cent. per annum would about do this, but the amount of the depreciation to be charged on is, we must repeat, largely a matter of estimate. Two per cent would certainly cover it.

In regard to the depreciation on "General Furniture and Fixtures," we have no experience.

You will understand, of course, that the sum which we have suggested above as the proper charge for depreciation should not include any steam or electric machinery, boilers, etc., in the building. Of course, the depreciation on these is much greater. And you will also understand, of course, that this is on the assumption that all ordinary charges for renewals, such as elevator cables, plumbing, etc., is charged to the ordinary repair account, and that the charge which we have mentioned above for depreciation is to be a sum above all moneys expended in any kind of repairs or alterations upon the building.

We beg to remain,

Yours truly,

ALDIS, ALDIS, NORTHCOTE & CO.

The following communication was received from Miss Jane Addams, President Hull House Association:

To the Members of the Public Library Board, Chicago.

Gentlemen:—The Board of Trustees of Hull House have recently received from Miss Helen Culver the use of a piece of land on the corner of Ewing and Halsted streets, and from Mrs. J. T. Bowen the gift of Ten Thousand Dollars. It is proposed to erect a library building after the general pattern of the branch stations in Pittsburg, a cut of which is herewith enclosed. The building will have a frontage of 75 feet on Halsted street and will contain a general reading room 31x27 with an alcove 22x23 and a children's room 31x33, a plan of which is herewith submitted.

The Hull House Trustees offer the use of this building to the Library Board at a rental of a Thousand Dollars a year. They agree to furnish steam heat, electric light and janitor service and to supply volunteer service in the management of the children's room, at least for the first months.

The erection of the building will begin May 1st and the premises should be ready for occupancy by October.

We beg leave to bring to the notice of your Honorable Body the great advantage of a library especially equipped and managed for children to a neighborhood in which the majority of the people live in crowded rooms where it is difficult for the school children to procure quiet for their study and reading. We further call your attention to the unqualified success of similar rooms in other cities, notably Boston and Brooklyn.

We also believe that the erection of a building especially designed for library purposes would give the branch station already conducted with such success in the vicinity for nearly ten years a new dignity and attractiveness.

Respectfully submitted,

JANE ADDAMS,

Prest. Hull House Ass'n.

Director Hutchinson moved that the communication of Miss Addams be re-

ferred to the Committee on Buildings and Grounds for consideration and with authority, if they deem it best, to accept the proposition of Miss Addams on condition that the expense to the Board for these rooms shall not exceed $1,000 per annum.

The motion prevailed as follows:

Yeas—Directors Hutchinson, Kuflewski, Plamondon, Garibaldi, Meeker and the Chair—6.

Nays—None.

A communication was received from W. B. Wickersham, President of the Chicago Library Club, enclosing a report of a committee of that club upon the question of a closer connection between the Public Library and the public school system of the city.

Feb. 27, 1901.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—I beg to hand you herewith a copy of a report of a Special Committee appointed by The Chicago Library Club to consider the question of a more intimate connection between the Public Library and the public school system of the city; which report was adopted by the club on the 14th inst.

By order of The Chicago Library Club.

(Signed.) W. B. WICKERSHAM,
President.

Chicago, Jan. 26, 1901.

Mr. W. B. Wickersham, President Chicago Library Club, Public Library, Chicago.

Dear Sir:—Your Committee to whom was referred the question of a more intimate connection between the Public Library and the public school system in Chicago have conferred with the librarian of the Public Library and the superintendent of the public schools.

The public school and the library are now recognized in many of our cities as being co-ordinate branches of the educational system of our country, and branches of the public library have been established in the schools in many cities and children's rooms have been opened in the public library, while no special work for the children has been done in Chicago.

Your Committee would therefore suggest that the Board of Education be requested to set apart a room in one or more of the school buildings, the building to be selected by the said Board of Education, for the use of the Public Library in the establishment of branch libraries. The said Board of Education to furnish the heating, lighting and janitor service required.

The Public Library to furnish the books, furniture and attendants and manage the library.

These branch libraries to be kept open longer than the schools are kept open. While these libraries are primarily for the use of the children in the public schools, they shall be for the free use of the public, the same as any other branch of the Public Library.

Your Committee would further recommend that there be opened in the Public Library a department intended for the use of the children, this department to be under the charge of some person competent to deal with children, one who can interest children and who understands their needs. This department to be equipped with books and furniture suitable to the children.

Your Committee would further recommend that the Librarian on receipt of the request have prepared lists of books suitable for children on such subjects as may be required in connection with the work of the schools.

Yours very truly,
RUTHERFORD P. HAYES,
Chairman.
H. T. SUDDUTH,
IRENE WARREN,
(By R. P. H.)

Director Hutchinson moved that the communication and accompanying report be referred to the Committees on Buildings and Grounds and Administration jointly.

Carried.

The following communications were also received:

From Col. Joseph Smolinski, thanking the Board for the resolution passed by it at its meeting on January 25th endorsing the bill in Congress authorizing the erection of a statue of Gen. Count Casimir Pulaski in the City of Washington, D. C.

Ordered filed.

From citizens praying the Board to move delivery station No. 2, South, located at 233 E. Thirty-first street to 190 E. Thirty-first street, in case any change shall be made in the present location of that station.

Referred to the Committee on Delivery stations.

From Mary Shannon accompanied by a petition from citizens residing in the vicinity of 501 W. Diversey avenue, praying the Board to establish a delivery station at that number.

Referred to the Committee on Delivery stations.

From W. S. Burlin, representing a committee of citizens residing in the vicinity of Crawford, asking permission to meet the Board or a proper committee for the purpose of protesting against the removal of delivery station No. 16, West, from 2092 W. Twenty-sixth street under the care of C. A. Schumacher to 2749 W. Thirty-first street under the care of H. R. Hughes.

Referred to the Committee on Delivery stations.

From citizens praying the Board to remove delivery station No. 2, West, from 547 Grand avenue to 681 Grand avenue and place it under the care of George Taylor.

Referred to the Committee on Delivery stations.

From John R. Phelan, an employe of the Board, tendering his resignation.

On motion of Director Hutchinson, the resignation of Mr. Phelan was accepted.

From Lydia G. Robinson, Agnes C. Doniat and Anna J. Ferguson, praying the Board to grant them an increase in their salaries.

Referred to the Committee on Administration.

From Chas. R. Barnes, praying the Board for an increase in his salary.

Referred to the Committee on Administration.

From George Mayer, elevator machinist, praying the Board for an increase in his salary.

Referred to the Committee on Administration.

From the elevator operators, window cleaners, sundry janitors, wood finishers, marble polishers and janitresses, praying the Board for an increase in their salaries.

Referred to the Committee on Administration.

From Henry Nachman, praying the Board for a leave of absence of three months, beginning March 17, 1901, on account of the condition of his health.

Referred to the Committee on Administration.

COMMITTEE ON LIBRARY.

Director Hutchinson, for the Committee on Library, presented the following lists of books and recommended on behalf of the Committee that they be ordered purchased:

A list of current American books, comprising 60 volumes, estimated to cost $80; a list of current American books to cost $126; a list of miscellaneous American books, comprising 10 volumes, estimated to cost $9.25; a list of Italian books, comprising 87 volumes, estimated to cost $50; a list of extra copies of popular books, comprising 266 volumes, estimated to cost $100; a list

of worn-out books withdrawn from circulation in February, 1901, comprising 757 volumes, estimated to cost $700.

Director Plamondon moved that the recommendation be concurred in and that the books be ordered purchased.

Carried.

Yeas—Directors Hutchinson, Kuflewski, Plamondon, Garibaldi, Meeker and the Chair—6.

Nays—None.

Director Hutchinson also presented the report of the Librarian for February, 1901, and it was ordered printed and filed.

Director Hutchinson also stated that certain books, magazines and sample backs were lost in the fire at P. Ringer & Hertzberg's bindery on February 18, 1901, and recommended that the question of settlement with the insurance company for the loss be referred to the Committee on Library with power to act.

Concurred in.

Director Hutchinson also recommended on behalf of the Committee that a 60-tray card catalogue case for the cataloguing cards of the John Crerar Library, which are kept in the public card catalogue room, be purchased at a cost of $120.

The recommendation was concurred in.

Yeas—Directors Hutchinson, Kuflewski, Plamondon, Garibaldi, Meeker and the Chair—6.

Nays—None.

COMMITTEE ON ADMINISTRATION.

Director Hutchinson, Chairman of the Committee on Administration, moved that the following actions of the Civil Service Commission and the Librarian concerning the positions of certain employes of the Library, which are of recent occurrence and have not before been reported, be approved.

Carried.

1. Andrew J. Davlin, a page, promoted to position of superintendent of West Madison Street Reading Room, on January 28, 1901, at a salary of $900 per annum, Mr. Davlin having been certified for this position by the Civil Service Commission from the list of eligibles for promotion.

2. John E. Kostka (who had been holding position of superintendent of West Madison Street Reading Room) returned to former position as assistant in Reading Room at main Library, on January 28, 1901, at a salary of $750 per annum.

3. Frank Schmidt (who had been promoted to position of assistant in Reading Room in place of John E. Kostka, without change of salary) returned to former position of clerk in Reading Room, on January 28, 1901.

4. Louis B. Higginbottom (who had been transferred from evening to day service to fill position of clerk in Reading Room in place of Frank Schmidt) returned to evening service as clerk in charge of reading room, on February 1, 1901, at a salary of $450 per annum.

5. Charles R. Friedman (who had been in charge of Reading Room, evening service, in place of Louis B. Higginbottom) returned to duties of page, evening service, on February 1, 1901, at a salary of $300 per annum.

6. John R. Phelan a page (who had been transferred from day to evening service in place of Charles R. Friedman placed in charge of Reading Room) retained as page in evening service, on account of vacancy caused by resignation of Arthur C. Kleutgen.

7. Franklin S. Salisbury, a page (who had been transferred from day to evening service to fill vacancy caused by resignation of Arthur C. Kleutgen), returned to former position as page in day service, on February 1, 1901, at a salary of $400 per annum.

8. John O'Connor, a page (who had been transferred from day to evening day service by transfer of Franklin S. Salisbury to evening service), retained on day service in place of Andrew J. Davlin, promoted.

9. Franklin S. Salisbury, a page in the day service, transferred to evening service on March 1, 1901, at a salary of $300 per annum, to fill vacancy created by resignation of John R. Phelan.

10. Requistion made for one page for the day service in place of Franklin S. Salisbury, transferred to evening service.

11. Requisition made for one page for the day service in place of William J. Braun, resigned.

12. Requisition made for one page for the day service in place of John O'Connor, resigned.

13. Separation from the Library service of Christian Lotz, a janitor, on account of intoxication and neglect of duty.

14. Requisition made for one janitor to fill vacancy created by the separation of Christian Lotz.

COMMITTEE ON DELIVERY STATIONS.

Director Kuflewski, for the Committee on Delivery Stations, recommended that delivery station No. 24, West, formerly located at 102-104 W. Division street, but closed for some weeks past, be reopened at 98 Division street, under the care of J. J. Chrzanowski.

Director Hutchinson moved that the recommendation of the Committee be concurred in.

Carried.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Plamondon, Chairman of the Committee on Buildings and Grounds, presented the following report:

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your committee on Buildings and Grounds begs leave to submit the following report upon sundry matters considered at a meeting held Tuesday, March 12, 1901:

Your Committee begs to call your attention again to the inferior quality of coal which was being delivered to the Public Library by J. L. Snydacker & Company, notice of which we brought to your attention at last meeting of the Board, and to state that since that meeting a test of this coal as compared with Pocahontas coal purchased from F. G. Hartwell Company has been made. The result of this test as reported by the chief engineer to the Secretary of the Board is as follows:

	Date of Test Feb. 1901.	Coal Used Lbs.	Dur. of Test hrs.	Average outside temp. deg. F.	Kilo watt hrs.	Ash lbs.	Ash per cent.
J. L. Snydacker & Co,..	25–26	21000	24½	23.7	1951.1	1628	7.75
F. G. Hartwell Co.....	26–27	21000	28	20.1	2288.7	1517	7.22

According to this test there is a saving in the use of coal purchased from F. G. Hartwell Company of 6.88 per cent., which in the course of a month, at that rate, would make a total saving of about $82.80.

Your Committee would also report that J. L. Snydacker & Company have never furnished bonds on their contract as required, and that the contract has not yet been signed by the President and the Secretary of the Board. Under these circumstances your Committee recommends that the Secretary be directed to cease purchasing coal from J. L. Snydacker & Company and that he be authorized to purchase the best grade of Pocahontas coal where he can obtain the best prices until further orders.

Your Committee would report that it has received proposals for the renewal of the general liability policy covering accidents to the employes of the Board and to the public and quarterly inspections of the ten elevators in the Library as follows:

B. F. Rogers & Company, representing The Frankfort Marine Accident and Plate Glass Insurance Company, $325.00.

Allan C. Durborow, representing The Traveler's Insurance Company, $350.00.

D. N. Holcomb, representing The London Guarantee & Accident Company, $386.10.

Fidelity & Casualty Company of New York, $427.90.

Your Committee recommends that the policy covering the liability before mentioned be taken out with The Frankfort Marine, Accident & Plate Glass Insurance Company, represented by B. F. Rogers & Company, for one year at the price bid.

Your Committee would report that the question of renewing leases for branch reading rooms for the ensuing year, beginning May 1st, be referred to the Committee on Buildings and Grounds with power to act.

Your Committee would also recommend that the Librarian be authorized to prepare specifications and plans and to advertise for bids for the erection of a three-story stack in room No. 9. These stacks are estimated to cost about $15,000, and the item for this amount was included in the annual appropriation for the current year.

Your Committee would further recommend that the chief engineer be directed to prepare plans and specifications for tanks and connections for measuring the feed water of the boilers so that reliable tests of coal may be readily made. This apparatus is estimated to cost about $900.

Also that the Secretary be directed to advertise for bids for this improvement.

All of which is respectfully submitted.

CHAS. A. PLAMONDON,
F. H. HERHOLD,
Committee on Buildings and Grounds.

Chicago, March 14, 1901.

Director Kuflewski moved that the report be adopted and that the recommendations contained therein be concurred in.

Carried.

Yeas—Directors Hutchinson, Kuflewski, Plamondon, Garibaldi, Meeker and the Chair—6.

Nays—None.

Director Plamondon also stated that the canvas screen which had been placed in the court to prevent coal dust from blowing into the engine room had not accomplished its purpose, and that the Committee had received two bids for an iron screen, which will completely protect the windows from the dust, and recommended, on behalf of the Committee, that a contract be awarded to Borden & Selleck Company to install such a screen at a cost of $90, this being the lower of the two bids received.

Director Hutchinson moved that the recommendation of the Committee be concurred in.

Carried.

COMMITTEE ON FINANCE.

Director Garibaldi, for the Committee on Finance, presented the following report:

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Finance begs to report that in accordance with the authority given it by the Board January 10, 1901, it borrowed money from The American Trust and Savings Bank with which to pay the Library pay rolls for January and February, 1901, paying interest at the rate of six per cent. per annum until June 1st next, with a provision for a rebate in case the rolls are paid by the City Comptroller before that date.

Your Committee would further report that on February 18th ult., the City Council appropriated for the maintenance of the Public Library for the current year, 1901, the sum of $309,350.75—$276,565 of which is to be raised by the tax levy of 1901—the remainder $32,785.75 being made up of a balance of $24,785.75 carried over from last year and of $8,000 estimated miscellaneous receipts from fines, sale of finding lists, etc., during the year.

Your Committee respectfully suggests that this appropriation be divided up among the several Library accounts as follows, the understanding being that the Board is not bound by these items, but that it may transfer from one to another as needed—the appropriation having been made by the City Council in bulk and not by items:

PROPOSED ITEMS OF EXPENDITURE IN 1901.

Salaries	$138,000 00
Books	25,000 00
Delivery Stations	25,000 00
Binding	15,000 00
Finding Lists	2,500 00
Newspapers and periodicals	5,000 00
Printing and stationery	3,500 00
Misc. expense	5,500 00
Fuel	11,000 00
Electric supplies and repairs	1,500 00
Elevator supplies and repairs	500 00
Heating and generating plant	2,000 00
Janitors expense	1,200 00
Furniture and fixtures	4,500 00
Branch reading rooms	5,000 00
Insurance	1,400 00
*Repairs and alterations and improvements	25,800 00
Freight and expressage	500 00
Postage	540 00
Books lost—found money refunded	125 00
Interest on time warrants	11,000 00
Loss and cost of collection	24,785 75
	$309,350 75

*This item includes:

Misc. repairs and alterations	$ 4,525 00
Est. for book stacks	15,000 00
Est. for fitting up art room	2,500 00
Est. for cleaning rooms	1,000 00
Est. for lathe, drill press, emery wheel	900 00
Est. for tanks and connections for measuring feed water	900 00
Est. for covering airwashing chamber with felt, etc.	200 00
Est. for thermostats for indirect heating to be placed in several rooms	200 00
Est. for pointing up joints in foundation walls and repairing tile ceiling in basement	500 00
Est. for blacksmith's forge, anvil, etc.	75 00
	$ 25,800 00

*Your Committee begs to call your attention to one matter in connection with the appropriation above, which, though trifling in itself, it deems of considerable importance. There is in process of organization in the City Comptroller's office a paymaster's bureau, and an appropriation was made by the City Council of $16,300 for fitting up a room and paying the salaries of a paymaster and his assistants.

After making our appropriation as before given the Finance Committee of the Council added the following clause which was adopted by the Council:

"Provided, That there shall be paid from the above five per centum of the cost and expenses of the City Paymaster's Bureau in the City Comptroller's office."

The meaning of this clause is that $815 of the cost of maintaining the paymaster's bureau is to be charged to the Library Fund by the City Comptroller, and while this amount is many times too large for our share as compared with the pay rolls of the Board of Education, Police and Fire Departments, etc., the amount itself is insignificant as compared with the fact that such an appropriation is wholly illegal, the City Council having no right, under the law, to appropriate Library Funds for any purpose whatever; and your Committee feels that to let this appropriation go unchallenged is to leave open a door through which more and larger amounts may be voted away from the Library Fund next year.

Sec. 5 of the State Library Law under the heading Organization—Powers of Directors—Funds— among other things says:

"They [the Directors] shall have the exclusive control of the expenditure of all moneys collected to the credit of the Library Fund, etc. * * *

"Provided that all moneys received for such Library shall be deposited in the treasury of said city to the credit of the Library Fund and shall be kept separate and apart from other moneys of such City, and drawn upon by the properly authenticated vouchers of the Library Board."

All of which is respectfully submitted.

F. S. PEABODY,
JOHN GARIBALDI,
ARTHUR MEEKER,
Committee on Finance.

Chicago, March 14, 1901.

Director Hutchinson moved that the report be adopted.

Carried.

Director Garibaldi presented the following schedule of bills audited and approved and recommended on behalf of the Committee that the bills be ordered paid.

Director Kuflewski moved that the bills be paid in accordance with the recommendation of the Committee.

Carried.

Yeas—Directors Hutchinson, Kuflewski, Plamondon, Garibaldi, Meeker and the Chair—6.

Nays—None.

A. C. McClurg & Co., books	$3,799 43
J. H. Slipper, books	237 00
Funk & Wagnalls Co., books	51 00
American Printing House for the Blind, books	91 85
G. E. Stechert, sub. to magazines	909 90
Geo. E. Koehler, binding	152 54
Joseph Flucke, binding	529 67
P. Ringer & Hertzberg, binding	138 05
N. B. Barlow Printing Co., ref. room slips	11 50
The Clinic Pub. Co., printing	16 20
Cameron, Amberg & Co., printing and stationery	61 90
Bradner, Smith & Co., paper	48 40
Geo. E. Cole & Co., misc. stationery	17 08
Irving Washington, business Agent, blanks	2 36
Gane Bros. & Co., antique paper	31 50
Library Bureau, cards, wood boxes	26 67
The Barrett Bindery Co., bindery	11 94
The Hammond Typewriter Co., typewriting machine	85 00
Peterson Linotype Co., comp., etc., finding lists	62 31
Frederick Herhold, rent, etc., Milwaukee Ave. reading room	60 00
Nicholas Bedessem, rent North Ave. reading room	60 00
Geo. R. Nichols, rent, etc., Blue Island Ave. reading room	55 00
Maurice Dunne, rent, etc., State St., reading room	62 50
Carr Bros., rent, etc., Hyde Pk. reading room	50 00
Chas. G. Haddock, rent W. Madison St. reading room	50 00
The Peoples Gas Light & Coke Co., gas	28 40
Ogden Gas Co., gas	8 40
J. L. Snydacker & Co., coal	917 85
F. G. Hartwell Co., coal	50 00
Anton Fredriksen, ice	9 41
Albany Perforated Wrapping Paper Co., toilet articles	30 00
Kings' Model Laundry Co., laundry work	28 60
M. H. Fairchild & Bro., oil soap	23 81
Jenkins Bros., valve discs	12 00
Gallaher & Speck, wrenches, valve seats, etc.	6 35
Traders Insurance Co., insurance on books at binderies	40 00
T. W. Wilmarth Co., brackets for art room	37 50
Dearborn Drug & Chemical Works, oil	33 08
Geo. B. Carpenter & Co., duck, etc.	8 82
Illinois Electric Co., electrical supplies	59 17
Tony Herz, mantels for gas jets	10 10
Samuel Harris & Co., handles, wrench, washers, etc.	15 83
Bullard & Gormley Co., hardware	26 46
Bentley & Gerwig, Ltd., twine	18 91
Samuel Lyon & Son, belts for motors	41 92
D. J. Gallagher Mfg. Co., waste, etc.	11 92
Bartell Bros., oil	6 60
Chicago Engineer Supply Co., gauge glasses, etc.	13 55
Alexander H. Revell & Co., chair	7 20
Walch & Wyeth, magnesia covering	7 60
Johnson Temperature Controlling Co., thermostats	90 00
Patrick J. Riley, removing ashes	7 44
Columbus Medical Laboratory, examination	15 00

W. B. Wickersham, Sec'y, expenditures for Feb., 1901..	215 90
W. B. Wickersham Sec'y, interest on Feb. pay roll.....	190 28
	$8,593 90

SPECIAL COMMITTEE ON STERILIZATION OF BOOKS.

Director Kuflewski, Chairman of the Special Committee on Sterilization of Books, stated that the Committee had been unable to have a meeting since the last meeting of the Board and moved that the matters in its hands be taken up and be considered by the Board.

Carried.

Director Kuflewski then presented the following communications which were read by the Secretary:

Department of Health,
Chicago.

Chicago, March 13, 1901.

Mr. W. B. Wickersham, Secretary, Chicago Public Library.

Dear Sir:—Enclosed is the report of Dr. Adolph Gehrmann, Director of the Municipal Laboratory, Department of Health, on the results of his examination of six volumes taken from the Public Library, February 20, ult., the object of the examination being to determine whether the books of the Library are infected with disease-producing organisms and require to be specially disinfected.

These books were selected by Mr. F. H. Hild, Librarian, and myself, the object being to get the books that were most worn and most soiled.

Book marked RR 281 was taken from the Reference Room and had been in use fourteen years. It was badly soiled with grease and dirt and the pages were worn partly away in many places.

Books marked F 8346 and F 494aa, each two years in use, were taken from the Circulating Department and had just come in.

Books D 2017a, fourteen years in use; C 7357, twenty years in use, and H 2455c, six years in use, were taken as they came in from Delivery Stations.

The report shows that no disease-producing bacteria were found on any of these volumes—only the ordinary bacteria usually to be found upon the human skin and upon everything handled by human hands.

From these results I do not believe it necessary to go to the expense of disinfecting the books of the Public Library; but, a volume in the condition of "Buck's Medical Cyclopedia" (RR 281)—filthy, defaced and in many places so worn as to be illegible—should be destroyed.

It is extremely improbable that disease germs should lodge between the leaves of a book and retain their vitality for any length of time under the ordinary circumstances of use of public library books. The practical danger arises from such books in rooms where any of the contagious diseases exists, and in order to obviate this danger the Health Department furnishes the Library each day the names and addresses of every reported case of a contagious disease, so that Library books in such places may be destroyed, not disinfected.

Futhermore, the Library Board has authorized, and this Department instructs and requires its Disinfectors to destroy all such books found in infected premises.

Very respectfully,
ARTHUR R. REYNOLDS, M. D.
Commissioner of Health.

Department of Health,
Chicago.

March 5, 1901.

Arthur R. Reynolds, M. D., Commissioner of Health.

Dear Sir:—The following results were obtained in the bacteriologic examination of the books from the Chicago Public Library:

D 2017a/19 From Delivery Station, 14 years.
Cultures from page 57, brown spot—negative.
Cultures from torn places on cover.
(a) Staphylococci and saprophytes.
(b) Negative.

C 7357 —Delivery Station, 20 years.
Cultures from title page—negative.
Cultures from title page—negative.
Cultures from page 19—negative.
Cultures from page 19—negative.

H 2455c —Delivery Station, 6 years.
Cultures from top of page 278—negative.
Cultures from leather back—staphylococcus pyogenes albus.
Cultures from bottom edge of pages—staphylococcus pyogenes albus.
Cultures from top edge of pages—saprophytes and S. pyogenes.

F 8346c —Circulating Department, 2 years: Popular Juvenile.
Cultures from leather back—negative
Cultures from top of pages—negative.
Cultures from page 190—negative.

F 494aa —Circulating Department, 26 years: Popular Fiction.
Cultures from spot on page 25—negative.
Cultures from leather back—negative.
Cultures from bottom pages—negative.

RR 281 —Buck's Cyclopedia, 14 years: Reference Book.
Cultures from leather back—1 colony of staphylococci.
Cultures from edge of cover—1 colony of staphylococci.
Cultures from dirty page—staphylococci and saprophytes.
Cultures from dirty page—staphylococci.
Cultures from clean pages—staphylococci.

SUMMARY OF RESULTS:

Negative results: 3 books—C 735, 58,346c, and E 494aa.

Cultures from covers showing Staphylococci: 3 books—D 2017a/19, H 2455c and 281/1.

Cultures from pages showing Staphylococci: 2 books—H 2455c and RR 281/1.

A series of cultures from the hands of two persons in the laboratory were made in the same manner and these showed a few colonies of saprophytes and staphylococcus pyogenes albus. In a general way these cultures were similar to those, giving positive results, made from the books.

The method employed in obtaining these cultures was to take a few drops of sterile bouillon and with a platinum wire rub it upon the place from which the inoculations were made, and then transfer this loop of bouillon to the blood serum boxes used by the department for diagnosis of diphtheria. These were then placed in an incubating oven for forty-eight hours. The resulting colonies were examined microscopically.

Control cultures were made on several boxes by first placing the drop of bouillon upon a sterile slide and then transferring it to the blood serum media.

In none of the cultures were diphtheria bacilli found. The staphylococcus pyrogenes albus is one of the pus bacteria usually found upon the skin of most individuals. The saprophytes are accidental non-pathogenic bacteria from the air, and are of no consequence.

The books are in the laboratory, and I am awaiting further instructions from you.

Respectfully,
ADOLPH GEHRMANN, M. D.,
Director of Laboratory.

Columbus Medical Laboratory.
Chicago, Feb. 27, 1901.

Dr. W. A. Kuflewski, Member of Public Library Board, Chicago, Ill.

Dear Sir:—The results of a further study of the growths of bacteria that developed upon culture tubes inoculated from books shows:

Tube A. 1.—Staphylococcus pyogenes. albus.

Tube A. 2. Yeast.

Tube A. 3. Proteus variety not determined.

Tube B. 1 Staphylococcus pyogenes. albus.

Tube B 2. Sarcina lutea.

Tube C. Mixed growth of Staphylococcus and bacilli.

Varieties not yet determined.

The tubes are herewith returned with the colonies marked. From these marked colonies transplantations were made.

Very respectfully,
COLUMBUS MEDICAL LABORATORY,
ADOLPH GEHRMANN, M. D.,
Bacteriologist.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—After personal investigation and examination of three sets of books taken at random from the shelves of the Chicago Public Library I am prepared to state that I found bacteria in large numbers in all the samples and that each book was more or less infected. These bacteria were in large numbers and were both pathogenic and non-pathogenic—the word pathogenic meaning "disease producing."

In many instances these bacteria do no harm, not even the pathogenic, because of the resistance of the tissue—being unimpaired—or because of the comparatively small numbers of bacteria which gain access to the tissues; but under favorable circumstances such as a simple exposure to cold and especially to bronchitis, which is so prevalent in Chicago, a little wound or an abrasion of the surface of the body a little scratch of the mucus membrane or of the skin, which as we all know is often treated as insignificant and is neglected, may be the means of the introduction into the system of the most infectious disease germs. It is well known that a fresh wound absorbs bacteria and their toxines very rapidly.

I have had in my own experience a case in which I satisfactorily proved that a child contracted an infectious disease in the eye, from the page of a book. Prof. Dr. W. A. Evans, who is an authority, states the case of a person who was infected with typhoid fever germs from books, which case was established beyond question. I had another case two or three years ago; a gentleman who was suffering from cancer in the roof of the mouth in which the tongue and lips were also affected was reading books from public libraries in this city for nearly two years and until I was called in to treat him. He had been treated before by the "faith cures" and by the followers of Dowie. This patient was found expectorating minute pieces of his tongue and lips, which were a cancerous tissue, all over the pages of the books he read. That these were cancerous was not only proven by my own examination, but by that of Dr. LeCount, an eminent bacteriologist, who reported to me that the piece of tissue submitted was cancerous, containing cancerous cells.

Of course I prohibited this patient from reading any more books from the libraries and told his wife to be very careful as the disease was contagious.

I have more cases of a similar nature, gentlemen, but I think the ones here given are sufficient to convince you that the position I have taken in the matter is correct.

Gentlemen, my colleagues, I ask you to be fair with me. I know the disinfection of the books in the Public Library must be done; if not this year then in the next two or three years. I have a process, of which you are aware, which will cost very little and which will protect the public from every disease.

I have the honor to remain.
Yours very truly,
W. A. KUFLEWSKI.

Director Kuflewski m ed that these communications be rec ved and be printed.

Carried.

Director Kuflewski moved that steps be taken to sterilize the books in the Public Library.

The motion was lost.

Yeas—Director Kuflewski—1.

Nays—Directors Hutchinson, Plamondon, Garibaldi, Meeker and the Chair—5.

On motion, the Board adjourned.

W. B. WICKERSHAM,
Secretary.

REPORT OF LIBRARIAN FOR FEBRUARY, 1901.

CIRCULATION OF BOOKS.

The number of books taken from the Library for home use during the month of February was 146,913, against 149,380 for the corresponding month of the previous year. The circulating department was open on 22 week days, 4 Sundays and 2 holidays. The daily average week day circulation was 6,512; the daily average Sunday and holiday circulation was 610.

REFERENCE ROOM.

	1901	1900
Number of recorded visitors	11,637	11,164
Books issued from stacks	32,913	31,306

No record was kept of the number of readers who consulted the books on the open shelves.

ROOM FOR ART BOOKS.

Visitors..... 842 Books consulted..... 2,749

PATENTS AND PUBLIC DOCUMENTS.

	1901	1900
Number of visitors	1,784	1,762
Volumes consulted	8,371	8,098

BOUND NEWSPAPERS AND BOOKS FOR THE BLIND.

Visitors, 222; Bound newspapers consulted, 359; Books for the blind circulated, 72.

READING ROOM.

Periodicals issued at counter, 9,016. No record kept of the use of periodicals and newspapers on open stands and racks. Mean attendance per hour, 263. Average maximum attendance per hour, 387.

BRANCH READING ROOMS.

	No. 1.	No. 2.	No. 3.	No. 4.	No. 5.	No. 6.
Number of visitors	4,224	2,772	2,871	2,740	2,940	4,432
Periodicals issued	2,305	2,524	2,669	....	3,414	3,971
Books issued	2,464	926	1,204	.....	874	1,197
Average Sunday visitors	83	91	70	73	70	97
Women visitors	58	342	203	832	157	681

DELIVERY STATIONS.

The number of books issued from 59 delivery stations was 92,485, against 95,062 for the same month of the preceding year.

REGISTRATION.

The number of cards isued on new registrations and re-registrations was 3,757, of which 2,147 were issued to males and 1,610 to females. The registration of February, 1900, was 4,156. The number of two-year cards outstanding is 74,059.

BINDING DEPARTMENT.

Number of books at binderies February 1, 1901	2,731
Number of books sent to binderies in February	2,027
Total number of books at binderies in February	4,758
Number of books received from binderies in February	2,237
Number of books at binderies March 1, 1901	2,521
Number of books repaired in Library in February	4,254

GROWTH OF THE LIBRARY.

The total number of volumes in the Library February 28, 1901, was 269,606. Received since June 1, 1900, 16,551; since February 1, 5,123. Books worn out and condemned since June 1, 5,161; since February 1, 757. Books lost and paid for since June 1, 333; since February 1, 27. Books found and money refunded since June 1, 51; since February 1, 3.

FRED'K H. HILD,
Librarian.

Chicago, March 14, 1901.

BOARD OF DIRECTORS
OF THE
CHICAGO PUBLIC LIBRARY:
REGULAR MEETING.

CHICAGO, THURSDAY, MARCH 28, 1901.

OFFICIAL RECORD.

There were present when the Board was called to order, the Vice-President, Director Herhold, in the chair, and Directors McCormick, Hutchinson, Plamondon and Meeker.

Absent—Directors Peabody, Kuflewski, Garibaldi and the President.

MINUTES APPROVED.

On motion of Director Hutchinson, the minutes of the regular meeting of February 28, 1901, and of the regular meeting of March 14, 1901, were approved as printed, without being read.

COMMUNICATIONS.

Communications were received as follows:

From Chas. P. Swigert, Sec'y of the Grand Army Hall and Memorial Association of Illinois, asking permission to place an extra switch and connecting plug in Assembly hall to be used for the purpose of connecting with a stereopticon on occasions when the Posts desire to use stereopticon views at their open meetings or musters; the cost to be borne by the Association.

Referred to the Committee on Buildings and Grounds.

Director Plamondon moved that the request of Grand Army Hall and Memorial Association of Illinois be taken out of the hands of the Committee and be granted, on condition that the work be performed under the supervision and to the satisfaction of the chief engineer of the building.

The motion prevailed.

From citizens residing in the vicinity of 133d street and Superior avenue, praying the Board to establish a delivery station at the junction of those streets, under the care of Edward Jacobson.

Referred to the Committee on Delivery Stations.

From Rev. Albertus Perry and citizens residing in the vicinity of Pullman, praying the Board to establish a delivery station in the Arcade at Pullman, under the care of David Moir.

Referred to the Committee on Delivery Stations.

From Miss Jennie Logan, praying the Board to establish a delivery station in the vicinity of 10062 Ewing avenue.

Referred to the Committee on Delivery Stations.

From citizens praying the Board to remove delivery station No. 21, West, now located at 1039 S. Leavitt street, to Twenty-second and Robey streets,

under the care of Gad's Hill Social Settlement.

Referred to the Committee on Delivery Stations.

From citizens residing in the vicinity of Crawford, praying the Board to remove delivery station No. 16, West, from its present location, 2749 W. Thirty-first street back to its former location 2092 W. Twenty-sixth street, under the care of C. A. Schumacher.

Referred to the Committee on Delivery Stations.

From Chas. W. McCaskill, Pastor of the Third M. E. Church in Oak Park, praying the Board to grant permission to himself and wife to draw books from the Library.

Referred to the Committee on Library.

From the firemen and oilers in the employ of the Board, praying for an increase in their salaries.

Referred to the Committee on Administration.

From the coal-passers and a laborer, praying the Board for an increase in their salaries.

Referred to the Committee on Administration.

From L. H. Buckbee, watchman, praying the Board to restore his salary to the amount received by him prior to April, 1899.

Referred to the Committee on Administration.

From the Branch reading room superintendents, praying the Board to lessen their hours of work.

Referred to the Committee on Administration.

From the employes in the engineering department, praying the Board to grant them three weeks vacation instead of two as heretofore.

Referred to the Committee on Administration.

From Willard L. Keech, tendering his resignation as a janitor in the employ of the Board.

On motion of Director Hutchinson the resignation of Mr. Keech was accepted.

From Geo. H. Bourke, tendering his resignation as a page in the employ of the Board.

Director Meeker moved that the resignation of Mr. Bourke be accepted.

Carried.

COMMITTEE ON LIBRARY.

Director McCormick, Chairman of the Committee on Library, presented the following matters agreed upon by the Committee:

A list of current American books, comprising 70 volumes, estimated to cost $88; the printing of an edition of 5,000 copies of a special bulletin of books on Memorial Day and Patriotism, estimated to cost $20; and 1,500 glass labels for card catalogue case at a cost of $60.

Director Plamondon moved that the list of books, bulletins and glass labels presented by the Committee be ordered purchased.

Carried.

Yeas—Directors McCormick, Hutchinson, Plamondon, Meeker and the Chair—5.

Nays—None.

Director Kuflewski entered the room and took his seat.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Plamondon, Chairman of the Committee on Buildings and Grounds, presented the following report:

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Buildings and Grounds to whom was referred at last meeting for consideration and with power to act the proposition of Miss Jane Addams, President

of Hull House Association, to erect a building on the corner of Halsted and Ewing streets, and to construct therein two large rooms and to rent the same to the Public Library for reading rooms begs to report that it has considered the proposition of Miss Addams and does not deem it best, at this time, to accept the same.

Your Committee has also considered the question of leases of rooms for branch reading rooms for the year commencing May 1st next referred to the Committee at last meeting with power to act and begs to report that it has made leases for the rooms occupied by said reading rooms during the past year as follows:

1. 367 Milwaukee Av., Frederick Herhold, rent and heating $720 00
2. 3841 State street, Maurice Dunne, rent and heating..... 750 00
3. 226 E. North Ave., Nicholas Bedessem, rent 660 00
4. 5315 Lake Av., Carr Bros., rent and heating 540 00
5. 21 Blue Isl. Av., Geo. R. Nichols, rent, heating, lighting.. 660 00
6. 510 W. Madison St., Chas. Haddock, rent 600 00

Your Committee would call your attention to the lower rents of rooms at 226 E. North avenue and 5315 Lake avenue. This is on account of a clause in the present leases of those rooms which is in the form of an agreement to rent the rooms to the Library for the ensuing year at Five Dollars ($5.00) a month each less than for the past year.

Your Committee would state that each of the leases contains a clause requiring that the owners shall put the rooms in satisfactory condition by cleaning, papering, tinting or painting the walls as the Librarian shall direct.

The owner at 21 Blue Island avenue agrees to remove the outside staircase in the rear of the room and to place Luxfer prisms in the windows, thus insuring a better light for the room.

All of which is respectfully submitted.

Chas. A. Plamondon,
F. H. Herhold,
F. S. Peabody,
Committee on Buildings and Grounds.

Chicago, March 28, 1901.

Director Hutchinson moved that the report of the Committee on Buildings and Grounds be approved and that the recommendations contained therein be concurred in.

Carried.

Yeas—Directors McCormick, Hutchinson, Kuflewski, Plamondon, Meeker and the Chair—6.

Nays—None.

Director Plamondon stated that the Committee had considered and agreed upon two or three matters informally and moved that they be taken out of its hands and be passed upon by the Board.

Carried.

Director Plamondon then stated that bids had been received for new awnings for eight large windows on the third floor of the south end of the building and three for the windows of the reference room, and moved that an order be given to H. Channon Company upon their bid of $105; this being the lowest bid received.

Carried.

Yeas—Directors McCormick, Hutchinson, Kuflewski, Plamondon, Meeker and the Chair—6.

Nays—None.

Director Plamondon stated that the three thermostats which were removed last summer from the air ducts in the basement to certain rooms above the basement had given such satisfaction that the engineer recommended that the thermostats in the ducts from the other four fans be also changed to rooms above the basement, and presented a proposition from The Johnson Temperature Controlling Company to do the work, including the construction of four new improved dampers, for the sum of $200.

Director Plamondon moved that a contract be entered into for this work with the Johnson Temperature Controlling Company upon their bid.

Carried.

Yeas—Directors McCormick, Hutchinson, Kuflewski, Plamondon, Meeker and the Chair—6.

Nays—None.

Director Plamondon also presented an estimate from Bullard & Gormley Company for $75 for making 100 bronze locks with special keys for the various windows which are arranged for opening, and moved that the estimate be accepted.

Carried.

COMMITTEE ON FINANCE.

Director Meeker, for the Committee on Finance, presented a voucher audited and approved, amounting to $1,200, in favor of the Northern Electrical Mfg. Company for four 7½ H. P. motors delivered by them under contract of May 28, 1900, and moved that it be ordered paid.

Carried.

Yeas—Directors McCormick, Hutchinson, Kuflewski, Plamondon, Meeker and the Chair—6.

Nays—None.

Director Meeker also presented the report of the accountants, Nelson & Leith, upon the examination of the Library books and accounts for the quarter ended March 1, 1901.

It was ordered filed and printed.

Chicago, March, 28,, 1901.

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—We have carefully audited the books and accounts of the Chicago Public Library for three months ending February 28, 1901.

We have pleasure in stating that we find the books and accounts to be correct and in good order.

We beg to present the following statements:

1. Ledger balances at February 28, 1901.

2. Statement of quarterly receipts and expenditures of Library Fund, December 1., 1900, to February 28, 1901.

3. Statement of cash receipts and expenditures for months of December, 1900, January and February, 1901.

We certify these statements to be correct.

Yours faithfully,
NELSON & LEITH,
Certified Public Accountants.

LEDGER BALANCES.
Feb. 28, 1901.

DEBIT.

Due by Comptroller		$286,090 92	
Mortgage loans		12,000 00	
Cash		3,287 84	
			$301,378 76

PUBLIC LIBRARY FUND. CREDIT.

Fund of 1879 and prior years	$ 23,534 44		
Fund of 1901	262,556 48	$286,090 92	
W. H. Ryder fund		10,000 00	
W. H. Ryder fund interest		1,436 24	
Jerome Beecher fund		2,000 00	
Jerome Beecher fund interest		743 25	
Typographical Union deposit		100 00	
Security deposits		724 25	
Incidental fund		284 10	
			$301,378 76

PUBLIC LIBRARY FUND.

Statements of Receipts and Expenditures.
Three months ending February 28, 1901.

RECEIPTS.

To balance Public Library fund per previous statement Nov. 30, 1900		$ 63,170 12
To misc. receipts for quarter		2,275 20
To appropriation for 1901		276,565 00
		$342,010 32

EXPENDITURE.

By books	$ 8,619 30	
By newspapers and periodicals	1,374 71	
By binding	2,356 27	
By books lost and paid for—money refunded	19 75	
By finding lists	105 08	
By freight and express	73 76	
By postage	105 00	
By delivery stations	4,866 15	
By branch reading rooms	1,240 74	
By salaries	33,400 74	
By misc. expense	1,618 14	
By printing and stationery	405 88	
By fuel	2,981 42	
By heating and generating plant	350 44	
By electric supplies and repairs	129 74	
By elevator supplies and repairs	51 06	
By repairs and alterations	814 31	
By janitors expense	281 67	
By furniture and fixtures	1,225 30	
By insurance	40 00	
By interest on time warrants	784 50	
By loss and cost, tax collection	18,609 88	
Total expenditure for quarter		$ 79,453 84
Balance Library Fund		$262,556 48

AMOUNT CHARGED TO COMPTROLLER.

Fund of 1879 (unavailable)	$ 23,534 44
Fund of 1901 as above	262,556 48
	$286,090 92

CASH RECEIPTS AND EXPENDITURES.

December, 1900, January and February, 1901.

	Dec., 1900.	Jan., 1901.	Feb., 1901.
To balance, close of previous month	$15,066 00	$14,988 80	$3,287 89
To comptroller for incidental fund	955 95	305 42	453 66
To miscellaneous	59 00	10 00	75
To finding lists	53 93	69 33	83 00
To books lost and paid for	31 95	41 75	30 25
To deposits	89 00	127 75	91 00
To fines	671 10	683 94	540 20
Ryder fund interest	.....	180 63	.....
To Beecher fund interest	.....	41 39	.....
	$16,926 93	$16,449 01	$4,486 75

By comptroller	$ 815 98	$ 805 02	$ 654 20
By books	136 68	30 50	83 46
By newspapers and periodicals	39 87	45 97	37 09
By binding	7 25	.....	.....
By books lost and paid for—money refunded	10 75	4 50	4 50
By freight and expressage	29 60	31 23	12 93
By branch reading rooms	.....	.....	4 10
By postage	30 00	55 00	20 00
By misc. expense	23 87	13 88	30 28
By printing and stationery	1 60	.....	13 70
By heating and generating plant	18 85	8 52	5 00
By electrical supplies and repairs	.....	4 50	....
By elevator supplies and repairs	.....	3 00	3 54
By repairs and alterations	6 00	.....	.....
By janitors expense	95	.....	1 30
By interest on time warrants	719 73	.....	256 56
By Beecher int. fund	.....	57 50	.....
By mortgage loans	.....	12,000 00	.....
By deposits repaid	97 00	101 50	72 25
By balance at close of month	14,988 80	3,287 89	3,287 84
	$16,926 93	$16,449 01	$4,486 75

SUMMARY OF BALANCE.

	Dec., 1900.	Jan., 1901.	Feb., 1901.
W. H. Ryder fund	$10,000 00	$10,000 00	$10,000 00
Jerome Beecher fund	2,000 00	2,000 00	2,000 00
W. H. Ryder fund interest	1,255 61	1,436 24	1,436 24
Jerome Beecher fund interest	759 36	743 25	743 25
Incidental fund	194 58	302 90	284 10
Security deposits	679 25	705 50	724 25
Special deposit—Typographical union	100	100 00	100 00
	$14,988 80	$15,287 89	$15,287 84
DEDUCT.—			
Mortgage loans.			
Amount of Ryder and Beecher fund invested in mortgage loans	.....	12,000 00	12,000 00
	$14,988 80	$ 3,287 89	$ 3,287 84

On motion of Director Hutchinson, the Board adjourned.

W. B. WICKERSHAM,
Secretary.

BOARD OF DIRECTORS
OF THE
CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, THURSDAY, APRIL 11, 1901.

OFFICIAL RECORD.

There was present Director Garibaldi.

Absent—Directors McCormick, Herhold, Hutchinson, Peabody, Kuflewski, Plamondon, Meeker and the President.

Adjourned to meet Tuesday, April 16, 1901, at 4 o'clock P. M.

W. B. WICKERSHAM,
Secretary.

ADJOURNED REGULAR MEETING.

CHICAGO, TUESDAY, APRIL 16, 1901.

OFFICIAL RECORD.

There were present the President, Director Franks, in the chair and Directors Herhold, Peabody, Kuflewski and Garibaldi.

Absent—Directors Hutchinson, Plamondon, Meeker and McCormick; the last of whom having resigned as a member of the Board.

MINUTES APPROVED.

There being no objection, the President declared the minutes of the regular meeting held March 28, 1901, approved as recorded and printed, without being read.

COMMUNICATIONS.

Communications were received as follows:

From Voss, Conrad & Company, agents of the Frankfort Marine Accident & Plate Glass Insurance Company, notifying the Board of its cancellation of plate glass policy No. 14,100 which the Board held in that company; said cancellation to take effect at noon April 8, 1901.

Ordered to be filed.

From citizens in the thirty-fifth ward, praying the Board to establish a delivery station at 2511 W. Lake street, corner of Forty-eighth avenue, under the care of C. W. Smith.

Referred to the Committee on Delivery Stations.

From E. H. Nuelsen, a page, praying the Board to grant him his vacation be-

fore the first of May on account of the necessity of his leaving the city temporarily.

Director Peabody moved that the request of Mr. Nuelsen be granted.

Carried.

From sundry employes asking an increase in salaries.

Referred to the Committee on Administration.

COMMITTEE ON LIBRARY.

Director Herhold moved that the business in the hands of the Committee be taken up and be acted upon in open Board.

Carried.

The Librarian then stated for the Committee that it had effected a settlement with the Traders Insurance Company, and had received a check from that company for $550.70 for loss of books in the Ringer Bindery fire.

Director Kuflewski moved that the action of the Committee in this settlement with the Traders Insurance Company be approved.

Carried.

The Librarian also reported back the petition of Rev. C. W. McCaskill, of Oak Park, requesting Library privileges for himself and wife.

Director Kuflewski moved that the privileges asked for by Rev. C. W. McCaskill be granted.

Carried.

Also a list of current American books, comprising 81 volumes, estimated to cost $90.

Director Herhold moved that the list of books be ordered purchased.

Carried.

Also a list of English books, comprising 58 volumes, estimated to cost $100.

Director Herhold moved that the list of books be ordered purchased.

Carried.

Yeas—Directors Herhold, Peabody, Kuflewski, Garibaldi and the President—5.

Nays—None.

Also a list of worn-out books withdrawn from circulation in March, 1901, comprising 729 volumes, estimated to cost $650.

Director Herhold moved that the books on the worn-out list be ordered purchased.

Carried.

Yeas—Directors Herhold, Peabody, Kuflewski, Garibaldi and the President—5.

Nays—None.

Also the report of the Librarian for March, 1901.

Director Herhold moved that the report be received and be printed and filed.

Carried.

The Librarian also presented the bills which were in the hands of the Committee and they were approved and referred to the Committee on Finance.

COMMITTEE ON DELIVERY STATIONS.

Director Herhold, Chairman of the Gommittee on Delivery Stations, presented the following report:

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Delivery Stations begs leave to report upon sundry matters referred to it by the Board:

In order to satisfy the numerous requests for a delivery station in the neighborhood of North and Milwaukee avenues, your Committee recommends that a delivery station be established on trial for two months, without pay, at the store at 1217 Milwaukee avenue, under the care of C. W. Nelson.

In accordance with a communication and request from Prof. Graham Taylor to furnish free of expense to the Library Board the expert services of Miss S. H. Seed, who will give personal instruction to the children in the neighborhood of the Milwaukee avenue reading room in the use of the finding list and in the selection of books, your Committee would recommend that an inexpensive screen be placed across the room at 367 Milwaukee avenue; and that Prof. Graham Taylor be notified that he may proceed to carry out in the rear part of that room the suggestions made in his communication; provided that the room shall be used for said purposes at such hours as the Librarian shall direct, and that this arrangement be considered on trial.

Your Committee further recommends that the petition of Miss Edith F. Carn, that Miss J. Lu DuFour, to whom Miss Carn has sold her store, be made keeper of delivery station No. 15, West, and the petition of Miss DuFour requesting that that station be left in her care, be granted.

Also that the petition of citizens residing in the vicinity of Twenty-second and Robey streets that delivery station No. 21, West, now located at 1039 S. Leavitt street be removed to Gad's Hill Social Settlement at the corner of Twenty-second and Robey streets, be granted.

Also that the petition of citizens for a delivery station to be opened at One Hundred Thirty-third street and Superior avenue (Hegewisch), be granted on trial for two months, without pay.

Also that the petition of citizens in the vicinity of Sixty-third street and Ashland avenue for a delivery station in that neighborhood be granted, and that a station be opened on trial for two months, without pay, at the store of R. S. Murray, 1700 W. Sixty-third street.

Also that a delivery station be opened in the Arcade at Pullman, under the care of David Moir on trial for two months, without pay.

Your Committee after considering the protests of citizens in the vicinity of Crawford against the removal of delivery station No. 16, West, from 2092 W. Twenty-sixth street to 2749 W. Thirty-first street are agreed in recommending that pending the sixty days during which the station on Thirty-first street is on trial a station be opened at 2092 W. Twenty-sixth street under the care of C. A. Schumacher, and in this way the question of the better place for the station will be most easily decided.

That petitions for delivery stations at the following places be filed:

1199 Milwaukee Av., with Martha E. Bunn.

140 N. Union St., with Chicago Commons.

2253 Harrison St., with A. M. Burroughs.

912 N. Robey St., with J. W. Williams.

Loomis St. and Elburn Av., with Mrs. Reidy.

1319 North Av., with E. Campbell and L. McCarthy.

501 W. Diversey Av., with Mary Shannon.

681 Grand Av., with Geo. Taylor.

10052 Ewing Av.

Removal of delivery station 2, S. to 190 E. 31st street.

Communication of W. S. Burlin containing protests from citizens against the removal of station 16, W. to 2749 W. 31st street.

All of which is respectfully submitted.

F. H. Herhold,
W. A. Kuflewski,
Committee on Delivery Stations.

Chicago, April 11, 1901.

Director Peabody moved that the report be approved and that the recommendations contained therein be concurred in.

Carried.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Peabody moved that the business in the hands of the Committee be taken up and be passed upon by the Board.

Carried.

The Secretary stated that in accord-

ance with the directions of the Board he had advertised for bids for the construction of tanks and connections for measuring the feed water of the boilers when testing coal, and although the advertisement had been mailed to numerous firms, but one bid had been received, that of Thomas & Smith for the sum of $619.

Director Herhold moved that the bid of Thomas & Smith for tanks and connections be accepted and that a contract be awarded to that firm for the work upon its bid of $619.

Carried.

Yeas—Directors Herhold, Peabody, Kuflewski, Garibaldi and the President—5.

Nays—None.

The Secretary also presented the following matters in the hands of the Committee:

Two bids for a 144 tray case for the official catalogue room; The A. H. Andrews Company bidding $465, and the Library Bureau $250.

Director Herhold moved that a contract be awarded to the Library Bureau, the lower bidder, for the work.

Carried.

Yeas—Directors Herhold, Peabody, Kuflewski, Garibaldi and the President—5.

Nays—None.

Also two bids for an iron stairway to lead from the Patent Department to the basement of the building; one from Joseph Halsted for $458 and one from Vierling, McDowell & Company for $487.

Director Herhold moved that a contract be awarded to Joseph Halsted, the lower bidder, for this work upon his bid of $458.

Carried.

Yeas—Directors Herhold, Peabody, Kuflewski, Garibaldi and the President—5.

Nays—None.

The Secretary also presented a proposal from J. F. McGuire to sprinkle the streets and court around the Library Building for the season, beginning May 1, and ending November 1, 1901, for the sum of $30 per month.

On motion of Director Herhold, the Secretary was authorized to make a contract for this work, if such contract could be made for $25 per month.

Carried.

COMMITTEE ON FINANCE.

Director Peabody moved that the business in the hands of the Committee be taken up and be acted upon by the Board.

Carried.

Director Peabody presented the following schedule of bills and moved that the bills be ordered paid.

Carried.

Yeas—Directors Herhold, Peabody, Kuflewski, Garibaldi and the President—5.

Nays—None.

A. C. McClurg & Co., books..	$1,773 27
American Printing House for Blind, books	132 85
B. F. Stevens & Brown, books, £216-12-7 (est.)	1,057 17
Otto Harrassowitz, books, M 2087.50 (est.)	501 00
The Boston Book Co., magazines	50 00
Vincenzo Saracco, sub. Chicago Tribune	9 00
Geo. E. Koehler, binding....	350 31
Joseph Flucke, binding.....	452 04
Matthew Bell & Co., binding, £40-3-6 (est.)	196 06
N. B. Barlow Printing Co., printing	42 00
Clinic Publishing Co., printing	19 95

Keen & DeLang Co., misc. stationery	32 26
Cameron, Amberg & Co., order slips, etc.	27 50
Bradner, Smith & Co., misc. Manila paper	88 08
Geo. E. Cole & Co., misc. stationery	88 30
The Barrett Bindery Co., binders	206 98
Library Bureau, oak cabinet, files, cards, etc.	161 40
Carr Bros., rent, etc., Hyde Park reading room	50 00
Chas. G. Haddock, rent W. Madison St. reading room	50 00
Geo. R. Nichols, rent, etc., Blue Island Av. reading room	55 00
Nicholas Bedessem, rent North Av. reading room	60 00
Frederick Herhold, rent, etc., Milwaukee Av. reading room	60 00
Maurice Dunne, rent, etc., State St. reading room	62 50
F. G. Hartwell Co., coal	762 77
J. L. Snydacker & Co., coal	134 97
The Peoples Gas Light and Coke Co., gas	20 40
Ogden Gas Co., gas	6 90
Anton Frederiksen, ice	10 01
M. H. Fairchild & Bro., oil soap	22 14
Dearborn Drug and Chemical Works, oil	50 99
D. J. Gallagher Mfg. Co., waste	9 04
Illinois Electric Co., electrical supplies	16 63
Chicago Telephone Co., telephone service	87 50
Tony Herz, mantles, shades, etc.	16 50
Fuller and Fuller Co., Chamois skin	6 00
A. Plamondon Mfg. Co., steel rings, etc.	21 15
Robert E. Hills, labor and material, brass fittings	10 28
Otis Elevator Co., brushes for elevators	13 25
Chas. H. Mears & Co., lumber	69 42
J. Holt Gates & Co., brushes	5 75
Samuel Harris & Co., drills, bolts, etc.	23 16
Gallaher & Speck, valves, bolts, labor, etc.	14 78
Crosby Steam Gage & Valve Co., globe valves	8 00
Bullard & Gormley Co., misc. hardware	12 49
Marcus Baum, repairing chairs, etc.	43 50
Geo. M. Gross, repairing and labor	22 83
Marshall Field & Co., matting etc.,	17 18
A. H. Andrews Co., table	20 00
Traders Insurance Co., Insurance on books in binderies	64 80
B. F. Rogers & Co., liability insurance	325 00
The Chicago Daily Labor World, advertising	7 20
Nelson & Leith, auditing books and accounts	30 00
W. B. Wickersham, Sec'y, expenditures for March, 1901	286 02
Patrick J. Riley, removing ashes	6 02
	$7,670 35

On motion, the Board adjourned.

W. B. WICKERSHAM,
Secretary.

REPORT OF LIBRARIAN FOR MARCH, 1901.

CIRCULATION OF BOOKS.

The number of books taken from the Library for home use during the month of March was 170,611, against 177,485 for the corresponding month of the previous year. The circulating department was open on 26 week days and 5 Sundays. The daily average week day circulation was 6,506; the daily average Sunday and holiday circulation was 290.

REFERENCE ROOM.

	1901	1900
Number of recorded visitors	12,791	12,053
Books issued from stacks	33,672	34,058

No record was kept of the number of readers who consulted the books on the open shelves.

ROOM FOR ART BOOKS.

Visitors..... 886. Books consulted..... 2,878

PATENTS AND PUBLIC DOCUMENTS.

	1901	1900
Number of visitors	2,128	2,203
Volumes consulted	10,032	10,249

BOUND NEWSPAPERS AND BOOKS FOR THE BLIND.

Visitors, 272. Bound newspapers consulted, 429. Books for the blind circulated, 82.

READING ROOM.

Periodicals issued at counter, 8,921. No record kept of use of periodicals and newspapers on open stands and racks. Mean attendance per hour, 242. Average maximum attendance per hour, 349.

BRANCH READING ROOMS.

	No. 1.	No. 2.	No. 3.	No. 4.	No. 5.	No. 6.
Number of visitors	4,133	3,125	3,721	3,384	3,322	5,572
Periodicals issued	2,511	2,473	3,299	.....	3,886	4,434
Books issued	2,407	1,221	1,674	.....	1,208	2,172
Average Sunday visitors	83	90	81	82	73	98
Women visitors	54	417	286	1,082	269	784

DELIVERY STATIONS.

The number of books issued from 59 delivery stations was 110,946, against 114,325 for the same month of the preceding year.

REGISTRATION.

The number of cards issued on new registrations and re-registrations was 4,303, of which 2,404 were issued to males and 1,899 to females. The registration of March, 1900, was 4,595. The number of two-year cards outstanding is 74,284.

BINDING DEPARTMENT.

Number of books at binderies March 1, 1901	2,521
Number of books sent to binderies in March	2,856
Total number of books at binderies in March	5,377
Number of books received from binderies in March	2,531
Number of books at binderies April 1, 1901	2,846
Number of books repaired in Library in March	5,318

GROWTH OF THE LIBRARY.

The total number of volumes in the Library, March 31, 1901, was 271,530. Received since June 1, 1900, 19,239; since March 1, 2,688. Books worn out and condemned since June 1, 5,890; since March 1, 729. Books lost and paid for since June 1, 373; since March 1, 40. Books found and money refunded since June 1, 56; since March 1, 5.

FRED'K H. HILD,
Librarian.

Chicago, April 11, 1901.

BOARD OF DIRECTORS
OF THE
CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, THURSDAY, APRIL 25, 1901.

OFFICIAL RECORD.

There were present the President. Director Franks, in the chair, and Directors Herhold, Hutchinson, Peabody, Kuflewski and Garibaldi.

Absent—Directors Plamondon and Meeker.

MINUTES APPROVED.

Director Herhold moved that the minutes of the regular meeting of April 11, 1901, and of the adjourned regular meeting of April 16, 1901, be approved as recorded and printed, without being read.

Carried.

COMMUNICATIONS.

Communications were received as follows:

From citizens residing in South Chicago on the east side of the Calumet river, praying the Board to open a delivery station at the drug store of E. B. Macy, 9901 Ewing avenue.

Referred to the Committee on Delivery Stations.

From citizens of the twelfth ward, praying the Board to establish a delivery station at the store of Sigmund A. Heller, 986 Ogden avenue.

Referred to the Committee on Delivery Stations.

From citizens residing in the vicinity of delivery station No. 21, West, located at 1039 S. Leavitt street, praying the Board to rescind its action at last meeting in removing this station to Gad's Hill Social Settlement, at the corner of Twenty-second and Robey streets.

Director Kuflewski moved that the petition be referred to the Committee on Delivery Stations for consideration, and that the removal of station No. 21, West, be postponed until further action of the Board.

Carried.

From Ald. M. Zimmer, recommending that delivery station 21, West, be allowed to remain in its present location.

Referred to the Committee on Delivery Stations.

From D. J. Finnegan, tendering his resignation as a page in the delivery station department.

On motion of Director Hutchinson, the resignation of Mr. Finnegan was accepted.

From A. E. Arnold, tendering his resignation as a marble cleaner.

On motion of Director Herhold, the resignation of Mr. Arnold was accepted.

COMMITTEE ON LIBRARY.

Director Hutchinson, for the Committee on Library, presented a list of current American books, comprising 96 volumes, estimated to cost $100, and

recommended on behalf of the Committee that the books be ordered purchased.

The recommendation was concurred in.

Yeas—Directors Herhold, Hutchinson, Peabody, Kuflewski, Garibaldi and the President—6.

Nays—None.

On motion of Director Herhold, the Board went into

EXECUTIVE SESSION.

Director Hutchinson, Chairman of the Committee on Administration, presented the following report:

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Administration, after careful consideration, has prepared and presents herewith a salary schedule for the year beginning May 1, 1901, amounting in the aggregate to $139,936.00. The sum available for salaries out of the appropriation for 1901 is $138,000.00. It is estimated, however, that the pay-rolls for the year, based on this schedule, will be within the appropriation, owing to deductions due to absence of employes longer than the time allowed for regular vacations. The recommendation of your Committee is that the list of employes, with the position and salary of each employe, as given in the schedule hereunto attached, be adopted for the year beginning May 1, 1901.

Your Committee recommends that no change be made in the by-laws concerning the vacations of the employes, and that the petition of the employes of the engineers' department asking for a vacation of three weeks instead of two be placed on file.

Your Committee further recommends:

1. That Miss Emily M. Chapin, a clerk in the circulating department, appointed on probation for a period of six months, be separated from the service on May 1, 1901, she being found incompetent for the performance of the duties of the position she is filling.

2. That Mrs. Alice Denison, a clerk in the circulating department, appointed on probation, be separated from the service on May 1, 1901, she being disqualified on account of illness for the performance of the duties of the position for which she was certified.

3. That a requisition be made on the Civil Service Commission for two clerks (female) to fill the vacancies created by the separation of Miss Chapin and Mrs. Denison; the salary of such clerks to be $300 per annum, with increase to $400 at the close of one year's service.

4. That a requisition be made on the Civil Service Commission for two additional clerks (female) at a salary of $300 per annum each, to be increased to $400 at the close of one year's service.

5. That the Librarian be authorized to detail from the circulating department two clerks for duty in the cataloguer's rooms, the rapid growth of the Library making it necessary to provide for more help in that department.

6. That a requisition be made on the Civil Service Commission for one engineer, to relieve the chief engineer and his assistants during their vacations, the salary of such substitute engineer to be at the rate of $1200 per annum.

7. That a requisition be made on the Civil Service Commission for one marble polisher, at a salary of $600 per annum, to fill the vacancy created by the resignation of Albert E. Arnold.

8. That a requisition be made on the Civil Service Commission for one page, at a salary of $400 per annum, to fill the vacancy created by the resignation of Dennis J. Finnegan.

9. That the petition of Henry L. Nachman, a page in the evening service, praying for a leave of absence of three months, begninning March 17, 1901, be granted, without pay.

10. That all petitions in the hands of the Committee relating to salaries be filed.

All of which is respectfully submitted.

C. L. HUTCHINSON,
F. H. HERHOLD,
Committee on Administration.

Chicago, April 25, 1901.

CHICAGO PUBLIC LIBRARY.

Roster of Employes, with Position and Salaries, for Year beginning May 1, 1901.

Name.	Date of Entry.	Position	Salary 1901-02	Increase over 1900-01
Librarian's Office:				
Frederick H. Hild	8- 4-74	Librarian	$4500	
Ordering Department:				
Carl B. Roden	9-25-86	Superintendent	1400	$100
Henrietta Lovi	3-12-92	Stenographer	850	
Secretary's Office:				
W. B. Wickersham	7-20-72	Secretary	3250	
Henry G. Wilson	10-22-87	Clerk	1250	50
Minnie E. Wills	4-16-95	Stenographer	800	
Elie Hudon	8- 9-95	Page and in charge of Stock room	450	50
George P. Cunningham	10-12-00	Office Boy	208	
Cataloguing Department:				
E. F. L. Gauss	2-12-87	First Asst. Librarian	2400	
Kate M. Henneberry	12-18-75	Asst. Librarian	1300	
Elizabeth A. Young	12-29-75	Asst. Librarian	1300	
John F. Phelan	12-11-80	Cataloguer	1300	
May Bostetter	4-14-83	Cataloguer	1100	
Amelia M. Platt	11-27-86	Card Assorter	800	
Joseph J. McCarthy	3-12-92	Cataloguer	900	
Emma Rommeiss	1-14-88	Clerk	750	
Mary E. Remmer	4-11-91	Cataloguer	700	50
Emily E. Taylor	4-14-94	Card Writer	700	50
Bessie Goldberg	4-14-94	Clerk	650	100
Mary W. Wood	12-26-96	Clerk	650	100
Edward J. Walsh	11-10-00	Office Boy	208	
Circulating Department:				
B. M. Smith	10-22-87	Superintendent (Day Service)	1600	
Ottilie Goldberger	10-14-82	Receiving Clerk	950	
May I. Carroll	6-28-84	Receiving Clerk	950	
Chesley R. Perry	6-10-93	Custodian of Stacks	950	50
Amanda Diehl	2-12-87	Asst. Receiving Clerk	750	
Jessie Booth	1-14-88	Asst. Receiving Clerk	750	
Katharine Donovan	5-25-89	Clerk	600	
Katharine Lacey	5- 9-91	"	600	50
Anita C. Davies	1-24-91	"	550	
Nellie E. Doran	2-14-91	"	550	
Elise Harms	4-14-94	"	550	50
Mary Leonard	8- 9-95	"	550	50
Agnes C. Doniat	11-15-97	"	550	50
Anna J .Ferguson	11-19-97	"	550	50
Lydia G. Robinson	1-18-98	"	550	50
Ida B. Johnson	1-22-98	"	550	50
Anna C. Reque	5-17-99	"	500	
Mary T. Pierce	5-18-99	"	500	
Matilda S. Nodeck	7-10--99	"	450	50

Name.	Date of Entry.	Position	Salary 1901-02	Increase over 1900-01
Circulating Department—Continued:				
Alice B. Pew	8-14-99	Clerk	450	50
Sarah McEvoy	9-21-99	"	450	50
Helen F. Griffin	12-26-99	"	450	50
Ellen A. Stickle	1- 02-01	"	*300	
One (1) clerk	5- 1-01	"	*300	
One (1) clerk	5- 1-01	"	*300	
One (1) clerk	5- 1-01	"	*300	
One (1) clerk	5- 1-01	"	*300	
Arthur S. Sweeney	7-13-97	Page	450	50
William D. Witt	1-18-98	"	450	
John J. Blatter	7-25-98	"	450	50
Felix J. Provost	11-15-98	"	450	50
Manassa Hecht	11-16-98	"	450	50
Frank C. Weber	1-10-99	"	400	
Lawrence V. Conelly	11- 8-99	"	400	
Henry Weisburg	1-15-00	"	400	
William E. O'Neill	6-28-00	"	400	
Joseph B. Mahoney	11- 1-00	"	400	
Charles J. Morris	11-16-00	"	400	
Erend L. Willis	11-30-00	"	400	
Hugh E. McDonald	1- 3-01	"	400	
Frank F. Loew	1-22-01	"	400	
James J. Cunnally	2-13-01	"	400	
Edward J. Dirschmid	3-25-01	"	400	
James P. Mariatti	3-25-01	"	400	
Registry Department:				
Lilyan G. Morawski	4- 8-80	Clerk in charge	1200	
Anna Riordan	2-14-91	Assistant	700	
Fannie A. Wright	12-11-00	Typewriter Operator	500	
Reference Department, (including Public Card Catalogue Room, Study Room and Art Room):				
Carrie L. Elliott	2-12-81	Superintendent	1300	
Frank E. Waska	12-27-84	Clerk in charge of Art Room	950	50
Charles A. Larson	4-11-91	Clerk	950	50
Margaret Kearney	2- 8-79	"	800	
Hattie Hyde	5- 9-85	"	800	
Albert W. Taylor	4-22-93	"	700	50
Harry S. Rood	9-23-97	Page	500	50
George A. Thompson	7-25-98	"	500	50
Fred F. Rex	9- 1-98	"	500	50
Reading Room (including Back Number Room):				
Reidar Arentz	6-28-84	Superintendent	1300	
John E. Kostka	6-19-86	First Assistant Superintendent	750	
Frank Schmidt	4-11-91	Assistant	650	

*To be increased to $400 at end of one year's service.

Name.	Date of Entry.	Position	Salary 1901-02	Increase over 1900-01
Patent Department (including Public Documents, Books for the Blind, and Bound Newspapers):				
Charles R. Barnes	3-24-88	Superintendent	950	50
Edward Henwood	4-11-91	Assistant	700	
Binding Department:				
J. R. Patterson	10-14-82	Superintendent	1300	
Mary M. Hishen	1-14-88	Clerk	700	50
Margaret Crain	9-28-89	"	650	
Anna FitzGerald	2-12-81	"	600	
Stephanie Skorazinska	11-28-85	"	550	
Agnes Donoghue	4-14-94	"	550	50
Agnes Thorsell	11-26-00	"	*300	
Delivery Station Department:				
W. A. Purer	11-26-79	Superintendent	1600	100
Otto Goldberger	6-28-84	Assistant Supt.	1000	
Thomas B. Martens	11-9-89	Clerk	700	
Emanuel Holy	4-12-90	"	750	50
John Toman	10-25-90	"	650	
Christian Sonne	4-23-92	"	650	
Edward A. Pieper	4-22-93	"	550	
George Bell	4-14-94	"	600	50
Frank Pettit	10-27-94	"	600	50
Patrick J. A. Lawler	12-10-92	"	550	
Edward H. Nuelsen	8-24-95	"	550	
George S. King	8-24-95	"	550	
Arthur P. Sammons	2-29-96	Messenger	450	
Richard C. Neubauer	2-13-97	Page	450	
Edward W. C. Schreiner	9-18-97	"	450	
Frederick T. Johnson	9-24-97	"	450	
Thomas V. Conley	11- 5-97	"	450	
Edward H. Blohm	1-26-98	"	450	50
Lawrence P. J. Luby	3- 7-98	"	450	50
James H. Clarke	3-12-98	"	450	50
Banner Keene	4-27-98	"	450	50
James G. Mangan	4-27-98	"	450	50
Albert E. Evans	4-30-98	"	400	
Michael J. Ray	7-25-98	"	400	
James J. Handley	10- 6-98	"	400	
Alfred E. Tourssen	11-14-98	"	450	50
Arthur Ryan	11-15-98	"	450	50
Arthur F. von Plachecki	5-16-99	"	400	
Howard C. Robinson	5-18-99	"	400	
Walter C. Rang	5-23-99	"	400	
Sol. E. Bernstein	7- 7-99	"	400	
John F. Hogan	7-26-99	"	400	
John A. Ericson	12- 8-99	"	400	
Edward A. Strauss	1 -2-00	"	400	

*To be increased to $400 at end of one year's service.

Name.	Date of Entry.	Position	Salary 1901-02	Increase over 1900-01
Delivery Station Department —Continued:				
Benjamin M. Haisman	1-20-00	Page	400	
Edward J. Nelson	9-24-00	"	400	
One (1) page	5- 1-01	"	400	
Telephone Operator:		"	400	
Rebecca M. Burke	10-12-97	Telephone Operator	500	
Evening, Sunday and Holiday Service:				
Charles Lhotka	4-14-83	Superintendent	1100	100
Jacob A. Meislisch	6-29-94	Clerk in charge of Reference Room	550	
L. Higginbottom	3-12-92	Clerk in charge of Reading Room	450	
August J. C. Timm	2- 8-90	Receiving clerk	400	
Olaf Olafsson	9- 9-95	Messenger	300	
Charles A. Friedman	7-13-97	Page	300	
Henry L. Nachman	12- 1-97	"	300	
Louis Kohn	2-16-98	"	300	
Francis B. Allegretti	2-19-98	"	300	
Irving A. Porges	7-25-98	"	300	
Frank J. Seiter	9-28-98	"	300	
Jacob Friedman	11- 1-99	"	300	
Charles Hartung	11- 2-99	"	300	
Franklin S. Salisbury	6-22-00	"	300	
Branch Reading Rooms:				
Will L. Shide	11- 8-84	Superintendent Hyde Park Reading Room	*900	
James H. Biddle	11-15-97	Assistant, same	300	
Samuel Rogalski	11- 9-89	Superintendent Milwaukee Av. Reading Room	*900	
Isaac Sissman	4- 8-97	Assistant, same	300	
James C. Barbee	1-12-89	Superintendent State St. Reading Room	*900	
Ellen F. McCall	12- 4-99	Assistant, same	300	
Andrew J. Davlin	9-13-97	Superintendent West Madison St. Reading Room	*900	
Mary E. Rae	5-12-00	Assistant, same	300	
C. A. Lange	2-14-91	Superintendent Clybourn Av. Reading Room	*900	
Augusta G. Kessell	5-14-00	Assistant, same	300	
John A. Young	6-27-91	Superintendent Blue Island Av. Reading Room	*900	
Emma M. Brown	5-15-00	Assistant, same	300	
Janitor's Department:				
Janitors:				
James J. Linehan	9- 1-97	Chief Janitor	1400	

*Salary includes janitor service.

Name	Date of Entry.	Position	Salary 1901-02	Increase over 1900-01
Janitors' Department.—Continued:				
Newton S. Purviance	5-15-81	Asst. Janitor	700	
Emil Schoenbacher	6-19-86	Special Janitor	600	
James C. King	8-24-95	Janitor	600	
Albert E. Arnold	7-27-97	Marble Cleaner	600	
Anton Faroli	7-27-97	Marble Cleaner's Helper	600	60
Isaac Sandler	9- 3-97	Janitor	540	
James Connors	10-14-97	Janitor	600	
James Horan	4-26-98	Marble Cleaner	600	
George Washington	9- 2-98	Janitor	540	
Frank Bergman	9- -3-98	"	700	40
John A. Johnson	12-16-98	"	540	
Martin Schnee	2- 7-99	Wood Finisher	600	
John Christian	3-31-99	Janitor	540	
William McDearmed	8-22-00	"	540	
William Shanley	8-22-00	"	540	
John F. Reid	10-13-00	"	540	
John Johnson	11-15-00	Window Cleaner	600	
Thomas C. O'Hare	12- 6-00	Special Janitor	660	60
Louis Jackson	2- 1-01	Janitor	540	
George Keimmer	3- 4-01	"	540	
Charles H. Butler	4- 1-01	"	540	
Robert Lacey	4-15-01	"	540	
Janitresses:				
Mary J. Smith	9 -2-97	Janitress	480	
Annie Marzi	10- 5-97	"	480	
Sophia Ramsey	10- 5-97	"	480	
Catherine Murray	10-14-97	"	480	
Ellen McDonald	10-16-97	"	480	
Meria Murray	12-16-98	"	480	
Annie Wandell	6- 6-00	"	480	
Margaret A. Wild	11- 1-00	"	480	
Watchmen:				
Christian Ullrich	5-27-93	Day Watchman	950	50
Aaron S. Einstein	9- 8-88	Night Watchman	850	
L. H. Buckbee	8-13-92	Day Watchman	500	
Elmer E. Hughes	11- 7-00	" "	500	
Elevator Operators:				
John J. Enright	10-21-97	Elevator Operator	600	
John T. Byrne	10-22-97	" "	600	
Hans F. Miller	11-4 -97	" "	600	
Abraham L. Harris	11-10-97	" "	600	
Charles McDonough	11-22-97	" "	600	
Samuel Weinstein	12-19-99	" "	600	
Samuel Alston	11- 1-00	" "	600	
Engineers' Department:				
Engineers:				
Jacob Reitz	1-25-97	Chief Engineer	2200	
Charles I. Moulton	2- 2-97	First Asst. Engineer	1500	
Ernest A. Hart	8-16-97	Second Asst. Engineer	1400	
William J. Weyker	5-24-98	Asst. Engineer	1200	

Name	Date of Entry.	Position	Salary 1901-02	Increase over 1900-01
Engineers' Department:				
Engineers—Continued:				
Robert G. Allison	4-19-98	Asst. Engineer	1200	
Peter G. Ledeboer	1-14-01	" "	1200	
Firemen:				
Peter Hand	10- 5-97	Fireman	660	
John J. Kelly	10- 7-97	"	660	
Amby J. Beery	11-26-97	"	660	
Firemen's Helpers:				
James Sullivan	10 -8-97	Fireman's Helper	540	
John Guthrie	5- 9-98	" "	540	
John Clarke	10-31-99.	" "	540	
Oilers:				
Thomas Guthrie	10 -4-97	Oiler	660	
Edward Baker	3-21-98	"	660	
Thomas Davis	4-12-98	"	660	
Machinist:				
George Mayer	12-28-98	Machinist	850	
Laborer:				
Antonio Felliceo	11-18-97	Laborer	$1.50 per day.	

The report was adopted by the following vote:

Yeas—Directors Herhold, Hutchinson, Peabody, Garibaldi and the President—5.

Nays—Director Kuflewski—1.

On motion, the Board then resumed open session and approved of its proceedings in executive session as reported by its chairman.

On motion, the Board adjourned.

W. B. WICKERSHAM,
Secretary,

BOARD OF DIRECTORS
OF THE
CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, THURSDAY, MAY 9, 1901.

OFFICIAL RECORD.

There were present the President, Director Franks, in the chair, and Directors Herhold, Peabody, Kuflewski and Garibaldi.

Absent—Directors Hutchinson, Plamondon and Meeker.

MINUTES APPROVED.

On motion of Director Herhold, the minutes of the regular meeting held April 25, 1901, were approved as recorded and printed, without being read.

COMMUNICATIONS.

Communications were received as follows:

From John F. McGuire stating his inability to sprinkle the streets and court around the Library Building for $25 per month.

Director Herhold moved that the Secretary be authorized to make a contract with Mr. McGuire to do the work from May 1, to November 1, 1901, at $30 per month.

Carried.

From Mrs. Alice Denison, requesting the Board to rescind its action at the regular meeting held April 25th, separating her from the Library service on May 1st.

Referred to the Committee on Administration.

From citizens praying the Board to transfer delivery station No. 21, West from its present location, 1039 S. Leavitt street, to the corner of Robey and Twenty-second streets, under the care of Gad's Hill Social Settlement.

Referred to the Committee on Delivery Stations.

From the pages in the employ of the Board, praying for permission to wear black alpaca coats during the summer months.

Referred to the Committee on Buildings and Grounds.

COMMITTEE ON LIBRARY.

On motion of Director Peabody, the business in the hands of the Committee was taken up and passed upon in open Board.

Director Kuflewski presented the following business:

A list of current American books, comprising 72 vols., estimated to cost $78; a list of misc. American books, comprising 9 vols., estimated to cost $5.50; a list of wornout books withdrawn from circulation in April, 1901, comprising 754 vols., estimated to cost $700.

The report of the Librarian for April, 1901.

Director Herhold moved that the books composed in the list presented be ordered purchased, and that the report of

the Librarian be printed as an appendix to the minutes and be filed.

The motion prevailed.

Yeas—Directors Herhold, Peabody, Kuflewski, Garibaldi and the President —5.

Nays—None.

On motion, the bills in the hands of the Committee were approved and were referred to the Committee on Finance.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Kuflewski moved that the business in the hands of the Committee be taken up and be passed upon by the Board.

Carried.

The Secretary then presented bids for book stacks, which were opened May 6th, as follows:

The Van Dorn Iron Works Co.:

Exhibit 4	$10,996.00
Exhibit 1	11,820.00
Exhibit 2	12,320.00
Exhibit 3	11,620.00

The Snead & Co., Iron Works.:

Wood shelves	$11,200.00
Solid steel shelves	11,636.00
Skeleton steel shelves	12,400.00

Library Bureau:

Plan A	$16,800.00
Plan B	16,500.00
Plan C	15,000.00

Art Metal Construction Co.:

	$17,222.50
Alternate No. 1	18,400.00
Alternate No. 2	13,362.50

Director Peabody moved that the question of deciding upon a stack and awarding a contract for the same be referred, with power to act, to a special committee to be composed of the President of the Board and Directors Herhold and Kuflewski.

Carried.

Yeas—Directors Herhold, Peabody, Kuflewski, Garibaldi and the President —5.

Nays—None.

On motion, the bills in the hands of the Committee were approved and were referred to the Committee on Finance.

COMMITTEE ON FINANCE.

Director Peabody, Chairman of the Committee on Finance, presented the following schedule of bills and recommended on behalf of the Committee that the bills be ordered paid:

A. C. McClurg & Co., books	$434.36
Em. Terquem, books (Francs 449.25 (est.)	89.85
American Printing House for the Blind, books	31.60
Geo. E. Koehler, binding	491.19
Joseph Flucke, binding	275.13
Clinic Publishing Co., printing	16.20
N. B. Barlow Printing Co., printing	99.50
David S. M. Unger, printing	11.10
Peterson Linotype Co., composition, etc.	60.30
Irving Washington, Business Agent, efficiency blanks	4.13
Geo. E. Cole & Co., misc. stationery	7.65
Cameron, Amberg & Co., composition on elevator card, etc.	27.90
Keen & DeLang Co., misc. stationery	18.70
Bradner, Smith & Co., Manila paper, etc.	30.31
Library Bureau, rubber handles for athenaeum files	16.00
Barrett Bindery Co., binders	42.05
Chas. G. Haddock, rent W. Madison St. reading room	50.00
Frederick Herhold, rent, etc., Milwaukee Av. reading room	60.00
Nicholas Bedessem, rent, North Av. reading room	60.00
Geo. R. Nichols, rent, etc., Blue Isl. Av. reading room	55.00
Maurice Dunne, rent, etc., State St. reading room	62.50
Carr Bros., rent, etc., Hyde Park reading room	50.00
F. G. Hartwell Co., coal	720.34
J. L. Snydacker & Co., coal	10.12
The Peoples Gas Light & Coke Co., gas	24.00
Ogden Gas Co., gas	8.62
M. H. Fairchild & Bro., oil soap	22.37

Tony Herz, cut off chains for lights	6.00
Bartell Bros., oil	8.10
General Electrical Repair Co. rewinding magnet spools	11.40
Illinois Electric Co., keyless sockets, etc.	36.43
The Ironsides Co., paint	6.00
A. Leschen & Sons Rope Co., rope (1,188 ft.)	99.38
Bullard & Gormley Co., spec. window locks	79.65
John A. Roebling's Sons Co., iron rope	26.26
Crosby Steam Gage & Valve Co., valve supplies, etc.	5.75
The Westinghouse Air Brake Co., valve plates, etc.	13.02
Samuel Harris & Co., taps, steel, etc.	8.50
Gallaher & Speck, repairing air pump, etc.	7.80
John Mohr & Sons, repairing boiler, etc.	30.00
John Maloney, mason work on boiler	49.02
Schaffer & Budenberg, Columbia charts, ink, pens	7.40
Elevator Supply & Repair Co., push buttons	12.00
Goodsell Packing Co., packing, etc.	10.11
Chicago Engineer Supply Co., engineers' supplies	5.60
D. J. Gallagher Mfg. Co., waste, etc.	13.18
Borden & Selleck Co., steel partition, etc.	99.50
Gerts, Lumbard & Co., misc. brushes	10.93
C. Sidney Shepard & Co., drinking cups, pails, etc.	5.63
E. Baggot Co., plumbing repairs, etc.	58.85
Jones, Coates & Bailey, molding	9.00
John Farling, making shelves, etc.	17.00
Schlesinger & Mayer, cheese cloth	38.26
The Chicago Daily Labor World, advertising	7.80
The Turner Brass Works, bronze name plates	5.25
W. B. Wickersham, Sec'y, expenditures for Apr., 1901	223.98
	$3,690.72

Director Herhold moved that the bills be ordered paid in accordance with the recommendation of the Committee.

Carried.

Yeas—Directors Herhold, Peabody, Kuflewski, Garibaldi and the President—5.

Nays—None.

On motion, the Board adjourned.

W. B. WICKERSHAM,
Secretary.

REPORT OF LIBRARIAN FOR APRIL, 1901.

CIRCULATION OF BOOKS.

The number of books taken from the Library for home use during the month of April was 160,511, against 150,920 for the corresponding month of the previous year. The circulating department was open on 25 week days, 4 Sundays and 1 holiday. The daily average week day circulation was 6,332; the daily average Sunday and holiday circulation was 440.

REFERENCE ROOM.

	1901	1900
Number of recorded visitors	10,868	9,245
Books issued from stacks	28,280	26,179

No record was kept of the number of readers who consulted the books on the open shelves.

ROOM FOR ART BOOKS.

Visitors ..... 802. Books consulted 2,528

PATENTS AND PUBLIC DOCUMENTS.

	1901	1900
Number of visitors	1,779	1,582
Volumes consulted	8,331	7,190

BOUND NEWSPAPERS AND BOOKS FOR THE BLIND.

Visitors, 194. Bound newspapers consulted, 254. Books for the blind circulated, 99.

READING ROOM.

Periodicals issued at counter 7,557. No record kept of the use of periodicals and newspapers on open stands and racks. Mean attendance per hour, 197. Average maximum attendance per hour, 270.

BRANCH READING ROOMS.

	No. 1.	No. 2.	No. 3.	No. 4.	No. 5.	No. 6.
Number of visitors	2,238	2,689	3,219	2,936	2,097	4,374
Periodicals issued	1,687	2,108	2,730	.....	2,478	3,662
Books issued	1,172	1,094	1,530	.....	760	1,405
Average Sunday visitors	46	65	70	81	56	99
Women visitors	49	397	301	1,129	165	713

DELIVERY STATIONS.

The number of books issued from 60 delivery stations was 107,249, against 100,483 for the same month of the preceding year.

REGISTRATION.

The number of cards issued on new registrations and re-registrations was 2,988, of which 1,508 were issued to males and 1,480 to females. The registration of April, 1900, was 2,686. The number of two-year cards outstanding is 74,568.

BINDING DEPARTMENT.

Number of books at binderies April 1, 1901	2,846
Number of books sent to binderies in April	3,001
Total number of books at binderies in April	5,847
Number of books received from binderies in April	2,595
Number of books at binderies May 1, 1901	3,252
Number of books repaired in Library in April	5,719

GROWTH OF THE LIBRARY.

The total number of volumes in the Library April 30, 1901, was 271,957. Received since June 1, 1900, 20,454; since April 1, 1901, 1,215. Books worn out and condemned since June 1, 6,644; since April 1, 754. Books lost and paid for since June 1, 37; since April 1, 410. Books found and money refunded since June 1, 59; since April 1, 3.

FRED'K H. HILD.
Librarian.

Chicago, May 9, 1901.

BOARD OF DIRECTORS
OF THE
CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, THURSDAY, MAY 23, 1901.

OFFICIAL RECORD.

There were present the President, Director Franks, in the chair, and Directors Herhold, Hutchinson, Kuflewski and Plamondon.

Absent—Directors Peabody, Garibaldi and Meeker.

MINUTES APPROVED.

On motion of Director Herhold, the minutes of the regular meeting, held May 9, 1901, were approved as recorded and printed, without being read.

COMMUNICATIONS.

Communications were received as follows:

From L. J. Block, Prin. of the John Marshall High School, praying the Board to contribute for the use of that school a collection of illustrated papers and magazines, received from the branch reading rooms, of which the Library has duplicate copies.

Director Herhold moved that the request of Mr. Block be granted.

Carried.

From citizens residing in the vicinity of 508 W. Chicago avenue, praying the Board to establish a delivery station at that number, under the care of August Holz.

Referred to the Committee on Delivery Stations.

From Alderman M. Zimmer, of the twelfth ward, praying the Board to establish a delivery station at 986 Ogden avenue.

Referred to the Committee on Delivery Stations.

From Emily M. Chapin, praying the Board to reconsider its action of April 25, 1901, in separating her from the Library service.

Director Hutchinson moved that the communication of Miss Chapin be referred to the Committee on Administration.

Carried.

From Elise Harms, praying the Board to grant her a leave of absence, exclusive of vacation, from June 1, to September 1, 1901.

Referred to the Committee on Administration.

From Frank Loew, a page, praying the Board to transfer him from the day to the evening service.

Referred to the Committee on Administration.

From Jacob Friedman, praying the Board to transfer him, as a page, from the evening to the day service.

Referred to the Committee on Administration.

From E. H. Nuelsen and L. V.

Conelly, tendering their resignations as pages in the employ of the Board.

On motion, the resignations of Messrs. Nuelsen and Conolly were accepted.

COMMITTEE ON LIBRARY.

Director Hutchinson for the Committee on Library presented the following report:

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Library begs leave to recommend the purchase of the following books:

1. A list of current American books, comprising 74 volumes, estimated to cost $95.00.

2. A list of miscellaneous books, being additional copies needed of works already in the Library, comprising 54 volumes, estimated to cost $50.00.

3. A list of miscellaneous books and magazines, comprising 53 volumes, estimated to cost $147.00.

4. A list of miscellaneous American books, comprising 13 volumes, estimated to cost $8.00.

5. "The Art of Japan," by F. Brinkley, in 2 volumes, at a cost of $100.00 net, the same to be paid from the Ryder Fund.

6. "The Victoria History of the Counties of England," in 160 volumes, to be completed during the next eight years, at a cost of £1-10-0 per volume.

All of which is respectfully submitted.

C. L. HUTCHINSON,
W. A. KUFLEWSKI,
Committee on Library.

Chicago, May 23, 1901.

Director Herhold moved that the report be approved.

Carried.

Yeas—Directors Herhold, Hutchinson, Kuflewski, Plamondon and the President—5.

Nays—None.

Director Hutchinson also presented the annual report of the Committee and it was received and referred to the President.

COMMITTEE ON ADMINISTRATION.

Director Hutchinson, Chairman of the Committee on Administration, presented the following report:

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Administration begs leave to make the following recommendations in regard to matters under its supervision:

1. That a requisition be made upon the Civil Service Commission for one page, to fill the vacancy created by the resignation of Edward H. Nuelsen.

2. That Miss Elise Harms, a clerk in the circulating department, be granted a leave of absence of three months, from June 1 to September 1, 1901, in accordance with her request.

Respectfully submitted.

C. L. HUTCHINSON,
F. H. HERHOLD,
Committee on Administration.

Chicago, May 23, 1901.

Director Plamondon moved that the report be adopted.

Carried.

Director Hutchinson also presented the annual report of the Committee and it was received, ordered printed and referred to the President. It is as follows:

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—As required by the by-laws of The Chicago Public Library, your Committee on Administration begs leave to submit herewith a report upon matters under its supervision, for the eleven months from June 1, 1900, to April 30, 1901.

During this period there have been separated from the Library service 53 persons, of whom 24 resigned; 6 were discharged; 7, who were appointed temporarily, were dismissed when no longer required; 5 were transferred to other city departments; 8, who were employed under the sixty day rule of the Civil Service Commission, were separated

from the service upon the certification of eligibles for those positions; 2 were returned to the civil service eligible lists, and 1 ceased to report for duty. A list of the persons separated from the service during the eleven months covered by this report will be found in Appendix A.

To fill the vacancies created and to supply the needs of the service there were made upon the Civil Service Commission requisitions for 51 persons, 41 for permanent and 10 for temporary positions (3 of the latter finally becoming permanent).

In response to the requisitions for filling the 41 permanent positions the Commission certified 103 persons, of whom 3 were certified for promotional appointment. Of these 103 persons 26 failed to report; 33 waived certification; 2 declined appointment; 1, certified for promotional appointment, was rejected; and 41 were appointed (one appointment being promotional).

In response to the requisitions for filling the 10 temporary positions there were certified 7 persons, of whom 1 failed to report; 1 waived; 1 declined appointment; and 4 were appointed; and the Commission granted authority, under the sixty day rule, for filling 6 of these temporary positions.

In order to place civil service eligibles in two positions formerly held by sixty day appointees, the Civil Service Commission, without requisition having been made, certified 6 persons, of whom 4 failed to report and 2 were appointed.

The Commission, desiring to transfer an employe to another city department, certified without requisition having been made, 6 persons, 3 of whom failed to report; 2 waived certification; and 1 was appointed.

The total number of persons certified was 122; the total number of persons appointed, 54. Of the 54 appointments one was promotional, making the total number of persons added to the service 53, the number added equalling the number separated from the service. The roster of employes on April 30, 1901, therefore numbered 210, the same number of employes as reported on June 1, 1900. Of these 210 employes 25 had not completed their probationary period of six months.

A detailed list of the transactions with the Civil Service Commission during the period covered by this report, showing the requisitions made and the manner in which the vacancies were filled, will be found in Appendix B.

Of the 210 employes in the service on June 1, 1900, there were 8 persons who were employed under the sixty day rule of the Civil Service Commission, authority for sixty day appointment being granted when no eligibles could be furnished for a position. During the eleven months ending April 30, 1901, civil service examinations have been held for these various sixty day positions, and eligibles certified for the same. In four cases the sixty day incumbents succeeded themselves as civil service eligibles, having attained the required averages. On April 30, 1901, no employes were holding positions under the sixty day rule, all persons in the service being either "holdovers" (persons in the service prior to August 26, 1895) or regular civil service appointees.

In the following table is given an analysis of the pay-roll of the Library from June 1, 1900, to April 30, 1901, showing the total amount of the salaries of employes on the Library roster and also the moneys paid to keepers of delivery stations and for the transportation of books between the main Library and the delivery stations:

Month	Library	Delivery Stations: Keepers	Delivery Stations: Trans.	Totals Monthly Pay-rolls
June	11,497.23	1,002.75	636.80	13,136.78
July	11,387.96	964.50	639 45	12,991.91
Aug.	11,567.80	951.75	642.15	13,161.70
Sept.	11,739.05	905.25	591.50	13,235.80
Oct.	10,983.96	992.00	596.25	12,572 21
Nov.	11,180.20	963.00	592.60	12,735.80
Dec.	11,184.72	963.00	593.50	12,741.22
Jan.	11,082.15	1,153.00	593.10	12,828.25
Feb.	11,133.87	962 25	589.30	12,685.42
Mar.	11,081.38	1,087.50	593.80	12,762.68
Apr.	11,212.96	1,081.50	592.90	12.887.36
	$124,051 28	$11,026.50	$6,661.35	$141,739.13

The Annual inventory of 1900-1901 shows 207 volumes unaccounted for at the main Library and 9 volumes at the

branch reading rooms. Of the 291 volumes reported missing in the previous inventory, 80 have since been found. Twelve volumes of those reported missing in the years 1896 to 1898 have also been found.

Respectfully submitted.

C. L. HUTCHINSON,
F. H. HERHOLD,
Committee on Administration.

Chicago, May 23, 1901.

Appendices A and B of this report are on file in the Secretary's office.

Director Kuflewski moved that the regular order of business be suspended and that Mrs. Alice Denison, who at that moment entered the room, be allowed to speak to the Board.

Carried.

Mrs. Denison then addressed the Board upon the matter of her separation from the Library service and retired.

Director Kuflewski moved that the subject matter laid before the Board by Mrs. Denison be referred for consideration, to a Special Committee of five with instructions to report at the next regular meeting of the Board.

Carried.

The President then appointed as such Special Committee, Directors Kuflewski, Hutchinson, Plamondon, Herhold and Peabody.

COMMITTEE ON DELIVERY STATIONS.

Director Herhold, Chairman of the Committee on Delivery Stations, presented the annual report of that Committee and it was received and referred to the President.

The President stated that Capt. W. P. Black was present and desired to speak to the Board in reference to the establishment of a delivery station at 149 N. Kedzie avenue.

Consent being given, Capt. Black addressed the Board and withdrew.

The petitions for the opening of a delivery station at this place having been filed May 28, 1900, and February 18, 1901, Director Hutchinson moved that they be taken from the files and be referred back to the Committee on Delivery Stations.

Carried.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Plamondon, Chairman of the Committee on Buildings and Grounds, presented the following report:

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Buildings and Grounds having had under consideration various improvements, repairs and other matters begs leave to report as follows:

1. Your Committee has received the following bids for insuring plate glass windows for one year:

Union Casualty & Surety Co., St. Louis	$ 975 00
Pacific Surety Co., California	1027 65
Munger, Ebbert & Co., an accepted policy	1100 00
Lloyd's Plate Glass Insurance Co., New York	3000 00

Your Committee recommends that a policy be taken out with the Union Casualty & Surety Company of St. Louis, for one year upon the plate glass windows of the building for the sum of $975.00.

2. Your Committee is informed that the joints of the foundation walls of the building in the basement need filling with mortar and tuck-pointing with cement in order to preserve the walls in proper condition, and that the tile ceilings need repairing on account of being broken up during building operations.

Your Committee recommends that the Secretary be authorized to advertise for bids for tuck-pointing the walls and for repairing the tile ceilings in the basement of the building.

3. Your Committee recommends that the Secretary be authorized to purchase

two 25-inch Jandus arc lamps at a cost of $13 each, these lamps being required for use while repairing those regularly in service.

4. Also that the Secretary be authorized to purchase four electric stoves for use in the girls' and boys' rooms, at a cost of $22.40.

5. Also that the Secretary be authorized to advertise for bids for cleaning the windows of the Library Building.

6. In the matter of the petition of the pages to wear alpaca coats during the summer months, referred to the Committee at last meeting, your Committee recommends that the pages be required to procure blue serge coats made according to the specifications for uniform coats to be worn by them during the summer months.

7. Your Committee recommends that the Secretary be directed to advertise for proposals for cleaning, painting or redecorating the rooms in the building which were not repainted or cleaned last year except the Grand Army quarters.

All of which is respectfully submitted.

CHAS. A. PLAMONDON,
F. H. HERHOLD,

Committee on Buildings and Grounds.

Chicago, May 23, 1901.

Director Hutchinson moved that the report be adopted and that the recommendations contained therein be concurred in.

Carried.

Yeas—Directors Herhold, Hutchinson, Kuflewski, Plamondon and the President—5.

Nays—None.

Director Plamondon also presented the annual report of the Committee, which upon motion of Director Kuflewski was received, ordered printed and referred to the President. It is as follows:

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—In presenting the annual report of the Committee on Buildings and Grounds for the year ending May, 1901, your Committee has little more than routine business to report. Several things, however, have been accomplished in the way of perfecting the outfit of the building and supplying necessary appliances.

Early in the year just closing a contract was awarded to Thomas and Smith for completing air washing chambers A and B in the basement of the building; though hindered by strikes this work was completed in the fall of the year and they have since been in sucessful operation.

Since the erection and occupation of the building a better circulation of air than was originally provided for has been found necessary for proper ventilation. A contract for speeding up the fans governing the ventilation at the south end of the building was awarded to the Northern Electrical Mfg. Company early in the year. This was accomplished by the removal of four small fan motors and the installation of four larger ones in their places. This work has been successfully completed and the results are very satisfactory.

At the time of the installation of the ventilating system under a contract with the Johnson Temperature Controlling Company, thermostats were installed in the air ducts in the basement to govern the movements of the dampers regulating the hot and cold air. This arrangement did not prove satisfactory as the temperature in the vicinity of the thermostats did not always coincide with the temperature in the rooms above. To remedy the above difficulty three thermostats were installed in three different rooms above the basement during the last summer, and the result was so satisfactory that a contract has been awarded to the same company for four additional ones to be installed in other rooms of the building.

For some years prior to October last the Board had carried its own insurance on plate glass windows and during that time about 32 lights were broken, in addition to a few which were so badly fractured that immediate replacement was necessary.

On October 4, 1900, a contract was awarded to Jas. H. Rice Company to replace all broken lights in the building. This was done during October and November following.

On October 18, 1900, Voss, Conrad & Company were awarded a contract for insuring the plate glass lights of the building in the Frankfort Marine Accident & Plate Glass Insurance Company for one year. This company after being notified of the breakage of some 17 lights, gave notice on April 2, 1901, of the cancellation of the policy in accordance with its terms and agreed to make good the losses sustained up to April 8th, the date of the cancellation. Bids have again been solicited for insuring the plate glass, but so far action has not been taken.

On October 18, 1900, a contract was awarded to Mitchel & Halbach for cleaning, painting or redecorating certain rooms in the building, comprising nearly all except the circulating department and rooms in connection therewith, entrance halls, vestibules, etc. Specifications have now been prepared for cleaning, painting or redecorating all rooms, halls, etc., not included in last year's contract, except the rooms occupied by the Grand Army Hall and Memorial Association of Illinois, and a contract will be awarded for the same at an early date.

On March 14, 1901, the general liability policy was renewed with the Franklin Marine Accident and Plate Glass Insurance Company.

The growth of the Library has been such that it became necessary to increase the capacity for storing books. To that end bids have been advertised for, for a three stack system in room 9, which will furnish shelf room for about 85,000 volumes.

In order to test the quality of coal with the greatest accuracy a contract was awarded to Thomas & Smith for the installation of the necessary steel tanks and pipe connections for measuring the feed water for the boilers. This contract has been completed satisfactorily and the testing of coal is now in operation.

During the past year the building account which had been carried during the construction of the building was discontinued, the balance being closed into the maintenance account.

All of which is respectfully submitted.

CHAS. A. PLAMONDON,
F. H. HERHOLD,
F. S. PEABODY.

Committee on Buildings and Grounds.

Chicago, May 23, 1901.

Director Plamondon called the attention of the Board to the fact that the bids for coal for the ensuing year are to be opened on Monday, May 27th inst. and that there are several firms who desire to bid and whose coal cannot be tested before that date and moved the adoption of the following resolution:

Carried.

Whereas, The bids for coal for the ensuing year are advertised to be opened Monday May 27th inst. and

Whereas, The specifications upon which bids are invited provide that no bids will be entertained unless the coal offered by said bid shall have been tested by the Library, and

Whereas, There are at least two firms which have applied to have their coal tested which cannot be accommodated before the date fixed for opening the bids, therefore

Resolved, That the date of opening the bids for coal for the ensuing year be postponed until Tuesday, June 4, 1901, at 4 o'clock p. m.

Resolved, That no coal shall be accepted for testing unless the same shall have been offered before 12 o'clock noon, Saturday, May 25th inst.

Resolved, That the Secretary be directed to advertise the postponement of the opening of bids through the usual channel.

COMMITTEE ON FINANCE.

The Secretary presented the bill of C. H. Arnold, amounting to $42.32 for making glass labels for the card cata-

logue case in the public card catalogue room.

In the absence of the Committee, Director Hutchinson moved that the bill be ordered paid.

Carried.

SPECIAL COMMITTEE ON BOOK STACKS.

The President, as Chairman of the Special Committee on Book Stacks, to which was referred the bids for the installation of book stacks in room 9 of the building, reported informally that after examining the samples of the stacks offered and comparing the bids the Committee agreed to reject all bids and directed the Secretary to readvertise for bids for book stacks. This has been done and the bids will be opened on Monday the 27th inst. at 4 o'clock p. m.

Director Herhold moved that when the Board should adjourn it should adjourn to meet on Thursday, June 6th, 1901, at 4 o'clock p. m.

Carried.

On motion, the Board adjourned.

W. B. WICKERSHAM,
Secretary.

BOARD OF DIRECTORS
OF THE
CHICAGO PUBLIC LIBRARY.
ADJOURNED REGULAR MEETING.
CHICAGO, THURSDAY, JUNE 6, 1901.
OFFICIAL RECORD.

There were present the President, Director Franks, in the chair and Directors Herhold, Peabody, Kuflewski and Plamondon.

Absent—Directors Hutchinson, Garibaldi and Meeker.

MINUTES APPROVED.

On motion of Director Herhold, the minutes of the regular meeting held May 23, 1901, were approved as recorded and printed, without being read.

COMMUNICATIONS.

Communications were received as follows:

From the VanDorn Iron Works Company, of Cleveland, Ohio, calling attention to the merits of their style of book stack, proposals for which were submitted May 27th ult.

On motion of Director Herhold, the Secretary was directed to acknowledge its receipt and the communication was ordered filed.

From Chas. W. Baker, 2899 Archer avenue, praying the Board to establish a delivery station at his store.

Referred to the Committee on Delivery Stations.

From Mrs. Helen Heseler, 1220 Argyle street, praying the Board to establish a delivery station at her store.

Referred to the Committee on Delivery Stations.

From Derschell's, 190 E, Thirty-first street, praying the Board to remove delivery station No. 2, South, now located at 233 E. Thirty-first street, to their store and place it under their care.

Referred to the Committee on Delivery Stations.

From R. Stone, praying the Board to remove delivery station No. 2, South, from its present location to No. 190 E. Thirty-first street.

Referred to the Committee on Delivery Stations.

From D. E. Holmes, complaining of keeper of delivery station No. 2, South.

Referred to the Committee on Delivery Stations.

From W. C. Fryer & Co., praying the Board to allow delivery station No. 14, South, to remain at its present location, 807 W. 120th street, and place it under their care.

Referred to the Committee on Delivery Stations.

From Wm. E. O'Neill, page in the day service, praying the Board to transfer him to a similar position in the evening service of the Library.

Referred to the Committee on Administration.

From Banner Keene, page in the day

service, praying the Board to transfer him to a similar position in the evening service of the Library.

Referred to the Committee on Administration.

From Francis B. Allegretti, page, praying the Board to grant him a leave of absence of four months' duration beginning July 1, 1901, on account of ill health; the petition being accompanied by a certificate from Dr. M. G. Moran.

Referred to the Committee on Administration.

From Samuel Weinstein, tendering his resignation as an elevator operator of the Library.

Director Herhold moved that the resignation of Mr. Weinstein be accepted.

Carried.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Plamondon, Chairman of the Committee on Buildings and Grounds, stated that in accordance with the advertisement bids were opened on June 4th inst. for supplying the Library Building with coal during the year ending May 31, 1902, and were as follows:

	Ton.
Standard Washed Coal Co.....	$3 35
Chicago Fuel Co.....	3 70
Burlington Coal Co.....	3 40
David Rutter & Co.....	3 40
J. L. Snydacker & Co.....	3 50
J. T. Connery.....	3 30
Weaver Coal Co.....	3 75
E. F. Daniels & Co.....	3 50
F. G. Hartwell Co.....	3 47
O'Gara, King & Co.....	2 95

In accordance with the specifications, samples of all the coal bid upon were given an evaporation test by the engineering force of the Library prior to the opening of the bids. These tests showed the coal offered by J. T. Connery to be the most economical.

Director Plamondon, on behalf of the Committee, recommended that a contract be awarded to J. T. Connery for 3,000 tons of Ocean smokeless, run of mine, coal, for the year ending May 31, 1902, upon his bid of $3.30 per ton, and that Mr. Connery be required to give a surety company bond in the amount of $2,000.

Director Plamondon also stated that in accordance with the advertisement bids were opened on June 4th inst. for cleaning, repainting or redecorating certain rooms in the Library Building and were as follows:

J. L. Nelson & Bro. Co., $1,891.00; 30 days.

W. P. Nelson Co., $2,700.00; 30 days.

Builders Painting & Decorating Co., $1,750.00; 30 days.

Almini Co., $1,073.00; cleaning dome, $37.50; total $1,110.50; 30 days.

Mitchel & Halbach, $1,350.00; scaffolding, $250.00; total $1,600.00; 40 days.

Director Plamondon recommended that a contract be awarded to the Almini Company for this work upon its bid of $1,110.50.

Director Plamondon also recommended, on behalf of the Committee, that the Secretary be authorized to have certain brass knobs on the radiator shields altered so as to render them less liable to be knocked off by the public.

Director Herhold moved that the various recommendations of the Committee be concurred in.

Carried.

Yeas—Directors Herhold, Peabody, Kuflewski, Plamondon and the President—5.

Nays—None.

On motion, the Board adjourned.

W. B. WICKERSHAM,
Secretary.

BOARD OF DIRECTORS
OF THE
CHICAGO PUBLIC LIBRARY
REGULAR MEETING.

CHICAGO, THUSRDAY, JUNE 13, 1901.

OFFICIAL RECORD.

There were present the President, Director Franks, in the chair, and Directors Herhold, Hutchinson, Plamondon and Garibaldi.

Absent—Directors Peabody, Kuflewski and Meeker.

COMMUNICATIONS.

Communications were received as follows:

From the City Comptroller as follows:

Chicago, June 10, 1901.

Chicago Public Library, Chicago.

Gentlemen:—The Finance Committee of the City Council contemplates securing a more harmonious system of accounting in the several divisions and departments of the City Government. They have under consideration a proposition from Haskins & Sells of New York to perform this work. It includes an examination of the present accounts with a view to suggesting changes that will be in harmony with a general system of accounts adopted by the municipality. Before proceeding with the work the Committee is desirous of learning whether your Honorable Body can see any objections to proceeding with this work so far as it affects the Chicago Public Library. and if there are none, if you will lend your co-operation to the success of this undertaking.

Very Respectfully,
L. E. McGANN,
Comptroller.

Director Hutchinson moved that the Secretary be requested to obtain from the City Comptroller full details of the manner in which the general system of accounts under contemplation will affect the Public Library, and report at next meeting.

Carried.

From Chas. E. Swigert, Sec'y of the Grand Army Hall and Memorial Association of Illinois, asking whether or not the Library Board will clean the furniture and certain walls and ceilings of the Grand Army quarters this summer.

Referred to the Committee on Buildings and Grounds.

From citizens residing in the vicinity of 1555 W. Harrison street, praying the Board to establish a delivery station at that number under the care of Mrs. Anna Reagan.

Director Herhold moved that a station be opened on trial for two months, without pay, as petitioned for.

Carried.

COMMITTEE ON LIBRARY.

Director Hutchinson, for the Committee on Library, in the absence of a majority of the Committee, moved that the business in its hands be taken up and be transacted by the Board.

Carried.

Director Hutchinson then presented the following lists of books and moved that they be ordered purchased:

Carried.

Yeas—Directors Herhold, Hutchinson, Plamondon, Garibaldi and the President—5.

Nays—None.

A list of current American books, comprising 94 volumes, estimated to cost $116; a list of misc. American books, comprising 37 volumes, estimated to cost $24.60; a list of English books comprising 77 volumes, estimated to cost $150; a list of wornout books withdrawn from circulation in May, 1901, comprising 780 volumes, estimated to cost $700.

Director Hutchinson also presented the report of the Librarian for May, 1901, and on motion of Director Herhold it was accepted, filed and ordered to be printed as an appendix to the records.

The bills in the hands of the Committee were approved and referred to the Committee on Finance.

COMMITTEE ON ADMINISTRATION.

Director Hutchinson, Chairman of the Committee on Administration, in the absence of a majority of the Committee, moved that the business in its hands be taken up and be transacted by the Board.

Carried.

Director Hutchinson then reported back the petition of Francis B. Allegretti, praying the Board for leave of absence for four months, beginning July 1st next, and moved, on behalf of the Committee, that the petition be granted.

Carried.

Also the petition of Jacob Friedman, praying the Board to transfer him from the evening to the day service of the Library and moved that the request be granted.

Carried.

Also the petition of Banner Keene, praying the Board to transfer him from the day to the evening service of the Library and moved that the petition be granted.

Carried.

Also the petitions of Wm E O'Neill and Frank F. Loew requesting to be transferred from the day to the evening service and moved that they be placed on file.

Carried.

COMMITTEE ON DELIVERY STATIONS.

Director Herhold, Chairman of the Committee on Delivery Stations, in the absence of a majority of the Committee, moved that the business in its hands be taken up and be transacted by the Board.

Carried.

Director Herhold then presented the following recommendations and moved that they be concurred in.

Carried.

1. That a delivery station be opened at 149 N. Kedzie avenue, under the care of Chas. Crosbie, on trial for two months, without pay

2. That a delivery station be opened at 2511 W. Lake street, under the care of C. W. Smith, on trial for two months, without pay.

3. That delivery station No. 2, South, located at 233 E. Thirty-first street, under the care of G. W. Boulton, be removed to 190 E. Thirty-first street, and be placed under the care of Derschell's Periodical Agency.

4. That delivery station No. 14, South, located at 757 120th street, under the care of John Westberg, be placed under the care of W. C. Fryer & Company who succeed Mr. Westberg at the same number.

5. That the bills in the hands of the

Committee be approved and be referred to the Committee on Finance.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Plamondon, Chairman of the Committee on Buildings and Grounds, in the absence of a meeting of the Committee, moved that the business in its hands be taken up and be transacted by the Board.

Carried.

Director Plamondon stated that two bids for cleaning windows, domes, etc., for the ensuing year had been received in response to advertisements as follows:

Columbia Window Cleaning Co., $2,500.00.

Connors & Johnson, $1,788.00.

Director Plamondon stated that the lower bid for this work is somewhat more than the work had been costing the Library when done by its own employes, and moved that the bids for window cleaning be rejected.

The motion prevailed.

COMMITTEE ON FINANCE.

Director Garibaldi, for the Committee on Finance, presented the following schedule of bills, and on motion the bills were ordered paid.

Carried.

Yeas—Directors Herhold, Hutchinson, Plamondon, Garibaldi and the President.—5.

Nays—None.

A. C. McClurg & Co., books	$386 48
Maryland Historical Society, Books	39 50
Gustav E. Stechert, magazine and books	61 46
Geo. Bonnett sub. to daily papers	11 96
The Subscription News Co., periodicals	11 65
P. Ringer & Hertzberg, binding	371 80
Joseph Flucke, binding	571 52
Geo. E. Koehler, binding	55 10
Clinic Publishing Co., printing	26 00
David S. M. Unger, printing	13 50
Geo. E. Cole & Co., stationery	9 55
Library Bureau, tray case, wood boxes and cards	55 04
Cameron, Amberg & Co., book borrower registers	45 00
Geo. F. Cram, atlases	52 50
Rand, McNally & Co., maps of Chicago	16 40
Dennison Mfg. Co., gum paper	9 00
Peterson Linotype Co., comp., electro plates, etc., finding lists	145 92
Chas. G. Haddock, rent. W. Madison street reading room.	50 00
Geo. R. Nichols, rent, etc., Blue Island Av. reading room	55 00
Carr Bros., rent Hyde Park reading room	45 00
Frederick Herhold, rent, etc., Milwaukee Av. reading room.	60 00
Nicholas Bedessem, rent North Av. reading room	55 00
Maurice Dunne, rent, etc., State street reading room	62 50
Chicago Fuel Co., coal	22 20
Weaver Coal Co., coal	22 50
Standard Washed Coal Co., coal	21 78
David Rutter & Co., coal	20 40
The Burlington Coal Co., coal	21 00
J. L. Snydacker & Co., coal	26 95
F. G. Hartwell Co., coal	314 64
Edwin F. Daniels, coal	21 00
Peoples Gas Light & Coke Co., gas	23 00
Ogden Gas Co., gas	6 66
Fredriksen Ice Co., ice	23 88
King's Model Laundry Co., laundry work	96 17
H. R. Eagle & Co., ivory soap	8 00
E. Baggot Co., plumbing repairing	6 00
Heath & Milligan Mfg. Co., enamel varnish, etc.	28 25
Bullard & Gormley Co., misc. hardware	25 75
Charles H. Besley & Co., brass tubing, etc.	7 68
Morrisson, Plummer & Co., alcohol, castor oil, etc.	10 43
D. J. Gallagher Mfg. Co., waste, etc.	13 87
Crane Co., brass plugs, couplings, etc.	9 85
The Jandus Electric Co., resistance coils, etc.	19 40

Bostedo Pnuematic Tube Co., repairing carriers	5 60
Louis Boerlin Co., thermometer charts	15 85
Tony Herz, mantles, chimneys, etc.,	24 00
Western Electric Co., brass desk fans	7 14
Samuel Harris & Co., bolts, beams, etc.	10 86
E. S. Goodsell & Co., hand dusters	7 50
Thomas & Smith, erection of tanks, etc.	619 00
B. F. Chase Sign Co., card signs	7 20
Marshall Field & Co., matting, etc.	9 56
H. Channon Co., awnings	114 60
Murray & Co., awnings	16 00
Geo. B. Carpenter & Co., rope.	5 07
Union Casualty & Surety Co., insurance on plate glass	975 00
Traders Insurance Co., insurance on books in bindery	15 34
The Chicago Daily Labor World, misc. advertisements	31 56
Tony Brod, hanging del. sta. signs	11 50
John J. McGrath, del. sta. sign	6 00
W. B. Wickersham, Sec'y, expenditures for May, 1901	340 07
J. S. Taylor, noxall-cleaner	25 35
J. F. McGuire, street sprinkling	30 00
A. H. Andrews Co., blackboard, etc.	18 50
	$5,254 99

SPECIAL COMMITTEES.

The President, as Chairman of the Special Committee on Book Stacks, presented the following report:

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Special Committee to whom was referred the bids for the installation of book stacks in room No. 9 begs leave to report that in accordance with the report of its Chairman at last meeting of the Board bids were received and opened on May 27, 1901, as follows:

Snead & Company Iron Works	$11,400 00
Van Dorn Iron Works Co., Exhibit 1	10,996 00
Exhibit 2	13,500 00
Art Metal Construction Co.	10,995 00
Library Bureau	15,000 00

At a meeting of your Committee held May 28th ult. it was voted to award a contract for book stacks to Art Metal Construction Company of Jamestown, New York, upon that company's bid of $10,995. The stacks to be installed are to be identical with those already in use in the building.

A surety company bond of $5,000 is required and the work is to be completed by the first of September next.

All of which is respectfully submitted.

JACOB FRANKS,
F. H. HERHOLD,
Special Committee on Book Stacks.

Chicago, June 6, 1901.

Director Hutchinson moved that the report be approved.

Carried.

Yeas—Directors Herhold, Hutchinson, Plamondon, Garibaldi and the President—5.

Nays—None.

Director Plamondon for the Special Committee in the matter of the separation from the Library service of Mrs. Alice A. Denison presented the following report:

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Special Committee appointed at the regular meeting of the Board held May 23rd ult. to consider the matter of the separation from the Library service of Mrs. Alice A. Denison, begs to report that at a meeting held June 6th inst., at which all the members of the Committee were present, a statement from Mrs. Denison and certificates of health in her behalf from two physicians were read and after consideration it was agreed by the members of the Committee, with the exception of Director W. A. Kuflewski, who favored reinstating her, to recommend that the former action

of the Board in separating Mrs. Denison from the Library be sustained.

All of which is respectfully submitted.

CHAS. A. PLAMONDON,
C. L. HUTCHINSON,
F. H. HERHOLD,
Special Committee.

Chicago, June 13, 1901.

Director Herhold moved that the report be adopted.

Carried.

On motion, the Board adjourned.

W. B. WICKERSHAM,
Secretary.

REPORT OF LIBRARIAN FOR MAY, 1901.

CIRCULATION OF BOOKS.

The number of books taken from the Library for home use during the month of May was 150,978, against 141,741 for the corresponding month of the previous year The circulating department was open on 26 week days, 4 Sundays and 1 holiday. The daily average week day circulation was 5,765; the daily average Sunday and holiday circulation was 214.

REFERENCE ROOM.

	1901	1900
Number of recorded visitors	10,117	7,956
Books issued from stacks	26,532	23,667

No record was kept of the number of readers who consulted the books on the open shelves.

ROOM FOR ART BOOKS.

Visitors, ...676. Books consulted 2,540

PATENTS AND PUBLIC DOCUMENTS.

	1901	1900
Number of visitors	1,730	1,700
Volumes consulted	8,036	7,725

BOUND NEWSPAPERS AND BOOKS FOR THE BLIND.

Visitors, 239. Bound newspapers consulted, 328. Books for the blind circulated, 106.

READING ROOM.

Periodicals issued at counter, 7,753. No record kept of use of periodicals and newspapers on open stands and racks. Mean attendance per hour, 167. Average maximum attendance per hour, 218.

BRANCH READING ROOMS.

	No. 1.	No. 2.	No. 3.	No. 4.	No. 5.	No. 6.
Number of visitors	1,775	1,836	2,742	2,711	1,367	3,487
Periodicals issued	1,566	1,526	2,399	.....	2,891	3,189
Books issued	889	739	1,183	.....	907	888
Average Sunday visitors	27	48	60	70	56	71
Women visitors	85	247	293	1,007	228	495

DELIVERY STATIONS.

The number of books issued from 65 delivery stations was 102,399, against 96,009 for the same month of the preceding year.

REGISTRATION.

The number of cards issued on new registrations and re-registrations, was 2,546, of which 1,271 were issued to males and 1,275 to females. The registration of May, 1900, was 2,058. The number of two- year cards outstanding is 75,109.

BINDING DEPARTMENT.

Number of books at binderies May 1, 1901	3,252
Number of books sent to binderies in May	2,903
Total number of books at binderies in May	6,155
Number of books received from binderies in May	2,196
Number of books at binderies June 1, 1901	3,959
Number of books repaired in Library in May	6,327

GROWTH OF THE LIBRARY.

The total number of volumes in the Library May 31, 1901, was 272,276. Received since June 1, 1900, 21,854; since May 1, 1901, 1,400. Books worn out and condemned since June 1, 7,424; since May 1, 780. Books lost and paid for since June 1, 463; since May 1, 53. Books found and money refunded since June 1, 69; since May 1, 10. There were also deducted 203 volumes missing in 1899-1900 and 55 volumes delinquent in 1899-1900.

FRED'K H. HILD.
Librarian.

Chicago, June 13, 1901.

BOARD OF DIRECTORS
OF THE
CHICAGO PUBLIC LIBRARY

REGULAR MEETING.

CHICAGO, THURSDAY, JUNE 27, 1901.

OFFICIAL RECORD.

No quorum appearing the Board adjourned until 5 o'clock p. m. Tuesday, July 2, 1901.

W. B. WICKERSHAM,
Secretary,

ADJOURNED REGULAR MEETING.

CHICAGO, TUESDAY, JULY 2, 1901.

OFFICIAL RECORD.

On account of the inability to obtain a quorum no meeting was held.

W. B. WICKERSHAM,
Secretary,

REGULAR MEETING.

CHICAGO, THURSDAY, JULY 11, 1901.

OFFICIAL RECORD.

There were present when the Board was called to order Directors Peabody, Kuflewski, Plamondon, Meeker, Bowers, Eckhart and Brosseau.

Absent—Director Garibaldi and the President.

On motion of Director Peabody, Director Brosseau took the chair.

In the absence of the Secretary, the Librarian was appointed to act as Secretary *pro tem.*

MINUTES APPROVED.

On motion of Director Kuflewski, the minutes of the adjourned meeting of June 6, 1901, and of the regular meeting of June 13, 1901, were approved as recorded and printed, without being read.

COMMUNICATIONS.

The following communication was received from the City Clerk:

Chicago, July 10, 1901.

W. B. WICKERSHAM,
Sec'y Public Library Board.

Dear Sir:—I have the honor to inform you that at the meeting of the City Council held July 1, the following appointments to the Library were made by his Honor the Mayor, and concurred in by the City Council:

F. S. Peabody to succeed himself.

John W. Eckhart to succeed F. H.

Herhold, whose term has expired.

Z. P. Brosseau to succeed C. L. Hutchinson, whose term has expired.

James F. Bowers to succeed Robert S. McCormick, resigned.

Messrs. Peabody, Brosseau, Bowers and Eckhart have called at this office and qualified.

Yours respectfully,

WM LOEFFLER,
City Clerk.

Ordered to be filed.

Communications were also received as follows:

From J. S. McClure concerning an article published in the "Dispatch" of July 3, 1894.

Referred to the Committee on Library.

From Dr. E. V. MacDonald, protesting against the payment of a fine on a "seven day" book.

Referred to the Committee on Administration.

The President entered the room and took the chair.

From sundry employes praying the Board to grant them leaves of absence, without pay, in addition to their regular vacations, ranging from four days to ten weeks each.

Referred to the Committee on Administration.

From Benjamin M. Haisman, page, praying the Board to grant him a leave of absence for an indefinite period.

Referred to the Committee on Administration.

From Miss Margaret A. Beebe, tendering her resignation as a clerk in the circulating department.

On motion of Director Kuflewski, the resignation of Miss Beebe was accepted.

From Chas. Hartung, page, tendering his resignation as an employe of the Board.

On motion of Director Kuflewski the resignation of Mr. Hartung was accepted.

From Frank Pettit, clerk, tendering his resignation as an employe of the Board.

On motion of Director Kuflewski, the resignation of Mr. Pettit was accepted.

From Myer Linker and M. Kompel, pages in the day service, praying the Board to transfer them to similar positions in the evening service of the Library.

Referred to the Committee on Administration.

From citizens in the vicinity of 139 Centre street, praying the Board to establish a delivery station at that number, under the care of Mrs. E. J. Lemm.

Referred to the Committee on Delivery Stations.

From citizens residing in the neighborhood of 2259 Harrison street, praying the Board to establish a delivery station at that number, under the care of Katherine Jacobs.

Referred to the Committee on Delivery Stations.

From citizens of the twenty-sixth ward, accompanied by a letter from W. L. Bodine, praying the board to establish a delivery station at the corner of N. Clark street and Foster avenue, under the care of Foster Avenue Pharmacy.

Referred to the Committee on Delivery Stations.

From Rev. Dubois H. Loux, praying the Board to establish a delivery station in the vicinity of Fifty-eighth street and Prairie avenue.

Referred to the Committee on Delivery Stations.

From citizens residing in the vicinity of Princeton avenue and Root street,

praying the Board to establish a delivery station in that neighborhood.

Referred to the Committee on Delivery Stations.

From Alderman M. McInerney of the thirtieth ward, praying the Board to establish a delivery station in the vicinity of Princeton avenue and Root street.

Referred to the Committee on Delivery Stations.

From citizens residing in the vicinity of 233 E. Thirty-first street, accompanied by letters from Aldermen Chas. Alling and Thos. J. Dixon, protesting against the removal of delivery station No. 2, South from that number to 190 E. Thirty-first street.

Referred to the Committee on Delivery Stations.

COMMITTEE ON LIBRARY.

Director Kuflewski, for the Committee on Library, moved that the business in its hands be taken up and be transacted by the Board.

Carried.

Director Kuflewski then presented the following lists of books and moved that they be ordered purchased.

Carried.

Yeas—Directors Peabody, Kuflewski, Plamondon, Meeker, Bowers, Eckhart, Brosseau and the President—8.

Nays—None.

Two lists of current American books aggregating 76 volumes, estimated to cost $96; a list of misc. American books, comprising 24 volumes, estimated to cost $54; a list of English books, comprising 16 volumes, estimated to cost $35; a list of worn-out books withdrawn from circulation in June, 1901, comprising 578 volumes, estimated to cost $500.

Director Kuflewski also presented the report of the Librarian for June 1901, and it was ordered to be filed and printed as an appendix to the records.

The bills in the hands of the Committee were approved and referred to the Committee on Finance.

COMMITTEE ON DELIVERY STATIONS.

There being no other business before the Committee, on motion the bills were approved and referred to the Committee on Finance.

COMMITTEE ON BUILDINGS AND GROUNDS.

There being no other business before the Committee, on motion the bills were approved and referred to the Committee on Finance.

COMMITTEE ON FINANCE.

Director Peabody, Chairman of the Committee on Finance, presented the following schedule of bills and moved that the bills be ordered paid.

Carried.

Yeas—Directors Peabody, Kuflewski, Plamondon, Meeker, Bowers, Eckhart, Brosseau and the President—8.

Nays—None.

A. C. McClurg & Co., books....	$406.80
Rollins Publishing Co., book	10.00
The University of Chicago, books and periodicals	44.58
B. F. Stevens & Brown, books and magazines £176-18-2 (est.)	863.21
Ernst Wasmuth, books, marks 129.60 (est.)	31.10
Otto Harrassowitz, books, marks 1936.70 (est.)	464.80
Joseph Flucke, binding	538.89
Geo. E. Koehler, binding	379.45
P. Ringer & Hertzberg, binding	109.60
Clinic Publishing Co., printing..	15.55
N. B. Barlow Printing Co., printing	20.00
Peterson Linotype Co., composition and electro plates	83.85
Geo. E. Cole & Co., misc. stationery	12.15
Library Bureau, catalogue cards	9.00
Keen & DeLang Co., printing postals, etc.	29.15

Dennison Mfg. Co., labels	43.40
Edwards & Hancock, ribbon shields and paper	33.05
Bradner Smith & Co., misc. paper	39.90
Cameron, Amberg & Co., cash books, etc.	13.15
The Chicago Daily Labor World, advertisements	17.40
Maurice Dunne, rent, etc., State street reading room	62.50
Frederick Herhold, rent, etc., Milwaukee Av. reading room	60.00
Nicholas Bedessem, rent North Av. reading room	55.00
Geo. R. Nichols, rent, etc., Blue Island Av. reading room	55.00
Chas. G. Haddock, rent. W. Madison street reading room	50.00
Carr Bros., rent Hyde Park reading room	45.00
John T. Connery, coal	469.33
F. G. Hartwell Co., coal	90.54
O'Gara, King & Co., coal	14.16
The Peoples Gas Light & Coke Co., gas	19.80
Ogden Gas Co., gas	7.35
A. Henrotin Co., soap	36.80
James S. Kirk, soft soap	25.26
King's Model Laundry Co., laundry work	28.01
Heath & Milligan Mfg. Co., paints, etc.	25.16
John Mohr & Sons, repairing boiler, etc.	10.06
W. H. Salisbury & Co., rubber hose, etc.	7.58
Illinois Electric Co., lamp cord, etc.	6.51
Central Electric Co., electric stoves	10.64
The Jandus Electric Co., type lamps	27.00
Burdett-Rowntree Mfg. Co., bell cranks, etc.	5.70
Gallaher & Speck, socket wrench, etc.	7.20
Chicago Engineer Supply Co., steam hose, etc.	37.07
Samuel Harris & Co., files, etc.	9.06
Crane Co., pipe, couplings, etc.	14.11
Dearborn Drug & Chemical Works, oil	15.62
Bartell Bros., oil	8.10
McCully & Miles Co., repairing stained glass light	7.50
Geo. B. Carpenter & Co., rope, etc.	33.87
The Turner Brass Works, brass knobs	10.90
Marshall Field & Co., silk curtains and brackets	6.49
Garden City Carpet Cleaning Works, cleaning carpets	15.24
The Almini Co., cleaning and repainting certain rooms	1110.50
Chicago Telephone Co., telephone service	87.50
J. F. McGuire, sprinkling streets	30.00
Tony Brod, repairing, etc., delivery station signs	14.00
J. H. McNamara, fibre cases	6.00
John J. McGrath, del. sta. signs	12.00
Patrick J. Riley, removing ashes	13.81
Nelson & Leith, auditing accts.	30.00
W. B. Wickersham, Sec'y, expenditures for June, 1901	366.25
	$6,111.65

Director Peabody also presented the report of the accountants, Nelson & Leith, upon the examination of the books and accounts for the quarter ended May 31, 1901.

It was ordered printed and filed.

Chicago, June 26, 1901.

To the President and Board of Directors, Chicago Public Library, Chicago.

Gentlemen:—We have carefully audited the books and accounts of the Chicago Public Library for the three months ending May 31, 1901, thus completing the year ending at that date.

We have pleasure in stating that we found the books and accounts to be correct and in good order.

We beg to present the following statements:

1. Statement of quarterly receipts and expenditures of Library fund, March 1, to May 31, 1901.

2. Statement of cash receipts and expenditures for months of March, April and May, 1901.

We certify these statements to be correct.

We hand herewith the Secretary's of-

ficial report for the year ending 31st May, 1901, to which we have appended our doquet.

Yours faithfully,
NELSON & LEITH,
Certified Public Accountants.

PUBLIC LIBRARY FUND.

Statement of Receipts and Expenditures.
Three months ending May 31, 1901.

RECEIPTS.

To balance Library Fund Mar. 1, 1901	$262,556.48	
Miscellaneous receipts for quarter	3,120.98	$265,677.46

EXPENDITURES.

By books	$ 4,489.82	
By binding	3,033.61	
By newspapers and periodicals	593.00	
By finding lists	319.62	
By freight and expressage	62.92	
By postage	105.00	
By books lost and paid for—found and money refunded	20.75	
By salaries	33,921.82	
By delivery stations	5,005.00	
By printing and stationery	554.43	
By fuel	2,061.80	
By electric supplies and repairs	109.94	
By misc. expense	791.17	
By janitors expense	201.25	
By heating and generating plant	321.28	
By furniture and fixtures	434.71	
By branch reading rooms	1,175.45	
By insurance	1,015.14	
By repairs, alterations and improvements	2,284.30	
By elevator supplies and repairs	212.46	
By total expenditures for quarter		$ 56,723.47
Balance, Library Fund		$208,953.99

AMOUNT CHARGED TO COMPTROLLER.
June 13, 1901.

Fund of 1879 (unavailable)	$ 23,534.44
Fund of 1901, as above	208,953.99
	$232,488.43

CASH RECEIPTS AND EXPENDITURES.
March, April and May, 1901.

	Mar.	Apr.	May.
To balance close of previous month	$3,287.84	$3,259.72	$3,247.26
To Ryder fund interest	3.50		
To Beecher fund interest	71.50		
To comptroller for incidental fund	406.18	286.02	223.98
To finding lists	66.00	39.91	36.60
To books lost and paid for	40.75	38.90	66.25
To deposits	88.00	73.75	92.25
To fines	561.59	609.20	633.05

To miscellaneous		800.70	228.03
	$4,525.36	$5,113.20	$4,527.42

By Comptroller	$ 668.34	$1,488.71	$ 963.93
By books	122.06	64.58	145.85
By newspapers and periodicals	41.73	33.10	37.17
By binding	14.24	7.10	
By books lost and paid for, money refunded	5.25	3.00	12.50
By finding lists			
By freight and express	44.71	9.26	8.95
By postage	20.00	65.00	20.00
By delivery stations			
By branch reading rooms			
By misc. expense	13.57	14.30	77,88
By printing and stationery	16.06	16.35	9.85
By heating and generating plant	3.90	6.07	4.00
By electric supplies and repairs	4.50	1.22	8.97
By elevator supplies and repairs			
By repairs and alterations			
By janitors expense		4.00	14.90
By interest on time warrants	190.28		
By Ryder interest fund (books)		42.00	
By mortgage loans			
By deposits repaid	121.00	111.25	88.25
By balance at close of month	3,259.72	3,247.26	3,135.17
	$4,525.36	$5,113.20	$4,527.42

SUMMARY OF BALANCE.

W. H. Ryder Fund	$10,000.00	$10,000.00	$10,000.00
Jerome Beecher Fund	2,000.00	2,000.00	2,000.00
W. H. Ryder Fund interest	1,439.74	1,397.74	1,397.74
Jerome Beecher Fund interest	814.75	814.75	814.75
Incidental fund	213.98	276.02	159.93
Security deposits	691.25	658.75	662.75
Special deposit Typographical Union	100.00	100.00	100.00
	$15,259.72	$15,247.26	$15,135.17
Deduct—			
Mortgage loans.			
Amount of Ryder & Beecher Funds invested in mortgage loans	12,000.00	12,000.00	12,000.00
	$ 3,259.72	$ 3,247.26	$ 3,135.17

REPORT OF OFFICERS.

The President presented the twenty-ninth annual report of the Board prepared by him for the City Council.

On motion, the report was adopted and the Secretary was directed to transmit the same to the City Council.

The Librarian presented an abstract of his annual report.

On motion of Director Kuflewski, it was received and made part of the annual report of the Board to the City Council.

The Secretary *pro tem* presented the

annual report of the Secretary, and on motion it was made part of the annual report of the Board to the City Council.

ELECTION OF OFFICERS.

The President stated that the next order of business would be the election of officers.

The nomination for President being in order, Director Peabody nominated Charles A. Plamondon.

No other candidate being nominated, Director Peabody moved that the Secretary *pro tem* cast one ballot for Charles A. Plamondon for President.

The Secretary *pro tem* having so cast the ballot, Director Franks declared Director Plamondon elected President for the ensuing year.

The election of Vice-President being in order, Director Peabody nominated Dr. W. A. Kuflewski.

There being no other nomination, Director Peabody moved that the Secretary *pro tem* cast one ballot for Dr. W. A. Kuflewski for Vice-President.

The Secretary *pro tem* having so cast the ballot, Director Franks declared Director Kuflewski elected Vice-President for the ensuing year.

Director Peabody nominated W. B. Wickersham for Secretary.

Director Peabody moved that the Secretary *pro tem* cast one ballot for W. B. Wickersham.

The Secretary *pro tem* having cast the ballot, Director Franks declared W. B. Wickersham elected Secretary for the ensuing year.

The President, Director Plamondon, took the chair.

On motion of Director Meeker, it was unanimously voted that the thanks of the Board be extended to its retiring officers for their faithful and efficient services during the past year.

The President announced the following standing committees:

STANDING COMMITTEES.

1901-1902.

LIBRARY:

BROSSEAU, KUFLEWSKI AND MEEKER.

ADMINISTRATION:

PEABODY, FRANKS AND BROSSEAU.

DELIVERY STATIONS:

MEEKER, BOWERS AND PEABODY.

BUILDINGS AND GROUNDS:

GARIBALDI, MEEKER AND ECKHART.

FINANCE:

FRANKS, KUFLEWSKI AND GARIBALDI.

BY-LAWS:

KUFLEWSKI, BOWERS AND ECKHART.

On motion, the Board adjourned.

FRED'K H. HILD,
Secretary pro tem.

REPORT OF LIBRARIAN FOR JUNE, 1901.

CIRCULATION OF BOOKS.

The number of books taken from the Library for home use during the month of June was 131,867, against 140,494 for the corresponding month of the previous year. The circulating department was open on 25 week days and 5 Sundays. The daily average week day circulation was 5,240, the daily average Sunday circulation was 173.

REFERENCE ROOM.

	1901	1900
Number of recorded visitors	7,725	8,243
Books issued from stacks	21,025	23,161

No record was kept of the number of readers who consulted the books on the open shelves.

ROOM FOR ART BOOKS.

Visitors, 498. Books consulted, 1,856.

PATENTS AND PUBLIC DOCUMENTS.

	1901	1900
Number of visitors	1,675	1,688
Volumes consulted	7,612	7,705

BOUND NEWSPAPERS AND BOOKS FOR THE BLIND.

Visitors, 214. Bound newspapers consulted, 281. Books for the blind circulated, 101.

READING ROOM.

Periodicals issued at counter, 6,800. No record kept of use of periodicals and newspapers on open stands and racks. Mean attendance per hour, 135. Average maximum attendance per hour, 179.

BRANCH READING ROOMS.

	No. 1.	No. 2.	No. 3.	No. 4.	No. 5.	No. 6.
Number of visitors	1,232	1,638	2,162	1,759	1,881	2,898
Periodicals issued	1,219	1,477	2,053	1,929	2,399	2,498
Books issued	642	549	801	716	769	821
Average Sunday visitors	23	44	50	37	46	66
Women visitors	13	258	210	604	191	504

DELIVERY STATIONS.

The number of books issued from 65 delivery stations was 90,587, against 94,172 for the same month of the preceding year.

REGISTRATION.

The number of cards issued on new registrations and re-registrations, was 1,992, of which 993 were issued to males and 999 to females. The registration of June, 1900, was 2,546. The number of two-year cards outstanding is 75,152.

BINDING DEPARTMENT.

Number of books at binderies June 1, 1901	3,959
Number of books sent to binderies in June	3,027
Total number of books at binderies in June	6,986
Number of books received from binderies in June	2,475
Number of books at binderies July 1, 1901	4,511
Number of books repaired in Library in June	5,005

GROWTH OF THE LIBRARY.

The total number of volumes in the Library June 30, 1901, was 272,904. Received since June 1, 1,229. Books worn out and condemned since June 1, 578. Books lost and paid for since June 1, 31. Books found and money refunded since June 1, 8.

FRED'K H. HILD,
Librarian.

Chicago, July 11, 1901.

BOARD OF DIRECTORS
OF THE
CHICAGO PUBLIC LIBRARY

REGULAR MEETING.

CHICAGO, THURSDAY, JULY 25, 1901.

OFFICIAL RECORD.

There were present when the Board was called to order the President, Director Plamondon, in the chair, and Directors Kuflewski, Garibaldi, Bowers and Brosseau.

Absent—Directors Franks, Peabody, Meeker and Eckhart.

MINUTES APPROVED.

On motion of Director Kuflewski, the minutes of the regular meeting of June 27, 1901, and of the adjourned regular meeting of July 2, and the regular meeting of July 11, 1901, were approved as recorded and printed, without being read.

COMMUNICATIONS.

Communications were received as follows :

From Mrs. S. Laura Matthews of Austin, applying for the position of keeper of delivery station No. 25, West (Austin) in case any change is made in its management.

Referred to the Committee on Delivery Stations.

From Will L. Shide, Jacob Meislisch, W. C. Rang, Ellen A. Stickle and Ethel E. Beers, tendering their resignations as employes of the Board.

Director Brosseau moved that the resignations of the several employes named be accepted.

Carried.

COMMITTEE ON LIBRARY.

Director Brosseau, Chairman of the Committee on Library, presented the following report which was read and adopted section by section:

To the President and Board of Directors, Chicago Public Library.

GENTLEMEN:—Your Committee on Library begs leave to make the following recommendations agreed upon at a meeting of the Committee held on July 24, 1901:

1. That the communication of J. S. McClure relative to the obliteration of

an article which appeared in the Chicago Dispatch of July 3, 1894, be placed on file. Your Committee finds upon examining the files of that newspaper that the article in question has been torn from the volume by some person or persons unknown to your Committee.

2. That a list of current American books comprising 72 volumes and estimated to cost $150.00 be purchased.

3. That 1,500 copies of the twenty-ninth annual report of the Board be printed and that the contract for this work be awarded to Schulkins & Company upon their bid of $102.00, this being the lowest bid received.

4. That the contract for printing the proceedings of the Board for the year ending June 30, 1902, be entered into with N. B. Barlow Printing Company at $1.50 per page, said bid being the lowest of four received.

5. That the proposal of A. C. McClurg & Company to furnish the Library with books issued by American publishing houses during the year ending June 30, 1902, be accepted; said proposal being the only one received in response to an advertisement.

The schedule of discounts from the publishers' prices is filed with the bid of the firm in the office of the Secretary of the Board and differs very slightly from the bid under which the same firm furnished the Library with books during the past year.

6. That the proposal of P. Ringer and Hertzberg to do the finer grade of binding for the Library at prices ranging from 75 cents to $1.25 for half roan, $1.25 to $1.75 for half calf, $1.00 to $1.75 for half morocco and $2.75 for newspapers in buckram be accepted.

7. That the proposals of Joseph Flucke and Geo. E. Koehler to do the medium grade binding for the Library be accepted; their bids being the lowest received and the prices for the various sizes the same as last year, ranging from 33 cents for half roan and 42 cents for half morocco, size 1, to 60 cents for half roan and 75 cents for half morocco for size 6.

8. That the proposal of Geo. E. Koehler to resew books in old covers at prices ranging from 16 cents for class 1 to 30 cents for class 4, and 50 to 60 cents for extra size be accepted. Said bid was the only one received for this class of work and the prices are the same as were paid last year.

All of which is respectfully submitted.

Z. P. BROSSEAU,
W. A. KUFLEWSKI,
ARTHUR MEEKER,
Committee on Library.

Chicago, July 25, 1901.

Director Meeker entered the room and took his seat

Director Kuflewski moved that the report be adopted as a whole.

Carried.

Yeas—Director Kuflewski, Garibaldi, Meeker, Bowers, Brosseau and the President—6.

Nays—None.

COMMITTEE ON DELIVERY STATIONS.

Director Meeker, Chairman of the Committee on Delivery Stations, stated that the contract for the transportation of books between the main library and its delivery stations would expire on the 1st of September next, and moved that the Secretary be authorized to advertise for bids for the transportation of books for the ensuing year.

Carried.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Garibaldi, Chairman of the Committee on Buildings and Grounds, presented the following report:

To the President and Board of Directors, Chicago Public Library:

GENTLEMEN: — Your Committee on Buildings and Grounds to whom was referred at the meeting of the Board on June 13, 1901, a communication from Chas. E. Swigert, Sec'y of the Grand Army Hall and Memorial Association of Illinois, relative to the cleaning of the furniture of that Association and the walls and ceilings of the rooms it

occupies begs leave to report that it has given the matter attention, and would recommend that any cleaning which the walls and ceilings may require be postponed for the present on account of the condition of the Library Fund, and that the communication of Mr. Swigert be filed.

Your Committee would state that a contract for furnishing oil for the engines and dynamos for the current year will expire on August 9th next and recommends that the Secretary be directed to obtain bids from several reputable firms for furnishing oil for the ensuing year and report the same to the Committee on Buildings and Grounds at its next meeting.

All of which is respectfully submitted.

J. G. GARIBALDI,
ARTHUR MEEKER,
JOHN W. ECKHART.

Committee on Buildings and Grounds,
Chicago, July 25, 1901.

Director Brosseau moved that the report be adopted.

Carried.

REPORTS OF OFFICERS.

The Secretary reported that he had had no further information from the City Comptroller relative to the manner in which the Library would be affected in case it should be included under the general scheme for simplifying the accounts of the city, but that he had been called upon by Mr. Bird, the head of the new paymaster's department, who stated that it was desired by the Comptroller that that department take charge of paying the employes of the Library Board, beginning September 1st next, and that this payment would probably be by means of a check made payable to each employé individually.

As this method is a radical change from that in use at the present time in which the employés are paid in currency, Director Brosseau moved that the President appoint a Special Committee with himself as Chairman to wait upon the City Comptroller for the purpose of consulting with him in regard to the payment of the Library pay rolls, and in regard to the share of the expenses of the paymaster's department to be charged to the Public Library Fund.

The motion prevailed.

The President appointed as such Committee, in addition to himself, Directors Franks, Brosseau, Bowers and Meeker.

NEW BUSINESS.

On motion of Director Bowers it was voted that the Librarian be authorized to loan to Dr. del Paso y Troncoso of Florence, Italy, a manuscript entitled "The Kings" written in the Nahuatl language. Said manuscript to be forwarded to Dr. del Paso by express and the return of the same to be guaranteed by Mr. E. E. Ayer of this city.

On motion of Director Kuflewski, the Board adjourned.

W. B. WICKERSHAM,
Secretary.

BOARD OF DIRECTORS
OF THE
CHICAGO PUBLIC LIBRARY

REGULAR MEETING.

CHICAGO, THURSDAY, AUGUST 8, 1901.

OFFICIAL RECORD.

There were present the President, Director Plamondon in the chair, and Directors Kuflewski, Franks, Peabody, Garibaldi and Bowers.

Absent—Directors Meeker, Eckhart and Brosseau.

MINUTES APPROVED.

On motion of Director Bowers the minutes of the regular meeting, held July 25th, 1901, were approved as recorded and printed, without being read.

COMMUNICATIONS.

Communications were received as follows:

From E. Allen Frost, Deputy and Acting City Comptroller, requesting that the estimates for maintaining the Public Library during the year 1902 be filed in his office not later than November 1st, 1901.

Referred to the Committee on Finance.

From J. M. Dudley, Railroad Department Secretary of the Y. M. C. A., praying the Board to remit certain fines on a book drawn by a party guaranteed by him as said secretary.

Referred to the Committee on Library.

From John Fucik and Eugene A. Spitz, praying the Board to transfer them from the day to the evening service of the Library.

Referred to the Committee on Administration.

COMMITTEE ON LIBRARY.

On motion of Director Kuflewski bills in the hands of the Committee were taken up and approved and referred to the Committee on Finance.

COMMITTEE ON ADMINISTRATION.

Director Peabody, Chairman of the Committee on Administration, presented the following report, and moved

that it be adopted, and that the recommendations contained therein be concurred in.

Carried.

Yeas—Directors Kuflewski, Franks, Peabody, Garibaldi, Bowers and the President—6.

Nays—None.

To the President and Board of Directors, Chicago Public Library.

GENTLEMEN:—Your Committee on Administration begs leave to submit the following recommendations upon matters referred to it and under its supervision:

1. That the petition of sundry employés for leaves of absence in addition to their vacations be granted, without pay, and that the Librarian be authorized to cancel such leaves of absence if in his judgment the needs of the service require it.

2. That the petition of Benjamin M. Haisman, a page, for leave of absence for an indefinite period be not granted.

3. That the communication of Dr. E. V. MacDonald, protesting against the payment of a fine on a "seven-day" book, be placed on file, and that the Secretary be instructed to inform Dr. MacDonald that only the usual rules of the Library were enforced in the case.

4. That William E. O'Neill, a page, be transferred from the day to the evening service in place of Charles Hartung, resigned, and that a requisition be made upon the Civil Service Commission for one page for the day service to take the place of William E. O'Neill, transferred.

5. That the Librarian be authorized to make requisitions on the Civil Service Commission for pages to fill the vacancies created by the resignation of Lawrence V. Conelly, Walter C. Rang and Frank Pettit; for clerks to fill the vacancies created by the resignation of Margaret H. Beebe, Ellen A. Stickle and Ethel E. Beers; for an elevator operator in place of Samuel Weinstein, resigned; and for a branch reading room superintendent to fill the vacancy created by the resignation of Will L. Shide.

All of which is respectfully submitted,

F. S. PEABODY,
JACOB FRANKS,
Committee on Administration.

Chicago, Aug. 8, 1901.

COMMITTEE ON DELIVERY STATIONS.

Director Bowers stated that in accordance with the direction of the Board at the last meeting, bids for the transportation of books for the year beginning September 1st next, were advertised for and received, and are as follows:

George Long	$7,350.00
Morris Rosenstock	8,400.00
S. Rothschild	8,820.00
Powell Bros.	9,240.00

Director Bowers recommended on behalf of the Committee that the contract for transportation of books between the central library and the delivery stations, for the year commencing September 1st next, be awarded to George Long upon his bid of $7,350.00.

Director Kuflewski moved that the recommendation of the Committee be concurred in.

Carried.

Yeas—Directors Kuflewski, Franks, Peabody, Garibaldi, Bowers and the President—6.

Nays—None.

The bill of the Turner Brass Works for bronze name plates for delivery station boxes, amounting to $5.95, was approved and referred to the Committee on Finance.

COMMITTEE ON BUILDINGS AND GROUNDS.

In the absence of a majority of the Committee on Buildings and Grounds, the Chairman, Director Garibaldi, moved that the business in its hands be taken up and be passed upon by the Board.

Carried.

Director Garibaldi moved that the bills in the hands of the Committee be approved and be referred to the Committee on Finance.

Carried.

COMMITTEE ON FINANCE.

Director Peabody moved that the business in the hands of the Committee be taken up and be acted upon by the Board.

Carried.

The Secretary presented the following schedule of bills for the month of July, and on motion of Director Peabody the bills were ordered paid.

Yeas—Directors Kuflewski, Franks, Peabody, Garibaldi, Bowers and the President—6.

Nays—None.

A. C. McClurg & Co., books	$143.87
Chicago Directory Co., City Directory (9 copies)	67.50
Geo. E. Koehler, binding	539.16
Joseph Flucke, binding	447.24
P. Ringer & Hertzberg, binding	26.73
N. B. Barlow Ptg. Co., printing	14.63
Peterson Linotype Co., composition and electro plates	138.93
Barrett Bindery Co., binders	52.34
Clinic Publishing Co., printing	11.90
Geo. E. Cole & Co., misc. stationery	7.48
Bradner Smith & Co., Manila paper	10.72
Gane Bros., antique paper	21.00
Cameron, Amberg & Co., printing miscellaneous slips	90.30
The Chicago Daily Labor World, advertisement	7.35
Tony Herz, mantles and chimneys, etc.	24.00
Frederick Herhold, rent, etc., Milwaukee Ave. reading room	60.00
Nicholas Bedessem, rent North Ave. reading room	55.00
Chas. G. Haddock, rent W. Madison St. reading room	50.00
Geo. R. Nichols, rent, etc., Blue Island Ave reading room	55.00
Carr Bros., rent, etc., Hyde Park reading room	45.00
Maurice Dunne, rent, etc., State St. reading room	62.50
The People's Gas Light & Coke Co., gas	15.60
King's Model Laundry Co., laundering towels	25.56
Fredericksen Ice Co., ice	13.98
J. S. Taylor, "Noxall Cleaner"	26.50
D. J. Gallagher Mfg. Co., waste, etc.	11.92
Bullard & Gormley Co., miscellaneous hardware	21.67
Central Electric Co., electric stoves, switches, etc.	46.43
American Battery Co., plates for storage batteries	10.60
Walch & Wyeth, asbestos cement	18.75
Goodsell Packing Co., packing	8.53
Heath & Milligan Mfg. Co., white and red lead, etc.	9.34
Chicago Ornamental Iron Co., radiator grilles	13.70
Chas. H. Mears & Co., lumber	6.30
Library Bureau, tray case, etc.	256.43
Traders Insurance Co., insurance	78.05
J. F. McGuire, street sprinkling	30.00
C. M. Haven & Co., Gen. Agts. Am. Bonding & Trust Co., premium on bond	30.00
The Turner Brass Works, bronze name plates	5.95
W. B. Wickersham, Sec'y, expenditures for July, 1901	236.85

On motion of Director Kuflewski, the Board adjourned.

W. B. WICKERSHAM,
Secretary.

BOARD OF DIRECTORS
OF THE
CHICAGO PUBLIC LIBRARY

REGULAR MEETING.

CHICAGO, THURSDAY, AUGUST 22, 1901.

OFFICIAL RECORD.

There were present Directors Kuflewski, Franks, Peabody and Garibaldi.

Absent—Directors Meeker, Bowers, Eckhart, Brosseau and the President.

No quorum appearing Director Franks moved that the Board adjourn until Monday, August 26th inst., at 5 o'clock p. m.

Carried.

W. B. WICKERSHAM,
Secretary.

ADJOURNED REGULAR MEETING.

CHICAGO, MONDAY, AUGUST 26, 1901.

OFFICIAL RECORD

The Board met according to adjournment at 5 o'clock p. m.

There were present Directors Franks, Peabody, Garibaldi, Bowers and Eckhart.

Absent—Directors Kuflewski, Meeker, Brosseau and the President.

Director Peabody moved that Director Franks take the chair.

Carried.

MINUTES APPROVED.

On motion of Director Bowers it was voted to approve of the minutes of the meeting of August 8, 1901, as recorded and printed, without being read.

Carried.

COMMUNICATIONS.

The following communication, received by the President from ex-Director Robert S. McCormick, was read before the Board:

New York, August 7, 1901.

DEAR MR. PLAMONDON:—

When I had the honor to be on the Board of The Chicago Public Library it was unanimously agreed by the members that the walls of the Directors' room would be most appropriately adorned by portraits of great Americans, or great men whose names were interwoven in our country's history. Several members expressed themselves as being willing to present or tender to the Board portraits of the character above indicated, I among others.

I have succeeded in securing an unusually fine print of Washington which I have had appropriately framed and now take pleasure in offering it as my contribution to the adornment of the Board room, feeling assured that I could find nothing in subject or quality of workmanship that would be more acceptable to yourself and others to whose hands the interests of the Library are now confided. I am,

Faithfully yours,
ROBERT S. MCCORMICK.

Director Eckhart moved that the portrait of George Washington, presented to the Board by Mr. McCormick, be accepted and that the Secretary be directed to extend to him the hearty thanks of the Board for his valuable gift.

Carried.

Communications were also received as follows:

From C. W. Smith, keeper of delivery Station 30 West, notifying the Board that on account of poor health he is obliged to sell his store to A. H. Lawrence, and recommends Mr. Lawrence as a suitable person to take charge of that station.

Referred to the Committee on Delivery Stations.

From A. H. Lawrence, requesting the Board to allow station 30 West to remain at its present location, 2511 W. Lake street, he having purchased the store at that number from C. W. Smith.

Referred to the Committee on Delivery Stations.

From Mrs. M. T. Johnstone, 199 Centre street, praying the Board to establish a delivery station at her store.

Referred to the Committee on Delivery Stations.

From M. E. Bell, 1248 Argyle avenue, accompanied by a petition from citizens of that vicinity, praying the Board to establish a delivery station at that number.

Referred to the Committee on Delivery Stations.

From James Handley and Albert Evans, pages, praying the Board to transfer them from the day to the evening service of the Library.

Referred to the Committee on Administration.

From John Fucik, Benjamin M. Haisman and Frederick T. Johnson, tendering their resignations as pages in the employ of the Board.

Director Peabody moved that the resignations of the several employes named be accepted and that a requisition be made upon the Civil Service Commission for pages to take their places.

Carried.

COMMITTEE ON LIBRARY.

In the absence of the Committee on Library, Director Peabody moved that the business in its hands be taken up and be transacted by the Board.

Carried.

The Librarian then presented the following lists of books together with his report for July, 1901:

Lists of current American books aggregating 68 volumes, estimated to cost $62, and a list of worn-out books withdrawn from circulation in July, 1901, comprising 459 volumes, estimated to cost $400.

Director Peabody moved that the lists of books be ordered purchased and that the Librarian's report be filed and printed as an appendix to the records.

Carried.

Yeas—Directors Peabody, Garibaldi, Bowers, Eckhart and the Chair—5.

Nays—None.

COMMITTEE ON DELIVERY STATIONS.

In the absence of a meeting of the Committee on Delivery Stations, Director Peabody moved that the business in its hands be taken up and be transacted by the Board.

Carried.

Director Peabody stated that objections had been made both to the location of delivery station 25 West at Austin and to its management and moved that that station be removed from its present location, No. 203 N. Park avenue, to No. 115 N. Park avenue, and that it be placed under the care of Mrs S. Laura Matthews.

The motion prevailed.

Director Peabody stated that George Long, to whom the contract for transportation of books was awarded at the regular meeting of the Board August 8th inst., had failed to execute the contract and bond and moved the adoption of the following resolutions:

The motion prevailed.

Whereas George Long, to whom was awarded, at the last meeting of the Board, the contract for transportation of books between the central Library and the delivery stations has failed to execute the contract and bond within the time specified in the advertisement.

Resolved, That the deposit of $100.00 made by Mr. Long with his bid, be forfeited to the Library Board, and that all bids for transportation of books be rejected.

Resolved, That the Secretary be directed to re-advertise for bids for this work and that the advertisement require a deposit of $250 with the bid.

COMMITTEE ON BUILDINGS AND GROUNDS.

In the absence of a meeting of the Committee on Buildings and Grounds, its Chairman, Director Garibaldi, moved that the business in its hands be taken up and be transacted by the Board.

Carried.

Director Garibaldi stated that bids for furnishing oil for the Library plant had been received from a number of firms and recommended, on behalf of the Committee, that a contract be entered into with Dearborn Drug & Chemical Works to furnish oil for the ensuing year for the net sum of $264.60; this being the same as last year.

The proposal of this firm also includes a guarantee of responsibility for any trouble with the boilers due to oil during the life of the contract.

Director Garibaldi also stated that one of the electric book lifts in the reference room was out of repair and needed a general overhauling, the estimated cost of which is $50, and that the Committee recommended that these repairs be made.

Director Peabody moved that the recommendations of the Committee be concurred in.

Carried.

Yeas—Directors Peabody, Garibaldi, Bowers, Eckhart, and the Chair—5.

Nays—None.

On motion of Director Bowers, the Board adjourned.

W. B. WICKERSHAM
Secretary.

REPORT OF LIBRARIAN FOR JULY, 1901.

CIRCULATION OF BOOKS.

The number of books taken from the Library for home use during the month of July was 132,345, against 134,160 for the corresponding month of the previous year. The circulating department was open on 26 week days and 4 Sundays, being closed on July 4. The daily average week day circulation was 5,067; the daily average Sunday circulation was 148.

REFERENCE ROOM.

	1901.	1900.
Number of recorded visitors	6,852	7,438
Books issued from stacks	19,937	22,508

No record was kept of the number of readers who consulted the books on the open shelves.

ROOM FOR ART BOOKS.

Visitors, 520. Books consulted, 1,772.

PATENTS AND PUBLIC DOCUMENTS.

	1901.	1900.
Number of visitors	1,670	1,648
Volumes consulted	7,936	7,542

BOUND NEWSPAPERS AND BOOKS FOR THE BLIND.

Visitors, 261. Bound newspapers consulted, 376. Books for the blind circulated, 105.

READING ROOM.

Periodicals issued at counter, 6,264. No record kept of use of periodicals and newspapers on open stands and racks. Mean attendance per hour, 124. Average maximum attendance per hour, 161.

BRANCH READING ROOMS.

	No. 1.	No. 2.	No. 3.	No. 4.	No. 5.	No. 6.
Number of visitors	1,351	1,604	1,897	2,100	1,615	2,703
Periodicals issued	1,102	1,368	1,855	1,750	2,052	2,374
Books issued	506	650	623	638	668	745
Average Sunday visitors	29	42	37	42	38	53
Women visitors	73	250	215	815	98	458

DELIVERY STATIONS.

The number of books issued from 67 delivery stations was 91,043, against 89,938 for the same month of the preceding year.

REGISTRATION.

The number of cards issued on new registrations and re-registrations was 2,543, of which 1,240 were issued to males and 1,303 to females. The registration of July, 1900, was 2,619. The number of two-year cards outstanding is 75,365.

BINDING DEPARTMENT.

Number of books at binderies July 1, 1901	4,511
Number of books sent to binderies in July	2,633
Total number of books at binderies in July	7,144
Number of books received from binderies in July	2,485
Number of books at binderies August 1, 1901	4,659
Number of books repaired in Library in July	4,826

GROWTH OF THE LIBRARY.

The total number of volumes in the Library, July 31, 1901, was 272,828. Received since June 1, 1901, 1,657; since July 1, 428. Books worn out and condemned since June 1, 1,037; since July 1, 459. Books lost and paid for since June 1, 83; since July 1, 52. Books found and money refunded since June 1, 15; since July 1, 7.

FRED'K H. HILD,
Librarian.

Chicago, August 8, 1901.

BOARD OF DIRECTORS
OF THE
CHICAGO PUBLIC LIBRARY

REGULAR MEETING.

CHICAGO, THURSDAY, SEPTEMBER 12, 1901.

OFFICIAL RECORD.

There were present when the Board was called to order the President, Director Plamondon in the chair, and Directors Kuflewski, Garibaldi, Bowers, Eckhart and Brosseau.

Absent—Directors Franks, Peabody and Meeker.

MINUTES APPROVED.

Director Kuflewski moved that the minutes of the regular meeting of August 22, 1901, and of the adjourned regular meeting of August 26, 1901, be approved as recorded and printed, without being read.

Carried.

COMMUNICATIONS.

Communications were received as follows:

From citizens residing in the vicinity of 1058 E. Fifty-fifth street, praying the Board to establish a delivery station at that number, under the care of J. B. Steele.

Referred to the Committee on Delivery Stations.

From Mrs. E. Fine, 1070 E. Fifty-eighth street, praying the Board to establish a delivery station at that number, under her care.

Referred to the Committee on Delivery Stations.

Resignations from the following:

Margaret M. Feeney, clerk, and Morris Kompel, Frank Seiter, Eugene A. Spitz and Fred A. Speik, pages.

On motion of Director Kuflewski, the resignations of the several employés named were accepted and a requisition was ordered to be made upon the Civil Service Commission for attendants to take their places.

COMMITTEE ON LIBRARY.

Director Brosseau, Chairman of the Committee on Library, reported back the communication of J. M. Dudley, Dept. Sec'y of the Y. M. C. A., relative

to the remittance of fines referred to the Committee on August 8th ult. and stated that the book had been found on the shelf, and as there is no evidence as to when it was returned, the Committee recommends that all fines be remitted and that the communication be filed.

Director Eckhart moved that the fines be remitted and that the communication be filed.

Carried.

Director Brosseau stated that under a rule of the Board that a reward of Ten Dollars would be paid for information leading to the arrest and conviction of any one mutilating newspapers or periodicals in the reading or reference rooms, the Committee would make the following recommendation:

"That a reward of Five Dollars each be paid to Albert Fox, 207 Grand avenue and Henry Raymond, 110 S. Morgan street for furnishing information which led to the arrest and conviction on September 11th inst. of one Darch for mutilating newspapers in the reading room, and it is further recommended that said Darch be hereafter debarred from the privileges of the Library."

Director Brosseau moved that the recommendation to pay a reward of Five Dollars each to the two persons named be concurred in.

Carried.

Director Brosseau also presented the following lists of books and recommended on behalf of the Committee that they be ordered purchased:

A list of current American books, comprising 41 volumes, estimated to cost $42; a list of English prose fiction, of which additional copies are required, comprising 593 volumes, estimated to cost $500; a list of worn-out books, withdrawn from circulation in August 1901, comprising 287 volumes, estimated to cost $250; a list of misc. American books, comprising 24 volumes, estimated to cost $17.22, and a list of misc. books, comprising 23 volumes, estimated to cost $62.35.

Director Bowers moved that the recommendation to purchase the foregoing books be concurred in.

Carried.

Yeas—Directors Kuflewski, Garibaldi, Bowers, Eckhart, Brosseau and the President—6.

Nays—None.

Director Brosseau also presented the report of the Librarian for August, 1901, and it was ordered to be filed and to be printed as an appendix to the records.

COMMITTEE ON DELIVERY STATIONS.

In the absence of a majority of the Committee Director Bowers moved that the business in its hands be taken up and be transacted in open Board.

Carried.

Director Bowers then stated that in accordance with the directions of the Board bids had been received and opened for the transportation of books and are as follows:

S. Rothschild, $8,400.

R. W. Cooper, $8,400.

M. Rosenstock, $8,100.

The bid of R. W. Cooper was irregular, being based upon a re-arrangement of the driving schedule.

Director Brosseau having questioned the advisability of expending so large a sum of money for the work of transportation of books between the Library and its deliverv stations,

Director Eckhart moved that a Special Committee of three be appointed by the President who shall take under ad-

visement the question of the transportation of books and if it seems feasible prepare and present to the Board at an adjourned meeting to be held next week a schedule of time and trips for the wagons employed in this service with the view to lessening the expense of that part of the delivery station work.

Carried.

The President appointed as such Special Committee, Directors Eckhart, Brosseau and Bowers.

Director Franks entered the room and took his seat.

Director Eckhart moved that when the Board should adjourn it should adjourn to meet Thursday, September 19, 1901, at 4 o'clock p. m.

Carried.

The Secretary having stated that R. W. Cooper, one of the bidders on transportation of books, had requested that his check for $250 deposited with his bid be returned,

Director Bowers moved that the Secretary be authorized to return the check in question to Mr. Cooper.

Carried.

Director Bowers presented the bills in the hands of the Committee and moved that they be approved and that they be referred to the Committee on Finance for payment.

Carried.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Garibaldi, Chairman of the Committee on Buildings and Grounds, moved that the bills in the hands of the Committee be taken out of its hands and be approved by the Board and be referred to the Committee on Finance for payment.

Carried.

COMMITTEE ON FINANCE.

Director Franks, Chairman of the Committee on Finance, presented the following schedule of bills and recommended on behalf of the Committee that they be ordered paid:

A. C. McClurg & Co., books	$154.62
Geo. E. Koehler, binding	214.69
P Ringer & Hertzberg, binding	114.10
Joseph Flucke, binding	262.73
N. B. Barlow Printing Co., printing	16.50
Bradner Smith & Co., tough check and coin envelopes	17.54
Western Banknote & Engraving Co., letterheads and envelopes	32.50
Library Bureau, Pamphlet boxes and cataloguing cards	6.01
Wyckoff, Seamans & Benedict, tabulator	18.00
Peterson Linotype Co., composition and electro-plates	186.88
Carr Bros., rent, etc. Hyde Park reading room	45.00
Maurice Dunne, rent, etc. State St. reading room	62.50
Frederick Herhold, rent, etc. Milwaukee Av. reading room	60.00
Nicholas Bedessem, rent, North Av. reading room	55.00
Geo. R. Nichols, rent, etc. Blue Isl. Av. reading room	55.00
Chas. G. Haddock, rent W Madison St. reading room	50.00
John T. Connery, coal	597.05
The Peoples Gas Light & Coke Co., gas, branch reading rooms	11.40
Fredriksen Ice Co., ice	52.47
Wisconsin Lakes Ice Co., ice	22.36
H. R. Eagle & Co., soap	14.50
King's Model Laundry Co., laundering towels	37.94
E. Staehli, repairing master clock	10.00

Fairbanks, Morse & Co., repairing and resetting scale	33.32
Bostedo Pneumatic Tube Co., leather carriers	9.60
Tony Herz, Welsbach fixtures, etc.	18.00
Illinois Electric Co., speaking tube mouth pieces, etc.	7.37
Western Electric Co., fan blades.	6.00
Geo. B. Carpenter & Co., rope, etc.	30.19
Robert Tarrant, chisels, etc.	10.10
Chicago Engineer Supply Co., tube flue scraper, etc.	6.00
Samuel Harris & Co., files, wrenches, etc.	6.52
John Mohr & Sons, labor and supplies for boiler	28.24
Joseph T. Ryerson & Son, gal. iron, etc.	18.97
Walch & Wyeth, asbestos cement	12.50
Re-New Lamp Co., incandescent lamps	25.32
J. F. McGuire, street sprinkling, main Library	30.00
J. H. McNamara, varnishing and relining del. sta. trunks	18.70
John J. McGrath, del. sta. signs.	24.00
The Chicago Daily Labor World, advertising	8.70
W. B. Wickersham, Sec'y, expenditures for Aug., 1901	272.95
	$2,663.77

Director Brosseau moved that the bills be ordered paid.

Carried.

Yeas—Directors Kuflewski, Franks, Garibaldi, Bowers, Eckhart, Brosseau and the President—7.

Nays—None.

NEW BUSINESS. MM

Director Kuflewski having called the attention of the Board to the fact that the Librarian and first assistant Librarian were not elected to their respective offices at the first regular meeting of the Board in April last as provided for in Article IX of the By-Laws,

Director Franks moved that Frederick H. Hild be elected Librarian and E. F. L. Gauss be elected first assistant Librarian for the current year, beginning April 16, 1901.

The motion prevailed.

REPORT OF OFFICERS.

The Secretary reported that he had received notice from Acting County Judge E. B. Gower that the $1,000 bequeathed to the Library for the Blind by the late Huntington W. Jackson had been taxed under the Inheritance Law the amount of $30 and interest from the date of Mr. Jackson's death, and that the bequests would soon be distributed.

The Secretary asked authority to pay the tax and interest from the Incidental Fund so that the $1,000 bequest may be kept intact for the purpose for which it was given.

Director Eckhart moved that the Secretary be authorized to pay the tax and interest upon the same from the Incidental Fund, under his control, in accordance with his request.

Carried.

On motion of Director Kuflewski, the Board adjourned.

W. B. Wickersham,
Secretary.

REPORT OF LIBRARIAN FOR AUGUST, 1901.

CIRCULATION OF BOOKS.

The number of books taken from the Library for home use during the month of August was 137,066, against 133,380 for the corresponding month of the previous year. The circulating department was open on 27 week days and 4 Sundays. The daily average week day circulation was 5,050; the daily average Sunday circulation was 173.

REFERENCE ROOM.

	1901	1900
Number of recorded visitors	8,381	6,947
Books issued from stacks	24,456	21,011

No record was kept of the number of visitors who consulted the books on the open shelves.

ROOM FOR ART BOOKS.

Visitors, 674. Books consulted, 2,460.

PATENTS AND PUBLIC DOCUMENTS.

	1901	1900
Number of visitors	1,742	1,364
Volumes consulted	7,894	6,132

BOUND NEWSPAPERS AND BOOKS FOR THE BLIND.

Visitors, 240. Bound newspapers consulted, 327. Books for the blind circulated, 98.

READING ROOM.

Periodicals issued at counter, 7,295. No record kept of use of periodicals and newspapers on open stands and racks. Mean attendance per hour, 151. Average maximum attendance per hour, 207.

BRANCH READING ROOMS.

	No. 1.	No. 2.	No. 3.	No. 4.	No. 5.	No. 6.
Number of visitors	1,353	1,806	2,665	2,359	1,989	2,700
Periodicals issued	1,357	1,570	2,806	2,239	2,496	2,969
Books issued	588	654	1,084	759	701	767
Average Sunday visitors	20	42	50	34	51	58
Women visitors	40	283	405	941	144	461

DELIVERY STATIONS.

The number of books issued from 66 delivery stations was 91,957, against 89,811 for the same month of the preceding year.

REGISTRATION.

The number of cards issued on new registrations and re-registrations, was 3,080, of which 1,532 were issued to males and 1,548 to females. The registration of August, 1900, was 2,330. The number of two-year cards outstanding is 75,654.

BINDING DEPARTMENT.

Number of books at binderies August 1, 1901	4,659
Number of books sent to binderies in August	1,818
Total number of books at binderies in August	6,477
Number of books received from binderies in August	3,199
Number of books at binderies September 1, 1901	3,278
Number of books repaired in Library in August	5,539

GROWTH OF THE LIBRARY.

The total number of volumes in the Library August 31, 1901, was 272,904. Received since June 1, 2,105; since August 1, 448. Books worn out and condemned since June 1, 1,324; since August 1, 287. Books lost and paid for since June 1, 176; since August 1, 93. Books found and money refunded since June 1, 23; since August 1, 8.

FRED'K H. HILD,
Librarian.

Chicago, Sept. 12, 1901.

SPECIAL MEETING.

CHICAGO, WEDNESDAY, SEPTEMBER 18, 1901.

OFFICIAL RECORD

The Board met at the call of the President at 12 o'clock, noon. There were present the President, Director Plamondon in the chair, and Directors Kuflewski, Bowers, Eckhart and Brosseau.

Absent—Directors Franks, Peabody, Garibaldi and Meeker.

The Secretary read the following call:

CHICAGO, SEPTEMBER 16, 1901.

W. B. Wickersham, Sec'y.
Public Library, Chicago.

Dear Sir:—Please call a Special Meeting of the Board of Directors of the Chicago Public Library to be held Wednesday the 18th inst. at 12 o'clock, noon, for the purpose of passing resolutions upon the death of William McKinley, the late President of the United States.

Very truly yours,
CHAS. A. PLAMONDON,
Prest.

The following minute was then read by the Secretary:

MEMORIAL MINUTE.

William McKinley, President of the United States, has been stricken down by the hand of an assassin whose crime we loathe and abhor. In common with all the world we mourn his untimely end. His life has gone out at a moment when many if not most of his cherished plans for his country have been put into operation. No President has been nearer to the people nor has done more to secure to them the rights of life, liberty and the pursuit of happiness.

As a soldier Mr. McKinley's conduct was one of faithful and conscientious devotion to duty and these traits of character led his fellow citizens to place him in the Congress of the United States.

Here his patient study of public questions and his honesty and fearlessness in promulgating his opinions brought him to the leadership of his

party, which in turn led to his choice as Governor of his state and later to the exalted position he has so signally filled for more than four years past.

No President since Washington has been more universally beloved North and South, East and West than Mr. McKinley. And this not because all sections of the country and all classes of his own party have at all times agreed with him, but because of the integrity of his purposes and the rectitude of his personal conduct. He was esteemed and respected by all of whatever race or condition. His countrymen whether at home or abroad were ever the objects of his solicitous care, and his love for mankind and the betterment of society extended to the whole world itself.

But the trait in the personal character of the late President which adorned and beautified his life and over-topped all his other admirable qualities was his tender care and solicitude for the comfort and welfare of his invalid wife. This example of loving tenderness has endeared him to every lover of the family and the home in the land and will be told of him after many of his acts of statesmanship shall have been forgotten.

With sorrowful hearts we sympathize with the stricken wife who has lost, in him, the sturdy oak to whom she was wont to cling.

Resolved, That the foregoing minute be entered upon the records of this Board and that a copy thereof be suitably engrossed and be transmitted by the Secretary to the widow of the deceased President.

Director Bowers moved that the minute and resolution be adopted.

The motion prevailed unanimously.

Director Bowers moved that the Secretary be authorized to have a copy of the memorial minute suitably engrossed in accordance with the resolution and that he transmit the same to the widow of the late President.

Carried.

On motion of Director Kuflewski, the Board adjourned.

W. B. Wickersham,
Secretary.

BOARD OF DIRECTORS
OF THE
CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, THURSDAY, SEPTEMBER 26, 1901.

OFFICIAL RECORD.

There were present Directors Garibaldi, Eckhart and Bowers.

Absent—Directors Kuflewski, Franks, Peabody, Meeker, Brosseau and the President.

No quorum appearing the Board adjourned.

W. B. WICKERSHAM,
Secretary.

REGULAR MEETING.

CHICAGO, THURSDAY, OCTOBER 10, 1901.

OFFICIAL RECORD.

There were present Directors Bowers, Garibaldi, Brosseau and the President.

Absent—Directors Kuflewski, Franks, Peabody, Meeker and Eckhart.

No quorum appearing the Board adjourned.

W. B. WICKERSHAM,
Secretary.

REGULAR MEETING.

CHICAGO, THURSDAY, OCTOBER 24, 1901.

OFFICIAL RECORD.

There were present the President, Director Plamondon in the chair, and Directors Kuflewski, Peabody, Garibaldi and Brosseau.

Absent—Directors Franks, Meeker, Bowers and Eckhart.

MINUTES APPROVED.

On motion of Director Kuflewski the minutes of the regular meeting held September 12, and of the special meeting held September 18, and of the regular meetings of September 26 and October 10, 1901, were approved as recorded and printed, without being read.

COMMUNICATIONS.

Communications were received as follows:

From Lewis E. Larson, Secretary of the Board of Education, of Chicago, as follows:

Chicago, Oct. 22, 1901.

FREDERICK H. HILD,
Librarian, Chicago Public Library.

Dear Sir:—I have the honor to send you enclosed herewith a copy of the official proceedings of the Board of Education, under date of October 2, 1901. On page 123 of the proceedings you will find the action of the Board in reference to the establishment of branch public libraries in public school buildings of this city. In accordance with said action the President of the Board, Graham H. Harris, has appointed the following committee to meet with your Board: Messrs. Graham H. Harris, Clayton Mark, D. R. Cameron, John T. Keating and Superintendent E. G. Cooley.

You will doubtless hear from this committee on the subject referred to above.

Very respectfully,
L. E. LARSON,
Secretary.

The action of the Board of Education referred to in the above communication is as follows:

"The Committee on School Management recommends that the Board of Education request the Public Library Board to establish ten branch public libraries in public school buildings to be designated by the Board of Education, and supply books, furniture and a librarian in each of those branch public libraries. Add, also, that a committee of the Board of Education be appointed to meet with the Public Library Board to make such other arrangements as may be necessary for the opening of such branch public libraries in public school buildings."

Director Peabody moved that the communication be received and that the Secretary be directed to notify the Board of Education that the Library Board will be glad to receive a committee at any of its regular meetings.

Carried.

From E. G. Cooley, Superintendent of Schools, Chicago, as follows:

Chicago, Oct. 22, 1901.

MR. F. H. HILD,
Librarian, Chicago Public Library.

Dear Sir:—We are in receipt of advices from a large number of publishers, accompanied in most cases by large packages of books, that they are willing to aid us in establishing an "educational" library. I believe the Public Library could do a great deal for the public schools of Chicago if they would allow us the use of a suitable room there for the accommodation of these books with an attendant capable of making the proper disposition of them, and I hereby make application in behalf of the teachers of Chicago for such a room and attendant in the Public Library building.

Hoping that I am not presuming in making this request, I am,

Sincerely yours,
E. G. COOLEY,
Supt. of Schools.

Referred to the Committee on Administration.

From Visitation and Aid Society, praying the Board to donate to that Society certain books which have been withdrawn from circulation by the Librarian of the Public Library.

Referred to the Committee on Library.

From Edwin A. Nourse, Downers Grove, DuPage County, Illinois, praying the Board to grant him the privilege of drawing books from the Public Library, on account of his being a teacher in the Chicago schools.

Referred to the Committee on Library.

From Mrs. E. P. Martin, President of Gad's Hill Social Settlement, relative to the establishment of a delivery station at the corner of Robey and Twenty-second streets.

Referred to the Committee on Delivery Stations.

From D. J. Mahoney, former keeper of delivery station No. 23, S., notifying the Board that he has gone out of business and recommending that the delivery station be removed to the store at 8906 Cottage Grove Avenue, and be placed under the care of Joseph Imgruet.

Referred to the Committee on Delivery Stations.

From Joseph Imgruet, 8906 Cottage Grove avenue, praying the Board to remove delivery station No. 23, S. to his store.

Referred to the Committee on Delivery Stations.

From John A. Mahaffy, 8924 Cottage Grove avenue, praying the Board to allow delivery station No. 23, S., to remain at that number, he having gone into business at the store formerly occupied by D. J. Mahoney.

Referred to the Committee on Delivery Stations.

From M. G. Franke, 9454 Cottage Grove avenue, praying the Board to remove delivery station No. 23, S., to that number and place it under his care.

Referred to the Committee on Delivery Stations.

From N. Decker, Alderman Thirty-third ward, recommending that delivery station No. 23, S., be removed to the corner of Cottage Grove and Burnside avenues, and be placed under the care of M. G. Franke.

Referred to the Committee on Delivery Stations.

From citizens residing in the vicinity of Sheridan Park, praying the Board to establish a delivery station at 1974 Evanston avenue, under the care of A. F. Fleischer.

Referred to the Commi tee on Delivery Stations.

From citizens residing in the vicinity of 818 S. Ashland avenue, praying the Board to establish a delivery station at that number, under the care of Mrs. Lillian Kostka.

Referred to the Committee on Delivery Stations.

From citizens residing in the vicinity of Twelfth street and S. Fortieth avenue, praying the Board to establish a delivery station at 1225 S. Fortieth avenue, under the care of Mark Boukal.

Referred to the Committee on Delivery Stations.

From citizens residing in the vicinity of 1609 Armitage aver ue, praying the Board to establish a delivery station at that number, under the care of Miss Ida Liebhart.

Referred to the Committee on Deliv ry Stations.

From O. J. Milliken, Principal of Charles Kozminski school, praying the B ard to establish a delivery station in his school building.

Referred to the Committee on Delivery Stations.

From Jas. A. Lowe, praying the Board to establish a delivery station at Norwood Park.

Referred to the Committee on Delivery Stations.

From citizens residing in the vicinity of 3480 Avondale avenue (Norwood Park), praying the Board to establish a delivery station at that number, under the care of S. T. Hammersmark.

Referred to the Committee on Delivery Stations.

From John C. Lehman, recommending the store of Dr. E B. Fetherstone at the corner of N. Clark street and Foster avenue as a suitable place for the establishment of a delivery station.

Referred to the Committee on Delivery Stations.

From John Binns, 1445 W. Fifteenth place, praying the Board to establish a branch reading room in the vicinity of Douglas Park.

Referred to the Committee on Administration.

From E. L. Willis and H. G. Heil, pages, praying the Board to transfer them from the day to the evening service.

Referred to the Committee on Administration.

From Miss Elise Harms, clerk, Harry I. Kron, Jas. H. Handley, Irving A. Porges and F. F. Loew, pages, tendering their resignations as employés of the Board.

Director Peabody moved that the resignations of the several employés named be accepted.

Carried.

The Secretary presented an invitation to the Board from the Trustees of the Art Institute, Chicago, to be present at the opening of the Ryerson Library, Saturday, October 26, 1901.

Director Peabody moved that the invitation be accepted and that the President and Vice-President be appointed as a Special Committee to represent the Board.

Carried.

COMMITTEE ON LIBRARY.

Director Brosseau, Chairman of the Committee on Library, presented the following report:

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Library begs to submit the following recommendations agreed upon by it at a meeting of the committee held Tuesday, October 8, 1901:

1. That a list of current American books, comprising 64 volumes, be ordered purchased at an estimated cost of $62.
2. That a list of current American books, comprising 125 volumes, be ordered purchased at an estimated cost of $160.
3. That a list of miscellaneous American books, comprising 28 volumes, estimated to cost $29.37, be ordered purchased.
4. That a list of worn-out books withdrawn from circulation during the month of September, 1901, comprising 831 volumes, be ordered replaced at an estimated cost of $750.
5. That the "Versailles Historical Series," comprising 18 volumes, be ordered purchased at a cost of $6 per volume.
6. That an edition of 10,000 copies of the Finding List of English Prose Fiction and Juvenile Books be printed at an estimated cost of $1000.
7. That an edition of 1250 copies of the revised list of History and Biography be printed.
8. That one Remington typewriting machine be purchased at a cost of $100, less the usual discount.
9. That the report of the Librarian for the month of September, 1901, be approved, and that the same be filed and be printed as an appendix to the records.

All of which is respectfully submitted.

Z. P. Brosseau,
W. A. Kuflewski,
Committee on Library.

Chicago, Oct. 10, 1901.

Director Peabody moved that the report be approved and that the recommendations contained therein be concurred in.

Carried.

Yeas—Directors Kuflewski, Peabody,

Garibaldi, Brosseau and the President—5.

Nays—None.

Director Brosseau also presented the following lists of books, and on behalf of the Committee recommended that they be ordered purchased:

A list of current American books, comprising 113 volumes, estimated to cost $150; a list of miscellaneous American books, comprising 13 volumes, estimated to cost $9 78; a list of miscellaneous books, comprising 10 volumes, estimated to cost $7.39.

Director Peabody moved that the books be ordered purchased.

Carried.

Yeas—Directors Kuflewski, Garibaldi, Peabody, Brosseau and the President—5.

Nays—None.

COMMITTEE ON ADMINISTRATION.

Director Peabody, Chairman of the Committee on Administration, presented the following recommendations:

1. That requisitions be made upon the Civil Service Commission for pages to fill the vacancies created by the resignations of Irving A. Porges, Harry I. Kron, James H. Handley and Frank Loew; and for one clerk to fill the vacancy created by the resignation of Elise Harms.

2. That Albert E. Evans and Evend L. Willis, pages in the day service, be transferred to the evening service *vice* Frank J. Seiter and Irving A. Porges, resigned.

3. That a requisition be made upon the Civil Service Commission for two coat room attendants, to be employed during the winter months.

Director Kuflewski moved that the recommendations be concurred in.

Carried.

Yeas—Directors Kuflewski, Peabody, Garibaldi, Brosseau and the President—5.

Nays—None.

COMMITTEE ON DELIVERY STATIONS.

Director Peabody, for the Committee on Delivery Stations, presented the following report:

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Delivery Stations having had under consideration sundry petitions for delivery stations and recommendations therefor, begs leave to report as follows:

Your Committee is informed that owing to the expiration on October 1st inst. of the contract for transportation of books, and the unwillingness of the contractor to enter into a new contract for a shorter period than seven months, the Special Committee appointed on September 12th ult. to take under advisement the question of transportation of books, etc., authorized the Secretary to make a contract with the present contractor, Mr. Morris Rosenstock, who was also the lowest bidder to do this work, until May 1, 1902, upon his bid of $96.43 per wagon per month, and would recommend that the action of the Special Committee be concurred in by the Board.

Your Committee would also recommend the following:

1. That a delivery station be opened at Gad's Hill Social Settlement, corner of Robey and Twenty-second streets, under the care of Miss Delphine Wilson, Head Resident, on trial for two months, without pay.

2. That delivery station No. 30, W., located at 2511 W. Lake street, which has been on trial, be now established as a permanent station.

3. That the Secretary be authorized to procure and erect signs for permanent stations as needed.

4. That no more delivery stations be opened for the present unless to take the place of stations discontinued.

5. That petitions and recommendations for delivery stations at the following places be filed:

9901 Ewing avenue, under the care of E. B. Macy.

10050 Ewing avenue, under the care of Dr. W. R. Titzel.

403 Root street, under the care of S. Levine.

Thirty-fifth street and Archer avenue, under the care of C. W. Baker.

2259 Harrison street, under the care of Mrs. K. Jacobs.

986 Ogden avenue, under the care of A. Heller.

508 W. Chicago avenue, under the care of August Holz.

139 Centre street, under the care of E. J. Lemm.

199 Centre street, under the care of Mrs. M. T. Johnstone.

1058 E. Fifty-eighth street, under the care of J. B Steele.

1070 E. Fifty-eighth street, under the care of Mrs. F. Fine.

1974 Evan ton avenue, under the care of A. F. Fleischer.

1609 Armitage avenue, under the care of Ida Liebhart.

Twelfth street and Fortieth avenue, under the care of M. Boukal.

818 S. Ashland avenue, under the care of Mrs. Lillian Kostka.

Protests against the removal of station No. 2, S., from 233 to 190 E. Thirty-first street.

Petition for the retention of station No. 21, W., at 1039 S. Leavitt street.

Petition for a reading room in the Douglas Park district.

All of which is respectfully submitted.

F. S PEABODY,
JAMES F. BOWERS,
Committee on Delivery Stations.

Director Garibaldi moved that the report be adopted.

Carried.

Yeas—Directors Kuflewski, Peabody, Garibaldi, Brosseau and the President—5.

Nays—None.

COMMITTEE ON BUILDINGS AND GROUNDS.

In the absence of a majority of the Committee, Director Garibaldi, Chairman, moved that the business in its hands be taken up and be transacted in open Board.

Carried.

The Secretary then stated that the supply of incandescent lamps purchased three years ago is about exhausted and in view of the condition of the Library fund suggested that the burned-out lamps and vases now on hand be exchanged for renewed lamps at an expense of about $125, this being a saving of six cents a lamp over the cost of new stock,

Director Kuflewski moved that the Secretary be authorized to purchase the lamps as requested.

Carried.

Yeas—Directors Kuflewski, Peabody, Garibaldi, Brosseau and the President—5.

Nays—None.

Director Garibaldi presented sundry bills in the hands of the Committee and moved that they be approved and referred to the Committee on Finance for payment.

Carried.

COMMITTEE ON FINANCE.

Director Kuflewski presented the following schedule of bills, audited and approved and recommended on behalf of the Committee that the bills be ordered paid:

A. C. McClurg & Co., books	$662.61
B. F. Stevens & Brown, books and magazines, £140-3-10 (est.)	684.13
Joseph Flucke, binding	507.91
P. Ringer & Hertzberg, binding	158.35
Geo. E. Koehler, binding	71.08
Matthew Bell & Co., binding, £28-17-- (est.)	140.78
The Unger Printing Co., printing book marks, envelopes, etc.	32.00
N B. Barlow Printing Co., printing minutes, etc	32.75
Cameron, Amberg & Co., blank books	20.00
Bradner Smith & Co., misc. paper	83.90
Edwards & Hancock, typewriting ribbons	7.00
Chas. G. Haddock, rent W. Madison street reading room	50.00
Frederick Herhold, rent, etc., Milwaukee Av. reading room	60.00
Nicholas Bedessem, rent, North Av. reading room	55.00
Geo. R. Nichols, rent, etc., Blue Island Av. reading room	55.00

Maurice Dunne, rent, etc., State St. reading room	62.50
John T. Connery, coal for August and September	1050.22
The Peoples Gas Light & Coke Co., gas, 4 reading rooms	12.60
King's Model Laundry Co., laundering towels	23.91
Wisconsin Lakes Ice Co., ice	29.16
Dearborn Drug & Chemical Works, oil	31.70
Chicago Engineer Supply Co., gaskets, oil cups, etc.	13 59
Geo. D. Milligan Co., paint	16.00
Chicago Wood Finishing Co., varnish, etc	18.65
Bullard & Gormley Co., miscellaneous hardware	11.03
John Mohr & Sons, McKin gaskets	10.00
Morrisson, Plummer & Co., ammonia, oil, etc	7.79
D. J. Gallagher Mfg. Co., waste, etc	21.01
M. H. Fairchild & Bro., oil soap	21.96
Wm. Dilley, brooms, etc	9.75
Three "B" Duster Co., feather dusters	33.00
Marshall Field & Co., crash, bunting, flags, etc	92.49
J. F. McGurie, street sprinkling	30.00
W. B. Wickersham, Sec'y, expenditures for September, 1901	272.63
Nelson & Leith, auditing accounts	30.00
	$4418.50

Director Brosseau moved that the recommendation of the Committee be concurred in.

Carried.

Yeas—Directors Kuflewski, Peabody, Garibaldi, Brosseau and the President—5.

Nays—None.

Director Kuflewski also presented the following report of the accountants, Nelson & Leith, for the quarter ended August 31st last, and it was ordered to be printed and filed.

Chicago, Oct. 9, 1901.

To the President and Board of Directors, Chicago Public Library, Chicago.

Gentlemen:—We have audited the books and accounts of the Chicago Public Library for the three months ending August 31, 1901.

We have pleasure in reporting that we find the books and accounts to be correct and in good order.

We present the following statements, all of which we certify to be correct:

1. Ledger balances; August 31, 1901.
2. Statement of quarterly receipts and expenditures of the Public Library Fund from June 1, 1901, to August 31, 1901.
3. Statement of cash receipts and expenditures for months of June, July and August, 1901.

Very faithfully,

NELSON & LEITH,

Certified Public Accountants.

LEDGER BALANCES.

August 31, 1901.

DEBIT.

Due to Comptroller	$182,734.50
Mortgage loans	12,000.00
Cash	3,511.99
	$193,246.49

CREDIT.

Public Library Fund:		
Fund of 1879 and prior years	$23,534.44	
Fund of 1901	159,200.06	$182,734.50
W. H. Ryder fund		10,000.00
W. H. Ryder fund, interest		1,656.82

Jerome Beecher fund	2,000.00	
Jerome Beecher fund, interest	882.87	
Typographical Union Deposit	100.00	
Security deposits	645 25	
Incidental fund	227.05	$198,246.49

Statement of Receipts and Expenditure, Three Months Ending Aug. 31, 1901.

RECEIPTS.

To balance Public Library Fund, May 31, 1901	$208,953.99	
" Miscellaneous receipts for quarter	2,214.68	$211,168.67

EXPENDITURE.

By books	$ 2,211.14	
By newspapers and periodicals	453.72	
By binding	2,712.91	
By books lost and paid for—money refunded	35.25	
By finding lists	435.01	
By freight and express	45.30	
By postage	136.18	
By delivery stations	4,868.95	
By branch reading rooms	1,083.01	
By salaries	35,617.14	
By miscellaneous expense	617.24	
By printing and stationery	428.20	
By fuel	1,171.08	
By heating and generating plant	266.64	
By electric supplies and repairs	144.45	
By repairs and alterations, etc.	1,233.79	
By elevator supplies and repairs	63.23	
By janitors expense	92.26	
By furniture and fixtures	272.76	
By insurance	80.35	
Total expenditure for quarter		$ 51,968.61
Balance of Library fund		$159,200.06

AMOUNT CHARGED TO COMPTROLLER.

Fund of 1879 (unavailable)	$ 23,534.44
Fund of 1901	159,200.06
	$182,734.50

CASH RECEIPTS AND EXPENDITURES.

June, July and August, 1901.

To balance close of previous month	$ 3,135.17	$ 3,095.49	$ 3,480.15
To Comptroller for incidental fund	340.07	366.25	236.85
To miscellaneous receipts	3.80		100.30
To finding lists	24.40	33.14	52.46
To books lost and paid for	36.70	61.20	73.60
To deposits	65.00	70.00	73.00
To fines	634.99	671.42	519.37
To duplicates			3.30

To W. H. Ryder fund, interest		259 08	
To Jerome Beecher fund, interest		11.18	56.94
	$4,240.13	$4,567.76	$4,595.97
By Comptroller	$ 699.89	$ 765.76	$ 749.03
By books	163.76	130.00	61.38
By newspapers and periodicals	53.28	35.21	44.03
By binding	6.96		
By books lost and paid for – money refunded	13.25	9.00	13.00
By freight and express	28.25	4.65	12.40
By postage	65.00	29.02	42.16
By branch reading rooms			4.36
By miscellaneous expense	35.75	19.09	33.78
By printing and stationery		2.75	26.20
By heat and generating plant		4.21	20.53
By electric supplies and repairs		.33	2 51
By janitors expense		.29	12.60
By insurance		2.30	
By deposits repaid	78.50	85.00	62.00
By balance at close of month	3,095.49	3,480.15	3,511.99
	$4,240.13	$4,567.76	$4,595.97

SUMMARY OF BALANCE.

June, July and August, 1901.

W. H. Ryder fund	$10,000.00	$10,000.00	$10,000.00
Jerome Beecher fund	2,000.00	2,000.00	2,000.00
W. H. Ryder fund, interest	1,397.74	1,656.82	1,656.82
Jerome Beecher fund, interest	814.75	825.93	882.87
Incidental fund	133.75	263 15	227.05
Security d posits	649.25	634.25	645.25
Special deposit—Typographical Union	100.00	100.00	100.00
	$15,095.49	$15,480.15	$15,511.99
Deduct—			
Mortgage loans.			
Amount of Ryder and Beecher funds invested	$12,000.00	$12,000.00	$12,000.00
	$ 3,095.49	$ 3,480.15	$ 3,511.99

SPECIAL COMMITTEE.

Director Brosseau, for the Special Committee on Transportation of Books, etc., presented the following report:

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Special Committee to whom was referred for consideration the bids for the transportation of books between the Library and its delivery stations, with a view to lessening the expense of the same, begs to state that it has given attention to the matter and wou'd respectfully report as follows:

The Committee has examined the drivers' schedule which shows that since September 1st inst. the wagons make one delivery of books per day to 61 of the 67 delivery stations; that two collections and deliveries are made to the remaining six stations in order to facilitate the handling of the books at the Library.

The statistics of the department show that the cost of delivering books to the stations has been gradually reduced and that while the cost of sending out a book in 1890 was .0254 cents, in 1900 it was but .0165 cents.

Since the latter date eight new stations have been opened by the Board, the books from which have been handled without any addition to the delivery equipment, and at no additional cost to the Board. This will still further reduce the cost per volume.

1. The Committee would recommend that one collection and one delivery of books per day be given to each station as nearly as possible.

2. That the Library Board purchase the wagons, horses, etc., necessary for doing this work and operate the same.

3. That this change in the method of delivering the books be made at the earliest practical moment.

4. That a contract be made with the present centractor, Morris Rosenstock, for delivering the books from month to month until such time as the Library can take hold of the work.

5. Your Committee, after considerable investigation, believes the following equipment is necessary for the best service:

10 horses, estimated to cost $100 each	$1,000
8 wagons, estimated to cost $125 each	1,000
Keeping 10 horses, $16 per month each	1,920
Wages of 7 drivers at $40 per month each	3,360
Harness, repairing, etc	820
	$8,100

6. That the question of carrying out this recommendation be referred to the Committee on Delivery Stations with the request that the present equipment be purchased as far as it will serve our purpose if in its judgment such purchase will be of advantage to the Library.

All of which is respectfully submitted.

JOHN W. ECKHART,
JAMES F. BOWERS,
Z. P BROSSEAU,

Special Committee on Transportation of Books.

Chicago, Sept. 18, 1901.

Director Peabody moved that the report be received and be referred to the Committee on Delivery Stations.

Carried.

Director Brosseau also presented the following report:

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Subsequent to the meeting of your Special Committee on Transportation of Books, etc., held September 17th ult., of which a separate report has been made to the Board, and in the absence of a quorum of the Board at the regular meeting on September 26th, upon the representation of the Secretary that the contract for the transportation of books would expire on the 30th of that month, and that the contractor would not procure acceptable horses aud continue the work unless assured that his contract would be extended at least until May 1st next, your Committee authorized the Secretary to make a contract with Mr. Morris Rosenstock for seven months beginning October 1st inst. at the rate of $96.43 per wagon per month for seven wagons in accordance with his bid of September 10, 1901.

Your Committee assumed this authority in order that there might be no break in the work, and also because it would require some time in which to prepare for doing the work in case the recommendations contained in another report of this committee should be adopted.

All of which is respectfully submitted.

Z. P. BROSSEAU,
JAMES F. BOWERS.

Special Committee on Transportation of Books, etc.

Chicago, Oct. 10, 1901.

Director Peabody moved that the report be adopted and that the recommendations contained therein be concurred in.

Carried.

Yeas—Directors Kuflewski, Peabody, Garibaldi, Brosseau and the President—5.

Nays—None.

NEW BUSINESS.

The President stated that Wm. J. Bryson, Esq., was present and desired to present a matter to the Board.

Mr. Bryson then presented the following communication:

Chicago, Oct. 24, 1901.

CHAS. A. PLAMONDON, Esq., President, *and Board of Directors, Chicago Public Library.*

Gentlemen:—Mrs. T. B. Blackstone, of this city, whom I represent, desires to erect and present to the City of Chicago a branch Public Library building as a memorial to her late husband, to be known as the T. B. Blackstone Memorial Branch Library.

The site for this library has been selected and purchased and is located at the intersection of Forty-ninth street, Lake and Washington avenues.

I have the pleasure to submit herewith plans for the proposed building for your inspection and approval.

Very respectfully,

WM. J. BRYSON.

Director Peabody moved that the communication be received and be placed on file.

Carried.

Director Peabody introduced the following resolution and moved its adoption:

Carried unanimously.

Resolved, That the Board of Directors of the Chicago Public Library gratefully accepts in behalf of the people of Chicago the offer of Mrs. T. B. Blackstone to erect at the intersection of Forty-ninth street, Lake and Washington avenues a building to be known as the T. B. Blackstone Memorial Branch Library, and to be used as a branch of the Chicago Public Library and approves of the plans and name for the proposed building which have been submitted to this Board.

The President and Director Peabody each spoke briefly extending the thanks of the Board, through Mr. Bryson, to Mrs. T. B. Blackstone for her munificent gift to the Directors of the Public Library, for the use of the citizens of Chicago, to which Mr. Bryson responded.

On motion of Director Kuflewski, the Board adjourned.

W. B. WICKERSHAM,
Secretary.

REPORT OF LIBRARIAN FOR SEPTEMBER, 1901.

CIRCULATION OF BOOKS.

The number of books taken from the Library for home use during the month of September was 120,451, against 124,192 for the corresponding month of the previous year. The circulating department was open on 23 week days, 5 Sundays and 1 holiday, being closed on September 19th, the day of the funeral of President McKinley. The daily average week day circulation was 5,164; the daily average Sunday and holiday circulation was 281.

REFERENCE ROOM.

	1901	1900
Number of recorded visitors	8,418	8,676
Books issued from stacks	22,897	24,499

No record was kept of the number of visitors who consulted the books on the open shelves.

ROOM FOR ART BOOKS.

Visitors, 524. Books consulted, 1,848.

PATENTS AND PUBLIC DOCUMENTS.

	1901	1900
Number of visitors	1,474	1,632
Volumes consulted	6,704	7,401

BOUND NEWSPAPERS AND BOOKS FOR THE BLIND.

Visitors, 218; bound newspapers consulted, 334; books for the blind circulated, 90.

READING ROOM.

Periodicals issued at counter, 6,992. No record kept of use of periodicals and newspapers on open stands and racks. Mean attendance per hour, 170. Average maximum attendance per hour, 243.

BRANCH READING ROOMS.

	No. 1.	No. 2	No. 3.	No. 4.	No. 5.	No. 6.
Number of visitors	1,869	2,015	2,681	1,985	1,980	3,103
Periodicals issued	1,614	1,521	2,473	2,263	2,427	3,281
Books issued	930	756	1,061	886	718	965
Average Sunday visitors	34	55	57	41	50	70
Women visitors	51	365	324	841	182	543

DELIVERY STATIONS.

The number of books issued from 66 delivery stations was 79,053, against 79,821 for the same month of the preceding year.

REGISTRATION.

The number of cards issued on new registrations and re-registrations was 2,812, of which 1,369 were issued to males and 1,443 to females. The registration of September, 1900, was 2,929. The number of two year cards outstanding is 75,472.

BINDING DEPARTMENT.

Number of books at binderies September 1, 1901	3,278
Number of books sent to binderies in September	2,237
Total number of books at binderies in September	5,515
Number of books received from binderies in September	1,950
Number of books at binderies October 1, 1901	3,565
Number of books repaired in Library in September	5,602

GROWTH OF THE LIBRARY.

The total number of volumes in the Library September 30, 1901, was 273,075. Received since June 1, 3,137; since September 1, 1,032. Books worn out and condemned since June 1, 2,155; since September 1, 831. Books lost and paid for since June 1, 214; since September 1, 38. Books found and money refunded since June 1, 31; since September 1, 8.

FRED'K H. HILD,
Librarian.

Chicago, Oct. 10, 1901.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, THURSDAY, NOVEMBER 14, 1901.

OFFICIAL RECORD.

There were present the President, Director Plamondon in the chair, and Directors Kuflewski, Peabody, Garibaldi, Bowers, Eckhart and Brosseau.

Absent—Directors Franks and Meeker.

MINUTES APPROVED.

There being no objection the President declared the minutes of the regular meeting held October 24, 1901, approved as recorded and printed, without being read.

COMMUNICATIONS.

The President presented a communication, signed "Lake Front Protective Association," requesting him to attend a meeting of abutting property owners on Michigan avenue to be held at No. 6 E. Washington street, Wednesday, November 13, 1901, and stated that he had not attended the meeting, but thought the Board should give some attention to the matter referred to.

Director Peabody moved that the Secretary be requested to ascertain with whom the communication originated and the scope of the matters to be considered by the Association, and report to the Board at its next meeting.

Carried.

Communications were also received as follows:

From Emil Otto, a professor in a Theological Seminary in Elmhurst, DuPage County, Illinois, praying the Board to grant him the privilege of drawing books from the Library.

Director Kuflewski moved that the petition be granted.

Carried.

From Henry Wulff, enclosing petitions from citizens residing in Jefferson Park, praying the Board to establish a delivery station in that suburb.

Referred to the Committee on Delivery Stations.

From citizens residing in the vicinity of Garfield boulevard and Halsted street, praying the Board to establish a delivery station in that vicinity.

Referred to the Committee on Delivery Stations.

From N. P. McParland, enclosing petitions from citizens residing at Cragin, praying the Board to establish a delivery station at 2882 Grand avenue.

Referred to the Committee on Delivery Stations.

From School Extension Committee, enclosing a resolution passed by that body expressing its interest in the proposed opening of Library branches in the public schools and urging co-operation with the school board.

Referred to the Committee on Buildings and Grounds.

From Wm. E. O'Neill and J. C. Friedman, pages, tendering their resignations as employés of the Board.

Director Bowers moved that the resignations of the employés named be accepted.

Carried.

COMMITTEE ON LIBRARY.

Director Brosseau, Chairman of the Committee on Library, reported verbally the following:

1. That the following books be ordered purchased:

A list of current American books, comprising 107 volumes, estimated to cost $128; a list of miscellaneous American books, comprising 56 volumes, estimated to cost $41; a list of English books, comprising 135 volumes, estimated to cost $275.

2. That the Library become a subscriber to the catalogue cards now being issued by the Library of Congress, and that the Librarian be authorized to remit $25 to the public printer, Washington, D. C., on account of such subscription.

3. That the report of the Librarian for October, 1901, be filed and be printed as an appendix to the records.

4. That the price of the new edition of the History and Biography finding list be fixed at 15 cents per copy.

5. That a contract be awarded to the N. B. Barlow Printing Company for printing the twenty-ninth annual report of the Board, upon its bid of $127.50, the printer to whom a contract was awarded on July 25th last, having failed to accept the contract.

6. That the petition of Edwin A. Nourse, Downers Grove, DuPage County, Illinois, for the privilege of drawing books from the Library, be granted.

Director Bowers moved that the recommendations of the Committee be concurred in.

Carried.

Yeas—Directors Kuflewski, Peabody, Garibaldi, Bowers, Eckhart, Brosseau and the President—7.

Nays—None.

Directors Brosseau also presented a list of periodicals and newspapers to be re-subscribed for for the year 1902, at an estimated cost of $4,000.

The Committee not having agreed upon this list, Director Peabody moved that it be taken out of the Committee's hands and be acted upon by the Board.

Carried.

Director Peabody moved that the list of periodicals and newspapers presented be ordered purchased.

Carried.

Yeas—Directors Peabody, Garibaldi, Bowers, Eckhart, Brosseau and the President.—6.

Nays—Director Kuflewski.—1.

Director Brosseau also reported back

the petition of the Visitation and Aid Society for books that have been withdrawn from circulation to be used in hospitals, infirmaries and elsewhere, and moved that the Librarian be authorized to give to that Society such of these books as in his judgment he may deem best.

Carried.

COMMITTEE ON ADMINISTRATION.

Director Peabody, Chairman of the Committee on Administration, presented the following report:

To the President and Board of Directors, Chicago Public Library.

Gentlemen:—Your Committee on Administration begs leave to recommend that requisitions be made upon the Civil Service Commission for three pages, to fill vacancies created by the resignations of Thomas V. Conley and Jacob Friedman, of the day service, and William E. O'Neill, of the evening service.

Also that Myer Linker, a page in the day service, be transferred to the evening service, *vice* William E. O'Neill, resigned.

Respectfully submitted,
F. S. Peabody,
Z. P. Brosseau,
Committee on Administration.

Chicago, Nov. 14, 1901.

Director Bowers moved that the report be adopted and that the recommendations contained therein be concurred in.

Carried.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Garibaldi, Chairman of the Committee on Buildings and Grounds, moved that the business in the hands of the Committee be taken up and be acted upon by the Board.

Carried.

Director Garibaldi moved that the bills in the hands of the Committee be approved and referred to the Committee on Finance.

Carried.

COMMITTEE ON FINANCE.

Director Kuflewski, for the Committee on Finance, presented the following schedule of bills audited and approved and recommended that the bills be ordered paid.

A. C. McClurg & Co., books	$469.60
Ernst Wasmuth, books M 265.20 (est)	63.64
Otto Harrassowitz, books M 1926.50 (est.)	462.36
Em. Terquem, books, Francs 438.60 (est.)	83.72
G. E. Stechert, periodicals, etc	19.93
Joseph Flucke, binding	576.95
P. Ringer & Hertzberg, binding	186.05
Geo. E. Koehler, binding	186.31
N. B. Barlow Printing Co., printing finding lists	28.75
The Unger Printing Co., printing certificates	21.00
Peterson Linotype Co., comp., plates for finding lists	150.75
Cameron, Amberg & Co., journals, etc	25.46
Bradner, Smith & Co., misc. paper	10.70
Gane Bros. & Co., assorted antique paper	21.00
Tablet & Ticket Co., special labels	34.50
Edwards & Hancock, carbon paper	22.50
Wyckoff, Seamans & Benedict, typewriting machine	90.00
Geo. Bonnett, daily papers, 6 mos.	10.30
Carr Bros., rent, etc., Hyde Park reading room	30.00
Geo. R. Nichols, rent, etc., Blue Isl. Av. reading room	55.00
Maurice Dunne, rent, etc. State St. reading room	62.50
Nicholas Bedessem, rent North Av. reading room	55.00
Frederick Herhold, rent, etc., Milwk. Av. reading room	60.00

Chas. G. Haddock, rent W. Madison St. reading room	50.00
The People's Gas Light & Coke Co., gas	19.40
Ogden Gas Co., gas	7.80
John T. Connery, coal	665.10
Wisconsin Lakes Ice Co., ice	26.36
King's Model Laundry Co., laundry work	34.77
James S. Kirk & Co., soap	21.90
Wm. Dilley, dust pans, etc	6.50
Gallaher & Speck, labor, etc	16 50
Joseph Halsted, iron stairway, etc.	477.80
Chas. H. Besly & Co., sheet brass	6.63
Samuel Harris & Co., misc. hardware	5.64
John Mohr & Son, grates etc.	76 28
Joseph T. Ryerson & Son, galvanized iron	6.86
Otis Elevator Co., governor rope triggers	7.25
Burdett-Rowntree Mfg. Co., repairing, etc., book lift	103.20
Morrisson, Plummer & Co., castor oil, etc	5.40
John Moloney, mason work	122 30
H. Channon Co., rope	7.56
Bullard & Gormley Co, misc. hardware	13 16
Chas. H. Mears & Co., lumber	11.98
Dearborn Drug & Chemical W'ks, oil	50.99
D. J. Gallagher Mfg. Co., waste	7.15
E. Baggot Co., plumbing	12.00
P. E. Hellum, staircase partition	168.00
Tony Herz, Welsbach mantels, etc	7.50
Chicago Telephone Co. telephone service	87.50
Marshall Field & Co., matting, etc.	14.13
J. F. McGuire, street sprinkling	30.00
John J. McGrath, delivery station sign	6 00
J. H. McNamara, repairing, etc., del. sta. trunks	24.75
W. B. Wickersham, Sec,y, expenditures for Oct., 1901	303.44
	$5,129.87

Director Kuflewski moved that the recommendation of the Committee be concurred in and that the bills be ordered paid.

Carried.

Yeas—Directors Kuflewski, Peabody, Garibaldi, Bowers, Eckhart, Brosseau and the President—7.

Nays—None.

NEW BUSINESS.

Mr. Clayton Mark, Vice-Prest. of the Board of Education, and Mr. Edwin G. Cooley, Supt. of City Schools, being present, were invited to address the Board upon the question of establishing branch libraries in certain of the public school buildings.

Supt. Cooley then stated that the Board of Education desired the Library Board to open a few reading rooms and delivery stations in rooms to be provided by the Board of Education in certain public school buildings. That the Board of Education would undertake to furnish heat, light and janitor service at such hours as might be agreed upon, provided that the Library Board would furnish the necessary furniture and books and provide an attendant.

That if the Library Board could not see its way clear to establish many such branch reading rooms at least that it would establish one in each division of the city as an experiment.

He also stated that in order to further the best interests of the schools he had solicited, from various publishers, donations of miscellaneous books and books

on teaching and allied subjects for the general use of teachers, and had met with great success, some of which books had already been received.

That the Board of Education desired the Library Board to set aside and furnish a room in the Library building, with the necessary furniture and fixtures in which these books may be deposited together with reports of the best schools in the country, and any other books which may be collected bearing on the profession of teaching, the whole to be placed in the care of an attendant to be provided by the Library Board; said books so deposited to be used for reference only and not to be taken from the building.

Mr. Mark also addressed the Board in the same tenor as the preceding speaker.

Director Brosseau moved that the question of opening branch reading rooms and delivery stations in certain public school buildings be referred to the Committee on Buildings and Grounds.

Carried.

Director Brosseau moved that the question of setting aside and furnishing a room for books on teaching, etc., for the use of teachers be referred to the Committee on Administration.

Carried.

On motion of Director Kuflewski, the Board adjourned.

W. B. Wickersham,
Secretary.

REPORT OF LIBRARIAN FOR OCTOBER, 1901.

CIRCULATION OF BOOKS.

The number of books taken from the Library for home use during the month of October was 145,972, against 147,587 for the corresponding month of the previous year. The circulating department was open on 27 week days, and 4 Sundays. The daily average week day circulation was 5,371; the daily average Sunday circulation was 238.

REFERENCE ROOM.

	1901	1900
Number of recorded visitors	10,331	9,597
Books issued from stacks	28,128	28,004

No record was kept of the number of visitors who consulted the books on the open shelves.

ROOM FOR ART BOOKS.

Visitors, 961. Books consulted, 3,604.

PATENTS AND PUBLIC DOCUMENTS.

	1901	1900
Number of visitors	1,827	1,907
Volumes consulted	8,223	8,720

BOUND NEWSPAPERS AND BOOKS FOR THE BLIND.

Visitors, 317; bound newspapers consulted, 463; books for the blind circulated, 109.

READING ROOM.

Periodicals issued at counter, 7,629. No record kept of use of periodicals and newspapers on open stands and racks. Mean attendance per hour, 172. Average maximum attendance per hour, 237.

BRANCH READING ROOMS.

	No. 1.	No. 2.	No. 3.	No. 4.	No. 5.	No. 6.
Number of visitors	3,285	2,510	3,481	2,287	2,513	4,124
Periodicals issued	1,883	1,883	2,974	2,809	3,083	4,124
Books issued	2,150	1,055	1,610	1,403	801	1,403
Average Sunday visitors	52	74	71	54	56	104
Women visitors	131	433	329	990	240	587

DELIVERY STATIONS.

The number of books issued from 65 delivery stations was 97,058, against 96,651 for the same month of the preceding year.

REGISTRATION.

The number of cards issued on new registrations and re-registrations was 4,461, of which 2,256 were issued to males and 2,205 to females. The registration of October, 1900, was 4,216. The number of two year cards outstanding is 76,148.

BINDING DEPARTMENT.

Number of books at binderies October 1, 1901	3,565
Number of books sent to binderies in October	2,549
Total number of books at binderies in October	6,114
Number of books received from binderies in October	2,513
Number of books at binderies November 1, 1901	3,601
Number of books repaired in Library in October	7,951

GROWTH OF THE LIBRARY.

The total number of volumes in the Library October 31, 1901, was 273,368. Received since June 1, 4,392; since October 1, 1,255. Books worn out and condemned since June 1, 3,076; since October 1, 921. Books lost and paid for since June 1, 260; since October 1, 46. Books found and money refunded since June 1, 36; since October 1, 5.

FRED'K H. HILD,
Librarian.

Chicago, Nov. 14, 1901.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, THURSDAY, NOVEMBER 28, 1901.

OFFICIAL RECORD.

The date of this meeting occurring on Thanksgiving day, it was agreed by the members of the Board not to hold a meeting on that day.

W. B. WICKERSHAM,
Secretary.

REGULAR MEETING.

CHICAGO, THURSDAY, DECEMBER 12, 1901.

OFFICIAL RECORD

There were present the Vice-President, Director Kuflewski, in the chair, and Directors Garibaldi, Bowers, Eckhart and Brosseau.

Absent — Directors Franks, Peabody, Meeker and the President.

MINUTES APPROVED.

On motion of Director Bowers, the minutes of the regular meeting held November 14, 1901, were approved as recorded and printed, without being read.

COMMUNICATIONS.

A communication was received from Ira W. Packard, residing in Oak Park, Illinois, praying the Board to grant him the privilege of drawing books from the Library.

Director Brosseau moved that the privilege be given to Mr. Packard in accordance with his request.

Carried.

A communication was received from the City Comptroller enclosing a bill for

$8,164.43 for interest on time warrants sold in the spring of 1900, against the the appropriation for that year.

The communication was ordered to be filed.

Also the following communication from the City Comptroller requesting the Board to express in detail its annual estimates for the year 1902:

Department of Finance.
Chicago, Nov. 23, 1901.

Mr. William B. Wickersham, Secretary Public Library:

DEAR SIR:—Referring to your annual estimates as the basis for the levy for taxes for 1902; the County Court recently sustained objections to judgments on account of taxes on the ground that the purposes for which the levy was made were not expressed in detail. I therefore respectfully suggest, in order to meet the objections referred to, that your estimates be made as required by Paragraph 1, Article 8, Cities and Villages Act, which states that the levy shall be made by an ordinance specifying in detail purposes for which such appropriations are made, and the sums or amounts appropriated for each purpose respectively.

Very respectfully,
L. E. MCGANN,
Comptroller.

Referred to the Committee on Finance.

Also two communications from the City Comptroller referring to the preparation and certification of vouchers for the year 1902, with the request that they be deposited in his office not later than December 31st inst.

Ordered to be filed.

A communication was received from L. E. Larson, Secretary of the Board of Education, enclosing the following resolution:

"*Resolved*, That the Secretary be directed to request the Chicago Public Library Board to issue teacher's borrowing cards to the teachers in the public schools."

Referred to the Committee on Administration.

A communication was received from the President, Director Plamondon, asking that the matter informally before the Board at its last meeting relative to the formation of a Lake Front Protective Association, be again brought to the attention of the Board.

The Secretary stated that in accordance with the direction of the Board at last meeting he had made inquiry of persons likely to be interested in the matter of a Lake Front Protective Association, and had gained no reliable information in regard to it.

Director Eckhart moved that the communication of the President be filed.

Carried.

A communication was received from Aksel G. S. Josephson, Secretary of the Bibliographical Society of Chicago, asking the Board to join it in recommending to the Louisiana Purchase Exposition Company that a commissioner of bibliography be appointed by said Company, who should have supervision and final control of all bibliographical publications that may be issued in connection with that Exposition.

Referred to the Committee on Library.

Communications were also received as follows:

From Ida Barker, keeper of delivery station No. 17, South, praying the Board to allow her to remove said station from its present location, 426 East Sixty-third street, to 413 East Sixty-third street.

Referred to the Committee on Delivery Stations.

From citizens residing in the vicinity of 1590 Lincoln avenue, praying the Board to establish a delivery station at that number, under the care of W. S. Pratt.

Referred to the Committee on Delivery Stations.

From citizens residing in the vicinity of 1458 Madison street, praying the Board to establish a delivery station at that number, under the care of H. M. Dewitt.

Referred to the Committee on Delivery Stations.

From citizens residing in the vicinity of 639 Monticello avenue, praying the Board to establish a delivery station at that number, under the care of Chas. Lund.

Referred to the Committee on Delivery Stations.

From citizens residing in the vicinity of 644 Monticello avenue, praying the Board to establish a delivery station at that number, under the care of L. E. Crum.

Referred to the Committee on Delivery Stations

From H. M. Ralston, recommending the store of M. G. Franke, 9454 Cottage Grove avenue, as a suitable place for a delivery station.

Referred to the Committee on Delivery Stations.

From citizens residing in the vicinity of 1912 West Twelfth street, praying the Board to establish a delivery station at that number, under the care of John M. Lorimer.

Referred to the Committee on Delivery Stations.

From citizens residing in the vicinity of 265 Center street, praying the Board to transfer delivery station No. 2, North, from its present location, 633 Larrabee street, to the former number.

Referred to the Committee on Delivery Stations.

From Julius R. Kline, recommending that delivery station No. 2, North, be transferred from its present location, 633 Larrabee street, to 265 Center street.

Referred to the Committee on Delivery Stations.

From Chesley R. Perry, Secretary of Chicago Library Club, as follows:

Chicago, Nov. 20, 1901.

Mr. W. B. Wickersham, Secretary Chicago Public Library:

Dear Sir:—At the regular meeting of the Chicago Library Club, held Nov. 15, 1901, the following resolutions were introduced by Miss M. E. Ahern, seconded by Miss M. E. Hawley, and adopted by a unanimous vote of the members present:

Whereas, Mrs. T. B. Blackstone has founded the T. B. Blackstone Memorial Branch Library, a gift to the Chicago Public Library, and

Whereas, This is the first gift of the kind received by the Public Library of this city, therefore be it

Resolved, That this Club make known to Mrs. Blackstone its high appreciation of her action, and be it further

Resolved, That the Club extend to the Board of Directors, and to the Librarian of the Chicago Public Library, its congratulations and its hope that the example thus set may be followed by other citizens of Chicago.

Very respectfully,

Chesley R. Perry,
Secretary.

Ordered to be filed

From Isaac Sissman, attendant in the Milwaukee avenue reading room, praying the Board to grant him a leave of absence of three months.

Referred to the Committee on Administration.

From Mark M. Lilly, office boy, tendering his resignation as an employé of the Board.

On motion of Director Eckhart, the resignation was accepted.

COMMITTEE ON LIBRARY.

Director Brosseau, Chairman of the Committee on Library, stated that the Committee agreed to recommend the purchase of a number of Polish books, a list of which to be furnished by Director Kuflewski, and moved that the question

of their purchase be referred to the Committee on Library and Librarian, with power to act; the cost of said books not to exceed the sum of $250.

Carried.

Yeas — Directors Garibaldi, Bowers, Eckhart, Brosseau and the Chair—5.

Nays—None.

Director Brosseau also presented the following recommendations agreed upon by the Committee:

That the following books be ordered purchased: A list of current American books comprising 72 volumes, estimated to cost $236; a list of miscellaneous American books comprising 16 volumes, estimated to cost $15; a list of French books comprising 111 volumes, estimated to cost $150; a list of German books comprising 567 volumes, estimated to cost $750; a list of miscellaneous English, American, French, German, Italian and Spanish books comprising 125 volumes, estimated to cost $175; a list of books on architecture, archeology, painting, etc., comprising 135 volumes, estimated to cost $800; a list of worn-out books withdrawn from circulation in October, 1901, comprising 921 volumes, estimated to cost $850; a list of worn-out books withdrawn from circulation in November, 1901, comprising 306 volumes, estimated to cost $250.

Director Bowers moved that the recommendation of the Committee be concurred in.

Carried.

Yeas — Directors Garibaldi, Bowers, Eckhart, Brosseau and the Chair—5.

Nays—None.

Director Brosseau also presented the report of the Librarian for the month of November, 1901, and recommended on behalf of the Committee that it be filed and be printed as an appendix to the records.

Concurred in.

Director Brosseau also stated that the Hammond Typewriter Company proposes to furnish three of their latest typewriting machines, for use in the cataloguing department, taking in exchange three old machines which have been in use since 1896, for a net price of $151.20, and recommended that the machines be purchased.

Concurred in.

Yeas — Directors Garibaldi, Bowers, Eckhart, Brosseau and the Chair—5.

Nays—None.

Director Brosseau also stated that the Librarian desired to change the method of marking the Library books for identification from a rubber stamp to a perforating machine, and recommended, on behalf of the Committee, that two Cummin's library perforators be purchased at an expense not to exceed $25 each.

Concurred in.

Director Brosseau stated that it was desirable that the Library should own a copy of Donnelley's Sectional Atlas of Chicago for 1902, but that the price, $125, seemed very high to the Committee.

Director Garibaldi moved that the question of the purchase of this Atlas of Chicago be referred to the Chairman of the Committee on Library and the Librarian, with power to act.

Carried.

Yeas — Directors Garibaldi, Bowers, Eckhart, Brosseau and the Chair—5.

Nays—None.

COMMITTEE ON ADMINISTRATION.

Director Brosseau, for the Committee on Administration, stated that the Librarian had suspended Abraham L. Harris, elevator operator, for carelessness in operating one of the elevators, and

desired that Mr. Harris, who was in waiting, be called. There being no objection, Mr. Harris came before the Board, stated his case and withdrew.

Director Eckhart moved that Mr. Harris be re-instated as elevator operator with loss of two weeks' pay.

Carried.

COMMITTEE ON DELIVERY STATIONS.

Director Bowers, for the Committtee on Delivery Stations, presented the following report:

To the President and Board of Directors, Chicago Public Library:

GENTLEMEN:—Your Committee on Delivery Stations, having had sundry matters under consideration at a meeting held Thursday, December 5th inst., begs leave to make the following recommendations:

1. That the report of the Special Committee on Transportation of Books, etc., referred to this Committee on October 24, 1901, be referred back to the Board, without recommendation.

2. That the following delivery stations be closed on account of small circulation:

Delivery station No. 12, North, located at 1202 Bryn Mawr avenue.
Delivery station No. 21, South, located at 1064 West 103d street.
Delivery station No. 26, South, located at 13323 Erie avenue.

3. That delivery stations be opened as follows:

At the corner of Clark street and Foster avenue, under the care of Dr. E. B. Fetherstone, on trial for two months, without pay.

At 5524 South Halsted street, under the care of M. Marschner, on trial for two months, without pay.

4. That the petition of Ida Barker, keeper of delivery station No. 17, South, to remove that station from 426 East 63d street to 413 East 63d street, be granted.

5. That the following petitions for delivery stations and matters relating thereto be filed:

Norwood Park, under the care of Jas. A. Low.
3480 Avondale avenue, under the care of S. Hammersmark.
1220 Argyle street, under the care of Mrs. H. A. Heseler.
2822 Grand avenue, under the care of N. P. McParland.
1590 Lincoln avenue, under the care of W. S. Pratt.
639 North Monticello avenue, under the care of Chas. Lund.
644 North Monticello avenue, under the care of L. E. Crum.
1458 Madison street, under the care of H. M. Dewitt.

All of which is respectfully submitted.

JAMES F. BOWERS,
F. S. PEABODY,
Committee on Delivery Stations.

Chicago, Dec. 12, 1901.

Director Brosseau moved that the report be adopted.

Carried.

Yeas— Directors Garibaldi, Bowers, Eckhart, Brosseau and the Chair—5.

Nays—None.

COMMITTEE ON FINANCE.

Director Garibaldi, for the Committee on Finance, presented the following schedule of bills audited and approved and recommended, on behalf of the Committee, that the bills be ordered paid:

A. C. McClurg & Co., books	$1094.33
The Kenyon News & Postal Subscription Co., sub. to periodicals	1551.35
P. Ringer & Hertzberg, binding	59.85
Joseph Flucke, binding	342.31
Geo. E. Koehler, binding	444.86
N. B. Barlow Printing Co., printing minutes, etc	52.00
Peterson Linotype Co., composition, etc	284.67
Cameron, Amberg & Co., printing and miscellaneous stationery	44.50
Geo. E. Cole & Co., miscellaneous stationery	6.50
Bradner Smith & Co., paper, etc	30.60
Library Bureau, cards, Cataloguing dept	24.75

Irving Washington, efficiency blanks	8.85
Edwards & Hancock, typewriting ribbons	13.10
McDonnell Bros., books	70.20
Carr Bros., rent, etc., Hyde Park reading room, 2 months	90.00
Nicholas Bedessem, rent, North avenue reading room	55.00
Maurice Dunne, rent, etc., State street reading room	62.50
Frederick Herhold, rent, etc., Milwaukee Av. reading room,	60.00
Chas. G. Haddock, rent, W. Madison street reading room	50.00
Geo. R. Nichols, rent, etc., Blue Island avenue reading room	55.00
John T. Connery, coal	723.99
The Peoples Gas Light & Coke Co., gas	28.60
Ogden Gas Co., gas	9.60
Wisconsin Lakes Ice Co., ice	15.03
King's Model Laundry Co., laundry work	28.56
Illinois Electric Co., lamp cord, wire, etc.	14.45
R. Williamson & Co., electric portables	14.00
John A. Roebling's Sons Co., iron rope	27.37
Robert Tarrant, chisels, etc	5.90
Crosby Steam Gage & Valve Co., valves	10.43
Gallaher & Speck, labor, etc., in facing valve bonnets	9.50
Burdett - Rowntree Mfg. Co., leather cups for book lifts	22.00
McMaster - Davis Supply Co., packing, pump valves, etc.	37.12
John Mohr & Sons, repairing boiler, etc	19.60
Morrison, Plummer & Co., ammonia, etc	5.10
Samuel Harris & Co., bolts, handles, etc	17.40
Tony Herz, Welsbach mantels, etc	18.00
W. H. Salisbury & Co., window cleaners, etc	10.80
H. Channon Co., taking down awnings, storing, etc	21.00
Marshall Field & Co., screen and waste basket	5.25
Patrick J. Riley, removing ashes,	28.60
Henry Landgraf, repairing, etc., delivery station signs	44.60
City of Chicago, Finance Dept., interest on time warrants	8164.43
W. B. Wickersham, Secretary, expenditures for November, 1901,	313.48
	$13,984.48

Director Bowers moved that the bills be ordered paid in accordance with the recommendation of the Committee:

Carried.

Yeas — Directors Garibaldi, Bowers, Eckhart, Brosseau and the Chair—5.

Nays—None.

The Secretary presented the engrossed memorial minute upon the death of President William McKinley, adopted by the Board September 18, 1901, together with a bill of $50 for the same.

Director Brosseau moved that the Secretary be directed to pay the bill of C. L. Ricketts for engrossing the memorial minute out of the contingent fund.

Carried.

NEW BUSINESS.

The Librarian stated that he had received from ex-President Robert S. McCormick a large collection of clippings relative to the assassination of President McKinley, taken from newspapers of all the different countries of Europe, mounted on card board suitable for binding. Also a copy of the services, including the music, used in the McKinley

memorial meeting held in Christ Church, Vienna, September 19, 1901.

Director Brosseau moved that the Secretary be requested to extend the hearty thanks of the Board to ex-President McCormick for his valuable donation to the Library, and that the Librarian be authorized to have the mounted clippings suitably bound for preservation.

Carried.

SPECIAL COMMITTEES.

The Secretary presented the report of the Special Committee on Transportation of Books, etc., received and referred to the Committee on Delivery Stations October 24, 1901, and printed in the proceedings of that meeting.

Director Brosseau moved that the report be adopted.

Carried.

Yeas — Directors Garibaldi, Bowers, Eckhart, Brosseau and the Chair—5.

Nays—None.

On motion of Director Bowers, the Board adjourned.

W. B. WICKERSHAM,
Secretary.

REPORT OF LIBRARIAN FOR NOVEMBER, 1901.

CIRCULATION OF BOOKS.

The number of books taken from the Library for home use during the month of November was 147,550, against 145,599 for the corresponding month of the previous year. The circulating department was open on 25 week days, and 4 Sundays and 1 holiday. The daily average week day circulation was 5,857; the daily average Sunday and holiday circulation was 222.

REFERENCE ROOM.

	1901	1900
Number of recorded visitors	11,147	11,137
Books issued from stacks	30,898	30,792

No record was kept of the number of visitors who consulted the books on the open shelves.

ROOM FOR ART BOOKS.

Visitors, 929. Books consulted, 2,856.

PATENTS AND PUBLIC DOCUMENTS.

	1901	1900
Number of visitors	1,711	1,542
Volumes consulted	7,910	7,123

BOUND NEWSPAPERS AND BOOKS FOR THE BLIND.

Visitors, 263; bound newspapers consulted, 409; books for the blind circulated, 99.

READING ROOM.

Periodicals issued at counter, 7,525. No record kept of use of periodicals and newspapers on open stands and racks. Mean attendance per hour, 194. Average maximum attendance per hour, 266.

BRANCH READING ROOMS.

	No. 1.	No. 2.	No. 3.	No. 4.	No. 5.	No. 6.
Number of visitors	3,730	2,891	3,863	2,408	2,859	5,036
Periodicals issued	1 978	1,999	3,195	3,050	3,436	4,640
Books issued	2,474	1,376	2,011	1,759	955	1,928
Average Sunday visitors	83	95	89	63	71	123
Women visitors	104	403	402	960	246	767

DELIVERY STATIONS.

The number of books issued from 67 delivery stations was 96,840, against 93,130 from 60 stations for the same month of the preceding year.

REGISTRATION.

The number of cards issued on new registrations and re-registrations was 4,291, of which 2,314 were issued to males and 1,977 to females. The registration of November, 1900, was 4,264. The number of two-year cards outstanding is 75,545.

BINDING DEPARTMENT.

Number of books at binderies November 1, 1901	3,601
Number of books sent to binderies in November	2,966
Total number of books at binderies in November	6,567
Number of books received from binderies in November	2,318
Number of books at binderies December 1, 1901	4,249
Number of books repaired in Library in November	6,957

GROWTH OF THE LIBRARY.

The total number of volumes in the Library November 30, 1901, was 274,593. Received since June 1, 5,948; since November 1, 1,556. Books worn out and condemned since June 1, 3,382; since November 1, 306. Books lost and paid for since June 1, 289; since November 1, 29. Books found and money refunded since June 1, 40; since November 1, 4.

FRED'K H. HILD,
Librarian.

Chicago, Dec. 12, 1901.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING

CHICAGO, THURSDAY, DECEMBER 26, 1901.

OFFICIAL RECORD.

There were present the President, Director Plamondon, and Directors Garibaldi, Bowers and Brosseau.

Absent—Directors Kuflewski, Franks, Peabody, Meeker and Eckhart.

No quorum appearing, the Board adjourned until Saturday, January 4, 1902, at 2 o'clock p. m.

W. B. WICKERSHAM,
Secretary.

ADJOURNED REGULAR MEETING.

CHICAGO, SATURDAY, JANUARY 4, 1902.

OFFICIAL RECORD.

There were present, when the Board was called to order, the President, Director Plamondon, in the chair, and Directors Peabody, Garibaldi, Eckhart and Brosseau.

Absent—Directors Kuflewski, Franks, Meeker and Bowers.

MINUTES APPROVED.

There being no objection the minutes of the regular meetings of November 28, and December 12, 1901, were approved as recorded and printed without being read.

COMMUNICATIONS.

The following communication was received from the City Comptroller:

Chicago, Dec. 26, 1901.

Mr. Wm. B. Wickersham, Secretary Public Library:

DEAR SIR:—Will you please forward to this Department for transmission to the City Council your estimate for the year 1902, in accordance with the

ordinance adopted by the City Council at its last meeting. Unless these estimates are sent forthwith the Comptroller's estimates will be delayed. It is desirable to send the Comptroller's estimates to the Council without further delay.

Please inform me if all claims up to the first of December for labor and services due and payable in your department have been vouchered to this office. It is important that I should know so as to enable me to correctly close up the accounts.

Very respectfully,
L. E. McGann,
Comptroller.

On motion of Director Brosseau, the letter was ordered filed.

In accordance with the tenor of the foregoing communication Director Garibaldi, for the Committee on Finance, presented the following resolutions relative to the estimates of 1902:

Whereas, The City Comptroller requests this Board to send to him at the earliest possible moment an estimate of the amount of money required for the maintenance of the Public Library for the year 1902: and,

Whereas, The Comptroller estimates the total assessed valuation of the City for 1901 at $367,000,000, the actual valuation not having been ascertained by the County Clerk; therefore,

Resolved, That the City Comptroller be requested to include in his recommendations to the City Council for appropriations for the current year 1902, the amount of $367,000, or one mill on the total assessed valuation of the City for the year 1901, when ascertained, as provided for by the State Library Act, for the maintenance of the Chicago Public Library for said year.

Resolved, That the Secretary be directed to transmit a copy of these resolutions to the City Comptroller at once.

Director Brosseau moved that the resolutions be adopted.

Carried.

Yeas—Directors Peabody, Garibaldi, Eckhart, Brosseau and the President —5.

Nays—None.

Director Franks entered the room and took his seat.

The following communication was received from E. Allen Frost, attorney for the commission on revision of city accounts:

Chicago, Dec. 30, 1901.

To the Honorable, the Board of Directors, Chicago Public Library, Chicago:

Dear Sirs:—You are respectfully advised that with the approval of the Comptroller I have sent to the Purchasing Agent a statement of the new forms and number of each form required for use in your office after January 1, 1902, in order to conform to the new system of accounting adopted by the City Council.

Kindly present this letter to the Purchasing Agent and secure the forms indicated.

Yours respectfully,
E. Allen Frost,
Attorney for the Commission on Revision of City Accounts.

Director Peabody moved that the communication be referred to a Special Committee of two who shall confer with the City Comptroller in regard to the matters referred to in this letter, for the purpose of ascertaining whether or not the new system of bookkeeping is applicable to the Public Library accounts.

Carried.

The President appointed as such Special Committee, Directors Peabody and Eckhart.

Communications were also received as follows:

From Caroline M. Towles, Sec'y of the Central Council of Education, en-

closing a copy of resolutions adopted by said Council relative to the Public Library establishing delivery stations in certain public school buildings.

Referred to the Committee on Buildings and Grounds.

From Mrs. Elizabeth M. Heinroth, corresponding secretary of the West End Woman's Club, requesting the Board to set apart and fit up a room in the Public Library Building for the special use of children.

Referred to the Committee on Buildings and Grounds.

From Rev. Ernest C. Smith, Hinsdale, Illinois, praying the Board to grant him the privilege of drawing books from the Library by card.

Director Franks moved that the request be granted.

Carried.

From Martin McFaddon, an eligible for appointment as clerk in the Library, protesting against being passed over in the selection of clerks.

Director Eckhart moved that the communication be filed.

Carried.

From D. R. Cameron, enclosing a communication from D. G. Fraser relative to the removal of delivery station No. 2, North, from its present location, 633 Larrabee street, to his store, 265 Center street.

Referred to the Committee on Delivery Stations.

From Wm. H. Sexton, recommending D. G. Fraser as a suitable person to have charge of a delivery station at his store, 265 Center street.

Referred to the Committee on Delivery Stations.

From M. G. Franke, relative to the opening of a delivery station at his store, 9454 Cottage Grove avenue, and submitting a petition for the same from numerous citizens in his vicinity.

Referred to the Committee on Delivery Stations.

From Mrs. A. Worth, keeper of delivery station No. 11, North, located at 1956 N. Halsted street, notifying the Board of the sale of her store to Messrs. Wm. Dorothy and W. P. Chapman.

Referred to the Committee on Delivery Stations.

From Wm. Dorothy and W. P. Chapman, purchasers of the store formerly owned by Mrs. A. Worth, praying the Board to allow delivery station No. 11, North, to remain in their care.

Referred to the Committee on Delivery Stations.

From Mrs. F. A. Pierce, 1310 Addison avenue, praying the Board to establish a delivery station at her store.

Referred to the Committee on Delivery Stations.

From P. B. Tinan, stating that he has purchased the store located at 12 Arcade Building, Pullman, in which delivery station No. 25, South, is located, and praying the Board to allow the station to remain in his care.

Referred to the Committee on Delivery Stations.

From Geo. M. Silverburg, 1410 Madison street, praying the Board to establish a delivery station at his store.

Referred to the Committee on Delivery Stations.

From Isaac Sissman, calling attention to a former petition for three months' leave of absence, and stating that if said petition is not or will not be granted that he tenders his resignation from the position of assistant in Milwaukee avenue reading room.

A member of the Committee on Administration having stated that the petition of Mr. Sissman would be reported adversely upon, Director Peabody moved that his resignation be accepted.

Carried.

From Henry L. Nachman, page, and John F. Reid, janitor, tendering their resignations as employés of the Board.

On motion of Director Peabody, the resignations were accepted.

From Henry L. Nachman, calling attention to a shortage in his pay for certain days in the months of May, July, August and September, 1901, amounting in the aggregate to $6.40, claiming to have worked upon said days.

The Librarian having explained that Mr. Nachman was docked on those days for failing to ring up on the time clock, as required by the rules, Director Peabody moved that the petition be filed.

Carried.

From Chas. J. Morris, a page in the day service, praying the Board to transfer him to the evening service.

Referred to the Committee on Administration.

COMMITTEE ON LIBRARY.

Director Brosseau, Chairman of the Committee on Library, in the absence of a majority of the Committee, moved that the business in its hands be taken up and be transacted in open Board.

Carried.

Director Brosseau then presented the following lists of books and recommended their purchase:

A list of current American books, comprising 48 volumes, estimated to cost $55; a list of miscellaneous American books, comprising 24 volumes, estimated to cost $17.90.

Director Brossean also stated that the Committee, under the authority given it by the Board, had purchased Donnelley's Sectional Atlas of Chicago for 1902, at a cost of $100.

Director Franks moved that the lists of books be ordered purchased, and that the purchase of Donnelley's Sectional Atlas of Chicago be concurred in.

Carried.

Yeas—Directors Franks, Peabody, Garibaldi, Eckhart, Brosseau and the President—6.

Nays—None.

Director Brossean moved that the bills in the hands of the Committee be approved and be referred to the Committee on Finance.

Carried.

COMMITTEE ON ADMINISTRATION.

Director Peabody, Chairman of the Committee on Administration, moved that the business in the hands of the Committee be taken up and be transacted in open Board.

Carried.

Director Peabody moved that Meria Murray, a janitress, be separated from the Library service on account of irregular attendance.

Carried.

COMMITTEE ON DELIVERY STATIONS.

Director Peabody, for the Committee on Delivery Stations, moved that the bill of John J. McGrath for delivery station signs, amounting to $12 be taken out of the hands of the Committee and be approved and be referred to the Committee on Finance.

Carried.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Garibaldi, Chairman of the Committee on Buildings and Grounds, moved that the business in the hands of the Committee be taken up and be acted upon in open Board.

Carried.

The Librarian stated that certain furniture was needed in various departments of the Library and that estimates for making the same had been received from the Library Bureau as follows:

(a)	12 catalogue list frames, as per sketch No. 2876	$ 24.00
(b)	6 art book stands, as per sketch No. 2311	80.00
(c)	1 special catalogue cabinet, as per sketch No. 2873	97.50
(d)	3 special tables, 9-ft. 3-in. x 2-ft. 2-in., as per specifications	148.75
	Total	$350.25

Director Franks moved that the bids for furniture be referred to the Committee on Buildings and Grounds with power to act.

Carried.

Yeas—Directors Franks, Peabody, Garibaldi, Eckhart, Brosseau and the President—6.

Nays—None.

COMMITTEE ON FINANCE.

Director Franks, Chairman of the Committee on Finance, presented the following report:

To the President and Board of Directors, Chicago Public Library:

GENTLEMEN:—Your Committee on Finance begs leave to report that on December 20th inst. the Secretary received the attached communication and statement from the City Comptroller.

In order not to delay settlement with the County Collector your Committee, with the approval of the President, authorized the Secretary to prepare a voucher for $1,745.76 in favor of Samuel B. Raymond, County Collector, to cover the 1 per cent commissions allowed him by law for collecting the Library tax, and the same was duly signed by the Committee and President.

Your Committee desires the concurrence of the Board in its action.

Department of Finance,
Chicago, Dec. 20, 1901.

Mr. William B. Wickersham, Secretary Public Library:

DEAR SIR:—I enclose herewith statement of the collection of tax levy of Public Library for the year 1900, as taken from the County Collector, which has just been received. As you will observe, the amount collected by the County Collector is $174,575.76, and his charge for collecting same being 1 per cent, there should be a voucher in favor of S. B. Raymond, County Collector, for $1,745.76 forwarded to this office to cover same. Will you please have the matter promptly attended to, so that we may receive the balance which is held out by the County Collector until the payment of his fee is made.

Very respectfully,
L. E. McGANN,
Comptroller.

STATEMENT OF COUNTY COLLECTOR'S COLLECTION OF PUBLIC LIBRARY TAX OF 1900.

Levy of 1900		$263,397.00		
Gain in extending tax	$4,974.68			
Taxes 1899 and prior collected on warrant 1900	3,016.88			
Taxes 1899 and prior collected not on warrant 1900	1,079.20	9,070.76		
Cash remitted by Town Collectors			$ 86,364.74	
Commissions of Town Collectors			1,762.55	
Total amount collected by Town Collectors				$ 88,127.29
Losses—				
Forfeited to State			2 948.74	
Judgments refused			1,018.60	
Enjoined			297.06	
Appealed			739.45	
Errors			172.28	
Uncollected personal property tax			4,588.58	9,764.71
County Clerk's fee paid by County Collector			$ 12,016.82	
Cash remitted by County Collector			162,558.94	
Total collected by County Collector				174,575.76
		$272,467.76		$272,467.76

All of which is respectfully submitted.

JACOB FRANKS,
W. A. KUFLEWSKI,
J. G. GARIBALDI,
Committee on Finance.

Chicago, Dec. 26, 1901.

Director Peabody moved that the report be adopted.

Carried.

Yeas—Directors Franks, Peabody, Garibaldi, Eckhart, Brosseau and the President—6.

Nays—None.

Referring to the item "County Clerk's fee paid to County Collector, $12,016.82" contained in the foregoing statement of collections of the Library tax, Director Eckhart moved that the advisability of having the Library tax extended on the books of the County Collector with the City tax for corporate purposes be referred to the Special Committee appointed earlier in the meeting.

Carried.

The following statement, the items for which are found in the foregoing Comptroller's report, was presented by the Secretary for the information of the Board:

STATEMENT OF TOTAL LOSS AND COST IN COLLECTION OF PUBLIC LIBRARY TAX OF 1900.

Net loss as per above statement	$ 693.95		
Commissions of Town Collectors	1,762.55		
Cost of extending tax	12,016.82		
		$14,473.32	
Commissions of County Collector as per voucher issued by Library Board		1,745.76	
Total loss and cost			$16,219.08

Director Franks also presented the following schedule of bills audited and approved and moved that the bills be ordered paid.

Carried.

Yeas—Directors Franks, Peabody, Garibaldi, Eckhart, Brosseau and the President—6.

Nays—None.

A. C. McClurg & Co., books	$1198.04
B. F. Stevens & Brown, books and periodicals £220 12s 6d (est.)	1076.64
Mathew Bell & Co., binding £15 (est.)	73.20
Joseph Flucke, binding	504.55
P. Ringer & Hertzberg, binding	40.75
Chicago Binder Co., files and holders	68.40
The Barrett Bindery Co., binders	44.37
N. B. Barlow Printing Co., printing finding lists, etc	181.88
The Unger Printing Co., printing labels and receipt cards	11.00
Central Printing & Engraving Co., printing slips	5.75
Geo. E. Cole & Co., miscellaneous stationery	6.55
Bradner Smith & Co., misc. paper for finding lists, etc	585.74
Gane Brothers & Co., antique paper	21.00
W. D. Messinger & Co., manila paper	54.00
F. S. Webster Co., carbon paper	8.00
Library Bureau, printed cards, etc.	22.34
A. B. Dick Co., mimeograph outfit	6.00
P. A. Salisbury-Schulz Co., special stamp holders, etc	24 00
B F. Cummins Co., library perforating machines	45.00
The Hammond Typewriter Co., 3 typewriting machines	164.70
Nicholas Bedessem, rent, North avenue reading room	55.00
Frederick Herhold, rent, etc., Milwaukee Av. reading room,	60.00
Chas. G. Haddock, rent, W. Madison street reading room	50.00
Geo. R. Nichols, rent, etc., Blue Island avenue reading room	55.00
Maurice Dunne, rent, etc., State street reading room	62.50
Carr Bros., rent, etc., Hyde Park reading room	45.00
The Peoples Gas Light & Coke Co., gas, 2 months	65.20
Ogden Gas Co., gas	10.35
John T. Connery, coal	936.62
Wisconsin Lakes Ice Co., ice	13.93
King's Model Laundry Co., laundry work	28.69
James S. Kirk & Co., soft soap	25.38
Henry C. Todd & Co., toilet articles	23.10
Dearborn Drug & Chemical Works, oil	32.76

Bartell Bros., oil	6.60
Bullard & Gormley Co., register faces, etc	15.94
Crane Co., pipe fittings	14.39
Samuel Harris & Co., studs, taps, etc	17.79
Illinois Electric Co., pear shades,	5.28
Bryan-Marsh Co., incandescent lamps	25.30
Burdett-Rowntree Mfg. Co., repairing dumbwaiter, etc	13.35
D. J. Gallagher Mfg. Co., waste, etc	16.36
Goodsell Packing Co., packing	15.50
A. H. Arnold, sprinkling street, Blue Island Ave. reading room, two seasons	15.50
Patrick J. Riley, removing ashes, etc	10.93
Alexander H. Revell & Co., table,	10.00
John H. Miller Co., tuck-pointing,	100.00
Johnson Temperature Controlling Co., installing dampers and thermostats	200.00
John J. McGrath, delivery station signs	12 00
W. B. Wickersham, Sec'y, expenditures for Dec., 1901	434.11
	$6,518.49

SPECIAL COMMITTEE.

The President, as Chairman of the Special Committee, appointed July 25th last to confer with the City Comptroller in regard to the payment of the Library pay rolls by the paymaster's department, presented the following report:

To the President and Board of Directors, Chicago Public Library:

GENTLEMEN:—Your Special Committee, appointed July 25th last for the purpose of consulting with the City Comptroller in regard to the payment of the Library pay rolls by the paymaster's department and the share of the expenses of that department to be charged to the Public Library, begs leave to report that a part of the Committee had a conference with the Comptroller at which it was agreed that the Library employés should be paid by the paymaster, said payments to be made by checks. The Comptroller agreed with the Committee that the City Council had no legal authority to appropriate any sum to be paid from the Library fund toward the maintenance of the paymaster's department, and stated that he would render to the Library Board a bill for actual services rendered by that bureau. A bill has just been received by the Secretary from the Comptroller for $815, being 5 per cent of the entire amount appropriated by the City Council in February last for the maintenance of the paymaster's bureau for the year 1901, notwithstanding the fact that the said bureau has been in operation but little, if any, more than six months, and the further fact that the Library employés have been paid but three times through that department.

Your Committee recommends that the bill of $815 presented by the Comptroller be returned with the information that any amount paid by the Library Board toward the expenses of the paymaster's bureau will be paid under protest; but that a bill for the Library's pro rata share of said expenses based upon the length of time the Library employés have been paid through that channel, and upon the total amount of salaries paid by said bureau, will be favorably considered.

All of which is respectfully submitted.

CHAS. A. PLAMONDON,
Z. P. BROSSEAU,
JAMES F. BOWERS,
JACOB FRANKS,
Special Committee.

Chicago, Dec. 26, 1901.

Director Peabody moved that the report be approved and that the recommendations contained therein be concurred in.

Carried.

REPORT OF OFFICERS.

The Secretary stated that he had been informed, verbally, by an attaché of the City Comptroller's office, that a warrant for the payment of the interest on time warrants sold against the Library appropriation in the spring of 1900, which was ordered paid by the Board on Dec. 23d last, had been, for the lack of a sufficient cash balance, deposited back to the credit of the Library fund, and that in consequence the Comptroller desired the Library Board to issue another voucher for the payment of said interest.

Director Peabody stated that inasmuch as no official statement had been received from the Comptroller's office in reference to this transaction he would move that any action at present be postponed, and that the Secretary be requested to obtain a written statement from the Comptroller's office of the action desired by this Board.

Carried.

On motion of Director Brosseau, the Board adjourned.

W. B. WICKERSHAM,
Secretary.

REGULAR MEETING.

CHICAGO, THURSDAY, JANUARY 9, 1902.

OFFICIAL RECORD.

There were present when the Board was called to order the President, Director Plamondon, in the chair, and Directors Kuflewski, Garibaldi, Bowers and Brosseau.

MINUTES.

There being no objection, the reading of the minutes of the regular meeting of December 26, 1901, and of the adjourned regular meeting of January 4, 1902, was postponed until next meeting.

COMMUNICATIONS.

The following communication was received from the Ravenswood Historical Society:

Chicago, Jan. 6, 1902.

To the Members of the Public Library Board, Chicago:

GENTLEMEN:—The Board of Trustees of the Ravenswood Historical Society have maintained for a number of years a free reading room in connection with Library station No. 4, North, corner Hermitage and Montrose avenues, because they have deemed it necessary for the education of the public in that locality. This has been done at a considerable expense to their society, and they now think said work and expense should be borne by your Honorable Board, and would respectfully ask the privilege of sending a committee to you to present such claims.

Respectfully yours,
CHAS. E. SINCLAIR,
Secretary.

Director Bowers moved that the communication be referred to the Committee on Administration.

Carried.

From E. Allen Frost, attorney on revision of city accounts, stating that the question of extending a new system of accounts to the Library Board

had been referred to the Corporation Counsel.

Ordered to be filed.

From Morris Rosenstock, contractor for transportation of books, praying the Board to allow him an advance of $300 upon his contract, the same to be deducted from his salary, $100 per month, for January, February and March, 1902.

Director Brosseau moved that the request of Mr. Rosenstock be referred to the Committee on Delivery Stations with power to act.

Carried.

Director Bowers stated that the matter was one which needed prompt action, and as there was not a majority of the Committee present he moved that the question be taken out of the hands of the Committee and be considered in open Board.

Carried.

Director Bowers moved that the request of Mr. Rosenstock be granted and that the Secretary be authorized to advance $300 to Mr. Rosenstock in accordance with his request.

Carried.

Yeas—Directors Kuflewski, Garibaldi, Bowers, Brosseau and the President—5.

Nays—None.

Communications were also received as follows:

From Chas. P. Gieraltowski, 2578 Milwaukee avenue, praying the Board to establish a delivery station at that number.

Referred to the Committee on Delivery Stations.

From Julia L. DuFour, keeper of delivery station No. 15, West, located at N. Forty-seventh and Montrose avenues, informing the Board that she has sold her store to Miss Elizabeth Bell and recommending Miss Bell as a suitable person to retain charge of said station.

Referred to the Committee on Delivery Stations.

From Elizabeth Bell, praying the Board to allow her to retain charge of delivery station No. 15, West, she having purchased the store in which the station is located.

Referred to the Committee on Delivery Stations.

COMMITTEE ON LIBRARY.

Director Brosseau, Chairman of the Committee on Library, presented the following recommendations:

1. That the following lists of books be ordered purchased:

A list of current American books, comprising 75 volumes, estimated to cost $107; a list of English books, comprising 60 volumes, estimated to cost $110; a list of worn-out books withdrawn from circulation in December, 1901, comprising 709 volumes, estimated to cost $650.

2. That 50 reams of star Manila paper for finding lists be ordered made at an estimated cost of $195.

3. That the report of the Librarian for December, 1901, be filed and printed.

Director Bowers moved that the recommendations of the Committee be concurred in.

Carried.

Yeas—Directors Kuflewski, Garibaldi, Bowers, Brosseau and the President—5.

Nays—None.

COMMITTEE ON DELIVERY STATIONS.

Director Bowers stated that in a report some weeks since the Committee on Delivery Stations had recommended that delivery station No. 23, South,

formerly located at 8924 Cottage Grove avenue, which had been closed on account of the keeper going out of business, be re-opened at 8906 Cottage Grove avenue under the care of Joseph Imgruet and that when the report came before the Board this recommendation had been taken out for further consideration. He now moved that station No. 23, South, be re-opened at 8906 Cottage Grove avenue under the care of Joseph Imgruet, in accordance with the original intention of the Committee, and that all communications relative to this station be filed.

The motion prevailed.

Director Bowers moved that Delivery Station No. 24, West, located at 98 W. Division street, be removed to 100 W. Division street, and be placed under the care of F. X. Kucharzewski; this place being, in the opinion of the Committee, a more suitable location for the station.

The motion prevailed.

Director Bowers stated that if the Board intends to purchase wagons, harness and horses and operate the system of transportation of books, steps should be taken immediately looking to that end, and moved that the Secretary be requested to prepare plans and specifications for suitable wagons for this service and that he advertise for bids for wagons and harness.

Carried.

Director Eckhart entered the room and took his seat.

COMMITTEE ON FINANCE.

Director Kuflewski, for the Committee on Finance, presented the report of the International Audit Company upon its examination of the books and accounts of the Public Library for three months ended Nov. 30, 1901.

Director Brosseau moved that the report be received, be printed and be filed.

Carried.

Chicago, Jan. 7, 1902.

To the President and Board of Directors, Chicago Public Library, Chicago:

GENTLEMEN:—We have audited the books and accounts of the Chicago Public Library for the three months ending 30th November, 1901.

We have pleasure in reporting that we find the books and accounts to be correct and in good order.

We present the following statements all of which we certify to be correct:

1. Ledger balances; 30th November, 1901.
2. Statement of quarterly receipts and expenditures of the Public Library fund from 1st September, 1901, to 30th November, 1901.
3. Statement of cash receipts and expenditure for months of September, October and November, 1901.

Yours faithfully,
THE INTERNATIONAL AUDIT COMPANY,
ROBERT NELSON,
Secretary.

LEDGER BALANCES.

November 30, 1901

DEBIT.

Due by Comptroller	$121,435.94
Mortgage loans	12,000.00
Cash	3,233.41
	$136,669.35

(Ledger Balances, Nov. 30, 1901.—Continued.)

DEBIT.

Carried forward			$136,669.35

CREDITS.

Public Library Fund—			
Fund of 1879 and prior years	$23,534.44		
Fund of 1901	97,901.50		
		$121,435.94	
W. H. Ryder fund		10,000.00	
W. H. Ryder fund interest		1,401.02	
Jerome Beecher fund		2,000.00	
Jerome Beecher fund interest		882,87	
Typographical Union deposit		100.00	
Security deposits		663.00	
Incidental fund		186.52	
			$136,669.35

STATEMENT OF RECEIPTS AND EXPENDITURE.

Three months, ending November 30, 1901.

RECEIPTS.

To balance Public Library fund, August 31, 1901		$159,200.06
To balance miscellaneous receipts for quarter		1,992.13
		$161,192.19

EXPENDITURE.

By books	$ 3,573.26	
By newspapers and periodicals	2,003.45	
By binding	2,704.37	
By books lost and paid for—money refunded	20.75	
By finding lists	464.17	
By freight and express	47.73	
By postage	129.00	
By delivery stations	5,251.30	
By branch reading rooms	1,123.68	
By salaries	34,620.68	
By miscellaneous expense	572.30	
By printing and stationery	505.83	
By fuel	2,390.68	
By heating and generating plant	521 84	
By electric supplies and repairs	134.57	
By repairs, alterations, etc	692.64	
By elevator supplies and repairs	82.62	
By janitor's expense	175 59	
By furniture and fixtures	104.00	
By insurance	7.80	
By interest on time warrants	8,164.43	
Total expenditure for quarter		$ 63,290.69
Balance of Library fund		97,901.50
Amount Charged to Comptroller—		
Fund of 1879 (unavailable)		$ 23,534.44
Fund of 1901		97,901.50
		$121,435.94

CASH RECEIPTS AND EXPENDITURE.

September, October and November, 1901.

	Sept.	Oct.	Nov.
To balance close of previous month	$3,511.99	$3,505.06	$3,485.00
To Comptroller for incidental fund	272.95	272.63	303.44
To miscellaneous receipts	.....	.25	12.14
To finding lists	36.98	23.00	15.73
To books lost and paid for	46.75	72.75	30.75
To deposits	93 25	91.25	102.75
To fines	549.71	597 70	604.57
To duplicates	1.80	.....	.....
	$4,513.43	$4,562.64	$4,554.38
By Comptroller	$ 635.24	$ 693.70	$ 663.19
By books	93.07	81.97	120.07
By newspapers and periodicals	36.39	36.93	37.50
By binding	11.68	7.24	.....
By books lost and paid for—money refunded	9.75	5.75	5.25
By Ryder interest fund, books, etc	.....	.....	255.80
By freight and express	29.05	6.86	11.82
By delivery stations	.....	3.50	.....
By branch reading rooms	.....	4.05	.....
By miscellaneous expense	32.79	40.95	25.50
By postage	50.00	25.00	54.00
By printing and stationery	.70	22.68	46.84
By heat and generating plant	9.20	44.59	3.70
By electrtc supplies and repairs	.....	16.01	.....
By janitor's expense	.....	7.91	1.00
By insurance	.....	.....	7.80
By deposits repaid	100.50	80.50	88.50
By balance at close of month	3,505.06	3,485.00	3,233.41
	$4,513.43	$4,562.64	$4,554.38

SUMMARY OF BALANCE.

W. H. Ryder fund	$10,000.00	$10,000.00	$10,000.00
Jerome Beecher fund	2,000,00	2,000.00	2,000.00
W. H. Ryder fund—interest	1,656.82	1,656.82	1,401.02
Jerome Beecher fund—interest	882.87	882.87	882.87
Incidental fund	227.37	196.56	186.52
Security deposits	638.00	648.75	663.00
Special deposit—Typographical Union	100.00	100.00	100.00
	$15,505.06	$15.485.00	$15,233.41
Deduct—			
Mortgage loans, amount of Ryder & Beecher funds invested	12,000.00	12,000.00	12,000.00
	$ 3,505.06	$ 3,485.00	$ 3,233.41

Director Kuflewski also presented the following report:

To the President and Board of Directors, Chicago Public Library:

GENTLEMEN:—Your Committee on Finance having had its attention called to the shortage in cash in the Library fund, usual at this season of the year, begs leave to recommend the adoption of the following resolution, in order to provide money for the pay rolls for the next few months:

Whereas, The City Comptroller has informed the Secretary of this Board that there will be no cash in the Library fund with which to pay the salaries of the Public Library employés for two or three months, beginning with the January, 1902, pay roll,

Resolved, That the Committee on Finance be authorized to borrow, temporarily, in the manner employed in former years, such sums of money as shall be needed to pay the salaries of the Library employés until the City Comptroller shall be able to resume paying the same and that the Committee be allowed to pay interest at a rate not to exceed six per cent per annum for said loans.

Respectfully submitted,
W. A. KUFLEWSKI,
JOHN GARIBALDI,
Committee on Finance.

Chicago, Jan. 9, 1902.

Director Brosseau moved that the report be adopted and that the recommendation contained therein be concurred in.

Carried.

Yeas—Directors Kuflewski, Garibaldi, Bowers, Eckhart, Brosseau and the President—6.

Nays—None.

On motion of Director Bowers, the Board adjourned.

W. B. WICKERSHAM,
Secretary.

REPORT OF LIBRARIAN FOR DECEMBER, 1901.

CIRCULATION OF BOOKS.

The number of books taken from the Library for home use during the month of December was 142,229, against 151,789 for the corresponding month of the previous year. The circulating department was open on 25 week days, and 5 Sundays being closed on Christmas Day. The daily average week day circulation was 5,643; the daily average Sunday circulation was 229.

REFERENCE ROOM.

	1901	1900
Number of recorded visitors	10,106	11,212
Books issued from stacks	29,354	29,629

No record was kept of the number of visitors who consulted the books on the open shelves.

ROOM FOR ART BOOKS.

Visitors, 816. Books consulted, 2,675.

PATENTS AND PUBLIC DOCUMENTS.

	1901	1900
Number of visitors	1,843	1,711
Volumes consulted	8,345	7,910

BOUND NEWSPAPERS AND BOOKS FOR THE BLIND.

Visitors, 263; bound newspapers consulted, 397; books for the blind circulated, 95.

READING ROOM.

Periodicals issued at counter, 8,298. No record kept of use of periodicals and newspapers on open stands and racks. Mean attendance per hour, 217. Average maximum attendance per hour, 321.

BRANCH READING ROOMS.

	No. 1.	No. 2.	No. 3.	No. 4.	No. 5.	No. 6.
Number of visitors	3,094	3,377	3,691	2,341	2,620	4,400
Periodicals issued	1,830	2,211	2,970	2,849	3,209	4,026
Books issued	1,996	1,498	1,906	1,577	859	1,625
Average Sunday visitors	52	88	87	49	46	115
Women visitors	106	348	306	836	190	617

DELIVERY STATIONS.

The number of books issued from 67 delivery stations was 95,097, against 99,333 from 60 stations for the same month of the preceding year.

REGISTRATION.

The number of cards issued on new registrations and re-registrations was 3,033, of which 1,700 were issued to males and 1,333 to females. The registration of December, 1900, was 3,411. The number of two-year cards outstanding is 75,067.

BINDING DEPARTMENT.

Number of books at binderies December 1, 1901	4,249
Number of books sent to binderies in December	2,674
Total number of books at binderies in December	6,923
Number of books received from binderies in December	1,367
Number of books at binderies January 1, 1902	5,556
Number of books repaired in Library in December	5,624

GROWTH OF THE LIBRARY.

The total number of volumes in the Library December 31, 1901, was 276,092. Received since June 1, 8,193; since December 1, 2,245. Books worn out and condemned since June 1, 4,091; since December 1, 709. Books lost and paid for since June 1, 334; since December 1, 45. Books found and money refunded since June 1, 48; since December 1, 8.

FRED'K H. HILD,
Librarian.

Chicago, Jan. 9, 1902.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, THURSDAY, JANUARY 23, 1902.

OFFICIAL RECORD.

There were present when the Board was called to order the Vice-President, Director Kuflewski in the chair and Directors Peabody, Bowers, Eckhart and Brosseau.

Absent—Directors Franks, Garibaldi, Meeker and the President.

MINUTES APPROVED.

There being no objection the minutes of the regular meeting of December 26, 1901, and of the adjourned regular meeting of January 4, and of the regular meeting of January 9, 1902, were approved as recorded and printed, without being read.

COMMUNICATIONS.

The following communication was received from Cyrus H. McCormick:

Chicago, Jan. 21, 1902.

To the Board of Directors,
Chicago Public Library, Chicago.

GENTLEMEN:—We are anxious to make some arrangement by which our employés may secure Public Library books without having to secure individual guarantors, the object being to make the matter of securing books as easy for them as possible. We will be willing to deposit with you the sum of $100 if you will allow Miss Gertrude Beeks, who is employed by us, to endorse the applications of our employés as the representative of this company.

Yours very truly,

CYRUS H. MCCORMICK.
President.

Director Brosseau moved that the request of Mr. McCormick be granted upon his depositing $100 with the Secretary of the Board.

Carried.

Communications were also received as follows:

From Chester W. Douglas, recommending 1428 W. Madison street as a suitable place for the establishment of a delivery station.

Referred to the Committee on Delivery Stations.

From Rev. W. J. Libberton, recommending Mr. and Mrs. Pratt as suitable persons to have charge of a de-

livery station at the corner of Lincoln avenue and Byron street.

Referred to the Committee on Delivery Stations.

From A. C. Rishel, Principal of the Ogden School, praying the Board to establish a delivery station in the neighborhood of 542 Berenice avenue.

Referred to the Committee on Delivery Stations.

From Women's District Improvement Association, calling the attention of the Board to the need of a delivery station between Irving Park boulevard and Addison street and west of the C. & N. W. R. R.

Referred to the Committee on Delivery Stations.

From John H. Halkens, 334 E. Division street, praying the Board to place delivery station No. 1, North, formerly under the care of Robert E. Burke, in his store.

Referred to the Committee on Delivery Stations.

From Kessler Bros., 378 Orleans street, making application for the delivery station formerly kept by Robert E. Burke.

Referred to the Committee on Delivery Stations.

From Jas. B. Galloway, recommending that delivery station No. 10, South at 600 W. Seventy-ninth street (Auburn Park), be transferred to a free reading room which is maintained by the residents near the present location of that station.

Referred to the Committee on Delivery Stations.

From residents in the vicinity of String and Eighteenth streets, praying the Board to establish a delivery station in that section of the city.

Referred to the Committee on Delivery Stations.

From Ald. Thomas M. Hunter, calling the attention of the Board to the need of a delivery station in the vicinity of 5226 W. Chicago avenue, and requesting that the matter be considered.

Referred to the Committee on Delivery Stations.

From the League of Cook County Clubs, endorsing the movement to place reading rooms in certain public school buildings and recommending that the Public Library Board provide a children's reading room in the Public Library Building.

Referred to the Committee on Administration.

From Miss Katherine Lacey, clerk, tendering her resignation as an employé of the Board to take effect on the 25th inst.

Director Peabody moved that the resignation of Miss Lacey be accepted and that the Secretary be directed to express the Board's appreciation of her services during the time she was connected with the Library.

Carried.

From J. F. Hogan in explanation of his conduct in absenting himself from the Library without leave, in consequence of which he was suspended, and tendering his resignation to take effect on the 16th inst.

Referred to the Committee on Administration.

From Harry S. Rood, tendering his resignation as page in the employ

of the Board to take effect on the 13th inst.

On motion of Director Peabody, the resignation of Mr. Rood was accepted.

COMMITTEE ON LIBRARY.

Director Brosseau, Chairman of the Committee on Library, presented the following lists of books and recommended on behalf of the Committee that they be purchased:

A list of current American books, comprising 72 volumes, estimated to cost $55.60; a list of extra copies of books in English prose fiction comprising 628 volumes, estimated to cost $600.

Director Peabody moved that the recommendation of the Committee be adopted and that the books be ordered purchased.

Carried.

Yeas—Directors Peabody, Bowers, Eckhart, Brosseau and the Chair—5.

Nays—None.

COMMITTEE ON ADMINISTRATION.

Director Peabody, Chairman of the Committee on Administration, requested authority to make a requisition upon the Civil Service Commission to fill the vacancies created by the resignation or separation of the following persons:

Mark M. Lilly, office boy; Isaac Sissman, clerk in branch reading room; Meria Murray, janitress; Harry S. Rood, page; Katherine Lacey, clerk; and Henry L. Nachman, page.

Director Peabody recommended that Arthur Ryan be appointed to fill the vacancy in the reference room created by the resignation of Harry S. Rood, and that Herman Heil be transferred from the day to the evening service to fill the position created by the resignation of Henry L Nachman.

Director Peabody moved that permission be granted to make the requisition desired, and that the recommendation to transfer Arthur Ryan to the reference department and to transfer Herman Heil to the evening service be concurred in.

The motion prevailed.

COMMITTEE ON DELIVERY STATIONS.

Director Bowers, for the Committee on Delivery Stations, presented the following report:

To the President and Board of Directors, Chicago Public Library:

GENTLEMEN:—Your Committee on Delivery Stations begs leave to report as follows upon sundry matters considered by it at a meeting held January 22nd inst.:

1. Proposals for making 50 delivery station trunks were received and considered, and your Committee would recommend that a contract be awarded to J. H. McNamara for constructing 50 trunks after specifications prepared by the Library at a cost of $5 each; this being the lowest bid of four received.

2. That delivery station No. 30, West under the care of Gad's Hill Social Settlement at Robey and Twenty-second streets, be placed upon the pay roll beginning with the current month; the circulation of books at this station having been very satisfactory.

3. That the petitions for the removal of station No. 2, North from its present location, 633 Larrabee street to 265 Center street, together with all letters relating thereto be filed.

4. That the request of Messrs. Dorothy and Chapman that station No. 11, North be allowed to remain under their care at 1956 N. Halsted street, be granted.

5. That the request of Miss Elizabeth Bell that station No. 15, West be allowed to remain under her care at N. Forty-seventh avenue and Montrose boulevard, be granted.

6. That the request of P. B. Tinan that station No. 25, South be allowed to remain under his care at 12 Arcade Bldg., Pullman, be granted.

7. That the request of Kessler Bros., 378 Orleans street, that delivery station No. 1, North, formerly under the care of Robert E. Burke, at 349 Division street, be placed in their store under their care, be granted.

8. That the following petitions for delivery stations be filed:

2578 Milwaukee Ave., under the care of Chas. P. Gieraltowski.

Jefferson Park, under the care of E. Weber.

1912 W. Twelfth St., under the care of J. M. Lorimer.

1410 W. Madison St., under the care of Geo. M. Silverberg.

1310 Addison Ave., under the care of Mrs. F. A. Pierce.

334 W. Division St., under the care of John H. Halkens.

All of which is respectfully submitted.

J. F. Bowers,
F. S. Peabody,
Committee on Delivery Stations.

Chicago, Jan. 23, 1902.

Director Brosseau moved that the report be adopted and that the recommendations contained therein be concurred in.

Carried.

Yeas—Directors Peabody, Bowers, Eckhart, Brosseau and the Chair—5.

Nays—None.

COMMITTEE ON FINANCE.

The attention of the Board having been called to the approaching passage of the appropriation bill by the City Council, for the current year, Director Peabody moved the adoption of the following resolutions:

Whereas, the City Council on March 1, 1880, in a general order passed by that body covered into the general fund of the city certain balances standing to the credit of the Library fund, the greater part of which has never been restored to the latter fund, and,

Whereas, on Nov. 16, 1885, the City Council authorized the Board of Directors of the Chicago Public Library to take possession of the fourth story of the City Hall and to expend the money necessary to finish up the rooms for the use of the Library, agreeing to reimburse the Library fund when the Library should be removed from the City Hall, and,

Whereas, the Library Board expended the sum of $40,917.90, under said order of the City Council, besides other sums not covered by the guarantee; therefore,

Resolved, That a Special Committee be appointed to confer with the City Comptroller and the Finance Committee of the City Council, for the purpose of urging an appropriation of $64,451.44 to cover the amounts due the Library fund from the City, viz: $23,534.44 transferred from the Library fund to the general fund and $40,917 90 expended in finishing up certain rooms in the fourth story of the City Hall.

The resolutions were adopted.

The Chair appointed as such Special Committee Directors Peabody, Brosseau and Eckhart.

Director Garibaldi entered the room and took his seat.

SPECIAL COMMITTEE.

Director Eckhart presented the following report:

To the President and Board of Directors,
Chicago Public Library:

GENTLEMEN:—Your Special Committee to whom was referred on January 4th inst. the communication of E. Allen Frost, Attorney for the Commission on Revision of City Accounts, relative to the application of the uniform system of accounts prepared by that Commission and adopted by the City Council to the accounts of the Public Library, begs to report that it had a conference with the City Comptroller and also with his Honor the Mayor upon the question referred to it. At the latter conference the President of the Board was also present.

Your Committee took the position with these officials that the City Council had exceeded its rights when it dictated to the Library Board how its funds should be spent, or how its accounts should be kept. To this these gentlemen fully agreed, but requested, as a favor, that the Library Board adopt, as far as it can, the system inaugurated in the other departments of the city.

The question of the City Council's rights in the matter having been submitted by Mr. E. Allen Frost to the Corporation Counsel for an opinion, your Committee respectfully submits herewith a copy of that official's reply made to the City Comptroller:

Chicago, Jan. 11, 1902.

Hon. L. E. McGann,
City Comptroller, Chicago.

DEAR SIR:—Mr. Frost's letter of the 7th inst., in which he states that at your suggestion he refers a communication to this Department from Mr. W. B. Wickersham, Secretary of the Board of Directors of the Chicago Public Library, is at hand. The Library Board claims that it is not obliged to purchase the new forms prescribed for the transaction of public business by an ordinance passed December 23, 1901, for the reason that the City Council has no authority to determine the manner in which the Library Board shall expend the Library funds.

The Act of the Legislature relating to the establishment and maintenance of public libraries gives the Board of Directors control and supervision over the Public Library. The Act further provides that the Board of Directors "shall have the exclusive control of the expenditure of all moneys collected to the credit of the Library fund" (Hurd's Revised Statutes, 1901, Ed., Chap. 81, p. 1139). Inasmuch as the purchase of the new forms prescribed for the transaction of public business by the ordinance of December 23, 1901, involves the expenditure of Library funds, I beg to advise you that the Library Board is within its rights, under the law, in the position taken by it. The Library Board is not subject to the direction and control in the expenditure of Library funds of any other person or body.

Yours respectfully,
(Signed) ROSWELL B. MASON,
Assistant Corporation Counsel.

(Approved.)
(Signed) CHARLES M. WALKER,
Corporation Counsel.

Notwithstanding that the contention of the Library Board that it is not subject to the orders of the City Council in the matter of expending its moneys is fully upheld in the Corporation Counsel's opinion, your Committee recommends that the uniform system of accounts, provided for by an ordinance passed by the City Council December 23, 1901, be adopted for use in the Library accounts as far as the same is applicable.

Your Committee makes this recommendation after careful consideration, and after an examination and report upon the question by the Secretary of the Board, which report is appended hereto.

Your Committee recommends that the Secretary notify the Commission on Revision of City Accounts of the action of this Board, and that he plainly state in such notice that this action is taken merely for the sake of harmony and not because the Board feels in any sense bound by the ordinance of the City Council on this subject.

All of which is respectfully submitted.

JOHN W. ECKHART,
F. S. PEABODY,
Special Committee on uniform Accounts.

Chicago, Jan. 23, 1902.

To the Special Committee on Uniform Accounts:

GENTLEMEN:—As requested by you, Messrs. Haskins and Sells, who have a contract for installing a uniform system of accounting in the various departments of the city, were invited to send a representative to the Library with samples of their blanks and forms, with a view of ascertaining whether or not the system is applicable to the Library accounts.

Mr. Fisher and Mr. Buckingham, employés of the above firm, responded to the request and explained in detail the use of the various blanks.

We found their system almost identical with our own, and where there is a difference they agreed to waive their forms as not being applicable to our requirements.

The expense of changing to the new system of blanks will not be great, as everything is in the form of loose sheets to be bound up after using as the occasion demands. There will be no additional clerical expense.

If the Board adopt the system, it will be my pleasure to see that all its requirements are carried out as far as they can be applied to our accounts.

Respectfully,
W. B. WICKERSHAM,
Secretary.

Director Eckhart moved that the report be adopted and that the recommendations contained therein be concurred in.

Carried.

Yeas—Directors Peabody, Garibaldi, Bowers, Eckhart, Brosseau and the Chair.—6.

Nays—None.

NEW BUSINESS.

Director Eckhart moved that the question relative to the establishment of reading rooms and delivery stations in public school buildings be taken from the hands of the Committee on Buildings and Grounds and be brought before the Board for consideration.

Carried.

After consideration, Director Peabody moved that the whole subject be referred back to the Committee on Buildings and Grounds with instructions to report to the Board at next meeting.

Carried.

On motion of Director Brosseau, the Board adjourned.

W. B. WICKERSHAM,
Secretary.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

SPECIAL MEETING.

CHICAGO, THURSDAY, JANUARY 30, 1902.

OFFICIAL RECORD.

The Board met in Special Session at the call of the President at 4 o'clock p. m.

There were present the President, Director Plamondon, in the chair and Directors Kuflewski, Garibaldi, Bowers, Eckhart and Brosseau.

Absent—Directors Franks, Peabody and Meeker.

The Secretary read the following call:

Chicago, Jan. 28, 1902.

W. B. Wickersham,
Secretary Chicago Public Library.

DEAR SIR:—Please call a Special Meeting of the Board of Directors of the Chicago Public Library to be held Thursday, the 30th inst., at 4 o'clock p. m., for the purpose of considering and adopting an amended estimate in itemized form of moneys needed for maintaining the Public Library for the current year 1902.

Very respectfully,
CHAS. A. PLAMONDON,
President.

The Secretary then presented and read the following communication from the Corporation Counsel:

City of Chicago, Office of the Counsel to the Corporation.

Jan. 28, 1902.

Wm. B. Wickersham, Esq.,
Secretary Board of Directors,
Chicago Public Library:

DEAR SIR:—In reply to your favor of the 31st ult., in which you ask whether the levy for the Public Library should specify in detail the purposes for which the appropriations are made and the sum appropriated for each purpose, as required by Section 1, Article VIII, Cities and Villages Act, I beg to say that the Act of 1872, under which the tax is levied for the Library, provides that the City Council may, for Library purposes, levy a tax, "such taxes to be levied and collected in like manner with the general taxes of said city."

As the City must levy its general taxes by an ordinance which specifies in detail the purpose and amount of the appropriations, I am of the opinion that the same rule holds good as to the levy for the Public Library.

Yours respectfully,
COLIN H. FYFFE,
Assistant Corporation Counsel.

Approved:
CHARLES M. WALKER,
Corporation Counsel.

Whereupon, Director Bowers moved the adoption of the following resolutions and itemized estimate for an appropriation for the current year and that the Secretary be directed to transmit a copy of the same to the City Comptroller.

The motion prevailed.

Yeas—Directors Kuflewski, Garibaldi, Bowers, Eckhart, Brosseau and the President—6.

Nays—None.

WHEREAS, on the fourth day of January inst. this Board by vote requested the City Comptroller to include in his recommendations to the City Council for appropriations for the current year 1902 the amount of $367,000 for the maintenance of the Public Library for the year 1902, and

WHEREAS, the County Clerk has since ascertained that the total assessed valuation of the taxable property of the City for 1901 is $374,580,440, therefore,

Resolved, that the action of the Board at its meeting on January 4th inst. in requesting an appropriation of $367,000 be rescinded and that the City Comptroller be now requested to include in his estimates the sum of $374,580, this being one mill on the dollar of valuation of the taxable property of the City for the year 1901.

AND WHEREAS, the Corporation Counsel has advised this Board that its appropriation should be made in detail, in order to conform to the statutes of the state, therefore,

Resolved, that the items of expenditure of the foregoing appropriation of $374,580, be as follows:

Salaries, main Library	$135,000.00
Books	25,000.00
Freight and expressage	500.00
Delivery stations, salaries	16,000.00
Delivery stations, miscellaneous	6,800.00
Branch reading rooms, salaries	10,800.00
Branch reading rooms, miscellaneous	5,000.00
Binding	15,000.00
Finding lists	2,500.00
Newspapers and periodicals	5,500.00
Printing and stationery	2,500.00
Miscellaneous expense	4,000.00
Fuel	10,000.00
Electrical supplies and repairs	2,500.00
Heating and generating plant	2,000.00
Elevator supplies and repairs	700.00
Janitor's supplies	1,000.00
Furniture and fixtures	4,000.00
Insurance	3,500.00
Postage	600.00
Books lost and paid for—refunds	150.00
*Repairs, alterations and improvements	33,000.00
Interest on time warrants	20,000.00
Loss and cost of collection, taxes of 1901	16,000.00
Contingent fund	60,749.63
	$382,799.63
Less from other sources	8,219.63
	$374,580.00

*Included in this item are the following:—

Lathe, drill press, emery wheel, etc.	$ 900.00

Blacksmith forge, anvil and tools	75.00
Covering air washing chambers and repairing pipe covering	300.00
Pointing up joints in foundation walls	800.00
Repairing and repointing tile ceiling in basement	3,000.00
Cleaning and redecorating G. A. R. quarters	1,000.00
Printing press, cutter and motor	575.00
Pigeon-hole case for card boxes, catalogue room	375.00
Venetian screen doors	300.00
New floor in delivery station room	100.00
Metal book stacks in room 9	10,995.00
Metal book stacks in patent room and newspaper room	7,000.00

On motion of Director Kuflewski, the Board adjourned.

W. B. WICKERSHAM,
Secretary.

REGULAR MEETING.

CHICAGO, THURSDAY, FEBRUARY 13, 1902.

OFFICIAL RECORD.

There were present the President, Director Plamondon, in the chair, and Directors Kuflewski, Franks, Garibaldi, Bowers and Eckhart.

Absent—Directors Peabody, Meeker and Brosseau.

MINUTES APPROVED.

There being no objection the President declared the minutes of the regular meeting of January 23, 1902, approved as recorded and printed, without being read.

COMMUNICATIONS.

The following communication was received from Leonard A. Busby, executor of the estate of the late Huntington W. Jackson:

Chicago, Feb. 7, 1902.

Mr. W. B. Wickersham, Secretary Chicago Public Library, Chicago.

DEAR SIR:—Yours of the 6th inst. received. From your statement of the facts in this case, I am still of opinion that the Free Library for the Blind, Home Teaching, has ceased to exist or to perform any active work as an organization. I have no personal feeling in the matter whatever, aside from my belief that it would not comply with the intention of the testator to pay this legacy to the Public Library. I suggest, however, that Mr. Carter, or whoever the parties in interest may be, present to the Probate Court a petition, setting up these facts, asking that I be required to make payment, and that I may be made party in order that I may answer, and then allow the Court to determine the question.

Yours very truly,
LEONARD A. BUSBY.

Director Bowers moved that the communication be referred to the Committee on Finance with power to take such action as seems best, and to employ the services of an attorney in the case if such a step seems necessary.

Carried.

Communications were also received as follows:

From Morris Rosenstock, offering to sell his delivery wagons to the Library Board, for the sum of $875, and his seven sets of single harnesses, for the sum of $150.

By consent, the consideration of these proposals was postponed until later in the meeting.

From W. D. Morton, complaining of treatment received from an attendant in the reference room.

Upon motion of Director Eckhart, the communication was referred to the Committee on Administration.

From C. E. Schauffler, Highland Park, Illinois, requesting the privilege of drawing books from the Public Library by card.

Director Eckhart moved that the request of Mr. Schauffler be not granted.

Carried.

Resolutions were received, endorsed by sundry women's clubs, requesting the Board to provide a children's reading room in the Public Library building and to maintain in such room a graded list of books for circulation, etc.

On motion of Director Eckhart, the resolutions were referred to the Committee on Administration.

From Geo. D. H. Kent, praying the Board to establish a delivery station at his store, corner Wilson and Evanston avenues.

Referred to the Committee on Delivery Stations.

From citizens residing in the vicinity of 1597 W. Madison street, praying the Board to establish a delivery station at that number, under the care of Harry Bradford.

Referred to the Committee on Delivery Stations.

From Mrs. Mary F. Gilliam, keeper of delivery station No. 22, South, asking permission to move her station a few doors north to No. 7028 Cottage Grove avenue, on account of sanitary conditions.

Referred to the Committee on Delivery Stations.

From Paul H. Bush and Alphonsus V. King, pages in the day service, praying the Board to transfer them to the evening service.

Referred to the Committee on Administration.

From Agnes C. Doniat, Ellen F. McCall, clerks, and Edwin E. Brice, elevator operator, tendering their resignations as employés of the Board.

Director Eckhart moved that the resignations of the several employes named be accepted.

Carried.

From Marion Alice Longenecker and Dora K. Longenecker, praying the Board to relieve them from the payment for two books, "K 7197" and "K 2640," burned in a fire on Ellis avenue on Thursday, February 6th, inst.

Director Franks moved that the price of the books mentioned be remitted in accordance with the request.

Carried.

From Miss Jessie Smith, praying the Board to remit the price of two books, "F 2626 b" and "F 880 s," burned in her home, 2742 North avenue, on Tuesday, February 4th, inst.

Director Franks moved that the

price of the books be remitted in accordance with the request.

Carried.

COMMITTEE ON LIBRARY.

In the absence of a majority of the Committee on Library, Director Kuflewski moved that the business in the hands of the Committee be taken up and be transacted in open board.

Carried.

The Librarian then read the following lists of books:

A list of current American books, comprising 94 volumes, estimated to cost $142; a list of English books, comprising 86 volumes, estimated to cost $142; a list of miscellaneous American books, comprising 33 volumes, estimated to cost $21; books on palæography, comprising 46 volumes, estimated to cost $400; a list of extra copies of juvenile books, comprising 700 volumes, estimated to cost $525; a list of wornout books withdrawn from circulation in January, 1902, comprising 915 volumes, estimated to cost $850; a list of Polish books, estimated to cost $250.

Director Kuflewski moved that the books embraced in the lists read be ordered purchased.

Carried.

Yeas—Directors Kuflewski, Franks, Garibaldi, Bowers, Eckhart and the President—6.

Nays—None.

The Librarian also presented his report for the month of January, 1902, and it was ordered to be filed and printed.

Director Kuflewski moved that the bills in the hands of the Committee be approved and be referred to the Committee on Finance for payment.

Carried.

COMMITTEE ON ADMINISTRATION.

Director Franks in the absence of a majority of the Committee on Administration moved that the business in its hands be taken up and be transacted in open Board.

Carried.

The Librarian reported back the letter and resignation of J. F. Hogan which was referred to the Committee on Administration on January 23rd ult., and stated that Mr. Hogan left his position, as page, on January 16, 1902, at noon, without permission and did not return. That after a reasonable length of time he had been suspended. That two days later he returned and desired to file his resignation.

The Librarian recommended that the resignation of Mr. Hogan be now accepted.

Director Bowers moved that the recommendation of the Librarian in the case of Mr. Hogan be concurred in and that his resignation be accepted.

Carried.

The Librarian reported that on February 8th inst. he had suspended John Tully and Robert Lacy, night janitors, on account of conduct detrimental to the service.

After hearing the statements of the foreman of the night janitors and of Robert Lacy, who were present, it was voted that the action of the Librarian in suspending Messrs. Tully and Lacy be approved and that they be allowed to resign from the service of the Library.

COMMITTEE ON DELIVERY STATIONS.

Director Bowers in the absence of a majority of the Committee on Delivery Stations moved that the business in

its hands be taken up and be transacted in open Board.

Carried.

Director Bowers then stated that in accordance with the directions of the Board the Committee had advertised for proposals for constructing delivery wagons and harnesses, for use in transporting the books between the delivery stations and the main Library, and that bids had been received as follows:

For Eight Wagons:

Wayman & Murphy	$1,585.00
Racine Wagon Co.	1,680.00
Studebaker Bros.	1,880.00
H. McFarlane & Co.	1,880.00

For Eight Harnesses:

Studebaker Bros.	$292.00
Morley Bros.	316.00
L. Kiper & Sons	344.00
Racine Wagon Co.	360.00
R. Hanisch & Sons	388.00

The communication of Morris Rosenstock offering his harnesses and wagons, read in the early part of the meeting, was then taken up and after discussion, Director Eckhart moved that the question of awarding a contract for harnesses and wagons be referred to a Special Committee, with power to act, and that due consideration be given to the proposition of Mr. Rosenstock.

Carried.

Yeas—Directors Kuflewski, Franks, Garibaldi, Bowers, Eckhart and the President—6.

Nays—None.

The President then appointed as the Special Committee, Directors Bowers, Kuflewski and Garibaldi.

Director Bowers also presented the bill of Henry Landgraf for hanging delivery station signs and moved that it be approved and be referred to the Committee on Finance for payment.

Carried.

Director Bowers stated that in order to secure better service and fewer mistakes in handling cards and orders for books at the delivery stations, the Committee would recommend that small oak boxes be constructed with partitions, glass fronts, suitable lettering, etc., for use in said stations.

He stated that two bids for these boxes had been received and the Committee would recommend that a contract be awarded to Library Bureau for 70 boxes to be constructed of quarter sawed white oak according to specifications at a cost of $152, this being the lower proposal.

The recommendation of the Committee was concurred in as follows:

Yeas—Directors Kuflewski, Franks, Garibaldi, Bowers, Eckhart and the President—6.

Nays—None.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Eckhart moved that the bills in the hands of the Committee on Buidings and Grounds be taken up for approval by the Board.

Carried.

Director Eckhart moved that the bills be approved and be referred to the Committee on Finance for payment.

Carried.

COMMITTEE ON FINANCE.

Director Franks, Chairman of the Committee on Finance, presented the following resolution and moved its adoption.

The motion prevailed and the resolution was adopted.

WHEREAS, The method of authenticating vouchers drawn upon the City Comptroller under the new uniform system of accounts adopted by the Board at its regular meeting on the 23rd ult. requires a new form of voucher and but two names approving the same,

Resolved, That until further action of the Board vouchers which have been drawn upon bills, the correctness of which have been certified to by the Secretary and which have been approved by the proper Committee of the Board, or by the Board itself, shall be considered properly authenticated when approved by a vote of the Library Board and signed by its President and Secretary.

Director Franks also presented the following schedule of bills and moved that the bills be ordered paid.

Carried.

Yeas—Directors Kuflewski, Franks, Garibaldi, Bowers, Eckhart and the President—6.

Nays—None.

A. C. McClurg & Co., books	$1105.29
G. E. Stechert, periodicals, etc.	961.36
P. Ringer & Hertzberg, binding.	388.20
Joseph Flucke, binding	835.24
Geo. E. Keohler, binding	690.86
The Chicago Binder Co., binders	45.80
The Barrett Bindery Co., binders	99.53
Peterson Linotype Co., linotype comp.	40.57
Severinghaus & Beilfuss, comp., etc., finding lists	20.00
Bradner Smith & Co., misc. paper	379.86
N. B. Barlow Printing Co., printing annual report, etc.	797.34
Cameron, Amberg & Co., printing Library cards, etc.	82.05
P. A. Salisbury-Schulz Co., dates and holder	7.50
Tablet & Ticket Co., labels	34.50
Regan Printing House, misc. slips, etc.	27.48
Library Bureau, acme pockets	13.34
Geo. E. Cole, misc. stationery.	5.00
Chas. G. Haddock, rent W. Madison St. reading room	50.00
Nicholas Bedessem, rent North Av. reading room	55.00
Geo. R. Nichols, rent, etc., Blue Isl. Av. reading room	55.00
Frederick Herhold, rent, etc., Milwaukee Av. reading room.	60.00
Maurice Dunne, rent, etc., State St. reading room	62.50
Peoples Gas Light & Coke Co., gas, 4 reading rooms	37.20
Ogden Gas Co., gas, North Av. reading room	10.65
John T. Connery, coal	1068.21
Wisconsin Lakes Ice Co., ice	19.10
Marshall Field & Co., toweling, etc.	196.88
Chicago Telephone Co. telephone service, 3 mos.	87.50
International Audit. Co., auditing accounts	30.00
Bullard & Gormley Co., misc. hardware	33.35
Peter Van Schaack & Sons, sponges (1 bale), etc.	78.65
Jas. S. Kirk & Co., soft soap (1 bbl.)	23.94
Heath & Milligan Mfg. Co., shellac, benzine, etc.	12.20
A. G. Towne, soap powder (200 lbs.)	8.00
Patrick J. Riley, removing ashes	9.30
John Mohr & Sons, repairing boiler, etc.	44.92

Robert Tarrant, gov. stop, pump rods, etc.	33.64
Crane Co., pipe, etc.	12.94
D. J. Gallagher Mfg. Co., waste.	7.48
Jenkins Bros., valves, etc.	19.50
McMaster-Davis Supply Co., engineers supplies	6.92
John A. Roeblings Sons Co., iron rope	8.75
Samuel Harris & Co., misc. hardware	19.43
Otis Elevator Co., gov. hood collars	11.10
Robert E. Hills, brass castings, etc.	15.05
Illinois Electric Co., elec, stove tops, etc.	38.88
The Jandus Electric Co., carbons	27.50
R. Williamson & Co., altering elec. standards	6.00
August Zander Co., plaster work, etc.	9.24
Chas. H. Mears & Co., lumber.	63.11
E. Baggot Co., marble for slop sink, etc.	30.72
Henry Landgraf, hanging del. sta. signs, etc.	17.00
Traders Insurance Co., insurance	21.00
City of Chicago, Finance Dept., interest on time warrants	8164.43
W. B. Wickersham, Sec'y, int. on money advanced for pay roll	264.68
W. B. Wickersham, Sec'y, expenditures for Jan., 1902	283.88
	$16,537.57

NEW BUSINESS.

The President stated that the arrangements for the reception and entertainment of H. R. H. Prince Henry of Prussia upon his visit to Chicago in the early part of March next is now being made, and if the Board desired to have a visit to and an inspection of the Public Library included in the programme some action should be taken at this meeting.

Director Bowers moved that the Board, through its President, extend an invitation to Prince Henry and his suite to visit and inspect the Public Library Building during his stay in Chicago.

Director Kuflewski did not vote upon this motion, having excused himself and left the Directors' room.

The motion prevailed.

On motion, the Board adjourned.

W. B. WICKERSHAM,
Secretary.

REPORT OF LIBRARIAN FOR JANUARY, 1902.

CIRCULATION OF BOOKS.

The number of books taken from the Library for home use during the month of January was 160,543, against 165,005 for the corresponding month of the previous year. The circulating department was open on 26 week days—4 Sundays and 1 holiday. The daily average week day circulation was 6,131; the daily average, Sunday and holiday circulation, was 229.

REFERENCE ROOM.

	1902	1901
Number of recorded visitors	12,960	12,866
Books issued from stacks	35,792	35,102

No record was kept of the number of visitors who consulted the books on the open shelves.

ROOM FOR ART BOOKS.

Visitors, 1,101. Books consulted, 3,327.

PATENTS AND PUBLIC DOCUMENTS.

	1902	1901
Number of visitors	2,131	2,476
Volumes consulted	9,518	11,433

BOUND NEWSPAPERS AND BOOKS FOR THE BLIND.

Visitors, 352. Bound newspapers consulted, 502. Books for the blind circulated, 102.

READING ROOM.

Periodicals issued at counter, 9,345. No record kept of use of periodicals and newspapers on open stands and racks. Mean attendance per hour, 241. Average maximum attendance per hour, 346.

BRANCH READING ROOMS.

	No. 1.	No. 2.	No. 3.	No. 4.	No. 5.	No. 6.
Number of visitors	4,306	3,226	3,952	2,550	3,001	5,306
Periodicals issued	2,105	2,251	3,267	3,190	3,635	4,691
Books issued	2,502	1,568	2,072	1,855	993	2,138
Average Sunday visitors	80	90	85	45	68	118
Women visitors	110	444	327	960	198	697

DELIVERY STATIONS.

The number of books issued from 67 delivery stations war 105,629, against 106,863 from 60 stations for the same month of the preceding year.

REGISTRATION.

The number of cards issued on new registrations and re-registrations was 5,380, of which 3,014 were issued to males, and 2,366 to females. The registration of January, 1901, was 4,498. The number of two-year cards outstanding is 75,828.

BINDING DEPARTMENT.

Number of books at binderies January 1, 1902	5,556
Number of books sent to binderies in January	3,698
Total number of books at binderies in January	9,254
Number of books received from binderies in January	4,950
Number of books at binderies February 1, 1902	4,304
Number of books repaired in Library in January	5,973

GROWTH OF THE LIBRARY.

The total number of volumes in the Library January 31, 1902, was 277,485. Received since June 1, 1901, 10,531; since January 1, 1902, 2,338. Books worn out and condemned since June 1, 5,006; since January 1, 915. Books lost and paid for since June 1, 372; since January 1, 38. Books found and money refunded since June 1, 56; since January 1, 8.

FRED'K H. HILD
Librarian.

Chicago, Feb. 13, 1902.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, THURSDAY, FEBRUARY 27, 1902.

OFFICIAL RECORD.

A majority of the Board being out of the city, or otherwise unable to attend, no meeting was held upon this date.

W. B. WICKERSHAM,
Secretary.

REGULAR MEETING.

CHICAGO, THURSDAY, MARCH 13, 1902.

OFFICIAL RECORD.

There were present the Vice-President, Director Kuflewski, in the chair, and Directors Garibaldi, Meeker, Bowers and Eckhart.

Absent—Directors Franks, Peabody, Brossean and the President.

MINUTES APPROVED.

There being no objection the Chair declared the minutes of the regular meeting held February 13, 1902, approved as recorded and printed, without being read.

Acting Mayor Charles M. Walker being present, by consent stated that the Committee upon arrangements for the funeral of ex-Governor John P. Altgeld, whose death occurred at Joliet on the 12th inst., desired permission to have his body lie in state in the large corridor on the ground floor at the north entrance of the Library Building during Saturday and perhaps a part of Sunday next.

Director Meeker moved that the request of Mr. Walker be granted.

Carried.

COMMUNICATIONS.

The following communication was

received from Superintendent of Schools, E. G. Cooley:

Board of Education,
City of Chicago.
Chicago, March 10, 1902.

Mr. W. B. Wickersham, Secretary of the Chicago Public Library Board, City.

My Dear Sir:—At the last meeting of the Board of Education the Superintendent of Schools was authorized to name three public school buildings in which Public Library stations might be opened by the Library Board.

The Board of Education also passed the following recommendation:

"That the Board of Education sub-"mit to the Chicago Public Library a "proposition concerning rooms in cer-"tain school buildings to be used as "branch stations of the Public Libra-"ry, such rooms to be heated and "lighted at the expense of the Board "of Education and kept open during "the times customary in the cases of "regular branch libraries in other "parts of the city. It is understood "that the Public Library Board will "place branch libraries in such rooms "and provide competent attendants for "books sent there."

The Superintendent has therefore selected the following named school buildings in which these branch library stations shall be opened, viz.:

Burr School, Ashland and Wabansia avenues

Chicago Normal School, 68th street and Stewart avenue.

Marquette School, Harrison and Wood streets.

Yours very truly,
E. G. Cooley,
Superintendent of Schools.

Referred to the Committee on Buildings and Grounds.

Communications were also received as follows:

From Rev. Edgar Beckwith, pastor of the Presbyterian church at La Grange, Cook County, Illinois, praying the Board to grant him permission to draw books from the Public Library.

Director Bowers moved that the request be granted.

Carried.

From Aeneas D. Mackay, praying the Board to remit the price of a book drawn upon his card and burned in the building, 142 Washington street, on February 9th ult.

Director Meeker moved that the communication be filed.

From Harriet L. Cady, requesting the Board to purchase books more liberally for the blind department of the Library.

Referred to the Committee on Library.

From Art Metal Construction Company, notifying the Board of the completion of its contract for the installation of metal book stacks in room 9 of the Library Building.

Ordered to be filed.

From Stephen Hill, page in the day service, praying the Board to transfer him to the night service of the Library.

Referred to the Committee on Administration.

Resignations were received from the following:

John Tully, janitor,
Robert Lacey, janitor,
Evend L. Willis, page,
Arthur Ryan, page.
Paul H. Bush, page,
Wm. C. Hill, marble polisher.

Director Eckhart moved that the resignations of the foregoing employés be accepted.

Carried.

COMMITTEE ON LIBRARY.

In the absence of a majority of the Committee on Library, Director Bowers moved that the business in its

hands be taken up and be transacted in open Board.

Carried.

The Librarian then presented the following lists of books:

A list of current American books, comprising 107 volumes, estimated to cost $124.27; a list of current American books, comprising 66 volumes, estimated to cost $67; a list of English books, comprising 37 volumes, estimated to cost $50; a list of wornout books, withdrawn from circulation in February, 1902, comprising 778 volumes, estimated to cost $750.

Director Bowers moved that the lists of books presented by the Librarian be ordered purchased.

Carried.

Yeas—Directors Garibaldi, Meeker, Bowers, Eckhart and the Chair—5.

Nays—None.

The Librarian presented his report for February, 1902, and it was ordered to be printed and filed.

The Librarian also presented the bills in the hands of the Committee, and on motion of Director Bowers they were approved.

COMMITTEE ON ADMINISTRATION.

In the absence of the Committee on Administration, Director Eckhart moved that the business in its hands be taken up and be transacted in open Board.

Carried.

The Librarian then stated that under the present arrangements for transportation of books after the 1st of May next it would be necessary to obtain drivers for the delivery wagons from the Civil Service Commission and suggested that authority be given him to make a requisition for seven drivers.

Director Meeker moved that the Librarian be authorized to make a requisition upon the Civil Service Commission for seven drivers for the delivery wagons to begin service on the 1st of May next, with a salary at the rate of $600 per annum.

Carried.

Yeas—Directors Garibaldi, Meeker, Bowers, Eckhart and the Chair—5.

Nays—None.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Garibaldi, Chairman of the Committee on Buildings and Grounds, presented the following report:

To the President and Board of Directors, Chicago Public Library:

GENTLEMEN:—Your Committee on Buildings and Grounds begs leave to report that it received and considered the following proposals to write a liability policy covering the liability resulting from accident to the employés, the public and the drivers of seven delivery wagons; said policy to take effect at noon March 11th inst., when the present policy expired:

The Travelers Insurance Co. on general liability	$405.00
Ocean Accident Guarantee Corporation on general liability	605.00
Frankfort Marine Accident & Plate Glass on general liab'y	450.00
London Guarantee & Accident Co. on general liability	570.43
The Standard Life & Accident Co. on general liability	940.69
United States Casualty Co. on general liability	924.80
Maryland Casualty Co. on general liability	924.80
Fidelity and Casualty Co. on general liability	924.80
Employers' Liability Assurance Corporation on general liab'y	924.80

On account of the expiration of the old policy before a meeting of the Board, your Committee directed the

Secretary to place an order with Allen C. Durborow for a liability policy in the Travelers Insurance Company, as indicated above, for the sum of $405; said policy to cover accidents to one person limited to $5,000, or to one accident to two or more persons limited to $10,000, and to quarterly inspections of the 10 elevators in the building, and ask that the action of the Committee be concurred in.

Your Committee would report that it has inspected the book stacks just completed by the Art Metal Construction Company in room No. 9, and would recommend that their bill for $10,995 be now ordered paid.

Your Committee would report in the matter of bids for miscellaneous furniture, referred to it by the Board on January 4th last, with power to act, that the bid of Library Bureau was accepted in the amount of $350.25 and the order was given to that company.

In view of the expiration of the leases for branch reading rooms on April 30th next, your Committee would recommend that the question of the renewal of said leases be referred to it for investigation and report.

All of which is respectfully submitted.

JOHN GARIBALDI,
ARTHUR MEEKER,
JOHN W. ECKHART,
Committee on Buildings and Grounds.

Chicago, Mar. 13, 1902.

Director Bowers moved that the report be adopted and that the action of the Committee in reference to the liability policy and the recommendations contained therein be concurred in.

Carried.

Yeas—Directors Garibaldi, Meeker, Bowers, Eckhart and the Chair—5.

Nays—None.

Director Garibaldi also presented the following report:

To the President and Board of Directors, Chicago Public Library:

GENTLEMEN:—Your Committee on Buildings and Grounds begs leave to report as follows upon sundry matters considered by it:

1. Your Committee recommends that the Secretary be authorized to advertise for bids for furnishing the Library with 10,000 incandescent lamps, 2,000 of which are to be delivered within fifteen days after the awarding of the contract and the remainder to be delivered in ten barrel lots throughout the year as ordered.

2. That the Secretary be authorized to advertise for the construction and installation of a card catalogue case for the public card catalogue room in the reference department, to be of quartered sawed oak according to specifications prepared by the Librarian.

3. The space to be occupied by the new card catalogue case is now occupied by a wall book-case which is about two feet higher—than the new case will be and this space on the wall was not finished by plastering at the time of the construction of the building.

The stock room on the entresol floor where the supplies are kept was never plastered and the tile walls being broken in a number of places rats and mice have easy access to the room and are creating great annoyance by their mutilation of the supplies.

Your Committee recommends that these walls be repaired and be plastered and that the wall in the card catalogue room be also plastered and be painted to match the rest of the room.

All of which is respectfully submitted.

JOHN GARIBALDI,
ARTHUR MEEKER,
JOHN W. ECKHART,
Committee on Buildings and Grounds.

Chicago, Mar. 13, 1902.

Director Eckhart moved that the report be adopted and that the recommendations contained therein be concurred in.

Carried.

Yeas—Directors Garibaldi, Meeker, Bowers, Eckhart and the Chair—5.

Nays—None.

COMMITTEE ON FINANCE.

In the absence of a meeting of the Committee on Finance, the bill of the Secretary for $198.30 advanced by him for interest on funds borrowed from the American Trust and Savings Bank with which to meet the Library pay roll for February, 1902, was on motion taken out of the hands of the Committee and approved.

SPECIAL COMMITTEES.

Director Bowers, Chairman of the Special Committee appointed Feb. 13th ult. to consider the question of contracts for wagons and harnesses, presented the following report:

To the President and Board of Directors, Chicago Public Library:

GENTLEMEN:—Your Special Committee appointed February 13th inst. to consider the question of awarding a contract for eight delivery wagons and eight sets of harnesses with power to award such contracts begs leave to report as follows:

Your Committee in accordance with the instructions of the Board took under advisement the proposition of Morris Rosenstock to sell his seven delivery wagons to the Library Board for $875 and his seven sets of harnesses for $150.

Your Committee personally inspected Mr. Rosenstock's wagons and harnesses, and also obtained the opinion of a gentleman who has charge of a large number of similar wagons, and were united in recommending that said proposals be declined on account of the condition of the property offered.

Your Committee then took up the proposals made by competitive bidders and agreed to award the contract for eight delivery wagons to the lowest bidders Wayman & Murphy, upon that firm's bid of $1,585, and to award the contract for eight single harnesses to Studebaker Bros. Mfg. Company, also the lowest bidder, upon its bid of $292. The Committee also accepted a proposition from this company to increase the weight of certain parts of the harness and make some other changes for an additional cost of $1.50 per harness.

Acting upon the direction of the special Committee the Secretary at once notified the above firms of its action and prepared the contracts accordingly.

All of which is respectfully submitted.

JAMES F. BOWERS,
W. A. KUFLEWSKI,
JOHN GARIBALDI.
Special Committee.

Feb. 27, 1902.

Director Eckhart moved that the report be adopted.

Carried.

Yeas—Directors Garibaldi, Meeker, Bowers, Eckhart and the Chair—5.

Nays—None

REPORTS OF OFFICERS.

The Secretary presented the following schedule of bills approved for payment:

A. C. McClurg & Co., books..	$1,130.22
P. Ringer & Hertzberg, binding	172.70
Joseph Flucke, binding	248.09
Geo. E. Koehler, binding	624.03
Gane Bros. & Co., antique paper	21.00
The Kenyon News & Postal Subscription Co., sub. for periodicals	9.40
Severinghaus & Beilfuss, printing, etc., Russian book lists	20.00
N. B. Barlow Printing Co., printing finding lists, etc..	191.50
Bradner Smith & Co., misc. paper and card board.....	132.42

Regan Printing House, printing Library cards (13 ser.)	58.60
J. W. Butler Paper Co., Manila envelopes	21.84
Cameron, Amberg & Co., paper and printing vouchers..	11.50
The Unger Printing Co., printing envelopes and notices	10.25
Library Bureau, cards	7.50
Geo. E. Cole & Co., ink, pens, pencils, etc.	30.40
Edwards & Hancock, typewriting ribbons, etc.	12.00
City Collector, City of Chicago, daily report sheets..	8.77
The Barrett Bindery Co., binders	112.60
Carr Bros., rent, etc., Hyde Pk. reading room	45.00
Chas. G. Haddock, rent, West Madison St. reading room.	50.00
Geo. R Nichols, rent, etc., Blue Isl. Av. reading room.	55.00
Nicholas Bedessem, rent, North Av. reading room...	55.00
Frederick Herhold, rent, etc., Milwaukee Av. reading room	60.00
Maurice Dunne, rent, etc., State St. reading room....	62.50
Tony Herz, Welsbach mantles and shades	33.00
John T. Connery, coal	730.85
King's Model Laundry Co., laundry work (towels)....	67.94
Wisconsin Lakes Ice Co., ice.	14.23
Chicago Journal, advertisement for bids, wagons, etc.	12.68
Bullard & Gormley Co., misc. hardware	12.76
John Moloney, mason work, etc.	68.90
Dearborn Drug & Chemical Works, oil	50.49
Gallaher & Speck, labor on valve bonnets	14.10
McMaster-Davis Supply Co., graphite, packing, etc.	16.14
Westinghouse Air Brake Co., misc. valves	11.30
Morrisson, Plummer & Co., castor oil, alcohol, etc.	59.41
M. H. Fairchild & Bro., oil soap	21.02
Bentley & Gerwig, Limited, mops	21.00
Bryan-Marsh Co., refilled incand. lamps	19.25
Illinois Electric Co., snap switches	27.50
Central Electric Co., okonite wire	25.25
Re-New Lamp Co., renewing lamps	77.31
Chas. T. Wilt, del. sta. trunk	8.00
The W. P. Chase Co., Kimball cutter	16.00
Art Metal Construction Co., metal book stacks	10,995.00
Illinois Terra Cotta Lumber Co., repairing tile ceiling..	25.26
W. B. Wickersham, Sec'y, interest on money for pay roll	198.30
W. B. Wickersham, Sec'y, expenditures for Feb., 1902	321.29
Crane Co., pipe, ells, etc.	8.02
	$16,005.32

Director Bowers moved that the bills be ordered paid.

Carried.

Yeas—Directors Garibaldi, Meeker, Bowers, Eckhart and the Chair—5.

Nays—None.

The Secretary also presented the following report:

To the President and Board of Directors, Chicago Public Library:

GENTLEMEN:—I beg to report that on Thursday morning, the 20th inst., the Council Finance Committee, in considering the annual budget, reached the appropriation for the Public Library, and two members of the Board, Directors Peabody and Eckhart, having been informed of this fact the evening before, with your Secretary, appeared before it.

The Committee on Finance were informed that the Library would need not less than $270,000 for its maintenance during the current year, and that while the Board had requested an appropriation of $374,580 to be raised by the tax levy, it did not expect to realize, under the present revenue law more than the former sum.

The Chairman of the Finance Committee in reply stated that according to his best understanding of the scaling which would occur under the application of the Juul law, the Library Board would not receive to exceed $225,000 upon the tax levy of $374,580,000. He suggested that the Library Board increase the amount asked for by at least $50,000, making the total amount $425,000, this being based upon the supposition that the tax levy for 1902 will be not less than $425,000,000. He desired that an amended itemized estimate be filed with the Committee to that effect.

He also suggested that the item of "contingent fund, $60,749.63," which appears as the last item in the schedule adopted by your Board, January 30, 1902, be stricken out, and that this amount, together with the $50,000 additional, be distributed among the remaining items of the appropriation.

The Finance Committee thinks that this amended estimate will produce for the Board not less than $255,000.

The suggestions of the Finance Committee were agreed to by the members of the Library Board who were present, and the matter being urgent, your Secretary prepared a new itemized estimate and returned it to the Finance Committee of the Council, without delay. This estimate is as follows:

Salaries, main Library	$181,575.00
Books	33,625.00
Freight and expressage	672.00
Delivery stations, salaries	21,520.00
Delivery stations, miscellaneous	9,146 00
Branch reading rooms, salaries	14.526.00
Branch reading rooms, miscellaneous	6,725.00
Binding	20,175.00
Finding lists	3,362.00
Newspapers and periodicals	7.397.00
Printing and stationery	3,362.00
Miscellaneous expense	5,380.00
Fuel	13,450.00
Electrical supplies and repairs	3,362.00
Heating and generating plant	2,690.00
Elevator supplies and repairs	941.00
Janitors supplies	1,345.00
Furniture and fixtures	5,380.00
Insurance	4,707.00
Postage	807 00
Books lost and paid for—refunds	201.00
Repairs, alterations and improvements	44,385.00
Interest on time warrants	26,900.00
Loss and cost of collection, taxes of 1901	21,586.63
	$433.219 63
Less from other sources	8,219.63
	$425,000.00

The concurrence of the Board in making and filing the new estimate is respectfully solicited.

All of which is respectfully submitted.

W. B. WICKERSHAM,
Secretary.

Chicago, Feb. 27, 1902.

Director Meeker moved that the report be adopted and that the action of the Secretary in filing a revised itemized estimate for an appropriation for the current year be concurred in.

Carried.

The Secretary also presented the following statement of the Library fund for the year ended December 31, 1901, and asked that it be made a part of the records. There being no objections it was so ordered.

STATEMENT.

RECEIPTS.

Balance, Jan. 1, 1901		
Fund of 1879 (unavailable)	$ 23,534.44	
Fund of 1900	24,785.75	
Appropriation for 1901	276,565.00	
Miscellaneous receipts	9,578.25	
Interest on time warrants deposited back by Comptroller	8,164.43	
		$319,093.43

EXPENDITURES.

Salaries	$137,984.11	
Books	17,940.11	
Delivery stations	20,180.65	
Binding	11,093.50	
Finding lists	2,073.10	
Newspapers and periodicals	4.443.10	
Printing and stationery	1,926.09	
Miscellaneous expense	3,611.91	
Fuel	8,531.31	
Electrical supplies and repairs	518.44	
Elevator supplies and repairs	385.00	
Heating and generating plant	1,457.22	
Janitor's expense	717,82	
Furniture and fixtures	1,259.37	
Branch reading rooms	4,657.04	
Insurance	1,144.64	
Freight and expressage	222.85	
Postage	520.18	
Books lost and paid for—refunds	96.00	
Interest on time warrants	8 611.27	
Repairs, alterations and improvements	4,735.25	
	232,108.96	
Loss and cost tax collection	16,219.08	
Reduction of appropriation under "Juul law"	70,545.76	
		318,873.80
Balance fund of 1901		219.63
Balance fund of 1879 (unavailable)		23,534.44

NEW BUSINESS.

Ex-President of the Board John G. Shortall, being present as attorney for the lessees of a certain lot at the corner of Van Buren street and Plymouth place, owned by the Kelly estate, of which estate the Library Board is both a specific and residuary legatee, requested the Board as a specific legatee to join with the other specific legatees under the will of Hiram Kelly in the approval of the change in form of rental provided by said lease from a quinquennial appraisement to a fixed term rental, which change the Board, as residuary legatee, considered favorably on February 27, 1897. [Printed records, vol. X, p. 206.]

Director Meeker moved that the President be authorized to sign the necessary paper, giving the approval of the Board as a specific legatee to the change in form of lease as herein stated.

Carried.

On motion of Director Meeker, the Board adjourned.

W. B. WICKERSHAM,
Secretary.

REPORT OF LIBRARIAN FOR FEBRUARY, 1902.

CIRCULATION OF BOOKS.

The number of books taken from the Library for home use during the month of February was 151,676, against 146,913 for the corresponding month of the previous year. The circulating department was open on 22 week days—4 Sundays and 2 holidays. The daily average week day circulation was 6,698; the daily average, Sunday and holiday circulation, was 718.

REFERENCE ROOM.

	1902	1901
Number of recorded visitors	12,129	11,637
Books issued from stacks	33,201	32,913

No record was kept of the number of visitors who consulted the books on the open shelves.

ROOM FOR ART BOOKS.

Visitors, 891. Books consulted, 2,802.

PATENTS AND PUBLIC DOCUMENTS.

	1902	1901
Number of visitors	1,853	1,784
Volumes consulted	8,428	8,371

BOUND NEWSPAPERS AND BOOKS FOR THE BLIND.

Visitors, 271. Bound newspapers consulted, 386. Books for the blind circulated, 85.

READING ROOM.

Periodicals issued at counter, 8,696. No record kept of use of periodicals and newspapers on open stands and racks. Mean attendance per hour, 256. Average maximum attendance per hour, 375.

BRANCH READING ROOMS.

	No. 1.	No. 2.	No. 3.	No. 4.	No. 5.	No. 6.
Number of visitors	2,960	2,903	3,410	2,299	2,741	4,932
Periodicals issued	1,659	2,081	2,833	2,786	3,335	4,020
Books issued	1,670	1,349	1,757	1,552	920	2,053
Average Sunday visitors	76	88	83	44	74	133
Women visitors	74	389	236	827	180	624

DELIVERY STATIONS.

The number of books issued from 68 delivery stations was 98,958, against 92,485 from 59 stations for the same month of the preceding year.

REGISTRATION.

The number of cards issued on new registrations and re-registrations was 4,960, of which 2,760 were issued to males, and 2,200 to females. The registration of February, 1901, was 3,757. The number of two-year cards outstanding is 76,801.

BINDING DEPARTMENT.

Number of books at binderies February 1, 1902	4,304
Number of books sent to binderies in February	3,209
Total number of books at binderies in February	7,513
Number of books received from binderies in February	2,539
Number of books at binderies March 1, 1902	4,574
Number of books repaired in Library in February	5,732

GROWTH OF THE LIBRARY.

The total number of volumes in the Library on February 28, 1902, was 278,699. Received since June 1, 1901, 12,551; since February 1. 1902, 2,020. Books worn out and condemned since June 1, 5,784; since February 1, 778. Books lost and paid for since June 1, 406; since February 1, 34. Books found and money refunded since June 1, 62; since February 1, 6.

FRED'K H. HILD
Librarian.

Chicago, March 13, 1902.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, THURSDAY, MARCH 27, 1902.

OFFICIAL RECORD.

There were present when the Board was called to order, the President, Director Plamondon, in the chair, and Directors Peabody, Garibaldi, Bowers and Eckhart.

Absent—Directors Kuflewski, Franks, Meeker and Brosseau.

MINUTES APPROVED.

There being no objection the President declared the minutes of the regular meetings held February 27, and March 13, 1902, approved as recorded and printed, without being read.

COMMUNICATIONS.

A communication was received from J. F. McGuire making a proposition to sprinkle the streets on the four sides of the Library building for $30 per month during the coming season, May 1st to November 1st.

Referred to the Committee on Buildings and Grounds.

A communication was also received from L. L. Moore, manager Moore's Pharmacy, 7502 Saginaw avenue, praying the Board to establish a delivery station at that number.

Referred to the Committee on Delivery Stations.

COMMITTEE ON LIBRARY.

In the absence of the members of the Committee, Director Peabody moved that the business in its hands be taken up and be transacted in open Board.

Carried.

The Librarian then presented the following lists of books:

A list of current American books, comprising 93 volumes, estimated to cost $90; a list of English books, comprising 24 volumes, estimated to cost $50, and a list of extra copies of miscellaneous American books, comprising 150 volumes, estimated to cost $200.

Director Peabody moved that the books comprised in the lists presented by the Librarian be ordered purchased.

Carried.

Yeas—Directors Peabody, Garibaldi, Bowers, Eckhart and the President —5.

Nays—None.

COMMITTEE ON ADMINISTRATION.

Director Peabody, Chairman of the Committee on Administration, presented the following report:

To the President and Board of Directors, Chicago Public Library.

GENTLEMEN:—Your Committee on Administration begs leave to make the following recommendations upon matters under its supervision:

1. That Olaf Olafsson, a messenger in the evening service, be promoted to the position of clerk in charge of the reference room in the evening, Sunday and holiday service, *vice* Jacob Meislisch resigned, at a salary of $550 per year.

2. That James H. Clarke and Stephen Hill, pages in the day service, be transferred to the evening service *vice* Evend L Willis resigned and Olaf Olafsson promoted.

3. That Felix J. Provost, a page in the circulating department, be transferred to the reference department, *vice* Arthur Ryan resigned.

4. That the action of the Librarian in suspending for a period of ten days James P. Mariotti, a page in the delivery station department, for carelessness in performing his duties, be approved, and that Mr. Mariotti forfeit his pay during said period of suspension.

5. That the action of the Librarian in suspending Abraham L. Harris, an elevator operator, for conduct detrimental to the service, be approved, and that Mr. Harris be permanently separated from the service.

6. That Mrs. Alice B. Pew, a clerk in the main Library, be transferred to the State Street Branch Reading Room *vice* Mrs. Ellen F. McCall resigned.

7. That Miss Lydia G. Robinson, a clerk in the circulating department, be transferred to the cataloguing department, *vice* Miss Agnes C. Doniat resigned.

8. That requisitions be made upon the Civil Service Commission for eligibles to fill the vacancies in the service created by the resignations of Paul H. Bush, page; John Tully and Robert Lacey, janitors; William C. Hill, marble cleaner; and Edwin E. Brice, elevator operator; to fill the vacancy created by the discharge of Abraham L. Harris, elevator operator; and to fill the vacancies created by the transfers of James H. Clarke; Stephen Hill; Felix J. Provost; Mrs. Alice B. Pew and Miss Lydia G. Robinson.

9. That the communication of Mr. E. G. Cooley, Superintendent of Schools, making application in behalf of the teachers of Chicago for a suitable room in the Library building to be used in establishing an "educational" library, be filed. Your Committee believes that the expense of fitting up such a room and the salary of an attendant would be greater than the present condition of the finances of the Library would warrant.

10. That the communication of the Secretary of the Board of Education relative to the issuing of teachers' borrowing cards to teachers of the public schools, be placed on file.

11. That the communication of Mr. W. D. Morton, complaining of alleged discourteous treatment received in the reference room, be placed on file, your Committee being of the opinion that the clerk of whom the complaint was made was acting strictly in the lines of a reasonable rule necessary in that department of the Library.

12. That the communications from the League of Cook County Clubs and numerous women's clubs relative to the establishment of a children's reading room in the main Library, be placed on file, the Library Board having already declared against the expediency of opening such a room in the down-town district.

13. That the communication of the Trustees of the Ravenswood Historical Society, asking the Library Board to assume the expense of operating

the reading room maintained by the society in connection with Delivery Station No. 4, North, at the corner of Hermitage and Montrose avenues, be taken out of the hands of the Committee and be considerd in open Board. Your Committee is of the opinion that if the finances of the Library will permit, the request of the petitioners should be granted.

All of which is respectfully submitted.

F. S. Peabody,
Jacob Franks,
Committee on Administration.

Chicago, March 27, 1902.

Director Bowers moved that the report be adopted and that the recommendations contained therein be concurred in.

Carried.

Director Eckhart moved that the question of assuming the expense of operating the reading room now maintained by the Ravenswood Historical Society in connection with delivery station No. 4, North, reported back without recommendation by the Committee in section 13 of the foregoing report, be again referred to the Committee for further consideration.

Carried.

COMMITTEE ON DELIVERY STATIONS.

Director Bowers for the Committee on Delivery Stations presented the following report:

To the President and Board of Directors, Chicago Public Library:

Gentlemen:—Your Committee on Delivery Stations begs leave to report upon the following matters considered by it at a meeting held March 13th inst., and would recommend as follows:

1. That delivery station No. 21 West be discontinued after the first day of April next.

2. That a delivery station be opened on trial on April 1st next for two months at the corner of Wilson and Evanston avenues, under the care of Geo. D. Kent.

3. Your Committee recommends that the communication of Jas. B. Galloway praying the Board to remove delivery station No. 10, South from its present location, 600 W. Seventy-ninth street to a free reading room maintained by the residents of Auburn Park be filed, the Committee being of the opinion that it would not be for the interest of the Library to place a station in the care of a private organization.

4. That the request of Mrs. Mary G. Gilliam to remove station No. 22, South, a few doors to the north for sanitary reasons be granted.

5. That the following petitions for delivery stations and letters relating to the same be filed:

Eighteenth and String streets.

1597 Madison street, under the care of Harry Bradford.

5226 W. Chicago avenue, under the care of A. H. Kremer.

Near Irving Park boulevard and Addison street.

Near 542 Berenice avenue.

All of which is respectfully submitted.

Arthur Meeker,
James F. Bowers,
F. S. Peabody,
Committee on Delivery Stations.

Chicago, Mar. 27, 1902.

Director Bowers moved that the report be adopted and that the recommendations contained therein be concurred in.

Carried.

The question of providing horses for the transportation service of this department having been introduced, Director Eckhart moved that all questions relating thereto, including the purchase of horses, be referred to the Committee on delivery stations with power to act.

Carried.

Yeas—Directors Peabody, Garibaldi,

Eckhart, Bowers and the President—5.

Nays—None.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Garibaldi, Chairman of the Committee on Buildings and Grounds, presented the following report:

To the President and Board of Directors, Chicago Public Library.

GENTLEMEN:—Your Committee on Buildings and Grounds begs leave to report that in accordance with the directions of the Board at last meeting bids for supplying the Library with 10,000 incandescent lamps and for the construction and installation of a quarter sawed oak card catalogue case for the public card catalogue room were advertised for and were received and opened on the 26th inst., and were as follows:

Proposals for Incandescent Lamps.

	10 c. p.	16 c. p.	32 c. p.	16 c. p. frosted	32 c. p. frosted
Illinois Electric Co...	$.14½	$.14½	$.23	$.17 4/10	$.27 6/10
Royal Incand. Lamp Co.....	.14½	.14½	.23	.17 4/10	.27 6/10
The Colonial Electric Co.....	.14½	.14½	.23	.17 4/10	.26 6/10
Warren Electric & Spec. Co...	.14½	.14½	.23	.17 4/10	.26 6/10
Central Electric Co.....	.16	.16	.25	.19 2/10	.30

Proposals for Card Catalogue Case.

Rockwell & Rupel Co.....	$787.50
Roger A. Simonson & Co.....	690.00
Yawman & Erbe Mfg. Co.....	757.50
Library Bureau	1,100.00
U. S. Desk & Office Fitting Co.,	
with flat rod	712.00
with round rod	660.00

Your Committee after due consideration would recommend that a contract be entered into with The Colonial Electric Company, of Ravenna, Ohio, for 10,000 incandescent lamps to consist of 10 c. p., 16 c. p., 32 c. p., etc., as selected by the chief engineer. In accordance with the specifications these lamps will be tested by the chief engineer of the Public Library, the lamps selected for testing being taken promiscuously from the various packages received. Should the tests show the lamps to be deficient in any particular the contract will be canceled and a new contract entered into with another company.

Your Committee has given special attention to the bids for the construction and installation of the card catalogue case and of the sample trays submitted therewith and would recommend that a contract be entered into with Roger A. Simonson & Company for this case upon that firm's bid of $690, this being the lowest bid accompanied by a satisfactory tray received.

Your Committee has given considerable attention to the question of opening branch reading rooms in public school buildings referred to it some weeks ago and would recommend that reading rooms and delivery stations be opened in two of the three locations selected by Supt. E. G. Cooley.

All of which is respectfully submitted.

JOHN GARIBALDI,
JOHN W. ECKHART,
Committee on Buildings and Grounds.

Chicago, Mar. 27, 1902.

Director Bowers moved that the report be adopted and that the recommendations contained therein be concurred in.

Carried.

Yeas—Directors Peabody, Garibaldi, Bowers, Eckhart and the President—5.

Nays—None.

Director Eckhart, for the Committee stated that the Committee had practically agreed upon re-leasing most of the present branch reading rooms, but had one or two changes under con-

templation and asked further time; and moved that the question of making new leases for branch reading rooms and of opening two branch reading rooms and delivery stations in two of the public school buildings, selected by Supt. E. G. Cooley, be referred back to the Committee on Buildings and Grounds with power to act.

Carried.

Yeas—Directors Peabody, Garibaldi, Bowers, Eckhart and the President—5.

Nays—None.

Director Franks entered the room and took his seat.

On motion of Director Peabody, the Board adjourned.

W. B. Wickersham,
Secretary.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, THURSDAY, APRIL 10, 1902.

OFFICIAL RECORD.

A majority of the members of the Board being absent from the city, or otherwise unable to attend, by agreement no meeting was held and an adjournment was agreed to until Tuesday, April 15, 1902, at 4:30 o'clock p. m.

W. B. WICKERSHAM,
Secretary.

ADJOURNED REGULAR MEETING.

CHICAGO, APRIL 15, 1902.

OFFICIAL RECORD.

There were present the Vice-President, Director Kuflewski in the chair, and Directors Franks, Garibaldi, Eckhart and Brosseau.

Absent—Directors Peabody, Meeker, Bowers, and the President.

MINUTES APPROVED.

There being no objection, the minutes of the regular meeting of March 27, 1902, were approved as recorded and printed, without being read.

COMMUNICATIONS.

Communications were received as follows:

From the Superintendent of Inspections of the Chicago Underwriters' Association calling the attention of the Board to certain matters which in his judgment should be changed in order to insure a greater safety to the building from fire.

Referred to the Committee on Buildings and Grounds.

From L. N. Fenne, keeper of delivery station No. 13, W., tendering his resignation as such keeper.

Referred to the Committee on Delivery Stations.

From J. G. Aleth-Hansen, who has purchased Mr. Fenne's store, praying the Board to allow delivery station No. 13, W., to remain in his care at the old number.

Referred to the Committee on Delivery Stations.

From C. A. Abbott, 1840 N. Kedzie avenue, requesting the Board to transfer delivery station No. 13, W., to his store.

Referred to the Committee on Delivery Stations.

From Mrs. Clara Neeves, keeper of delivery station No. 6, S., praying the Board to allow her to move the station from its present location, 321 W. Sixty-third street, to 445 W. Sixty-third street.

Referred to the Committee on Delivery Stations.

From Lillie O. Hoerr, secretary of the Women's District Improvement Association, praying the Board to establish a delivery station near the corner of Lincoln avenue and Byron street.

Referred to the Committee on Delivery Stations.

From the firemen and oilers in the employ of the Board, praying the Board to give them the same compensation for the same service that is rendered in other departments of the city government, namely, sixty-five dollars per month.

Referred to the Committee on Administration.

From Peter Hand, fireman, Jas. Clare, janitor, and Edward J. Walsh, office boy, tendering their resignations as employés of the Board.

On motion of Director Eckhart, the resignations of the foregoing employés were accepted.

COMMITTEE ON LIBRARY.

Director Brosseau, Chairman of the Committee on Library, presented the following lists of books and recommended on behalf of the Committee that they be ordered purchased:

A list of current American books, comprising 53 volumes, estimated to cost $58; a list of worn-out books withdrawn from circulation in March, 1902, comprising 762 volumes, estimated to cost $700.

Director Brosseau moved that the books comprised in the lists presented by the Committee be ordered purchased.

Carried.

Yeas—Directors Franks, Garibaldi, Eckhart, Brosseau and the Chair—5.

Nays—None.

Director Brosseau also presented the Librarian's report for the month of March, 1902, and it was ordered filed and printed.

COMMITTEE ON DELIVERY STATIONS.

In the absence of the Committee on Delivery Stations, Director Franks moved that the business in its hands be taken up and be transacted in open Board.

Carried.

The Secretary then presented two bills as follows:

J. H. McNamara for trunks for delivery station service, $256.00.

The Turner Brass Works for bronze plates for delivery station trunks, etc., $16.00.

Director Franks moved that the bills be approved.

Carried.

Yeas—Directors Franks, Garibaldi, Eckhart, Brosseau and the Chair—5.

Nays—None.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Garbaldi, Chairman of the Committee on Buildings and Grounds, presented the following report:

To the President and Board of Directors, Chicago Public Library.

GENTLEMEN:—Your Committee on Buildings and Grounds would respectfully report that in accordance with the direction of the Board at last meeting it has renewed all the leases for branch reading rooms, there being no good reason for changing the location of any one of them at this time.

In two cases your Committee found it necessary to pay more for the room than was paid last year. One of these, 510 W. Madison street, required a new furnace and piping complete, and an entire overhauling of the reading room itself. To put the premises in shape to the satisfaction of the Committee required an increase of ten dollars per month on the rental. The other case was at 5315 Lake avenue, where the general trend of prices is upward and where no other store could be found in the neighborhood. For this room your Committee agreed to pay five dollars per month more than was paid last year.

Your Committee would report back the proposal of J. F. McGuire to sprinkle the streets on the four sides of the Library building from May 1, to November 1, for $30 per month with the recommendation that it be accepted.

Respectfully submitted,

JOHN GARIBALDI,
JOHN W. ECKHART,
Committee on Buildings and Grounds.

Chicago, April 10, 1902.

Director Franks moved that the report be adopted and that the recommendations contained therein be concurred in.

Carried.

Yeas—Directors Franks, Garibaldi, Eckhart, Brosseau and the Chair—5.

Nays—None.

COMMITTEE ON FINANCE.

Director Franks, Chairman of the Committee on Finance, presented the following schedule of bills, which was read by the Secretary, and moved that the bills be ordered paid.

Carried.

Yeas—Directors Franks, Garibaldi, Eckhart, Brosseau and the Chair—5.

Nays—None.

A. C. McClurg & Co., books...$	630.17
American Society of Civil Engineers, books (15 vols.)..	54.38
E. R. DuMont, books (1 set Voltaire)	59.85
Otto Harrassowitz, books, Marks 1267.70 (est.).....	304.24
B. F. Stevens & Brown, books, £197, 10d (est.)	962.58
E. M. Terquem, books Francs 2045.40 (est.)	409.08
Joseph Flucke, binding.....	496.78
Geo. E. Koehler, binding.....	167.34
The Barrett Bindery Co., binders	23.47
Central Printing & Engraving Co., printing	38.00
Peterson Linotype Co., plates, etc. for finding lists.....	43.69
N. B. Barlow Printing Co., printing minutes, etc.....	147.75
Bradner Smith & Co., paper..	74.94
J. W. Butler Paper Co., coin envelopes	12.00
W. D. Messinger & Co., paper.	11.03
The Unger Printing Co., printing	27.25
A. L. A. Publishing Board, misc. cataloguing cards....	27.25
Cameron, Amberg & Co., order books, misc. station ry.....	86.17

City Collector, City of Chicago, efficiency blanks	18.27
Library Bureau, acme pockets, etc	169.60
Carr Bros., rent, etc., Hyde Pk. reading room	45.00
Chas. G. Haddock, rent, W. Madison St. reading room	50.00
Geo. R. Nicholas, rent, etc., Blue Isl. Av. reading room	55.00
Nicholas Bedessem, rent, North Av. reading room	55.00
Frederick Herhold, rent, etc., Milwaukee Av. reading room	60.00
Maurice Dunne, rent, State St. reading room	62.50
John T. Connery, coal	794.27
The Peoples Gas Light & Coke Co., gas	26.60
Ogden Gas Co., gas	18.98
Chicago Telephone Co., telephone service	87.50
King's Model Laundry Co., laundry work	30.63
Wisconsin Lakes Ice Co., ice	18.50
A. Henrotin Co., soap	10.00
H. R. Eagle & Co., soap	7.50
Albany Perforated Wrapping Paper Co., toilet articles	40.00
Henry C. Todd, toilet articles	46.20
Bullard & Gormley Co., misc. hardware	6.83
Jas S. Kirk & Co., soft soap	23.22
Haisler Bros. Co., misc. brushes	42.01
Nichols & Co., putty	6.75
Riddiford Bros., dusters and brushes	23.00
Wm. Dilley, brushes	47.50
Geo. B. Carpenter & Co., 56 yds. duck	6.16
The Ironsides Co., black paint	11.00
John Mohr & Sons, bushings	5.25
Crosby Steam Gage & Valve Co., globe valves	8.23
D. J. Gallagher Mfg. Co., wiping rags	10.21
Bentley & Gerwig, Limited, waste	10.58
Crane Co., couplings, etc	35.86
McMaster-Davis Supply Co., graphite, etc	8.81
Robert Tarrant, scrapers, etc.	7.10
Illinois Electric Co., fuse links, etc	19.00
Traders Insurance Co., insurance on books at bindery	39.76
Allan C. Durborow, State Agt., liability insurance	405.00
The Turner Brass Works, rosettes, etc	16.00
J. H. McNamara, trunks, etc	221.57
Alexander H. Revell & Co., chairs	19.25
Chas. H. Mears & Co., lumber	13.80
W. B. Wickersham, Sec'y' interest on money borrowed, pay roll	133.26
W. B. Wickersham, Sec'y, expenditures for March, 1902.	291.57
Library Bureau, misc. furniture	350.25
Total	$6,965.38

NEW BUSINESS.

The Secretary presented the following letter from the City Comptroller:

City of Chicago, Department of Finance.

Chicago, April 10, 1902.

William B. Wickersham, Esq.,
Sec'y Chicago Public Library.

DEAR SIR:—I have your request of the 8th inst. to issue and sell certificates against the tax levy of 1902, for the purpose of paying the debts and current expenses of your Board. Will you please have formal action taken by your Board authorizing the Mayor, Comptroller, President and

Secretary of the Board to execute such certificates to be disposed of by the Comptroller and placed to the credit of your fund for this purpose, and oblige,

Very truly yours,
L. E. McGann,
Comptroller.

Ordered to be filed.

Also the following communication from Assistant Corporation Counsel, Collin C. H. Fyffe:

City of Chicago, Office of the Counsel to the Corporation.

April 15, 1902.

William B. Wickersham,
Secretary Library Board,
Chicago, Ill.

Dear Sir:—At the request of the Comptroller I beg to hand you the draft of a resolution to be passed by the Board of Directors of the Library, authorizing the issuance and sale of warrants against the Public Library tax levy of 1902.

Yours respectfully,
Collin C. H. Fyffe,
Assistant Corporation Counsel.

The Secretary then read the resolutions prepared in the Corporation Counsel's office which are as follows:

Whereas, There is at the present time not sufficient money in the treasury of the City of Chicago to the credit of the Public Library to meet and defray the ordinary and necessary expenses of the Public Library, and,

Whereas, The City Comptroller of the City of Chicago has asked that he be authorized by the Board of Directors of the Public Library to issue and dispose of warrants against the tax levy of 1902, for the Public Library; therefore,

Resolved, That the Mayor and the City Comptroller be and they are hereby requested and authorized to issue warrants against and in anticipation of the taxes levied by the City of Chicago for the Public Library tax of the year 1902, to an amount not to exceed seventy-five per centum of the total amount of the tax levy for Library purposes for the year 1902, and to attach to such warrants interest coupons for interest thereon at the rate not exceeding five per centum per annum, payable only out of the taxes against which such warrants shall be drawn when collected, and to pay said coupons so issued at or after maturity out of the specific funds therein specified, or out of any funds then in the city treasury, not otherwise appropriated.

Be It Further Resolved, That the Mayor and Comptroller of the City of Chicago be and they are hereby authorized to execute, and the President and Secretary of the Library Board be and they are hereby authorized to countersign the warrants heretofore provided for in the foregoing resolution."

Director Eckhart moved that the resolutions be adopted. The Board then went into

EXECUTIVE SESSION

for the purpose of considering the resolutions.

After due consideration the Board resumed open session and the motion of Director Eckhart being put prevailed as follows:

Yeas—Directors Franks, Garibaldi, Eckhart, Brosseau and the Chair—5.

Nays—None.

On motion, the Board adjourned.

W. B. Wickersham,
Secretary.

REPORT OF LIBRARIAN FOR MARCH, 1902.

CIRCULATION OF BOOKS.

The number of books taken from the Library for home use during the month of March was 170,684, against 170,611 for the corresponding month of the previous year. The circulating department was open on 26 week days and 5 Sundays. The daily average week day circulation was 6,514; the daily average Sunday circulation, was 265.

REFERENCE ROOM.

	1902	1901
Number of recorded visitors	12,361	12,971
Books issued from stacks	33,614	33,672

No record was kept of the number of visitors who consulted the books on the open shelves.

ROOM FOR ART BOOKS.

Visitors, 879. Books consulted, 2,864.

PATENTS AND PUBLIC DOCUMENTS.

	1902	1901
Number of visitors	1,877	2,128
Volumes consulted	8,413	10,032

BOUND NEWSPAPERS AND BOOKS FOR THE BLIND.

Visitors, 258. Bound newspapers consulted, 383. Books for the blind circulated, 114.

READING ROOM.

Periodicals issued at counter, 8,834. No record kept of use of periodicals and newspapers on open stands and racks. Mean attendance per hour, 226. Average maximum attendance per hour, 324.

BRANCH READING ROOMS.

	No. 1.	No. 2.	No. 3.	No. 4.	No. 5.	No. 6.
Number of visitors	3,012	3,017	4,668	2,404	2,873	4,666
Periodicals issued	1,762	2,341	4,184	3,141	3,527	3,889
Books issued	1,570	1,282	2,381	1,592	918	1,811
Average Sunday visitors	75	100	188	53	65	128
Women visitors	94	455	319	990	180	581

DELIVERY STATIONS.

The number of books issued from 68 delivery stations was 112,837 against 110,946 from 59 stations for the same month of the preceding year.

REGISTRATION.

The number of cards issued on new registrations and re-registrations was 4,020, of which 2,196 were issued to males, and 1,824 to females. The registration of March, 1901, was 4,303. The number of two-year cards outstanding is 76,127.

BINDING DEPARTMENT.

Number of books at binderies March 1, 1902	4,574
Number of books sent to binderies in March	3,519
Total number of books at binderies in March	8,093
Number of books received from binderies in March	2,255
Number of books at binderies April 1, 1902	5,738
Number of books repaired in Library in March	5,738

GROWTH OF THE LIBRARY.

The total number of volumes in the Library on March 31, 1902, was 279,311. Received since June 1, 1901, 13,975; since March 1, 1902, 1,424. Books worn out and condemned since June 1, 6,546; since March 1, 762. Books lost and paid for since June 1, 459; since March 1, 53. Books found and money refunded since June 1, 65; since March 1, 3.

FRED'K H. HILD
Librarian.

Chicago, April 10, 1902.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, THURSDAY, APRIL 24, 1902.

OFFICIAL RECORD.

A majority of the members of the Board being absent from the city or otherwise unable to attend, by agreement no meeting was held, and an adjournment was taken until Friday, April 25, 1902, at 4 o'clock p. m.

W. B. WICKERSHAM,
Secretary.

ADJOURNED REGULAR MEETING.

CHICAGO, FRIDAY, APRIL 25, 1902.

OFFICIAL RECORD.

There were present Directors Franks, Peabody, Garibaldi, Eckhart and Brosseau.

Absent—Directors Kuflewski, Meeker, Bowers and the President.

In the absence of the President and Vice-President, on motion Director Brosseau took the chair.

MINUTES APPROVED.

There being no objection, the Chair declared the minutes of the regular meeting of April 10, and of the adjourned regular meeting of April 15, 1902, approved as recorded and printed, without being read.

COMMUNICATIONS.

The following communication was received from the City Comptroller:

City of Chicago, Department of Finance.

April 17, 1902.

To the Board of Directors, Chicago Public Library:

GENTLEMEN:—Referring to the resolution authorizing the Mayor and Comptroller to issue and sell warrants against and in anticipation of the

taxes levied by the City of Chicago for the Public Library tax for the year 1902, passed by your Honorable Board on the 16th inst, and transmitted to this office by your Secretary, Mr. Wickersham, with a statement of the estimated cash receipts and expenditures for 1902.

You have estimated the revenue to be derived from the sale of warrants for 1902 to be $280,500. The levy for 1901, which must form the basis for the issuance of tax certificates for the present, was $206,000. Seventy-five per cent of that amount would be $154,500. It is not safe to issue and dispose of more than $150,000.

You have expended up to April 1, $73,399.92. There remains $76,600.08. In other words you have been expending at the rate of $24,500 a month. It will be necessary, in order to keep within the estimated income, to reduce expenses for the balance of the year to $8,500 per month.

Very respectfully,
L. E. McGann,
Comptroller.

Director Eckhart moved that the communication be placed on file.

Carried.

Communications were also received as follows:

From S. T. Hammersmark, Norwood Park, relative to the establishment of a delivery station in that suburb.

Referred to the Committee on Delivery Stations.

From W. R. Mohrdieck, 1198 Armitage avenue, requesting the Board to establish a delivery station at his store.

Referred to the Committee on Delivery Stations.

From C. L. Moulton, requesting the Board to renew his privilege of drawing books from the Library by card, he being a resident of Glen Ellyn, Illinois.

Referred to the Committee on Library.

From J. J. Abercrombie praying the Board to release him from the payment of a book burned in the recent Renfost apartment fire.

On motion of Director Franks, the request of Mr. Abercrombie was granted.

From R. G. Wuertzler, page, tendering his resignation as an employé of the Board.

On motion, the resignation of Mr. Wuertzler was accepted.

COMMITTEE ON LIBRARY.

In the absence of a majority of the Committee, on motion the business in its hands was taken up and transacted by the Board.

The Librarian then stated that in a recent importation of books there were four art works invoiced at M. 515, which were similar to those usually paid for from the interest of the Ryder fund and suggested that they be paid for through that channel.

Director Franks moved that the books in question be paid for from the Ryder fund.

Lost.

Yeas—Director Franks—1.

Nays—Directors Peabody, Garibaldi, Eckhart and the Chair—4.

COMMITTEE ON BUILDINGS AND GROUNDS.

The Secretary stated that the present contract for coal for the Library building would expire on May 31st next, and desired authority to advertise for proposals for furnishing coal for next year.

Director Peabody moved that the Secretary be authorized to advertise for proposals for furnishing coal for

the use of the Library for the year ending May 31, 1903.

Carried.

COMMITTEE ON FINANCE.

Director Franks, Chairman of the Committee, moved that the business in its hands be taken up and be transacted in open Board.

Carried.

The Secretary then presented bills for six horses for delivery station purposes purchased by Director Meeker, Chairman of the Committee on Delivery Stations, who certifies to the correctness thereof, amounting to $837.50.

Director Peabody moved that the bills for the purchase of horses be ordered paid.

Carried.

Yeas—Directors Franks, Peabody, Garibaldi, Eckhart and the Chair—5.

Nays—None.

Director Peabody moved that when the Board should adjourn it should adjourn until Tuesday, April 29th inst., at 4 o'clock p. m.

Carried.

Director Peabody presented the following memorial minute which was read by the Secretary and moved that it be adopted.

Carried.

MEMORIAL MINUTE.

The Board having learned of the death of ex-Director Dr. John B. Walker, desires to record its appreciation of his services during his extended membership of the Library Board.

Dr. Walker took his seat as a member of the Library Board on Oct. 16, 1875, having been appointed to fill out the unexpired term of Director Rosenthal, resigned. He was twice re-appointed, making his entire term of service eight years. During this time he took an active part in all the business of the Board, serving as chairman of important committees, and as President of the Board during his last year. Dr. Walker's relation to the other members of the Board and to the employés of the Library was always the most genial and his chief desire was to promote the usefulness of the Library to the citizens at large. He never for a moment forgot that the object of the Library was to furnish books to the people.

This sentiment is happily expressed in the last paragraph of his annual report June, 1882, where he says:

"To the public school system Americans point with justifiable pride, in a country so full of self-made men, who, from the farm, the forge, the workshop and the office, have created fortunes and distinction for themselves, and incalculable benefits for others; the fact that the Public Library takes up and maintains the thread of education commenced in the public schools, is apparent to all thinking people.

"In the rapidly growing West, and in such a metropolis as is Chicago, this fact should need but little reiteration. The farmer's boy needs books; the skilled apprentice needs books; the ingenious inventor needs books; the struggling student needs books; and from all classes of society, from the highest to the lowest, from the purest to the most degraded is drawn the great army that needs books.

"Chicago is no city of leisure, and her people are of an intensely practical kind. If Chicago will so carefully educate the boy, will Chicago refuse to educate and refine the man?"

Resolved, That the foregoing minute be entered upon the records of this Board and that a copy thereof be transmitted to the widow of the deceased.

On motion, the Board adjourned.

W. B. WICKERSHAM,
Secretary.

ADJOURNED REGULAR MEETING.

CHICAGO, TUESDAY, APRIL 29, 1902.

OFFICIAL RECORD.

The Board met according to adjournment at 4 o'clock p. m.

There were present the President, Director Plamondon in the chair and Directors Kuflewski, Franks, Peabody, Garibaldi, Eckhart and Brosseau.

Absent—Directors Meeker and Bowers.

MINUTES APPROVED.

The Secretary read the minutes of the regular meeting of April 24, 1902, and of the adjourned regular meeting of April 25, 1902.

There being no objection the President declared the minutes approved.

On motion of Director Kuflewski, the Board went into

EXECUTIVE SESSION.

Director Peabody was appointed Secretary and presented a report of the Committee on Administration which is as follows:

To the President and Board of Directors, Chicago Public Library:

GENTLEMEN:—Your Committee on Administration has had under consideration the annual pay-roll and in connection therewith the general condition of the Library with a view to meeting as nearly as possible the shortage in funds in consequence of the operation of the law regarding the Library's tax levy for the year 1902. Your Committee has endeavored to recommend such curtailments of expenses, and such reductions of the force in certain departments as will do least harm to the public service. It would therefore submit the following recommendations for the consideration of the Board:

1. That the hours for keeping the main Library building open be fixed at 9 o'clock a. m. to 6:30 o'clock p. m., beginning the 9th of May, 1902, until further action of this Board, and that the building be closed to the public on Sundays and holidays; also that the evening, Sunday and holiday employés be laid off from May 9, 1902, until further action of this Board, except the superintendent of the evening service, who shall be transferred to the day service pending further action.

2. That from the 1st of May, 1902, until further action of this Board, the branch reading rooms be kept open from 12 o'clock m. until 9 o'clock p. m., and on Sundays and holidays from 12 o'clock m. to 6 o'clock p. m., and that the assistant in each room be laid off pending further action.

3. That after May 1, 1902, until further action of this Board, three deliveries of books per week shall be made to each delivery station, instead of a daily delivery as at present, and that this work be done with three wagons, six horses and three drivers.

4. That in consequence of the change in the delivery of books to the stations, fifteen pages be laid off from the delivery station service until further action of this Board.

5. That the stenographer in the Secretary's office be transferred to other work, and that the typewriter operator in the registry department be laid off until further action of this Board; also that until further action the office boy in the Secretary's office

be laid off and that the clerk in charge of the stock room be detailed to perform the duties of office boy in addition to his other work.

6. That the services of twelve clerks in the circulating department be dispensed with and that their places be filled by transfers from the cataloguing and binding departments until further action of this Board; also that the services of the office boy in the cataloguing department be dispensed with.

7. That the art room be closed and that the clerk in charge of the art room be transferred to other work until further action of this Board.

8. That the services of five janitors, one assistant janitor, two scrub women, one marble cleaner, one wood finisher, one carpenter, one doorman and three elevator operators be dispensed with until further action of this Board.

9. That the services of one shift of engineers, oilers, firemen and coal passers, and the services of one machinist and one electrician (assistant engineer) be dispensed with until further action of this Board.

10. That all the employés of the Board be required, before January 1, 1903, to take one month's vacation without compensation.

11. That the roster of employés whose services have not been dispensed with, with their positions and salaries, remain the same as under the salary schedule of the year beginning May 1, 1901.

12. Your Committee would further recommend that the Committee on Library restrict its purchases of books during the ensuing eight months to $600 per month, and that the cost of binding for the same be kept at or below $500 per month.

Your Committee would state that after careful consideration of the essential requirements of the different departments of the Library, it estimates the reductions in expenditures under the foregoing arrangements to be as follows:

	Per Mo.
Salaries, main Library and branch reading rooms	$4,093
Delivery stations, compensation of keepers and express service.	329
Books, binding and general operating expenses (including $1,500 interest on time warrants)	2,475
Total	$6,897

All of which is respectfully submitted,

F. S. Peabody,
Z. P. Brosseau,
Jacob Franks,
Committee on Administration.

Chicago, Apr. 29, 1902.

Director Eckhart moved that the report be acted upon in sections and be effective after such change is made in the by-laws as will make them conform to the recommendations contained in the report.

Carried.

The question being upon the adoption of section 1 of the report it was adopted by the following vote:

Yeas—Directors Franks, Peabody, Garibaldi, Eckhart, Brosseau and the President—6.

Nays—Director Kuflewski—1.

Sections 2, 3, 4, 5, 6, 7, 8, 9, 10, 11 and 12 of the report were adopted after consideration, the roll being called upon them separately with the following result in each case.

Yeas—Directors Kuflewski, Franks, Peabody, Garibaldi, Eckhart, Brosseau and the President—7.

Nays—None.

The question then being upon the adoption of the report as a whole it was adopted by the following vote, Director Kuflewski not voting.

Yeas—Directors Franks, Peabody, Garibaldi, Eckhart, Brosseau and the President—6.

Nays—None.

Director Eckhart moved that the Librarian be and he is hereby instructed to carry out the recommendations contained in the foregoing report of the Committee on Administration in such a way as not to conflict with the civil service law.

Carried.

PROPOSED AMENDMENTS TO BY-LAWS.

Director Kuflewski proposed to amend Article IX of the By-Laws by striking out all reference to "First Assistant Librarian" and by striking out the word "he" in next to the last line of the article, as printed on page 4 of the by-laws and inserting the word "Secretary" in its place.

Director Kuflewski also proposed to amend Article XX. by adding thereto the following:

At the discretion of the Board, the last paragraph of Article XX. can be suspended at any time.

Director Eckhart proposed to amend Article XXI., to read as follows:

Art. XXI. The Library shall be open on all secular days, except legal holidays, from 9 o'clock a. m. to 6:30 o'clock p. m. The branch reading rooms and delivery stations shall be open such hours as the Board shall from time to time determine. If a holiday occur on Sunday the day succeeding or the day preceding such Sunday may at the discretion of the Committee on Administration be treated as such holiday.

The Board then resumed open session and approved of its proceedings in executive session as reported by its Secretary.

On motion, the Board adjourned.

W. B. WICKERSHAM,
Secretary.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, THURSDAY, MAY 8, 1902.

OFFICIAL RECORD.

There were present the President, Director Plamondon in the chair and Directors Kuflewski, Franks, Peabody, Garibaldi, Bowers, Eckhart and Brosseau.

Absent—Director Meeker.

MINUTES APPROVED.

The Secretary read the minutes of the adjourned regular meeting of April 29, 1902, and there being no objection the President declared them approved as recorded and printed.

COMMUNICATIONS.

The following communication was received from Assistant Corporation Counsel Colin C. H. Fyffe:

City of Chicago.
Office of the Counsel to the Corporation.
May 5, 1902.

Board of Directors, Chicago Public Library, Chicago:

DEAR SIRS:—I beg to acknowledge the receipt of your favor of the 19th ult., enclosing a copy of a communication from the Comptroller in which he states that he does not consider it safe to issue and dispose of more than One Hundred and Fifty Thousand ($150,000.00) Dollars of tax warrants in anticipation of the collection of the tax levy of 1902.

If the assessed valuation of 1902 is the same as that of 1901, your levy of Four Hundred and Twenty-five Thousand ($425,000.00) Dollars will be reduced to Three Hundred and Seventy-four Thousand, Five Hundred and Eighty ($374,580.00) Dollars. The reduction under the operation of the Juul Act, on the tax levy for 1901 came almost exactly to twenty-five (25%) per cent. The reduction under the same act will be somewhat greater in its effect upon the levy of 1902 for the reason that the rates levied by the School, Library, City, and perhaps other taxing bodies will, upon the basis of the assessed valuation of 1901, be higher than the rates of 1901. I am informed by the Tax Expert in the County Clerk's office that the reduction under the Juul Act will this year amount to about twenty-seven (27%) per cent. Estimating this reduction for the sake of safety at thirty (30%) per cent, the amount of your tax levy as finally reduced will be Two Hundred and Sixty-two Thousand, One Hundred and Six ($262,106.00) Dollars. You would be enti-

tled to sell tax warrants to the extent of seventy-five (75%) per cent of this amount—that is, tax warrants aggregating One Hundred and Ninety-six Thousand, Five Hundred and Eighty ($196,580.00) Dollars. A further allowance should be made for interest on this sum at the rate of five (5%) per cent per annum.

What is here said has no bearing upon the statement in the Comptroller's letter that it will not be safe for the Library Board to issue tax warrants for more than One Hundred and Fifty Thousand ($150,000.00) Dollars, for this statement may concern itself with practical conditions of which we are ignorant.

Very truly yours,
COLLIN C. H. FYFFE,
Assistant Corporation Counsel.

Approved:
CHARLES M. WALKER,
Corporation Counsel.

Director Brosseau moved that the communication be received and be placed on file.

Carried.

The following communication was also received from James J. Kelly:

Chicago, May 6, 1902.

To the Board of Directors of the Chicago Public Library, Chicago:

GENTLEMEN:—On April the 30th, 1902, the teaming contract existing between the Chicago Public Library and Morris Rosenstock, expired. I am informed by Mr. Rosenstock that at the time the contract above referred to was entered into, there was verbal agreement made between the Board through some of its officers and Rosenstock, by which he would be permitted to have his wagons re-painted before April the 1st, and that permission would be granted to take the wagons out of service by replacing others. Rosenstock informs me that this provision was not lived up to and that permission to remove the wagons from active service in order to have them re-painted was refused by the Librarian, Mr. Frederick H. Hild. Under the arrangement made with the Racine Wagon Company when Rosenstock purchased the wagons, he was to have the privilege to have them re-painted without further cost, before April 1st, 1902.

By reason of the refusal to permit the wagons to be taken out of active service, to have them re-painted, Rosenstock will be compelled to expend the sum of $250 for re-painting and decorating the wagons aforesaid. He therefore feels that the Board should compensate him for the loss he sustains in the re-painting of the wagons. I am also informed, that at various times different officials of the Library told Rosenstock that at the time his contract expired, the wagons would be purchased from him by the Library Board and he was led to believe up to within three months ago that the Board would purchase his wagons when they determined to abandon the contract method of delivering books.

I trust that the Board will give this matter their attention and that they will see their way clear to allow Rosenstock the amount that he has been damaged in this matter, to-wit, $250.

Trusting to receive an early reply, I remain,

Respectfully yours,
JAMES J. KELLY.

Director Peabody moved that the communication be received and be placed on file and that the Secretary inform Mr. Kelly of the action of the Board.

Carried.

Communications were also received as follows:

From Chas. Rogers, 310 Michigan avenue, suggesting that the Library be opened at 12 o'clock, noon, and be kept open in the evening instead of the hours now fixed by the Board.

On motion of Director Brosseau, the communication was placed on file.

From citizens residing in the vicinity of 477 S. 40th avenue, praying the

Board to establish a delivery station at the store of W. T. Witmer.

Referred to the Committee on Delivery Stations.

From John V. Hofreiter, 1355 S. 41st court, praying the Board to establish a delivery station at his store.

Referred to the Committee on Delivery Stations.

From Edward J. Nelson, page, praying the Board to grant him a leave of absence for a period of six months.

On motion of Director Franks the request of Mr. Nelson was granted.

From Robert M. Rae, page, tendering his resignation as an employé of the Board.

On motion of Director Bowers the resignation of Mr. Rae was accepted.

COMMITTEE ON LIBRARY.

Director Brosseau, Chairman, moved that the business in the hands of the Committee be taken up and be transacted in open Board.

Carried.

Director Brosseau reported back the petition of C. L. Moulton of Glen Ellyn Ill., for renewal of his card entitling him to draw books from the Library and on behalf of the Committee recommended that the request be granted.

There being no objection it was so ordered.

Director Brosseau also presented the report of the Librarian for the month of April, 1902, and it was ordered filed and printed.

Also the bills of the Committee on Library and moved that they be approved and be ordered paid.

Carried.

Yeas—Directors Kuflewski, Franks, Peabody, Garibaldi, Bowers, Eckhart, Brosseau and the President—8.

Nays—None.

COMMITTEE ON ADMINISTRATION.

Director Peabody, Chairman of the Committee, reported on its behalf that the Committee had received a communication from Chas. Friedman and Louis Kohn, pages in the evening service, complaining of treatment received from Chas. Lhotka, evening superintendent, charging him with going beyond his authority in his relations to them and showing partiality against them, and stated, further, that the Committee had examined into the complaints, having the interested parties present, and that it is unanimous in upholding Mr. Lhotka in his exercise of authority, believing that he was strictly in the line of duty in his action toward the complainants.

Director Peabody moved that the report of the Committee be adopted.

Carried.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Garibaldi, Chairman of the Committee, moved that the business in the hands of the Committee be taken up and be transacted in open Board.

Carried.

The Secretary then presented the following bids for insurance on the plate glass windows in the building, for the year commencing May 25, 1902:

Central Accident Insurance Co., Pittsburg, Pa., Pellett & Hunter, Agts. $725.00

Union Casuality & Surety Co., St. Louis, W. G. Wallace, Agt. 900.00

Pacific Surety Co., California, A. C. Durborow, Agt. 1,385.00

The Union Casualty & Surety Company also made a proposition to insure the plate glass for three years, for the sum of $2,500.

Director Franks moved that a policy for insuring the plate glass windows in the Library building for one year be taken out in the Central Accident Insurance Company of Pittsburg upon the bid of Pellett & Hunter, Agts., for $725, this being the lowest bid received.

Carried.

Yeas—Directors Kuflewski, Franks, Peabody, Garibaldi, Bowers, Eckhart, Brosseau and the President—8.

Nays—None.

COMMITTEE ON FINANCE.

Director Franks, Chairman of the Committee, presented the following schedule of bills audited and approved.

Director Bowers moved that the bills be ordered paid.

Carried.

Yeas—Directors Kuflewski, Franks, Peabody, Garibaldi, Bowers, Eckhart, Brosseau and the President—8.

Nays—None.

A. C. McClurg & Co., books	$162.22
Otto Harrassowitz, books (Marks 1925.70) *estimated*	462.17
P. Ringer & Hertzberg, binding	166.80
Joseph Flucke, binding	432.17
Geo. E. Koehler, binding	486.94
Cameron, Amberg & Co., printing and stationery	78.30
Geo. E. Cole & Co., stationery	91.60
N. B. Barlow Printing Co., printing	20.25
F. S. Webster Co., carbon paper	8.00
The Unger Printing Co., printing	16.50
Bradner Smith & Co., envelopes, etc.	8.45
Carr Bros., rent, etc., Hyde Park Reading Room	45.00
Chas. G. Haddock, rent W. Madison St. Reading Room	50.00
Geo. R. Nichols, rent, etc., Blue Island Av. Reading Room	55.00
Nicholas Bedessem, rent, North Av. Reading Room	55.00
Frederick Herhold, rent, etc., Milwaukee Av. Reading Room	60.00
Maurice Dunne, rent, etc., State St. Reading Room	62.50
The Peoples Gas Light & Coke Co., gas	28.40
Ogden Gas Co., gas	6.98
John T. Connery, coal	754.11
Traders Insurance Co., insurance	15.00
Library Bureau, oak boxes	152.00
Wyckoff, Seamans & Benedict, typewriter chair, etc	13.93
Wisconsin Lakes Ice Co., ice	19.41
A. Hemrotin Co., soap	10.00
Chicago Journal, advertising	22.56
Dearborn Drug & Chemical Works, oil	31.49
W. H. Salisbury & Co., hose	7.13
Gallaher & Speck, repairing machinery	5.30
McMaster-Davis Supply Co., asbestos	5.00
American Metal Hose Co., hose	30.06
Patrick J. Riley, removing ashes	13.84
Samuel Harris & Co., engineers' supplies	7.56
The Jandus Electric Co., wire, etc.	12.00
The C. & C. Electric Co., motor bearings	7.50
Bullard & Gormley Co., hardware	8.71
C. Sidney Shepard & Co., buckets	6.15
The James H. Rice Co., varnish, etc.	5.41
The Hercules Specialty Co., ladders, etc.	31.50
Geo. D. Milligan Co., paint	16.00
Jones, Coates & Bailey, lumber	17.64
Wayman & Murphy, wagons	1,585.00
E. H. Schloeman, commission	

on purchasing horses, etc.... 48.00
Union Stock Yard & Transit Co., barn charges..... 42.00
W. B. Wickersham, Sec'y, expenditures for April, 1902.... 320.43

$5,583.01

COMMITTEE ON BY-LAWS.

Director Kuflewski, Chairman of the Committee, presented the following report:

To the President and Board of Directors, Chicago Public Library:

GENTLEMEN:—Your Committee on By-Laws begs leave to report that it has had under consideration the proposed amendments to Article IX, XX and XXI of the by-laws as offered at the last meeting of the Board and would recommend that the amendments be adopted so that as amended the articles will read as follows:

"Art. IX. A Librarian shall be elected by the Board at the first regular meeting in April of each year. The Librarian shall, under the control of the Board of Directors, have charge of the rooms and working force of the Library, and shall be responsible for the care and safety of the books and other public property contained therein, and for the preservation of order in the rooms. He shall prepare, for the use of the Committee on Library, lists of books to be purchased; and shall have executive superintendence of all matters under the supervision of the several Standing Committees. He shall report to the Committee on Library, at its first meeting in each month, upon the condition and circulation of the books for the preceding month, and shall also make an annual report to the Board of Directors at the first regular meeting in June. In the absence of the Librarian the Secretary shall attend to such details of administration as apply to the routine of the Library.

"Art. XX. The term of service of all employés of the Library shall be dependent upon good conduct and efficiency and the requirements of the service. They shall be subject to suspension from employment by the Committee on Administration, or Librarian, with loss of salary during such suspension, on account of absence without leave, want of attention to business, unreasonable waste of time, want of courtesy toward the public, or improper behavior of any kind. When a suspension shall have been ordered by the Committee, such suspension, with reasons therefor, shall be reported by the Committee to the Board at its next regular meeting. When the Librarian shall have suspended an employé, he shall report the fact to the Committee on Administration for its approval or disapproval, and the reasons for such approval or disapproval shall be reported to the Board at the next regular meeting thereof. Any employé who shall be suspended shall, upon such suspension, be subject to dismissal by the Board of Directors, but he or she shall be given an opportunity to be heard in his or her own defense before the Board, as well as before the Civil Service Commission, in the manner set forth in Section 12, entitled "Removals," of the Civil Service Act, before such dismissal shall take effect.

"Employés shall be at their posts promptly, and shall remain there during the hours of their regular duty.

"When reporting for duty employés shall register their time of arrival at the time clock.

"Janitors, janitresses, elevator men and watchmen shall register both time of arrival and departure.

"No employé shall handle any key except his or her own.

"A record shall be kept of all cases of tardiness and a report of the same shall be made to the Committee on Administration.

"Employés shall also register in the daily time book kept in each department. Heads of departments shall record in these books all absences of employés from their posts during regular hours whether excused or not.

"Failure to register at the time clock or in the daily time book shall be counted as absence in making up the pay roll.

"The salaries of the employés shall be fixed annually by the Board, and promotions may be made for efficiency, faithfulness, length of service, or other sufficient cause.

"All persons regularly employed in the Library, except persons employed in the engineer's or janitor's departments, shall be entitled to vacations at the rate of eighteen days each year, exclusive of legal holidays and of Saturday half-holidays allowed from May 1 to October 1, to be arranged by the Librarian. Employés in the engineer's and janitor's departments shall be entitled to vacations at the rate of fourteen days each year. A record of the attendance of each employé shall be kept, and no allowance shall be made for absence from duty except as above provided.

"At the discretion of the Board the last preceding paragraph of this article beginning "All persons" can be suspended at any time.

"Art. XXI. The Library shall be open on all secular days, except legal holidays, from 9 o'clock a. m. to 6:30 p. m. The Branch Reading Rooms and Delivery Stations shall be open during such hours as the Board shall from time to time determine. If a holiday occur on Sunday, the day succeeding or the day preceding such Sunday may, at the discretion of the Committee on Administration, be treated as such holiday."

All of which is respectfully submitted.

W. A. Kuflewski,
J. F. Bowers,
John W. Eckhart,
Committee on By-Laws.

Chicago, May 8, 1902.

Director Franks moved that the report be taken up and be acted upon article by article.

Carried.

Director Bowers moved that Art. IX, amended, as proposed, be adopted.

The motion was lost.

Yeas—Directors Kuflewski, Bowers and Eckhart—3.

Nays—Directors Franks, Peabody, Garibaldi, Brosseau and the President—5.

Director Franks moved that Art. XX, amended, as proposed, be adopted.

Carried.

Yeas—Directors Kuflewski, Peabody, Garibaldi, Bowers, Eckhart, Brosseau and the President—7.

Nays—Director Franks—1.

Director Peabody moved that Art. XXI, amended, as proposed, be adopted.

Carried.

Yeas—Directors Kuflewski, Peabody, Garibaldi, Bowers, Eckhart, Brosseau and the President—7.

Nays—Director Franks—1.

On motion, the Board adjourned.

W. B. Wickersham,
Secretary.

REPORT OF LIBRARIAN FOR APRIL, 1902.

CIRCULATION OF BOOKS.

The number of books taken from the Library for home use during the month of April was 153,197, against 160,511 for the corresponding month of the previous year. The circulating department was open on 25 week days 4 Sundays and 1 holiday. The daily average week day circulation was 6,031; the daily average Sunday and holiday circulation was 483.

REFERENCE ROOM.

	1902	1901
Number of recorded visitors	9,410	10,868
Books issued from stacks	26,167	28,280

No record was kept of the number of visitors who consulted the books on the open shelves.

ROOM FOR ART BOOKS.

Visitors, 729. Books consulted, 2,483.

PATENTS AND PUBLIC DOCUMENTS.

	1902	1901
Number of visitors	1,641	1,779
Volumes consulted	7,523	8,331

BOUND NEWSPAPERS AND BOOKS FOR THE BLIND.

Visitors, 263. Bound newspapers consulted, 339. Books for the blind circulated, 87.

READING ROOM.

Periodicals issued at counter, 10,286. No record kept of use of periodicals and newspapers on open stands and racks. Mean attendance per hour, 195. Average maximum attendance per hour, 256.

BRANCH READING ROOMS.

	No. 1.	No. 2.	No. 3.	No. 4.	No. 5.	No. 6.
Number of visitors	2,536	2,330	2,642	2,235	2,519	3,696
Periodicals issued	1,543	1,866	2,151	2,379	3,112	3,224
Books issued	1,224	1,063	1,277	1,145	842	1,319
Average Sunday visitors	43	55	55	36	52	76
Women visitors	154	463	277	912	199	577

DELIVERY STATIONS.

The number of books issued from 67 delivery stations was 103,874 against 107,249 from 60 stations for the same month of the preceding year.

REGISTRATION.

The number of cards issued on new registrations and re-registrations was 3,361, of which 2,085 were issued to males, and 1,276 to females. The registration of April, 1901, was 2,988. The number of two-year cards outstanding is 76,536.

BINDING DEPARTMENT.

Number of books at binderies April 1, 1902	5,838
Number of books sent to binderies in April	2,560
Total number of books at binderies in April	8,398
Number of books received from binderies in April	2,912
Number of books at binderies May 1, 1902	5,486
Number of books repaired in Library in April	6,225

GROWTH OF THE LIBRARY.

The total number of volumes in the Library on April 30, 1902, was 279,494. Received since June 1, 1901, 14,969; since April 1, 1902, 994. Books worn out and condemned since June 1, 7,331; since April 1, 785. Books lost and paid for since June 1, 490; since April 1, 31. Books found and money refunded since June 1, 70; since April 1, 5.

FRED'K H. HILD
Librarian.

Chicago, May 8, 1902.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, THURSDAY, MAY 22, 1902.

OFFICIAL RECORD.

There were present the President, Director Plamondon in the chair and Directors Franks, Garibaldi, Bowers and Brosseau.

Absent—Directors Kuflewski, Peabody, Meeker and Eckhart.

MINUTES APPROVED.

There being no objection the minutes of the regular meeting of May 8, 1902, were approved as recorded and printed, without being read.

COMMUNICATIONS.

The following communication was received from the City Comptroller:

City of Chicago,
Department of Finance.
Chicago, May 12, 1902.

Mr. William B. Wickersham,
Sec'y Chicago Public Library, Chicago.

DEAR SIR:—A sufficient amount of the revenue from miscellaneous sources for 1902 must be set aside for the payment of interest on the taxes of 1901 that exceeds the levy. Please have this done without fail and notify me officially to that effect.

Very respectfully,
L. E. McGANN,
Comptroller.

Referred to the Committee on Finance.

Communications were also received as follows:

From the Directors of Galesburg, Illinois, Free Public Library extending an invitation to the Board to attend the dedication of their new library building on June 3, 1902.

On motion of Director Bowers, the invitation was received and ordered filed and the Secretary was directed to make a suitable acknowledgment.

From Rev. Andrew M. Brodie, residing in Hinsdale, Illinois, praying the Board to grant him permission to draw books from the Public Library by card.

On motion of Director Franks, the request of Mr. Brodie was granted.

From principals and teachers of the Kershaw, Lewis-Champlin and Englewood High schools, praying the Board to restore the delivery station service at Delivery Station No. 6, S., as it was in operation previous to May 1st.

Ordered to be filed.

From Charlotte S. Friedenthal, 3611 Lake avenue, praying the Board to remit the price of a book which was in her possession and which was damaged in the Vincennes Hotel fire.

Director Franks moved that the request of Miss Friedenthal be granted.

Carried.

From citizens residing in the vicinity of 6044 S. Halsted street, praying the Board to establish a delivery station at that number.

Referred to the Committee on Delivery Stations.

From Miss May Bostetter, cataloguer, tendering her resignation as an employé of the Board.

Director Brosseau moved that the resignation of Miss Bostetter be accepted with regret, and that the Secretary be instructed to convey to her an expression of the Board's high appreciation of her character and services during her long connection with the Chicago Public Library.

Carried.

From Hans F. Miller, Mannassa Hecht, Felix Provost, Albert E. Evans, J. F. Horan, Louis Kohn and Chas. A. Friedman praying the Board to grant them leaves of absence ranging from four to six months.

Referred to the Committee on Administration.

COMMITTEE ON LIBRARY.

Director Brosseau, Chairman, moved that the business in the hands of the Committee be taken up and be transacted by the Board.

Carried.

Director Brosseau presented a list of current American books, comprising 100 volumes, estimated to cost $100, and moved that the books be ordered purchased.

Carried.

Yeas—Directors Franks, Garibaldi, Bowers, Brosseau and the President —5.

Nays—None.

Director Brosseau also presented the report of the Committee on Library for eleven months ended April 30, 1902, and by consent it was received and referred to the President.

COMMITTEE ON ADMINISTRATION.

Director Franks, for the Committee, presented the following report of the Committee on Administration for eleven months ended April 30, 1902, and upon motion of Director Brosseau it was received, ordered printed and referred to the President:

To the President and Board of Directors, Chicago Public Library.

GENTLEMEN:—In compliance with the by-laws of the Chicago Public Library your Committee on Administration begs leave to submit herewith a report upon matters under its supervision for the eleven months from June 1, 1901, to April 30, 1902.

On June 1, 1901, the Library service comprised 208 persons, and there were outstanding requisitions for four additional employés, making the total force when complete 212. During the eleven months ending April 30, 1902, 51 vacancies occurred in the service. To fill these vacancies 48 persons were appointed to permanent positions, and there were on April 30 three outstanding requisitions to be filled by the Civil Service Commission. The complete roster, including these unfilled vacancies, therefore, numbered 212 on April 30, 1902.

Sixteen temporary vacancies occurred during the period covered by this report, on account of the absence of regular employés or the inability of the Civil Service Commission to furnish eligibles for positions, and the

temporary employés appointed to fill these vacancies were dismissed when no longer required.

A statement of the transactions with the Civil Service Commission, showing the number of resignations and other separations from the service and the number of persons certified and appointed, is given in the following table:

Number of persons in service June 1, 1901					212
Resigned, June 1, 1901–April 30, 1902..				45	
Promoted by Civil Service Commission				1	
Returned to eligible list.....				1	
Discharged.....				2	
Transferred to other City departments				2	
Temporary appointees dismissed.....				15	
Temporary appointee transferred to another City department				1	
				67	
Total number of persons separated from service, June 1, 1901–April 30, 1902...					67
					145
Certified for permanent positions, June 1, 1901–April 30, 1902.....		116			
Failed to report.....	41				
Waived certification.....	23				
Extra certifications (promotional).....	4	68			
Appointed permanently.....		48	48		
Certified for temporary positions, June 1, 1901–April 30, 1902.....		12			
Failed to report.....	3				
Waived certification.....	1	4			
Appointed temporarily.....		8	8		
Appointed temporarily by authority under sixty day rule.....			8		
Total number appointed.....			64		64
Number of persons in service, April 30, 1902					209
Outstanding requisitions.....					3
Total.....					212

In addition to the foregoing there were employed for brief periods of a few days each 13 "emergency appointees" in cases where the needs of the service demanded that immediate appointment be made without the delay of making a requisition upon the Civil Service Commission; in these cases the action was subsequently ratified by the Commission.

A complete list of the persons separated from the service will be found in Appendix A of this report, while in Appendix B is given a schedule showing the manner in which each vacancy was filled.

In the following table is given an analysis of the pay-roll of the Library from June 1. 1901, to April 30, 1902, showing the total amount of the

salaries of employés on the Library roster, and also the moneys paid to keepers of delivery stations and for the transportation of books between the main Library and the delivery stations:

Month	Library	Delivery Stations: Keepers	Delivery Stations: Transportation	Totals Monthly Pay rolls
June	$ 11,663.01	$ 992.25	$ 598.75	$ 13,254.01
July	12,102.77	976.50	612.60	13,691.87
August	11,851.36	998.25	609.95	13,459.56
September	11,779.65	909.00	741.40	13,430.05
October	11,417.90	1,031.25	731.65	13,180.80
November	11,423.13	1,031.25	728.50	13,182.88
December	11,608.45	1,019.25	726.50	13,354.20
January	11,401.03	1,101.50	731.95	13,234.48
February	11,453.18	1,042.50	724.63	13,220.31
March	11,435.94	1,156.50	733.15	13,325.59
April	11,328.48	1,080.75	731.29	13,140.52
	$127,464.90	$11,339.00	$7,670.37	$146,474.27

The annual inventory of 1901-02 shows 173 volumes unaccounted for at the main Library and 13 volumes at the Branch Reading Rooms. Of the 192 volumes reported missing in the previous inventory, 45 have since been found. Twenty-two volumes of those reported missing in previous inventories have also been found.

Respectfully submitted,
F. S. Peabody,
Jacob Franks,
Z. P. Brosseau,
Committee on Administration.

Chicago, May 22, 1902.

Note.—For appendices A and B see report on file in Secretary's office.

Director Franks stated that the Librarian had suspended the following employés:

Edward Baker on May 9th inst. for absence without permission, Samuel Frazier, fireman, on May 9th inst. for leaving the premises without permission while on duty, and that he had discharged Omar L. Pflueger, driver, on May 22nd inst. for incompetency, and recommended on behalf of the Committee that the Civil Service Commission be requested to permanently separate the above persons from the Library service.

Director Franks moved that the action of the Librarian be approved and that the recommendation of the Committee be concurred in.

Carried.

Director Franks also presented a report of the Librarian giving the names and positions of the employés laid off in accordance with the action of the Board on April 29, 1902, and moved that it be received and be filed.

Carried.

COMMITTEE ON DELIVERY STATIONS.

Director Bowers moved that the business in the hands of the Committee be taken up and be transacted by the Board.

Carried.

Director Bowers then presented the report of the Committee for eleven months ended April 30, 1902.

Director Franks moved that the re-

port be received and be referred to the President.

Carried.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Garibaldi, Chairman of the Committee, moved that the business in its hands be taken up and be transacted by the Board.

Carried.

Director Garibaldi then presented the following report of the Committee for the year ending May 31, 1902:

To the President and Board of Directors, Chicago Public Library.

GENTLEMEN:—Your Committee on Buildings and Grounds would respectfully submit its annual report for the year ending May 31, 1902.

The operations coming under the supervision of your Committee during the year just closing have been few; the only important work having been the erection of steel book stacks in stack room number nine. The contract with the Art Metal Construction Company of Jamestown, New York, for this work was satisfactorily completed in the early part of the current year.

During the year about fifty of the plate glass windows were broken. The lights which were badly fractured were replaced by the insurance company immediately, but much the larger number were left to be replaced upon demand. As the contract for insurance for the year beginning May 25th inst. was let to a different company the Union Casualty and Surety Company of St. Louis which carried the risk last year has been called upon to make good all remaining broken lights, and it is now taking steps to comply with the demand.

Your Committee would call the attention of the Board to some work which should be done as soon as there are funds available; the most important and expensive of which will be the tuck pointing of the walls of the foundation of the building and the replacing of broken tiles in the ceiling of the basement and repairing holes made by contractors in carrying out the work under their various contracts.

The roof of the building, the roof over the boiler room and the two domes will soon need some repairing, but your Committee would recommend that only such repairing be done at present as may be actually necessary.

All of which is respectfully submitted.

Chicago, May 22, 1902.

Director Franks moved that the report be received, be printed and be referred to the President.

Carried.

On motion of Director Franks, the Board adjourned.

W. B. WICKERSHAM,
Secretary.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, THURSDAY, JUNE 12, 1902.

OFFICIAL RECORD.

There were present the President, Director Plamondon and Directors Kuflewski and Garibaldi.

Absent—Directors Franks, Peabody, Meeker, Bowers, Eckhart and Brosseau.

No quorum appearing the Board adjourned until Tuesday, June 17th inst. at 4 o'clock p. m.

W. B. WICKERSHAM,
Secretary.

ADJOURNED REGULAR MEETING.

CHICAGO, TUESDAY, JUNE 17, 1902.

OFFICIAL RECORD.

The Board met according to adjournment at 4 o'clock p. m.

There were present the Vice-President, Director Kuflewski in the chair and Directors Franks, Garibaldi, Bowers, Eckhart and Brosseau.

Absent—Directors Peabody, Meeker and the President.

MINUTES APPROVED.

There being no objection the minutes of the regular meeting held May 22, 1902, were approved as recorded and printed, without being read.

COMMUNICATIONS.

Communications were received as follows:

From the trustees of the Free Public Library of Trenton, N. J., requesting the presence of this Board at the dedication exercises of the new library building of that city to be held on Monday, June 9, 1902.

Director Bowers moved that the invitation be filed and that the Secretary make a suitable response thereto.

Carried.

From E. B. Fetherston calling the attention of the Board to the fact that he has had charge of delivery station No. 12 N. for three months without compensation and requesting that his name be placed upon the roll of paid stations.

Referred to the Committee on Delivery Stations.

From Ida Mighell, Principal of the Bryant School, recommending Mrs. Hofreiter as a suitable person to keep a delivery station at her store, 1355 41st court.

Referred to the Committee on Delivery Stations.

From Mrs. Amelia Storms, keeper of delivery station No. 11, West, informing the Board that she has sold her store to H. C. Gilliver and recommending Mrs. H. C. Gilliver as a suitable person to have charge of the delivery station.

Referred to the Committee on Delivery stations.

From Mrs. H. C. Gilliver requesting the Board to allow station No. 11, West to remain at its present location under her care.

Referred to the Committee on Delivery Stations.

From Chas. Vopicka recommending Wm. Dobias of 506 W. 18th street as a suitable person to succeed Mrs. A. Weinfurt, as keeper of delivery station No. 4, West.

Referred to the Committee on Delivery Stations.

From H. Gustavus Heil, Stephen Hill and Arthur J. Rosenfeld, pages, praying the Board to grant them leaves of absence until the evening service of the Library shall be reorganized.

On motion of Director Eckhart, the communications were referred to the Committee on Administration.

From Felix Provost, Francis V. Berry, Arthur F. von Plachecki and Mannassa Hecht tendering their resignations as employés of the Board.

Director Eckhart moved that the resignations of the foregoing employés be accepted.

Carried.

COMMITTEE ON LIBRARY.

Director Brosseau, Chairman of the Committee, presented a list of current American books comprising 75 volumes, estimated to cost $75, and recommended on behalf of the Committee that the books be ordered purchased.

Director Bowers moved that the recommendation be concurred in.

Carried.

Director Brosseau also presented the report of the Librarian for the month of May, 1902, and it was ordered to be printed and filed.

Director Brosseau also presented the current bills in the hands of the Committee and moved that they be taken out of its hands and be approved for payment by the Board.

Carried.

COMMITTEE ON ADMINISTRATION.

Director Franks presented the following recommendations agreed upon by the Committee:

1. That Herman G. Heil, a page in the library service be granted a leave of absence until September 1st next.

2. That the applications for leaves of absence of the following pages be not granted, viz.:

Louis Kohn, Albert E. Evans, Chas. A. Friedman, Banner Keene, Stephen Hill and Arthur J. Rosenfeld.

3. That the leave of absence granted to E. J. Nelson, page, on May 8, 1902, be cancelled.

4. That the Committee be authorized to re-instate three pages for work in the stack room and two clerks to be used as substitutes, when needed.

Director Brosseau moved that the recommendations of the Committee be concurred in.

Carried.

COMMITTEE ON DELIVERY STATIONS.

In the absence of a majority of the members of the Committee, Director Bowers moved that the business in its hands be taken up and be transacted in open Board.

Carried.

Director Bowers then presented the following report prepared for, but not signed by the Committee:

To the President and Board of Directors, Chicago Public Library:

GENTLEMEN:—Your Committee on Delivery Stations begs leave to report as follows concerning matters referred to it from time to time:

1. Your Committee would recommend that the petition of Mrs. Clara Neeves to remove delivery station No. 6, South from 321 W. Sixty-third street to 445 W. Sixty-third street be granted.

2. Also that the resignation of L. N. Fenne as keeper of delivery station No. 13, West be accepted and that J. G. Aleth-Hansen be appointed keeper of said station in accordance with his request.

3. Also that the resignation of Mrs. Amelia Storms as keeper of delivery station No. 11, West be accepted and that Mrs. H. C. Gilliver be appointed keeper of said station in accordance with her request.

4. Your Committee recommends that the following petitions for delivery stations and communications relating thereto be filed:

Lincoln avenue and Byron street.

447 S. Fortieth avenue, under the care of W. T. Witmer.

1355 Forty-first court, under the care of J. V. Hofreiter.

1198 Armitage avenue, under the care of W. R. Mohrdieck.

Norwood Park.

6044 S. Halsted street, under the care of Mary Geoghegan.

7502 Saginaw avenue, under the care of L. L. Moore.

All of which is respectfully submitted.

Chicago, June 17, 1902.

Director Bowers moved that the report be adopted.

Carried.

Director Bowers also presented the following bills and moved that they be approved for payment.

Carried.

Yeas—Directors Franks, Garibaldi, Bowers, Eckhart, Brosseau and the Chair—6.

Nays—None.

J. H. McNamara, repairing delivery station trunks, etc...	$ 25.25
Geo. Strachan, horse-shoeing.	20.50
E. Prentice, veterinary services	42.55
Winship & Price, boarding horses	129.33
Leroy Eighme, use of horses, etc.	40.50
The Fair, horse blankets, etc...	33.95
Studebaker Bros., harness, etc.	343.00

Director Bowers called up the communication of E. B. Fetherston read in the early part of the meeting and moved that his name be placed on the

delivery station pay roll, in accordance with his request.

Carried.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Garibaldi, Chairman of the Committee, presented a report recommending that a contract for coal be awarded to John T. Connery for the ensuing year.

After some consideration, Director Eckhart moved that the report be referred back to the Committee on Buildings and Grounds.

Carried.

Director Garibaldi presented the current bills in the hands of the Committee and moved that they be taken out of its hands and be approved for payment by the Board.

Carried.

COMMITTEE ON FINANCE.

Director Franks, Chairman of the Committee, presented the following schedule of bills and recommended that the bills be ordered paid:

A. C. McClurg & Co., books...$	147.12
The Boston Book Co., books..	141.00
Otto Harrassowitz, books (Marks 2748.05) estimated.	659.53
G. E. Stechert, book and periodicals	12.39
P. Ringer & Hertzberg, binding	133.45
Joseph Flucke, binding	1,013.81
Geo. E. Koehler, binding....	411.17
Gane Bros. & Co., paper.....	21.00
N. B. Barlow Printing Co., printing	31.25
The Unger Printing Co., cards.	8.00
Cameron, Amberg & Co., printing and stationery	7.70
Carr Bros., rent, etc., Hyde Park reading room	50.00
Geo. R. Nichols, rent, etc., Blue Island Av. reading room	55.00
Nicholas - Bedessem, rent, North Av. reading room....	55.00
Chas. G. Haddock, rent, W. Madison St. reading room.	60.00
Frederick Herhold, rent, etc., Milwaukee Av. reading room	60.00
Maurice Dunne, rent, etc., State St. reading room.....	62.50
The Peoples Gas Light & Coke Co., gas	22.60
John T. Connery, coal.....	429.98
F. G. Hartwell Co., coal.....	11.55
David Rutter & Co., coal....	10.80
Baker Bros., coal	9.75
Chicago & Wellston Coal Co., coal	15.84
Burlington Coal & Coke Co., coal	15.30
Standard Washed Coal Co., coal	11.70
Fisher Coal & Coke Co., coal.	9.18
O'Gara, King & Co., coal.....	16.36
Chicago & Indiana Coal Co., coal	13.40
Wisconsin Lakes Ice Co., ice..	19.79
Chicago Journal, advertising.	8.64
A. Henrotin Co., soap	30.00
Bostedo Pneumatic Tube Co., card carriers	7.70
Bullard & Gormley Co., ladder, etc.	7.08
Bartell Bros., oil.....	11.20
Bentley & Gerwig, white waste	10.65
Dearborn Drug & Chemical Works, oil	50.99
John Mohr & Sons, boiler plates, etc....	33.50
Crane Co., steam pipe, etc....	6.84
James S. Kirk & Co., soft soap	19.50

Pellet & Hunter, insurance..	725.00
The Fair, horse blankets, etc.	33.95
Studebaker Bros. Mfg. Co., harness, etc.....	343.00
Leroy Eighme, use of horse, etc.....	40.50
Winship & Price, boarding horses	129.33
G. Strachan, shoeing horses..	20.50
J. H. McNamara, repairing book trunks, etc.	25.25
E. Prentice, veterinary services	42.55
The International Audit Co., auditing accounts	30.00
W. B. Wickersham, Sec'y., expenditures for May, 1902...	328.76
	$5,420.11

Director Bowers moved that the recommendation be concurred in and that the bills be ordered paid.

Carried.

Yeas—Directors Franks, Garibaldi, Bowers, Eckhart, Brosseau and the Chair—6.

Nays—None.

Director Franks also presented the following report of the International Audit Company upon the examination of the account books of the Library for the three months ending Feb. 28, 1902:

The International Audit Company.
Merchants Loan & Trust Building,
Chicago.

June 5th, 1902.

To the President and Board of Directors,
Chicago Public Library,
Chicago.

GENTLEMEN:—We have audited the books and accounts of the Chicago Public Library for the three months ending 28th February, 1902.

We take pleasure in reporting that we find the books and accounts to be correct and in good order.

We present the following statements all of which we certify to be correct:

1. Ledger Balances: 28th February, 1902.
2. Statement of Quarterly Receipts and Expenditure of the Public Library Fund from 1st December, 1901, to 28th February, 1902.
3. Statement of Cash Receipts and Expenditure for months of December, 1901, January and February, 1902.

Yours faithfully,

JOHN MCLAREN,
President.

STATEMENT OF RECEIPTS AND EXPENDITURE,

Public Library Fund,

Three months ending February 28th, 1902.

RECEIPTS.

To Balance Public Library Fund, November 30th, 1901	$ 97,901.50
To Miscellaneous receipts for quarter	2,492.66
To Appropriation for 1902	425,000.00
To Refunded to Library Fund by Comptroller	8,164.43
	$533,558.59

EXPENDITURE.

By Freight and expressage	$ 71.50	
By Postage	200.00	
By Books lost and paid for—refunds	33.65	
By Salaries—main library	33,274.66	
By " branch reading rooms—2 months	1,188.00	
By " delivery stations	5,358.33	
By Delivery stations—miscellaneous—2 months	25.00	
By Finding lists	1,849.21	
By Books	4,550.92	
By Binding	4,009.16	
By Newspapers and periodicals	1,432.49	
By Printing and stationery	995.07	
By Fuel	2,594.93	
By Electric supplies and repairs	280.41	
By Miscellaneous expense	626.18	
By Janitor's expense	235,78	
By Heating and generating plant	475.06	
By Furniture and fixtures	235.70	
By Branch reading rooms	1,234.65	
By Insurance	22.85	
By Repairs, alterations and improvements	11,423.33	
By Elevator supplies and repairs	106.09	
By Loss and cost tax collections	16,219.08	
By Interest	8,627.41	
Total expenditure	$ 95,069.46	
Reduction of appropriation under "Juul law"	70,545.76	165,615.22
Balance of Library fund		$367,943.37

LEDGER BALANCES.

February 28th, 1902.

DEBIT.

Due by Comptroller	$391,477.81
Mortgage loans	12,000.00
Cash	3,624.73
	$407,102.54

CREDITS.

Public Library Fund—			
Fund of 1879 and prior years	$ 23,534.44		
Fund of 1902	367,943.37		
		$391,477.81	
Incidental fund		178.71	
Security deposits		687.25	
Wm. H. Ryder fund		10,000.00	
Jerome Beecher fund		2,000.00	
Ryder fund interest		1,663.52	
Beecher fund interest		895.25	
Special deposits		200.00	
			$407,102.54

CASH RECEIPTS AND EXPENDITURE.

December, 1901 and January and February, 1902.

	Dec. 1901.	Jan. 1902.	Feb. 1902
To Balance, close of previous month	$3,233.41	$3,124.53	$3,583.39
To Ryder interest	4.00	133.50	125.00
To Beecher fund	.....	12.38	.....
To Comptroller	313.48	434.11	548.56
To Miscellaneous	23.86	10.00	.....
To Finding lists	35.81	177.36	121.95
To Books lost	53.55	44.10	36.75
To Deposits	86.50	138.25	88.00
To Fines	678.02	736.90	574.36
To Special deposits	.....	100.00	.....
	$4,428.63	$4,911.13	$5,078.01
By Interest on warrants	.....	.....	264.68
By Binding	11 84	.....	7.00
By Insurance	1.35	.....	.50
By Comptroller	791.24	968.36	733.06
By Books	151.14	137.33	88.72
By Freight and express	22.74	22.05	26.71
By Printing and stationery	21.90	7.60	17.10
By Newspapers	43.44	46.24	35.58
By Postage	75.00	45.00	80.00
By Heating and generating plant	18.68	3.60	15.34
By Electric supplies and repairs	6.25	.....	18.89
By Elevator " "	.60	.....	.....
By Janitor's expense	.....	.....	6.15
By Miscellaneous expense	70.92	6.66	17.30
By Books lost	10.25	15 40	8.00
By Deposits	78.75	75.50	134.25
By Balance at close of month	3,124.53	3,583.39	3,624.73
	$4,428.63	$4,911.13	$5,078.01

SUMMARY OF BALANCE.

	Dec. 1901.	Jan. 1902.	Feb. 1902
Wm. H. Ryder fund	$10,000.00	$10,000.00	$10,000.00
Jerome Beecher fund	2,000.00	2,000.00	2,000.00
Wm. H. Ryder fund—interest	1,405.02	1,538.52	1,663.52
Jerome Beecher fund—interest	852.87	895.25	895.25
Incidental fund	65.89	216.12	178.71
Security deposits	670.75	733.50	687.25
Special deposits	100.00	200.00	200.00
	$15,124 53	$15,583.39	$15,624.73
Deduct—			
Mortgage loans, Amount of Ryder and Beecher funds invested	12,000.00	12,000.00	12,000.00
	$ 3,124.53	$ 3,583.39	$ 3,624.73

Director Franks moved that the report be received, printed and filed.

Carried.

Director Franks also presented the bill of the International Audit Company for auditing the account books of the Library for the third quarter, amounting to $30, and moved that it be approved for payment.

Carried.

NEW BUSINESS.

The Librarian stated that the corner stone of the new branch library building, presented by Mrs. Blackstone, is ready to be laid and that Mr. Wm. J. Bryson, who represents Mrs. Blackstone, desires to know whether the Board will take any part in the formal laying of this stone.

Director Franks moved that the Board as a body be present at the laying of this corner stone, and that the ex-Directors of the Library, the Mayor and other city officials, including the Board of Education be also invited to be present.

Carried.

By consent it was agreed that a box should be prepared for the corner stone in which shall be deposited a set of the annual reports of the Board, a set of the finding lists and any other papers or documents which it is desired to place therein.

On motion of Director Brosseau, the Board adjourned.

W. B. WICKERSHAM,
Secretary.

REPORT OF LIBRARIAN FOR MAY, 1902.

CIRCULATION OF BOOKS.

The number of books taken from the Library for home use during the month of May was 103,699, against 150,978 for the corresponding month of the previous year. The circulating department was open on 26 week days and 1 Sunday. The daily average week day circulation was 3,984. Since May 9th the Library has been closed daily at 6:30 p. m., and has remained closed on Sundays and holidays.

REFERENCE ROOM.

	1902	1901
Number of recorded visitors	7,760	7,956
Books issued from stacks	21,814	23,667

No record was kept of the number of visitors who consulted the books on the open shelves.

ROOM FOR ART BOOKS.

This department has been closed since May 1st, and the use of art books is included in the reference room statistics.

PATENTS AND PUBLIC DOCUMENTS.

	1902	1901
Number of visitors	1,690	1,730
Volumes consulted	7,927	8,036

BOUND NEWSPAPERS AND BOOKS FOR THE BLIND.

Visitors, 202. Bound newspapers consulted, 328. Books for the blind circulated, 67.

READING ROOM.

Periodicals issued at counter, 8,316. No record kept of use of periodicals and newspapers on open stands and racks. Mean attendance per hour, 173. Average maximum attendance per hour, 251.

BRANCH READING ROOMS.

	No. 1.	No. 2.	No. 3.	No. 4.	No. 5.	No. 6.
Number of visitors	1,658	1,507	2,375	1,504	1,508	2,986
Periodicals issued	1,029	1,294	2,141	1,788	1,925	2,549
Books issued	809	628	993	805	467	1,129
Average Sunday visitors	29	54	52	30	43	73
Women visitors	72	273	339	627	106	437

DELIVERY STATIONS.

The number of books issued from 67 delivery stations was 58,384 against 102,399 from 65 stations for the same month of the preceding year. On and after May 9th but three deliveries of books per week were made, instead of daily deliveries as formerly.

REGISTRATION.

The number of cards issued on new registrations and re-registrations was 1,877, of which 968 were issued to males, and 909 to females. The registration of May, 1901, was 2,546. The number of two-year cards outstanding is 76,344.

BINDING DEPARTMENT.

Number of books at binderies May 1, 1902	5,486
Number of books sent to binderies in May	504
Total number of books at binderies in May	5,990
Number of books received from binderies in May	4,067
Number of books at binderies June 1, 1902	1,923
Number of books repaired in Library in May	4,207

GROWTH OF THE LIBRARY.

The total number of volumes in the Library on May 31, 1902, was 279,686. Received since June 1, 1901, 15,609; since May 1, 1902, 640. Books worn out and condemned since June 1, 7,570; since May 1, 239. Books lost and paid for since June 1, 529; since May 1, 39. Books found and money refunded since June 1, 78; since May 1, 8. There were also deducted 148 volumes missing in 1900–01, and 30 volumes delinquent in 1900–01.

FRED'K H. HILD
Librarian.

Chicago, June 12, 1902.

BOARD OF DIRECTORS

OF THE

CHICAGO PUBLIC LIBRARY.

REGULAR MEETING.

CHICAGO, THURSDAY, JUNE 26, 1902.

OFFICIAL RECORD.

There were present when the Board was called to order the President, Director Plamondon, in the chair, and Directors Kuflewski, Peabody, Bowers, Eckhart and Brosseau.

Absent—Directors Franks, Garibaldi and Meeker.

MINUTES APPROVED.

There being no objection, the President declared the minutes of the regular meeting held June 12, and of the adjourned regular meeting held June 17, 1902, approved as recorded and printed, without being read.

COMMUNICATIONS.

The following communication was received from R. W. Hosmer & Company.

Chicago, June 24, 1902.

W. B. Wickersham, Esq.,
Sec'y. Chicago Public Library.

DEAR SIR:—Will you kindly present to the Library Board at their Thursday meeting this communication regarding our plate glass insurance.

Since May 25th, when we issued our policy in the Central Accident Insurance Company on plate glass in the Library building, there have been three breaks without outside reason.

To us the cause is apparent. The reason is in defective setting of the glass in the metal window frames. The breaks are in the corners of the glass. The building does not settle unevenly. If it did the floors would show it, since they are of mosaic and won't bend. Therefore, the glass must be bound in its setting by forcing the iron stops on the inside too hard against it and so preventing free expansion when the glass is heated by the sun or shrunk by cold.

We are informed also by plate glass setters, that in their opinion, this is the correct reason and that the plates broken and reset properly do not break again. At the rate this breakage is going on it will cost us three times our premium and we cannot afford to carry the risk, and must, therefore, insist that the setting be inspected and defects remedied, if we are to remain on it.

As it is not for any one's interest to have a useless waste, we trust to hear from you at an early day regarding this.

Very truly yours,
R. W. HOSMER & Co.,
Agents for Central Accident Ins. Co.

Referred to the Committee on Buildings and Grounds.

Communications were also received as follows:

From Thos. Maclagan, residing in Lombard, Ill., praying the Board to renew his privilege of drawing books from the Library by means of a card.

Director Brosseau moved that the request of Mr. Maclagan be granted.

Carried.

From Mrs. Alice B. Pew, former assistant in branch reading room at 3841 State street, praying the Board to grant her a leave of absence until that reading room is opened in the forepart of the day.

Referred to the Committee on Administration.

From Henry Weisberg, praying the Board to grant him a leave of absence until October 1st, next, or accept his resignation.

Referred to the Committee on Administration.

COMMITTEE ON LIBRARY.

Director Brosseau, Chairman of the Committee, presented a list of current American books, comprising 32 volumes, estimated to cost $37, and moved that the books be ordered purchased.

Carried.

Director Brosseau also stated that bids had been solicited from several firms for printing the minutes of the Board for the year commencing July 1st next, but that only one proposal had been received.

Director Peabody moved that the matter of awarding a contract for printing the minutes for the ensuing year be referred back to the Committee with power to act.

Carried.

Yeas—Directors Kuflewski, Peabody, Bowers, Eckhart, Brosseau and the President—6.

Nays—None.

COMMITTEE ON BUILDINGS AND GROUNDS.

Director Eckhart, for the Committee, presented the following report:

To the President and Board of Directors, Chicago Public Library,

GENTLEMEN:—Your Committee on Buildings and Grounds would respectfully report that in accordance with the action of the Board on April 25th last, the Secretary advertised for bids for coal for the year ending May 31, 1903; the bids being for what is known as semi-bituminous or smokeless coal. The advertisement required that all coal upon which bids were to be made should first be tested by the chief engineer of the building. Ten dealers offered coal for testing, but only seven deposited bids and two of these were irregular and could not be considered.

The bids are as follows:

	Per ton.
1. Burlington Coal & Coke Co.	$3.50
2. Chicago & Wellston Coal Co., to Sept. 1	3.65
and from Sept. 1 to May 31.	3.85
3. David Rutter, to Sept. 1, and until freight rates increase, $3.85 less 25c per ton	3.60
After an increase in freight rates	3.85
4. Baker Bros.	3.25
5. Standard Washed Coal Co.	3.90
6. John T. Connery	3.40
7. Chicago & Indiana Coal Co.	3.35

Omitting the second and the third of the above bids, on account of irregularities, the cost of evaporating 1,000 pounds of water from and at 212 degrees Fahrenheit, as shown by the tests, is as follows:

	Cents.
Burlington Coal & Coke Co.	18.53
Baker Bros.	18.00
Standard Washed Coal Co.	21.45
John T. Connery	17.58
Chicago & Indiana Coal Co.	18.22

Your Committee recommends that a

contract for coal for the year ending May 31, 1903, be awarded to John T. Connery, whose coal shows the best results, upon his bid of $3.40 per ton for Ocean smokeless coal, and that he be required to give a surety company bond in the amount of $2,000.

All of which is respectfully submitted.

JOHN GARIBALDI,
JOHN W. ECKHART,
Committee on Buildings and Grounds.

Chicago, June 12, 1902.

Director Eckhart moved that the report be adopted and that the Secretary be authorized to make a contract with John T. Connery for supplying coal for the ensuing year in accordance with its recommendation.

Carried.

Yeas—Directors Kuflewski, Peabody, Bowers, Eckhart, Brosseau and the President—6.

Nays—None.

Director Franks entered the room and took his seat.

COMMITTEE ON FINANCE.

Director Franks, Chairman of the Committee, presented the following report:

To the President and Board of Directors, Chicago Public Library.

GENTLEMEN:—Your Committee on Finance to whom was referred at a former meeting the communication of the City Comptroller requesting the Board to set aside a sufficient amount of the revenue from miscellaneous sources for 1902 to meet the interest on time warrants sold against the tax levy of 1901, this action becoming necessary on account of there not being sufficient money left in the appropriation of 1901 at the end of the year with which to meet said interest, having considered said communication would recommend that the following resolutions be adopted by the Board:

"WHEREAS, The operation of the Juul law upon the Library tax levy of 1901, reduced that levy to such an amount that there did not remain, after the expenditures of the year, a sufficient balance to meet the interest on the time warrants sold for that year; and,

"WHEREAS, The interest on time warrants cannot, under the law, be paid from the tax levy of any year other than the one for which the said warrants were sold; therefore,

"BE IT RESOLVED, That all the miscellaneous receipts of the Public Library from fines, sale of finding lists, and from all other sources, for the current year 1902, or as much thereof as shall be found necessary, be and they are hereby reserved, set apart and pledged for the payment of the interest on said time warrants of 1901.

"RESOLVED, That the Secretary be directed to transmit a copy of this resolution to the City Comptroller."

All of which is respectfully submitted.

JACOB FRANKS,
W. A. KUFLEWSKI,
Committee on Finance.

Chicago, June 26, 1902.

Director Peabody moved that the report be adopted.

Carried.

Yeas—Directors Kuflewski, Franks, Peabody, Bowers, Eckhart, Brosseau and the President—7.

Nays—None.

REPORTS OF OFFICERS.

The President presented the following report:

To the Board of Directors, Chicago Public Library.

GENTLEMEN:—I beg to report that in pursuance of the action of the Board at last meeting its members met at the Blackstone memorial library building, corner of Forty-ninth street and Lake avenue, at 1 p. m. o'clock, Monday, June 23rd inst., and witnessed the laying of the corner stone of that building, Mrs. T. B. Blackstone, herself, performing the ceremony, using the same trowel that was used

in laying the corner stone of the main Public Library building on November 30, 1893.

In addition to sundry articles placed by Mrs. Blackstone in the box which was deposited in the corner stone, the Librarian also placed one set of the Annual Reports of the Board and one set of finding lists of the Library.

Out of deference to the wishes of Mrs. Blackstone, no invitations were extended to public officials or ex-members of the Board to be present upon that occasion.

Respectfully,

CHAS A. PLAMONDON,
President.

Chicago, June 26, 1902.

NEW BUSINESS.

Director Kuflewski stated that the city hall, the banks and most of the large business houses had decided to close from Thursday evening, July 3, 1902, to Monday morning, July 7, 1902, and moved that the Library be closed during the same time.

Carried.

On motion of Director Kuflewski, the Board adjourned.

W. B. WICKERSHAM,
Secretary.

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